

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, April 14, 2025, Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Martineau, Tiedemann, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Jackie Sargent, Claystone Waste Ltd.(Via TEAMS), Terry Willisko, Ride for Dad, Rita Munro, Becher Munro, Chartered Accountants (5:23 p.m.), Jim Robichaud, Adelle Miller, Barry Stewart, Tofield Golden Club (5:51 p.m.)

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as amended.

Add:

5 (b) Rita Munro, Becher Munro, 2024 Audited Financial Statement.

7: Paramedic Service Week

8 (e) Canada Day

01-04-25

CARRIED UNANIMOUSLY

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held March 24, 2025, be approved as amended.

02-04-25

CARRIED UNANIMOUSLY

DELEGATION

5. (a) 5:00 p.m. Terry Willisko, Ride for Dad, Ride Captain was present to provide a thank you to Mayor Council and Administration for the 2024 ride stop location, as well as years previous. A plaque of recognition was presented to Mayor, Council and Administration.

Willisko left the Council Chambers at 5:04 p.m.



**Minutes of the Town of Tofield Regular Council Meeting
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FINANCIAL

6. (a) **MOVED** by Tiedemann that the Monthly Financial Statement for the period ending March 31, 2025, be approved.

03-04-25

CARRIED UNANIMOUSLY

- (b) **MOVED** by Martineau that the Interim Operating Budget Report for the period ending March 31, 2025 be approved.

04-04-25

CARRIED UNANIMOUSLY

- (c) **MOVED** by Chehade that the Open Payables for the months of March and April 2025 in the total amount of \$564,465.91 be approved for payment.

05-04-25

CARRIED UNANIMOUSLY

CORRESPONDENCE

7. The following Correspondence was presented:

- Letter from the Honorable Joseph Schow, Minister of Tourism and Sport, regarding the 2028 Summer and Winter Games;
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding the *Provincial Priorities Act*;
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding Elector Assistance Voting Systems;
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, Regarding Bill 50;
- Town of Vegreville Community Peace Officer Quarterly Report;
- Letter from the Alberta Disability Works Association, Alberta Disability Services Professional Appreciation Week;
- Letter from CN Right of Way Vegetation Management;
- Thank you letter from the Community Attraction & Retention Committee;
- Letter from the Town of Vegreville, regarding participation dates for the Regional Recreation Feasibility Study;
- Invitation to attend the Volunteer Appreciation, being held in Tofield, April 29th 2025; and
- Letter from Beaver Ambulance Society, regarding Paramedic Services week.

MOVED by Dueck that May 19th to 23rd be declared Alberta Disability Professional Week.

06-04-25

CARRIED UNANIMOUSLY



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CORRESPONDENCE

7.

07-04-25

MOVED by Martineau that May 19th to 23rd be declared Paramedic Services Week.

CARRIED UNANIMOUSLY

08-04-25

MOVED by Martineau that the Correspondence be received and filed.

CARRIED UNANIMOUSLY

DELEGATION

8.

(b) 5:24 p.m. Rita Munro, Becher Munro, Chartered Professional Accountants, presented the 2024, Town of Tofield Audited Financial Statement.

09-04-25

MOVED by Chehade that Council approve the 2024 Audited Financial Statement as presented.

CARRIED UNANIMOUSLY

Munro left Chambers at 5:52 p.m.

NEW BUSINESS

9.

(a) Request for Decision – Natures Marsh

10-04-25

MOVED by Tiedemann that Council for the Town of Tofield, shall not re-enter agreement with Ducks Unlimited Canada regarding Natures Marsh, allowing the area to be used for storm water drainage.

CARRIED UNANIMOUSLY

(b) Request for Donation – Tofield School

11-04-25

MOVED by Dueck that the Request for Donation be denied.

CARRIED UNANIMOUSLY

(c) Budget 2025

12-04-25

MOVED by Martineau that the 2025 Budget be approved as presented, and, that the 2025 Mill Rate Bylaw be prepared and brought back to Council.

CARRIED UNANIMOUSLY

(d) Storm Water Management Improvement Costs

13-04-25

MOVED by Chehade that the Storm Water Management Improvement Costs be received and filed.

CARRIED UNANIMOUSLY



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NEW BUSINESS

9. (e) Canada Day

MOVED by Dueck that the Canada Day Parade theme discussion be deferred to the April 28, 2025 Regular Meeting of Council.

14-04-25

CARRIED UNANIMOUSLY

CLOSED SESSION

10. **MOVED** by Martineau that Council meet in Closed Session At 6:13 p.m.to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act.*

And;

Division 2, Section 16 – Business Interests of a Third Party – *Freedom of Information and Protection of Privacy Act.*

Jansen and Sargent left Council Chambers at 6:13 p.m.

15-04-25

CARRIED UNANIMOUSLY

Robichaud, Miller and Stewart left Council Chambers at 6:59 p.m.

16-04-25

MOVED by Tiedemann to revert to the regular session at 7:13 p.m.

CARRIED UNANIMOUSLY

No public present.

MOVED by Chehade:

That Council rescind motion 19-10-24;

That Council assign the Chief Administrative Officer to the regional administrative committee named the "*Regional Water Steering Committee*";

That Council authorizes the Chief Administrative Officer to sign the Regional Water Steering Committee Terms of Reference;

That Council accept the scope of work proposed by MPE in its proposal dated December 11, 2024, to the Highway 14 Regional Water Services Commission regarding the preparation of a water modelling simulation analysis; and



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That Council approve payment to the Highway 14 Regional Water Services Commission for the preparation of a water modelling simulation analysis in accordance with the proposal submitted by MPE dated December 11, 2024, on an equal cost-sharing basis with Beaver County, the Towns of Tofield and Viking and the Villages of Ryley and Holden.

17-04-25

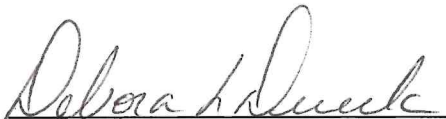
CARRIED UNANIMOUSLY

ADJOURNMENT

11. **MOVED** by Chehade that the meeting adjourn at 7:14 p.m.

18-04-25

CARRIED UNANIMOUSLY


MAYOR

CHIEF ADMINISTRATIVE OFFICER