

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE
TOWN OF TOFIELD held Tuesday November 14, 2023
Town of Tofield Administration Building Council Chambers**

PRESENT

1. Mayor Dueck (via Teams); Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards

Also Present: John Maher, Tofield Mercury and Members of the Tofield Golden Club: Adelle Miller, Jim Robichaud, Ralph Peterson, Gord and Lynn Hryhchuk.

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledged that we are on Treaty 6 Territory and the Homeland of the Metis and that we pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF
AGENDA**

3. **MOVED** by Tiedemann that the Agenda be approved as amended.

01-11-23

CARRIED UNANIMOUSLY

Add: 8. (e) Winterfest Update
(f) Meeting with the Honorable Ric McIver, Minister of Municipal Affairs.

MINUTES

4. (a) **MOVED** by Conquest that the Minutes of the Regular meeting of Council of the Town of Tofield held October 23, 2023, be approved as amended.

02-11-23

CARRIED UNANIMOUSLY

DELEGATION

5. 5:02 p.m. Jim Robichaud, Treasurer, Tofield Golden Club was present to provide a brief overview of a proposed 100' X 55' building expansion to the Tofield Golden Club and to request property title be formally titled to the Tofield Golden Club.

MOVED by Conquest that the Town of Tofield provide title to South 25' of Lot 3, 4, 5, & 6, Block 19, Plan 3999AC to the Tofield Golden Club for \$1.

03-11-23

CARRIED UNANIMOUSLY

MOVED by Chehade that the Town of Tofield financially support the preparation of the conceptual and design drawings for the expansion of the Tofield Golden Club building.

04-11-23

CARRIED UNANIMOUSLY

Members of the Tofield Golden Club left the meeting at 5:15 p.m.



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FINANCIAL

05-11-23

6. (a) **MOVED** by Chehade that the Monthly Financial Statement for the period ending October 31, 2023, be approved.

CARRIED UNANIMOUSLY

06-11-23

- (b) **MOVED** by Tiedemann that the Budget Report for the month ending October 31, 2023, be accepted as presented.

CARRIED UNANIMOUSLY

07-11-23

- (c) **MOVED** by Martineau that the Open Payables for the months of October and November 2023 in the total amount of \$746,648.98 be approved for payment.

CARRIED UNANIMOUSLY

CORRESPONDENCE

08-11-23

7. The following Correspondence was presented:
- Unapproved Minutes of Beaver Ambulance Society meeting held October 25, 2023;
 - Invitation from Claystone Waste Ltd to attend the celebration of Pierre Breau retirement November 24, 2023 2 p.m. – 5 p.m.; and
 - Community Peace Officer Quarterly Report from the Town of Vegreville

MOVED by Martineau that the Correspondence be received and filed.

CARRIED UNANIMOUSLY

NEW BUSINESS

09-11-23

8. (a) Email from Beaver County requesting the appointment of Kevin Smook to the Tofield Municipal Library Board.
- MOVED** by Chehade that Kevin Smook be appointed to the Tofield Municipal Library Board with a term expiring October 2024.

CARRIED UNANIMOUSLY

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NEW BUSINESS

8. (b) Bylaw 1342 being a bylaw of the Town of Tofield, in the Province of Alberta to amend Fees Bylaw Number 1175.
- MOVED** by Martineau that Bylaw 1342 be read a first time.
- 10-11-23
- CARRIED UNANIMOUSLY
- MOVED** by Conquest that Bylaw 1342 be read a second time.
- 11-11-23
- CARRIED UNANIMOUSLY
- MOVED** by Chehade that Bylaw 1342 be presented for third reading.
- 12-11-23
- CARRIED UNANIMOUSLY
- MOVED** by Conquest that Bylaw 1342 be read a third time.
- 13-11-23
- CARRIED UNANIMOUSLY
- (c) Bylaw 1343 being a bylaw of the Town of Tofield, in the Province of Alberta, to amend Bylaw Number 1275, Cemetery Operations, for the Town of Tofield.
- MOVED** by Martineau that Bylaw 1343 be read a first time.
- 14-11-23
- CARRIED UNANIMOUSLY
- MOVED** by Conquest that Bylaw 1343 be read a second time.
- 15-11-23
- CARRIED UNANIMOUSLY
- MOVED** by Chehade that Bylaw 1343 be presented for third reading.
- 16-11-23
- CARRIED UNANIMOUSLY
- MOVED** by Conquest that Bylaw 1343 be read a third time.
- 17-11-23
- CARRIED UNANIMOUSLY
- (d) Request for Decision – Tax Penalty waiver request
- MOVED** by Tiedemann to cancel one-half of the penalty on the requested properties.
- 18-11-23
- CARRIED UNANIMOUSLY
- (e) A Winterfest update was provided.

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NEW BUSINESS

8. (f) Mayor Dueck, CAO Neufeld, Reeve Smook and CAO Spiess or representative will be meeting with the Honorable Ric McIver on December 4, 2023.

Maher left the meeting at 5:48 p.m.

CLOSED SESSION

9. **MOVED** by Martineau that Council meet in Closed Session At 5:48 p.m.to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act.*

Highway 14 Regional Water Services Commission

19-11-23

CARRIED UNANIMOUSLY

20-11-23

MOVED by Chehade to revert to the regular session at 6:21 p.m.

CARRIED UNANIMOUSLY

No Public Present.

21-11-23

MOVED by Conquest to approve Deford Construction to improve the drainage system at the Tofield School Grounds and fund the project through reserves.

CARRIED UNANIMOUSLY

22-11-23

MOVED by Chehade to approve retaining ISL Engineering to provide an addendum to the 2018 Regional Water Strategy Report, also that ISL be requested to attend the Joint Council meeting in January 2024 to present their findings to all five municipalities.

CARRIED UNANIMOUSLY

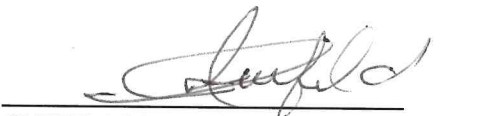
ADJOURNMENT

10. **MOVED** by Chehade that the meeting adjourn at 6:23 p.m.

23-11-23

CARRIED UNANIMOUSLY


MAYOR


CHIEF ADMINISTRATIVE OFFICER