

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday November 14, 2022 held at the Town of Tofield Administration Building Council Chambers.

PRESENT

1. Mayor Dueck; Councillors Conquest, Tiedemann, Martineau and Chehade; Chief Administrative Officer Neufeld and Jeff Edwards, Assistant Chief Administrative Officer.

Also Present: Arnold and Deanna Nelson

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m. p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as presented.

01-11-22

CARRIED UNANIMOUSLY

DELEGATION

4. 5:00 p.m. Arnold and Deanna Nelson were present.

After 32 years of Custodian service for the Town of Tofield Mr. and Mrs. Nelson are retiring.

Mayor Dueck thanked, on behalf of Council, Staff and the Community, the Nelsons for their service and presented them with a token of appreciation.

Nelsons left the Chambers at 5:05 p.m.

MINUTES

5. (a) **MOVED** by Martineau that the Minutes of the Regular meeting of Council of the Town of Tofield held October 24, 2022, be confirmed as amended.

02-11-22

CARRIED UNANIMOUSLY

- (b) **MOVED** by Tiedemann that the Minutes of the Special Council meeting of Council of the Town of Tofield held October 27, 2022, be confirmed as presented.

03-11-22

CARRIED UNANIMOUSLY

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FINANCIAL

04-11-22

6. (a) **MOVED** by Chehade that the Monthly Financial Statement for the period ending October 31, 2022, be approved.

CARRIED UNANIMOUSLY

05-11-22

- (b) **MOVED** by Martineau that the Monthly Budget Report for the month ending October 31, 2022 be accepted.

CARRIED UNANIMOUSLY

06-11-22

- (c) **MOVED** by Chehade that the Open Payables for the months of October and November 2022 in the total amount of \$526,300.82 be approved for payment.

CARRIED UNANIMOUSLY

07-11-22

- (d) **MOVED** by Conquest that the 2023 Interim Operating Budget be approved.

CORRESPONDENCE

7. Presented Correspondence

- Email from Claystone Waste regarding Information Session to held November 15, 2022 regarding the Compost Facility;
- Letter from Beaver County Victim Services to the Honorable Mike Ellis regarding the redesign of Victim Services;
- Letter from the Town of Fox Creek to the Honorable Tyler Shandro regarding Victim Services redesign;
- Unapproved Minutes of Highway 14 Regional Water Services Commission regular meeting held September 15, 2022;
- Unapproved Minutes of Highway 14 Regional Water Services Commission special meeting held September 29, 2022;
- Unapproved Minutes of Highway 14 Regional Water Services Commission organizational meeting held October 20, 2022;
- Unapproved Minutes of Highway 14 Regional Water Services Commission regular meeting held October 20, 2022; and
- Unapproved Minutes of Beaver Ambulance Society regular meeting held October 26, 2022.

MOVED by Martineau that the Correspondence be received and filed.

08-11-22

CARRIED UNANIMOUSLY



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NEW BUSINESS

09-11-22

8. (a) Proposal from Strategic Steps Inc regarding Strategic Planning for the Town of Tofield.
- MOVED** Conquest to approve Strategic Steps providing a Strategic Planning Session for the Town of Tofield, not including additional deliverables as noted in the proposal.

CARRIED UNANIMOUSLY

10-11-22

- (b) Email from Beaver County recommending appointing Kevin Smook to the Tofield Municipal Library Board.
- MOVED** by Conquest that Kevin Smook be appointed to the Tofield Municipal Library Board with a term expiring October 2023.

CARRIED UNANIMOUSLY

11-11-22

- (c) Letter from the Community Christmas Hamper Committee requesting that the Town of Tofield sponsor the Turkeys for the 2022 Community Christmas Hamper Program.
- MOVED** by Dueck that the Town of Tofield sponsor the Turkeys for the 2022 Community Christmas Hamper Program.

CARRIED UNANIMOUSLY

12-11-22

- (d) Board Appointments
- MOVED** by Dueck to remove Dueck and appoint Clr Conquest to the Claystone Waste Public Advisory Committee.

CARRIED UNANIMOUSLY

13-11-22

- MOVED** by Tiedemann to remove Martineau as alternate to the Tofield Municipal Library Board.
- CARRIED UNANIMOUSLY



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**CLOSED
SESSION**

14-11-22

9. **MOVED** by Chehede to go into Closed Session to discuss matters under the Alberta FOIP Act as follows:

Section 17 – Harmful to Personnel Privacy – *Freedom of Information and Protection of Privacy Act.*

At 5:44 p.m.

CARRIED UNANIMOUSLY

MOVED by Martineau to revert to regular meeting at 6:11 p.m.

15-11-22

CARRIED UNANIMOUSLY

No Public Present

MOVED by Conquest to increase the overall Payroll Grid by 3% for 2023 and increase the overall Payroll Grid by a minimum of 3% in 2024.

16-11-22

CARRIED UNANIMOUSLY

MOVED by Martineau to rescind Resolution 34-10-22, Regional Christmas Party.

17-11-22

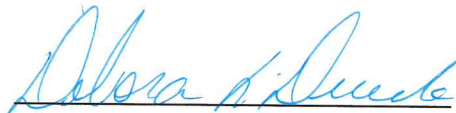
CARRIED UNANIMOUSLY

ADJOURNMENT

18-11-22

10. **MOVED** by Chehade that the meeting adjourn at 6:15 p.m.

CARRIED UNANIMOUSLY


MAYOR


CHIEF ADMINISTRATIVE OFFICER