

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, March 11, 2024 Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Rob MacMullen and Anne Ruzicka, Claystone Waste Ltd (VIA ZOOM)

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as amended.

01-03-24

CARRIED UNANIMOUSLY

MINUTES

4. (a) **MOVED** by Conquest that the Minutes of the Regular meeting of Council of the Town of Tofield held February 26, 2024, be approved as presented.

02-03-24

CARRIED UNANIMOUSLY

DELEGATION

5. 5:00 p.m. Rob MacMullen was present to provide a proposal for Tofield Economic Plan.

MacMullen left the meeting at 5:52 p.m.

FINANCIAL

6. (a) **MOVED** by Martineau that the Financial Statement for the month February 20, 2024 be approved.

03-03-24

CARRIED UNANIMOUSLY

- (b) **MOVED** by Chehade that the Interim Operating Budget for the month ending February 29, 2024 be approved.

04-03-24

CARRIED UNANIMOUSLY

- (c) **MOVED** by Tiedemann that the Open Payables for the months of February and March 2024 in the total amount of \$444,982.26 be approved for payment.

05-03-24

CARRIED UNANIMOUSLY

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CORRESPONDENCE

7. The following Correspondence was presented:

- Tofield RCMP Detachment News – February 15-29, 2024;
- Unapproved Minutes of the regular meeting of Highway 14 Regional Water Services Commission held February 22, 2024;
- Beaver Foundation submitted ASCHA Resolution No 2-2024 24/7 Home Care Supports in Lodges/Supportive Living Accommodation; and
- Letter from the Minister of Municipal Affairs, the Honorable Ric McIver regarding Budget 2024.

MOVED by Chehade that the Correspondence be received and filed.

06-03-24

CARRIED UNANIMOUSLY

NEW BUSINESS

8. (a) Bylaw 1345 being a bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of Residential Tax Incentive.

MOVED by Martineau that Bylaw 1345 be read a first time.

07-03-24

CARRIED UNANIMOUSLY

MOVED by Conquest that Bylaw 1345 be read a second time.

08-03-24

CARRIED UNANIMOUSLY

MOVED by Chehade that Bylaw 1345 be presented for third reading.

09-03-24

CARRIED UNANIMOUSLY

MOVED by Tiedemann that Bylaw 1345 be read a third time.

10-03-24

CARRIED UNANIMOUSLY

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NEW BUSINESS

8. (b) Bylaw 1346 being a bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of Nonresidential Tax Incentive.

MOVED by Tiedemann that Bylaw 1346 be read a first time.

11-03-24

CARRIED UNANIMOUSLY

MOVED by Chehade that Bylaw 1346 be read a second time.

12-03-24

CARRIED UNANIMOUSLY

MOVED by Conquest that Bylaw 1346 be presented for third reading.

13-03-24

CARRIED UNANIMOUSLY

MOVED by Martineau that Bylaw 1346 be read a third time.

14-03-24

CARRIED UNANIMOUSLY

MOVED by Martineau to rescind Tax Incentive Policy 2.18.

15-03-24

CARRIED UNANIMOUSLY

- (c) Request for Decision – Beaver Foundation Home Care Support.

No Action required at this time.
Have this item placed on the BRP agenda

- (d) Claystone Waste Ltd. Annual General Meeting to be April 25, 2024.

MOVED by Conquest to direct the Chief Administrative Officer to vote in favor of Claystone Waste Ltd Board's recommendation to appoint Yaremchuk & Annicchiarico LLP as auditors for the fiscal period ending December 31, 2024.

16-03-24

CARRIED UNANIMOUSLY

MOVED by Tiedemann to direct the Chief Administrative Officer to vote in favor of Claystone Waste Ltd. Board's recommendation for the re-appointment of David Sparrow and Naseem Bashir as Directors of Claystone Waste Ltd for a two-year term expiring November 1, 2026.

17-03-24

CARRIED UNANIMOUSLY



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NEW BUSINESS

8. (e) Discussion regarding use of town emails

MOVED by Conquest to direct Administration to develop a Policy regarding using town email addresses only.

18-03-24

CARRIED UNANIMOUSLY

Janzen and Ruzicka left the meeting 6:28 p.m.

CLOSED SESSION

9. **MOVED** by Martineau to go into Closed Session at 6:28 p.m. discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 16 – Harmful to Business Interests of a – *Freedom of Information and Protection of Privacy Act.*

19-03-24

CARRIED UNANIMOUSLY

MOVED by Conquest to revert to the regular session at 6:51 p.m.

20-03-24

CARRIED UNANIMOUSLY

No public present.

MOVED by Tiedemann to accept Option 2 proposal from Rob MacMullen to provide Economic Development for the Town of Tofield and proceed with a drafting an agreement to provide the Economic Development services.

21-03-24


CARRIED UNANIMOUSLY

ADJOURNMENT

10. **MOVED** by Chehade that the meeting adjourn at 6:53 p.m.

22-03-24

CARRIED UNANIMOUSLY


MAYOR


CHIEF ADMINISTRATIVE OFFICER