

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, February 10, 2025, Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck(Via TEAMS); Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Jackie Sargent, Claystone Waste Ltd (Via TEAMS), Gabriel Hall and Students from Tofield Travel Club.

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF AGENDA**  
01-02-25

3. **MOVED** by Martineau that the Agenda be approved as amended.

CARRIED UNANIMOUSLY

Add: Correspondence; Letter from CUPW  
8. Unfinished Business a) QUBE Investment Management.

**MINUTES**

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held January 27, 2025, be approved as presented.

02-02-25

CARRIED UNANIMOUSLY

**DELEGATION**

5. (a) 5:00 p.m. Gabriel Hall, Tofield Travel Club provided an overview of the clubs planned trip to Italy in 2025, as well as asking for a waiving of fees for the Community Hall for the Clubs Community Italian Supper on February 28, 2025.

**MOVED** by Conquest that the fees for the Community Hall be waived for the Travel Clubs Community Italian Supper on February 28, 2025

03-02-25

CARRIED UNANIMOUSLY

Hall and the Travel Club left the meeting at 5:08 p.m.

**Minutes of the Town of Tofield Regular Council Meeting  
February 10, 2025**

**FINANCIAL**

6. (a) **MOVED** by Tiedemann that the Monthly Financial Statement for the period ending January 31, 2025, be approved.

04-02-25

CARRIED UNANIMOUSLY

- (b) **MOVED** by Martineau that the Interim Operating Budget Report be approved.

05-02-25

CARRIED UNANIMOUSLY

- (c) **MOVED** by Conquest that the Open Payables for the months of December 2025 and January 2025 in the total amount of \$572,697.92 be approved for payment.

06-02-25

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

7. The following Correspondence was presented:

- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding successful application for the Alberta Community Partnership Grant, Storm Water Flooding Risk Mitigation;
- Invitation from Brian E. Inicki, Executive Director, Beaver Hills Biosphere to attend an Open House, Forum and Youth Summit being held March 11-13, 2025;
- Letter from the Town of Viking, on behalf of Battle River School Division, request for sponsorship for the 3<sup>rd</sup> Annual Powwow in Viking on May 22, 2025;
- Beaver County Water Assessment Summary Report, submitted by Beairsto & Associates;
- Letter from CUPW regarding Industrial Inquiry Commission Reviewing Canada Post.

**MOVED** by Dueck that the invitation for sponsorship for the Battle River School Division Powwow in Viking, on May 22, 2025, be denied.

07-02-25

CARRIED UNANIMOUSLY

**MOVED** by Conquest that a letter of support for the CUPW regarding the Industrial Inquiry Commission reviewing Canada Post be provided.

08-02-25

CARRIED UNANIMOUSLY

**MOVED** by Martineau that the Correspondence be received and filed.

09-02-25

CARRIED UNANIMOUSLY



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**UNFINISHED  
BUSINESS**

10-02-25

8. (a) QUBE Investment Management

**MOVED** by Conquest that Administration be commended for strong fiscal responsibility and care, following the QUBE Investment Management review.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

11-02-25

9. (a) Request for Decision – Intermunicipal Subdivision and Development Appeal Board.

**MOVED** by Conquest that Council approve the re-appointments to the Intermunicipal Subdivision and Development Appeal Board and the Intermunicipal Assessment Review Board of Rosemary Harris and Juanita Enorme, for a three-year term, expiring March 31, 2028.

CARRIED UNANIMOUSLY

- (b) Request for Decision – Intermunicipal Collaboration Framework Extension and Review of Shared Services Agreements.

**MOVED** by Chehade that Council authorize Administration to execute an amendment to enable an extension of the review process to 2027 of the Tofield/Beaver County Intermunicipal Collaboration Framework; Further, that Council authorize the Chief Administrative Officer to participate in a review of the shared services agreements prior to renegotiating the intermunicipal collaboration frameworks with Beaver County and the Town of Tofield.

CARRIED UNANIMOUSLY

- (c) Request for Decision – Community Hall, Reduction in Usage Fees.

**MOVED** by Tiedemann that Council approves the request from Battle River School Division to use the Community Hall for the fee of \$1.00 on a one-year trial basis.

CARRIED UNANIMOUSLY

12-02-25

13-02-25

Janzen and Sargent left the meeting at 5:27 p.m.



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**CLOSED SESSION**

10. **MOVED** by Martineau that Council meet in Closed Session At 5:27 p.m. to discuss matters under the Alberta FOIP Act as follows:

Section 21 –Business Interest of a Third Party – *Freedom of Information and Protection of Privacy Act.*

14-02-25

CARRIED UNANIMOUSLY

15-02-25

**MOVED** by Martineau to revert to the regular session at 5:45 p.m.

CARRIED UNANIMOUSLY

No public present.

**ADJOURNMENT**

11. **MOVED** by Chehade that the meeting adjourn at 5:46 p.m.

16-02-25

CARRIED UNANIMOUSLY

  
DEPUTY MAYOR

  
CHIEF ADMINISTRATIVE OFFICER