

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, April 27, 2026, Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Hall; Councillors Durrant, Taylor, Chehade and Terpstra and Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Jackie Sargent, Claystone Waste Ltd, Neil Renneberg, Select Engineering.

**CALL TO ORDER**

2. Mayor Hall called the meeting to order at 5:00 p.m.

"As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward."

**ADOPTION OF AGENDA**  
14-04-26

3. **MOVED** by Terpstra that the Agenda be approved as amended.

CARRIED UNANIMOUSLY

7. (e) CAO Annual Review

**MINUTES**

4. (a) **MOVED** by Chehade that the Minutes of the Public Hearing of Council of the Town of Tofield held April 20, 2026 be approved as presented.

15-04-26

CARRIED UNANIMOUSLY

**DELEGATION**

5. (a) Jackie Sargent, Claystone Waste Ltd, was present to provide the 2026 Dividend Cheque to the Town of Tofield.

Sargent left the meeting at 5:06 p.m.

- (b) Neil Renneberg, Select Engineering, was present to discuss the Tender results for the 2026 Capital Road Work.

**MOVED** by Durrant that Border Paving be awarded the tender for the 2026 Capital Road Work

16-04-26

CARRIED UNANIMOUSLY

Renneberg left the meeting at 5:31 p.m.

**Minutes of the Town of Tofield Regular Council Meeting  
held April 27, 2026**

**CORRESPONDENCE**

6. The following Correspondence was presented:

- Letter from Trevor Daroux, Deputy Commissioner, Alberta RCMP regarding Council and Administrations' meeting at AB Munis;
- Letter from Battle River School Division regarding the invitation to Powwow to be held My 27, 2026;
- Letter from Reeve Hrabec, Beaver County to the Honorable Demetrios Nicolaides, regarding the proposed K-12 school build in the Town of Tofield;
- Letter from Patrick McFeely, Board Chair, Battle River School Division providing a response to Tofield's Council opposition to the K-12 School build; and
- Quarterly report from Community Peace Officer, Chelaine Regehr.

**MOVED** by Taylor that the Correspondence be received and filed.

17-04-26

CARRIED UNANIMOUSLY

**NEW BUSINESS**

7. (a) Bylaw 1363, being a bylaw to authorize the rates of taxation to be levied against assessable property within the Municipality of the Town of Tofield in the Province of Alberta for the 2026 taxation year.

**MOVED** by Taylor that Bylaw 1363 be read a first time.

18-04-26

CARRIED UNANIMOUSLY

**MOVED** by Terpstra that Bylaw 1363 be read a second time.

19-04-26

CARRIED UNANIMOUSLY

**MOVED** by Hall that Bylaw 1363 be presented for third reading.

20-04-26

CARRIED UNANIMOUSLY

**MOVED** by Chehade that Bylaw 1363 be read a third time.

21-04-26

CARRIED UNANIMOUSLY

(b) Town of Tofield four-year Operating projections and the five year Capital Plan projection was presented.

**MOVED** by Durrant that the Town of Tofield four-year Operating projections and the five year Capital Plan projection be approved.

22-04-26

CARRIED UNANIMOUSLY



**Minutes of the Town of Tofield Regular Council Meeting  
held April 27, 2026**

**NEW BUSINESS**

7. (c) Establishment of Acting Mayor

**MOVED** Terpstra to appoint Taylor as Acting Mayor until the October 2026 Organizational meeting.

23-04-26

CARRIED UNANIMOUSLY

- (d) Declaration of EMT Week

**MOVED** by Chehade that May 17 – 23, 2026 be declared EMT Week.

24-04-26

CARRIED UNANIMOUSLY

- (e) CAO Review

**MOVED** by Durrant that Hall, Chehade and Taylor be appointed to the CAO Committee.

25-04-26

CARRIED UNANIMOUSLY

**COUNCIL REPORTS**

8. Council Reports were presented.

Janzen left the meeting at 5:50 p.m.

**CLOSED SESSION**

9. **MOVED** by Hall that Council meet in Closed Session at 5:50 p.m. to discuss matters under the *Access to Information Act* as follows:

Division 2 – Section 26(1)(a)(ii) – Disclosure harmful to Intergovernmental Relations - *Access to Information Act*.

26-04-26

CARRIED UNANIMOUSLY

**MOVED** by Taylor to revert to the regular session at 6:33 p.m.

27-04-26

CARRIED UNANIMOUSLY

No public present.

**MOVED** by Terpstra that Council authorize and direct the Chief Administrative Officer to vote in favor of the Appointment of Yaremchuk & Annicchiarico LLP (Y & A) as Auditors for the 2026 Fiscal Year on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd.

28-04-26

CARRIED UNANIMOUSLY

**MOVED** by Chehade that Council authorize and direct the Chief Administrative Officer to vote in favor of approving the Proxy Committee Resolution for the Claystone Waste Operations Ltd adoption of the Claystone Waste Ltd. Core Policies identified in Schedule A of the Proxy Committee Resolution on behalf of the Town of Tofield Council as shareholder for Claystone Waste Ltd.

29-04-26

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
held April 27, 2026**

**CLOSED SESSION**

9. **MOVED** by Durrant that Council authorize and direct the Chief Administrative Officer to vote in favor of the following Board of Director Reappointments on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd. as follows:

- Cathy Chichak for a two-year term ending November 1, 2028
- Ron Helmhold for a two-year term ending November 1, 2028
- Meryl Whittaker for a three-year term ending November 1, 2029
- David Sparrow for a three-year term ending November 1, 2029
- Naseem Bashir for a three-year term ending November 1, 2029

30-04-26

CARRIED UNANIMOUSLY

**MOVED** by Taylor to allocate reserve funds for the necessary studies.

31-04-26


CARRIED UNANIMOUSLY

**ADJOURNMENT**

10. **MOVED** by Chehade that the meeting adjourn at 6:36 p.m.

32-04-26

CARRIED UNANIMOUSLY

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

