

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, February 9, 2026, Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Hall; Councillors Durrant, Terpstra and Chehade; Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Yvonne Brown and Barry Brittan

CALL TO ORDER

2. Mayor Hall called the meeting to order at 5:00 p.m.

"As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward."

ADOPTION OF AGENDA
01-02-26

3. **MOVED** by Terpstra that the Agenda be approved as presented.

CARRIED UNANIMOUSLY

MINUTES
02-02-26

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held January 26, 2026, be approved as amended.

CARRIED UNANIMOUSLY

FINANCIAL
03-02-26

5. (a) **MOVED** by Durrant that the Monthly Financial Statement for the period ending January 31, 2026, be approved.

CARRIED UNANIMOUSLY

04-02-26

- (b) **MOVED** by Terpstra that the Interim Operating Budget Report for the month ending January 31, 2026 be approved.

CARRIED UNANIMOUSLY

05-02-26

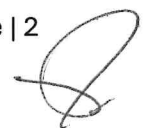
- (c) **MOVED** by Chehade that the Open Payables for the months of January and February 2026 in the total amount of \$549,152.97 be approved for payment.

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
held February 9, 2026**

NEW BUSINESS

- 06-02-26
6. (a) Renewed Police Funding Model – Preliminary 5 year estimate.
- MOVED** by Chehade that the Renewed Police Funding Model – Preliminary 5 year estimate be received and filed.
- CARRIED UNNANIMOUSLY
- 07-02-26
- (b) Policy 1.13 – Human Rights, Equity & Diversity
- MOVED** by Terpstra that Policy 1.13 be brought back to Council with the suggested amendments.
- CARRIED UNANIMOUSLY
- 08-02-26
- (c) Bylaw 1360 being a Bylaw of the Town of Tofield, in the Province of Alberta, to establish fees for permits and services provided by the Municipality.
- MOVED** by Durrant that Bylaw 1360 be read a first time.
- CARRIED UNANIMOUSLY
- 09-02-26
- MOVED** by Terpstra that Bylaw 1360 be read a second time.
- CARRIED UNANIMOUSLY
- 10-02-26
- MOVED** by Durrant that Bylaw 1360 be presented for third reading.
- CARRIED UNANIMOUSLY
- 11-02-26
- MOVED** by Terpstra that Bylaw 1360 be read a third time.
- CARRIED UNANIMOUSLY
- 12-02-26
- (d) Bylaw 1361 being a Bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of amending Bylaw 1316, as amended, being the Land Use Bylaw.
- MOVED** by Chehade that Bylaw 1361 be read a first time.
- CARRIED UNANIMOUSLY
- 13-02-26
- MOVED** by Durrant that the Public Hearing for Bylaw 1361 be held March 23, 2026.
- CARRIED UNANIMOUSLY



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NEW BUSINESS

6. (e) Request for Decision – Residential Property Tax Rebate.

MOVED by Terpstra to approve the application under the Town of Tofield's Residential Property Tax Incentive Bylaw for the eligible newly constructed and occupied residential property, providing a reduction to the municipal portion only on property legally described as Lot C, Block X, Plan 5457AH.

14-02-26

CARRIED UNANIMOUSLY

Janzen, Brown and Brittian left the meeting at 5:24 p.m.

CLOSED SESSION

7. **MOVED** by Chehade that Council meet in Closed Session at 5:24 p.m. to discuss matters under the *Access to Information Act* as follows:

Division 2 – Section 26(1)(a)(ii) – Disclosure harmful to Intermunicipal Relations - *Access to Information Act*.

15-02-26

CARRIED UNANIMOUSLY

MOVED by Terpstra to revert to the regular session at 7:30 p.m.

16-02-26

CARRIED UNANIMOUSLY

No public present.

MOVED by Durrant that the Town of Tofield approves the Emergency Services Cost-Sharing Agreement, subject to approval by all other Beaver Region municipalities, and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Town of Tofield.

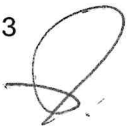
17-02-26

CARRIED UNANIMOUSLY

MOVED by Terpstra that the Town of Tofield approves the Fire Protection and Emergency Management Services Provision of Services Agreement, subject to approval by all other participating municipalities and the Beaver Emergency Services Commission and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Town of Tofield.

18-02-26

CARRIED UNANIMOUSLY



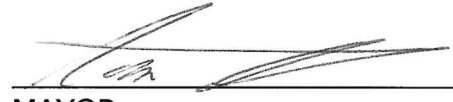
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ADJOURNMENT

19-02-26

8. **MOVED** by Chehade that the meeting adjourn at 7:32 p.m.

CARRIED UNANIMOUSLY


MAYOR


CHIEF ADMINISTRATIVE OFFICER

