

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, April 22, 2024 Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest (Via TEAMS 5:00 p.m.) and Chehade; and Cindy Neufeld, Chief Administrative Officer and Jeff Edwards, Assistant Chief Administrative Officer

Also Present at Commencement: Kari Janzen, Tofield Mercury; Glenda Farnden & Shannon Paquette, STARS; and Cody McCormick and Sara McStaff, McStaff Mechanical.

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:03 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF AGENDA**

3. **MOVED** by Martineau that the Agenda be approved as amended.

14-04-24

CARRIED UNANIMOUSLY

Add: 8 (c) CAO Review  
10. Closed Session

**MINUTES**

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held, April 8, 2024, be approved as amended.

15-04-24

CARRIED UNANIMOUSLY

**DELEGATION**

5. (a) 5:05 p.m. Glenda Farnden and Shannon Paquette, STARS were present to provide a presentation.

Farnden & Paquette left the meeting at 5:32 p.m.

**CORRESPONDENCE**

6. The following Correspondence was presented:
  - Invitation from Centex to attend the May 1, 2024 Grand Opening;
  - Unapproved Minutes of Highway 14 Regional Water Services Commission meeting held March 28, 2024.

**MOVED** by Tiedemann that the Correspondence be received and filed.

16-04-24

CARRIED UNANIMOUSLY

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**UNFINISHED  
BUSINESS**

7. (a) Request for Decision – Land Use Bylaw Text Amendment.

Bylaw 1347 being a Bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of amending Bylaw 1316, as amended, being the Land Use Bylaw.

**MOVED** by Chehade that Bylaw 1347 be read a second time.

17-04-24

CARRIED UNANIMOUSLY

**MOVED** by Tiedemann that Bylaw 1347 be read a third time.

18-04-24

CARRIED UNANIMOUSLY

**NEW BUSINESS**

8. (a) Request to declare June 3-9, 2024 as Seniors Week 2024.

**MOVED** by Chehade to declare June 3-9, 2024 as Seniors Week 2024.

19-04-24

CARRIED UNANIMOUSLY

- (b) Request for Decision – Beaver Regional Partnership – Beaver Foundation

**MOVED** by Chehade that the Town of Tofield support Beaver Foundation in arranging a meeting with Minister of Seniors, Communities and Social Services, for the propose of full-time home care support in their facilities.

20-04-24

CARRIED UNANIMOUSLY

**MOVED** by Tiedemann that the Town of Tofield support a resolution being submitted by the Town of Tofield and seek a Regional Partner, as a seconder, (of the Beaver Regional Partnership) to AB Munis for the upcoming 2024 Convention.

21-04-24

CARRIED UNANIMOUSLY

- (c) CAO Review Committee

**MOVED** by Dueck that Mayor Dueck and Councillors Chehade and Martineau be appointed to the CAO Review Committee.

22-04-24

CARRIED UNANIMOUSLY

**COUNILLOR  
REPORTS**

9. Councillor Reports were presented

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McStaff, McCormick and Janzen left the meeting at 5:47 p.m.

**CLOSED SESSION**

10. **MOVED** by Chehade that Council meet in Closed Session at 5:47 p.m. to discuss matters under the Alberta FOIP Act as follows:

Section 21 – Harmful to Intergovernmental Relations -  
*Freedom of Information and Protection of Privacy Act* -  
Highway 14 Regional Water Services Commission.

23-04-24

CARRIED UNANIMOUSLY

24-04-24

**MOVED** by Martineau to revert to the regular session at 6:05 p.m.

CARRIED UNANIMOUSLY


No Public Present.

**ADJOURNMENT**

11. **MOVED** by Chehade that the meeting adjourn at 6:05 p.m.

25-04-24

CARRIED UNANIMOUSLY

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER