

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, March 24, 2025, Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Jackie Sargent, Claystone Waste Ltd.

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.
- "As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as presented.

17-03-25

CARRIED UNANIMOUSLY

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held March 10, 2025, be approved as amended.

18-02-25

CARRIED UNANIMOUSLY

DELEGATION

5. (a) 5:00 p.m. Jackie Sargent, Communications and Public Relations Advisor with Claystone Waste, providing an update on the Shareholder Dividend. 2025 will yield an amount of \$682,834.48. This sees an increase for Tofield in the amount of \$31,037.93 from 2024.

CORRESPONDENCE

6. The following Correspondence was presented:
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding the *Education Property Tax (EPT)*;

MOVED by Martineau that the Correspondence be received and filed.

19-03-25

CARRIED UNANIMOUSLY



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NEW BUSINESS

7. (a) Letter from Tofield and District Chamber of Commerce, requesting sponsorship for the Annual Easter Egg Hunt, to be held April 19th, 2025.

MOVED by Chehade that Council provide a donation in the amount of \$175.00 for the event.

CARRIED UNANIMOUSLY

- (b) Stormwater Management Plan

MOVED by Martineau that the Stormwater Management Plan be accepted as presented.

CARRIED UNANIMOUSLY

- (c) Beaver County and Town of Tofield Intermunicipal Development Plan.

MOVED by Chehade that the Beaver County and Town of Tofield Intermunicipal Development Plan be received and filed.

CARRIED UNANIMOUSLY

CLOSED SESSION

8. **MOVED** by Martineau that Council meet in Closed Session At 5:26 p.m.to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act.*

And;

Division 2, Section 16 – Business Interests of a Third Party – *Freedom of Information and Protection of Privacy Act.*

Jansen and Sargent left Council Chambers at 5:27 p.m.

CARRIED UNANIMOUSLY

MOVED by Chehade to revert to the regular session at 5:57 p.m.

CARRIED UNANIMOUSLY

No public present.



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CLOSED SESSION

8. **MOVED** by Conquest that the CAO vote in favour of the Appointment of Auditors for Fiscal Year 2025 on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd.

25-03-25

CARRIED UNANIMOUSLY

MOVED by Martineau That the CAO vote in favour of the changes proposed for the following policies on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd.:

- COR – 0003 Committee Terms of Reference
- COR - 0005 Board Communication & Advocacy

26-03-25

CARRIED UNANIMOUSLY

MOVED by Chehade That the CAO vote in favour of the changes proposed for the Claystone Waste Ltd. Governance Documents on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd. as follows:

- Approve the amendments to the USA as set out in Schedule A.
- Approve the amendments to the Mandate and Roles Document as set out in Schedule B.
- Approve the amendments to the Bylaw 1 as set out in Schedule C.
- Approve the amendments to the Directive 001 as set out in Schedule D.

27-03-25

CARRIED UNANIMOUSLY

MOVED by Dueck That the CAO vote in favour of the following Board of Director Reappointments on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd. as follows:

- Guy Bridgeman for a three-year term ending November 1, 2028.
- Bernd Manz for a three-year term ending November 1, 2028.

28-03-25

CARRIED UNANIMOUSLY



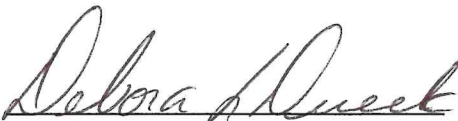
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ADJOURNMENT

29-03-25

9. **MOVED** by Chehade that the meeting adjourn at 5:58 p.m.

CARRIED UNANIMOUSLY


MAYOR


CHIEF ADMINISTRATIVE OFFICER