

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, October 28, 2024 Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Conquest, Tiedemann, Martineau, and Chegade; and Cindy Neufeld, Chief Administrative Officer and Jeff Edwards, Assistant Chief Administrative Officer

Also Present at Commencement: Kari Janzen, Tofield Mercury and Steve Upham, Regional Emergency Manager Beaver Emergency Services Commission

Rob MacMullen 5:44 p.m.

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that Agenda be approved as amended.

26-10-24

CARRIED UNANIMOUSLY

Add: 7. (e) Letter from Beaver County – Library Board Appointment.

DELEGATION

4. 5:00 p.m. Steve Upham, Director of Emergency Management with Beaver Emergency Services Commission was present to discuss a fire incident at Best View Manor.

Upham left at 5:22 p.m.

MINUTES

5. (a) **MOVED** by Chegade that the Minutes of the Organizational meeting of Council of the Town of Tofield held, October 15, 2024 be approved as presented.

27-10-24

CARRIED UNANIMOUSLY

MOVED by Tiedemann that the Minutes of the Regular meeting of Council of the Town of Tofield held, October 15, 2024, be approved as amended.

28-10-24

CARRIED UNANIMOUSLY



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CORRESPONDENCE

6. The following Correspondence was presented:

- Invitation to attend the Wes Baerg, Manager of Beaver Ambulance, retirement celebration to be held November 3, 2024; and
- Claystone Waste Ltd Shareholder Summary of the Board meeting held August 21 & 22, 2024 and various policies.

MOVED by Conquest to purchase a \$500 West Jet gift Card for Wes Baerg, in recognition of the years he served our community.

29-10-24

CARRIED UNANIMOUSLY

MOVED by Martineau that the Correspondence be received and filed.

30-10-24

CARRIED UNANIMOUSLY

NEW BUSINESS

7. (a) Email and letter from North Saskatchewan Watershed Alliance requesting support from the Town of Tofield.

MOVED by Martineau to invite a member from North Saskatchewan Watershed Alliance to a future meeting.

31-10-24

CARRIED UNANIMOUSLY

(b) Letter from a resident requesting permission to operate a small scale breeding facility at their residence and harbour 5 adult dogs.

MOVED by Chehade that pursuant to the Town of Tofield Land Use Bylaw 1316 the breeding facility be denied and that the resident be required to license three dogs and apply for permission to harbour a further two dogs.

32-10-24

CARRIED UNANIMOUSLY

(c) Request for Decision – Bylaw 1349 - Establishment of Beaver Regional Partnership.

MOVED by Martineau that Bylaw 1349 being a Bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of establishing an Intermunicipal Relations Committee, be read a first time.

33-10-24

CARRIED UNANIMOUSLY



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NEW BUSINESS

7. (d) Request for Decision – Road Maintenance Agreement with Beaver County.

MOVED by Chehade to approve the agreement between the Town of Tofield and Beaver County for the purposes of Road Maintenance provided by Beaver County of Range Road 191 and Range Road 192.

34-10-24

CARRIED UNANIMOUSLY

- (e) Letter from Beaver County recommending the appointment of Kevin Smook to the Tofield Municipal Library Board.

MOVED by Conquest that Kevin Smook be appointed to the Tofield Municipal Library Board for a term expiring October 2025.

35-10-24

CARRIED UNANIMOUSLY

Janzen left the meeting at 5:44 p.m.

CLOSED SESSION

8. **MOVED** by Martineau that Council meet in Closed Session at 5:44 p.m. to discuss matters under the Alberta FOIP Act as follows:

Section 21– Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act.*

Section 17 – Personnel Matters - *Freedom of Information and Protection of Privacy Act.*

36-10-24

CARRIED UNANIMOUSLY

MOVED by Chehade to revert to the regular session at 7:00 p.m.

37-10-24

CARRIED UNANIMOUSLY

No Public Present.

MOVED by Martineau that the Overall Payroll Grid be increased by 3.5% effective January 1, 2025.

38-10-24

CARRIED UNANIMOUSLY

MOVED by Chehade to approve an additional employee to the Community Services Department effective January 1, 2025.

39-10-24

CARRIED UNANIMOUSLY



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CAO REPORT

9. CAO Report was presented.

**COUNILLOR
REPORTS**


10. Councillor Reports were presented.

ADJOURNMENT

11. **MOVED** by Chehade that the meeting adjourn at
7:04 p.m.

40-10-24

CARRIED UNANIMOUSLY


MAYOR


CHIEF ADMINISTRATIVE OFFICER

