

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, January 13, 2025 Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Jackie Sargent, Claystone Waste Ltd, Ken Sawyer, Tofield RCMP Detachment Commander, Jim Robichaud, Ralph Petersen and Lynn Hryhynchuk, Tofield Golden Club.

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as amended.

01-01-25

CARRIED UNANIMOUSLY

Move: Delegation to 5. And Financial to 6.
Add: 8. (d) Library Appointments
(e) Community Hall Steering Committee

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held December 9, 2024, be approved as presented.

02-01-25

CARRIED UNANIMOUSLY

DELEGATION

5. (a) 5:00 p.m. Jim Robichaud, Ralph Petersen and Lynn Hryhynchuk were present to update Council on the Tofield Golden Club Expansion and request an additional \$10,000.

Robichaud, Petersen and Hryhynchuk left the meeting at 5:17 p.m.

- (b) 5:18 p.m. Ken Sawyer, Tofield RCMP Detachment Commander was present to provide an update.

Sawyer left the meeting at 5:25 p.m.



**Minutes of the Town of Tofield Regular Council Meeting
January 13, 2025**

FINANCIAL

6. (a) **MOVED** by Tiedemann that the Monthly Financial Statement for the period ending December 31, 2024 be approved.

03-01-25

CARRIED UNANIMOUSLY

- (b) **MOVED** by Martineau that the Open Payables for the month of December 2024 and January 2025 in the total amount of \$431,148.12 be approved for payment.

04-01-25

CARRIED UNANIMOUSLY

- (c) **MOVED** by Chehade that the list of Cancelled 2024 Accounts Receivable Invoices was approved.

05-01-25

CARRIED UNANIMOUSLY

**UNFINISHED
BUSINESS**

7. (a) Bylaw 1351 being a Bylaw of the Town of Tofield, in the Province of Alberta, to amend Bylaw 1344 for the Town of Tofield.

MOVED by Conquest that Bylaw 1351 be read a first time.

06-01-25

CARRIED UNANIMOUSLY

MOVED by Chehade that Bylaw 1351 be read a second time.

07-01-25

CARRIED UNANIMOUSLY

MOVED by Tiedemann that Bylaw 1351 be presented for third reading.

08-01-25

CARRIED UNANIMOUSLY

MOVED by Martineau that Bylaw 1351 be read a third time.

09-01-25

CARRIED UNANIMOUSLY

- (b) Utility Rates

MOVED by Tiedemann that motion 11-12-24 be rescinded.

10-01-25

CARRIED UNANIMOUSLY

MOVED by Martineau to approve the revised rates and have amending bylaw be brought forward.

11-01-25

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
January 13, 2025**

NEW BUSINESS

8. (a) Invitation from Battle River School Division to attend Value Scoping to be held January 21 & 22, 2025.

MOVED by Martineau that Conquest and Edwards be appointed to attend the Value Scoping on January 21 & 22, 2025.

12-01-25

CARRIED UNANIMOUSLY

- (b) Email from the Town of Viking to participate in the University of Calgary Medical Student visit March 14-16, 2025.

MOVED by Conquest that the Email be received and filed.

13-01-25

CARRIED UNANIMOUSLY

- (c) Letter from the Town of Vegreville to attend a Regional Recreation Feasibility Study Steering Committee meeting on January 30, 2025.

MOVED by Tiedemann that Edwards be appointed to represent the Town of Tofield at the Regional Recreation Feasibility Study Steering Committee meeting on January 30, 2025.

14-01-25

CARRIED UNANIMOUSLY

- (d) Letter from the Tofield Library Board requesting appointments.

MOVED by Conquest that Dana Robinson be appointed to the Tofield Library Board for a term expiring October 2027.

15-01-25

CARRIED UNANIMOUSLY

MOVED by Martineau that Michael Bevan be appointed to the Tofield Library Board for a term expiring October 2027.

16-01-25

CARRIED UNANIMOUSLY

MOVED by Tiedemann to acknowledge the resignation of Jen Bosvik on the Tofield Library Board and receive and file the letter.

17-01-25

CARRIED UNANIMOUSLY



**Minutes of the Town of Tofield Regular Council Meeting
January 13, 2025**

NEW BUSINESS

8. (e) Community Hall Steering Committee

MOVED by Dueck that a request be sent to Beaver County to consider participating in a Steering Committee that would study the replacement of the Tofield Community Hall; appoint two members of Council; and a member of Administration if they so desire.

18-01-25

CARRIED UNANIMOUSLY

- (f) Mayor Dueck read a letter from Cindy Neufeld advising of her retirement.

MOVED by Dueck to accept the letter of resignation effective May 31, 2025.

19-01-25

CARRIED UNANIMOUSLY

Janzen and Sargent left the meeting at 5:52 p.m.

CLOSED SESSION

9. **MOVED** by Martineau that Council meet in Closed Session At 5:52 p.m. to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act.*

Highway 14 Regional Water Services Commission

Division 2, Section 16 –Harmful to Business Interest of a Third Party – *Freedom of Information and Protection of Privacy Act.*

20-01-25

CARRIED UNANIMOUSLY

MOVED by Chehade to revert to the regular session at 6:27 p.m.

21-01-25

CARRIED UNANIMOUSLY

No public present.

MOVED by Martineau to provide a letter of support to go with the MLA's nomination of the Tofield Golden Club for the Ministers Seniors Service Award.

22-01-25

CARRIED UNANIMOUSLY

MOVED by Martineau to deny the Tofield Golden Club request for an additional \$10,000 at this time to be reviewed in the future.

23-01-25

CARRIED UNANIMOUSLY

MOVED by Conquest to enter into negotiations with Jeff Edwards for appointment of the Chief Administrative Officer position.



**Minutes of the Town of Tofield Regular Council Meeting
January 13, 2025**

24-01-25

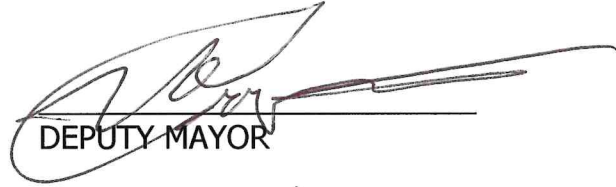
CARRIED UNANIMOUSLY

ADJOURNMENT

10. **MOVED** by Chehade that the meeting adjourn at 6:31 p.m.

25-01-25

CARRIED UNANIMOUSLY



DEPUTY MAYOR



CHIEF ADMINISTRATIVE OFFICER