

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, December 9, 2024 Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Jeff Edwards.

Also Present: Kari Janzen, Tofield Mercury and Cpl Stephen Cunningham, Chief of Police, Tofield RCMP

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF AGENDA**

3. **MOVED** by Martineau that the Agenda be approved as amended.

01-12-24

CARRIED UNANIMOUSLY

Add 6. Correspondence  
(a) Minutes of Hwy 14 Regional Water Services Commission regular meeting held November 21, 2024

**MINUTES**

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held November 25, 2024, be approved as amended.

02-12-24

CARRIED UNANIMOUSLY

**DELEGATION**

5. 5:00 p.m. Cpl. Stephen Cunningham, Chief of Police, Tofield RCMP was present to provide updates.

Cunningham left the meeting at 5:14 p.m.

**CORRESPONDENCE**

6. Minutes of Highway 14 Regional Water Services Commission Meeting held November 21, 2024.

**MOVED** by Chehade that the Correspondence be received and filed.

03-12-24

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
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**FINANCIAL**

04-12-24

7. (a) **MOVED** by Martineau that the Financial Statement for the month November 30, 2024 be approved.

CARRIED UNANIMOUSLY

05-12-24

- (b) **MOVED** by Tiedemann that the Budget Report for the month ending November 30, 2024 be approved as presented.

CARRIED UNANIMOUSLY

06-12-24

- (c) **MOVED** by Chehade that the Open Payables for the months of November and December 2024 in the total amount of \$606,951.73 be approved.

CARRIED UNANIMOUSLY

07-12-24

- (d) **MOVED** by Martineau that the Interim Operating Budget 2025 be approved.

CARRIED UNANIMOUSLY

08-12-24

- (e) **MOVED** by Tiedemann that the Four-Year Operating Forecast 2025 – 2028 be approved.

CARRIED UNANIMOUSLY

**UNFINISHED  
BUSINESS**

09-12-24

8. (a) Email from Reynolds Mirth Richardson Farmer regarding amendments to the Animal Control Bylaw.

**MOVED** by Martineau that amending Bylaw be brought back to Council, addressing the recommendations from Reynold Mirth Richardson Farmer.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

10-12-24

9. (a) Email from the CAO, Town of Viking regarding the Community Development and Engagement Team (RhPAP) hosting an event on March 14-16, 2025.

**MOVED** by Dueck that this item be deferred to obtain further information.

CARRIED UNANIMOUSLY

11-12-24

- (b) Request for Decision – Utility Rates

**MOVED** by Tiedemann that Option 3 be approved and an amendment bylaw be brought back to Council.

CARRIED UNANIMOUSLY

Janzen left the meeting at 5:37 p.m.

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**CLOSED SESSION**

10. **MOVED** by Chehade to go into Closed Session at 5:38 p.m. discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act.*

12-12-24

CARRIED UNANIMOUSLY

**MOVED** by Martineau to revert to the regular meeting at 5:53 p.m.

13-12-24

CARRIED UNANIMOUSLY

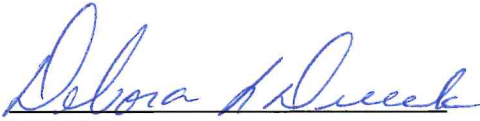
No public present.

**ADJOURNMENT**

11. **MOVED** by Chehade that the meeting adjourn at 5:54 p.m.

14-12-24

CARRIED UNANIMOUSLY

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER