

AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, January 13, 2025, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

1. Present

2. Call to Order

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held December 9, 2024.

5. Financial

- (a) Financial Statement for the month ending December 31, 2024.
- (b) Open Payables for the month of December 2024 and January 2025 in the total amount of \$431,148.12.
- (c) List of Cancelled Accounts Receivable Invoices 2024

6. Delegation

- (a) 5:00 p.m. Jim Robichaud, Tofield Golden Club, will be present regarding Tofield Golden Club Expansion Project, Tofield of Dreams.
- (b) 5:30 p.m. Ken Sawyer, Tofield Detachment Commander will be present to provide an update.

7. Unfinished Business

- (a) Bylaw 1351, being a Bylaw of the Town of Tofield, in the Province of Alberta, to amend Bylaw 1344 for the Town of Tofield.
- (b) Utility Rates

8. New Business

- (a) Invitation from Battle River School Division to attend Value Scoping to be held January 21 & 22, 2025.
- (b) Email from Town of Viking to participate in the University of Calgary Medical Student visit March 14-16, 2025.
- (c) Letter from the Town of Vegreville to attend a Regional Recreation Feasibility Study Steering Committee January 30, 2025.
- (d) Letter from the Town of Tofield Library Board requesting the appointment of Dana Robinson for a term expiring October 2027.

9. Closed Session

Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act* - Highway 14 Regional Water Commission and Tofield Agricultural Society.

10. Adjournment

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, December 9, 2024 Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Jeff Edwards.

Also Present: Kari Janzen, Tofield Mercury and Cpl Stephen Cunningham, Chief of Police, Tofield RCMP

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as amended.

01-12-24

CARRIED UNANIMOUSLY

Add 6. Correspondence
(a) Minutes of Hwy 14 Regional Water Services Commission regular meeting held November 21, 2024

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held November 25, 2024, be approved as amended.

02-12-24

CARRIED UNANIMOUSLY

DELEGATION

5. 5:00 p.m. Cpl. Stephen Cunningham, Chief of Police, Tofield RCMP was present to provide updates.

Cunningham left the meeting at 5:14 p.m.

CORRESPONDENCE

6. Minutes of Highway 14 Regional Water Services Commission Meeting held November 21, 2024.

MOVED by Chehade that the Correspondence be received and filed.

03-12-24

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
December 9, 2024**

FINANCIAL

7. (a) **MOVED** by Martineau that the Financial Statement for the month November 30, 2024 be approved.
- 04-12-24 CARRIED UNANIMOUSLY
- (b) **MOVED** by Tiedemann that the Budget Report for the month ending November 30, 2024 be approved as presented.
- 05-12-24 CARRIED UNANIMOUSLY
- (c) **MOVED** by Chehade that the Open Payables for the months of November and December 2024 in the total amount of \$606,951.73 be approved.
- 06-12-24 CARRIED UNANIMOUSLY
- (d) **MOVED** by Martineau that the Interim Operating Budget 2025 be approved.
- 07-12-24 CARRIED UNANIMOUSLY
- (e) **MOVED** by Tiedemann that the Four-Year Operating Forecast 2025 – 2028 be approved.
- 08-12-24 CARRIED UNANIMOUSLY

**UNFINISHED
BUSINESS**

8. (a) Email from Reynolds Mirth Richardson Farmer regarding amendments to the Animal Control Bylaw.
- MOVED** by Martineau that amending Bylaw be brought back to Council, addressing the recommendations from Reynold Mirth Richardson Farmer.
- 09-12-24 CARRIED UNANIMOUSLY

NEW BUSINESS

9. (a) Email from the CAO, Town of Viking regarding the Community Development and Engagement Team (RhPAP) hosting an event on March 14-16, 2025.
- MOVED** by Dueck that this item be deferred to obtain further information.
- 10-12-24 CARRIED UNANIMOUSLY
- (b) Request for Decision – Utility Rates
- MOVED** by Tiedemann that Option 3 be approved and an amendment bylaw be brought back to Council.
- 11-12-24 CARRIED UNANIMOUSLY

Janzen left the meeting at 5:37 p.m.

**Minutes of the Town of Tofield Regular Council Meeting
December 9, 2024**

CLOSED SESSION

10. **MOVED** by Chehade to go into Closed Session at 5:38 p.m. discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act.*

12-12-24

CARRIED UNANIMOUSLY

MOVED by Martineau to revert to the regular meeting at 5:53 p.m.

13-12-24

CARRIED UNANIMOUSLY

No public present.

ADJOURNMENT

11. **MOVED** by Chehade that the meeting adjourn at 5:54 p.m.

14-12-24

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

Tofield Golden Club

5004 54 Avenue, Tofield, AB, T0B 4J0

To provide social, mental, and physical activities to better the lifestyle of Seniors



December 4th, 2024

Cindy Neufeld

Box 30, 5407 50 Street

Tofield, AB, T0B 4J0

JAN 10 5PM

Re: Tofield Golden Club Expansion Project, Tofield of Dreams.

Dear Cindy,

A year ago, we reached out to share the exciting vision we have for growing and enhancing the Tofield Golden Club. Since then, our journey has been transformative, leading us to focus on our true *needs* rather than just our *wants*. This clarity has helped us refine our project and achieve several milestones.

Our revised plan involves a 3,200 sq. ft. addition to our facility, providing a multi-functional, modern space to serve our members and the broader community. Key features of this expansion include:

1. **New Addition:** A 40' x 80' open area housing:
 - Five floor curling rinks.
 - One pickleball court.
 - A pool table, dart boards, and a living room area.
 - A stage for arts and entertainment.
2. **Enhanced Existing Space:** The current facility will include:
 - A 60's-themed café.
 - A multipurpose room.
 - A club office and expanded kitchen.

With these upgrades, our total facility will accommodate up to 200 people, allowing multiple events to occur simultaneously. The new space will serve not only our local seniors but also regional communities. Notably, we recently won the Alberta Floor Curling Championship and plan to host four annual tournaments, each drawing approximately 80 participants from across the province.

Project Overview:

- **Total Project Cost:** \$495,000
- **CFEP Grant Application:** \$495,000 (submission pending)

To meet the matching-fund requirements of the Community Facility Enhancement Program (CFEP), we have already secured significant resources:

Tofield Golden Club

5004 54 Avenue, Tofield, AB, T0B 4J0

To provide social, mental, and physical activities to better the lifestyle of Seniors



Funding Sources	Amount	
Cash on hand	\$140,000	(\$40,000 by Town of Tofield.)
Labour commitments	\$ 60,000	
Building and land ownership	\$250,000	(Provided by Town of Tofield)
Gifts in kind	\$ 12,000	
Municipal support (requested)	\$ 50,000	(From Beaver County)
Total Available Funds	\$512,000	

This surpasses the CFEP grant match requirement, and with a built-in 10% contingency, our total expected available cash for the project is \$635,000 (Grant/Cash) ensuring we are prepared for all construction costs.

To move forward and achieve "shovel-ready" status, we are respectfully requesting \$10,000 in further town support. This contribution will solidify our readiness and allow us to proceed confidently.

We deeply appreciate your consideration of this request and would welcome the opportunity to discuss the details further. Thank you for your support in helping us create a vibrant hub for seniors and the broader community.

Kindest regards,

A handwritten signature in black ink, appearing to read "James Robichaud", with a long horizontal line extending to the right.

James Robichaud
Treasurer, Tofield Golden Club
Phone: 780-863-4353

On behalf of Tofield Golden Club Executive

Cc Executive

TOWN OF TOFIELD
MONTHLY STATEMENT
MONTH ENDING December 31, 2024

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	3,224,294.99	0.00	1,735,834.33	4,960,129.32
ADD:				
Receipts for the Month	278,183.88			278,183.88
Debentures Maturity of Short Term Investment				0.00
Interest on Account	9,094.57			9,094.57
Cancel Cheques	150.00			150.00
Reverse Annual Fees M/C				0.00
Service Charge Reversal				0.00
Sub Total	3,511,723.44	0.00	1,735,834.33	5,247,557.77
LESS:				
Disbursements for the Month	733,176.42	0.00		733,176.42
Utility Deposits				0.00
Debenture Payments	201,586.00			201,586.00
Service Charges	198.58			198.58
NSF Cheque	2,702.95			2,702.95
Cancel Receipt	1,964.67			1,964.67
Overdraft Interest				0.00
NET BALANCE AT END OF MONTH	2,572,094.82	0.00	1,735,834.33	4,307,929.15
Balance at End of Month from Statement	2,560,384.88	0.00	1,735,834.33	4,296,219.21
ADD:				
O/S Telebank				0.00
O/S e-Transfer				0.00
Outstanding Deposits	13,752.60			13,752.60
O/S Interac (Option Pay)	85.42			85.42
O/S Interac (Moneris)				0.00
Sub Total	2,574,222.90	0.00	1,735,834.33	4,310,057.23
LESS:				
O/S Direct Deposit				21.84
Outstanding Cheques	21.84			21.84
O/S Telebank	2,106.24			2,106.24
Bank Error	0.00			0.00
NET BALANCE AT END OF MONTH	2,572,094.82	0.00	1,735,834.33	4,307,929.15
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 13TH DAY OF JANUARY, 2025.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

December 2024 Advances	Stub 12603 – 12619	\$18,450.00
December 2024 Payroll	Stub 12627 – 12650	\$82,344.79
December 2024 Council	Stub 12651 – 12655	\$ 6,267.68

Total \$107,062.47

0.*

18,450.00+
82,344.79+
6,267.68+

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107,062.47+

244,476.87+
2,566.21+
34,636.76+
5,052.34+
37,353.67+

008

431,148.12=

0.*

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	24/12/20	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	359.50
	24/12/31	2-12-215-00	C900012710	PITNEY BOWES	POSTAGE & INSERTER LEASE	1,152.18
	25/01/10	2-12-215-00	C900012710	PITNEY BOWES	POSTAGE & INSERTER LEASE	504.27
	25/01/10	2-12-215-00	C900012711	PITNEYWORKS	ACCT 6100908000118935	1,000.00
	24/12/31	2-12-220-00	C900012668	TOFIELD MERCURY PUBLISHING LTD	AD/ REMEMBRANCE DAY	210.00
	24/12/31	2-12-220-00	C900012668	TOFIELD MERCURY PUBLISHING LTD	AD/ CAREER OPPORTUNITY	225.00
	24/12/31	2-12-220-00	C900012668	TOFIELD MERCURY PUBLISHING LTD	AD/ COUNCIL CORNER	225.00
	24/12/31	2-12-220-00	C900012668	TOFIELD MERCURY PUBLISHING LTD	AD/ CAREER OPPORTUNITY	225.00
	24/12/31	2-12-220-00	C900012680	RG0 TECHNOLOGIES INC.	COPIES	264.19
	24/12/31	2-12-220-00	C900012695	BEAVER COUNTY	ADVERTISING IN CHRONICLE	153.56
	24/12/31	2-12-220-00	C900012691	ALBERTA NWT COMMAND	ADVERTISING	395.24
	24/12/31	2-12-220-00	C900012713	RG0 TECHNOLOGIES INC.	COPIES	102.44
	25/01/10	2-12-221-00	C900012717	SYLOGIST LTD.	HOSTING (JAN-MAR)	9,699.29
	25/01/10	2-12-221-00	C900012715	SHINEATEK CORP.	MANAGED SERVICES	4,452.82
	25/01/10	2-12-225-00	C900012707	LOCAL GOVERNMENT ADMINISTRATIO	MEMBERSHIP RENEWAL NEUFELD	275.00
	25/01/10	2-12-225-00	C900012707	LOCAL GOVERNMENT ADMINISTRATIO	MEMBERSHIP RENEWAL EDWARDS	275.00
	25/01/10	2-12-225-00	C900012700	GO EAST OF EDMONTON REGIONAL T	ANNUAL MEMBERSHIP	400.00
	24/12/31	2-12-230-00	C900012679	REYNOLDS MIRTH RICHARDS & FARM	GENERAL MATTERS	444.00
	24/12/31	2-12-230-00	C900012718	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,082.50
	24/12/31	2-12-230-00	C900012716	STUART, LARAINÉ	PLANNING & DEVELOPMENT	488.75
	24/12/31	2-12-230-00	C900012716	STUART, LARAINÉ	PLANNING & DEVELOPMENT	616.25
	24/12/31	2-12-230-01	C900012667	RAY, BRANDON C	SAFETY BOOTS	289.95
	24/12/31	2-12-230-01	C900012681	SDI HEALTH, SAFETY & LOSS	HEALTH & SAFETY MAINTENANCE	1,996.20
	24/12/31	2-12-230-01	C900012701	GREGG DISTRIBUTORS	FIRST AID KIT REFILL	34.47
	25/01/10	2-12-230-02	C900012727	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,500.00
	25/01/10	2-12-230-02	C900012727	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	24/12/20	2-12-235-00	C900012625	THE INSPECTIONS GROUP INC.	NOVEMBER 2024 PERMITS	427.31
	24/12/31	2-12-240-00	C900012659	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	24/12/31	2-12-240-00	C900012666	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	24/12/13	2-12-250-00	C900012622	TIM'S LOCKSMITHING	REPAIR LOCK - LIBRARY	265.00
	24/12/31	2-12-250-00	C900012696	BLACK & MCDONALD LIMITED	PREVENTATIVE MAINTENANCE	1,408.50
	24/12/31	2-12-250-00	C900012697	CANADIAN LINEN AND UNIFORM	RUGS	56.39
	24/12/31	2-12-250-00	C900012697	CANADIAN LINEN AND UNIFORM	RUGS	56.39
	25/01/10	2-12-250-00	C900012714	SCOTT'S QUALITY LAWN CARE	FERTILIZER/ WEED CONTROL	339.39
	25/01/10	2-12-250-00	C900012690	AEGIS SECURITY	SECURITY MONITORING	599.76
	24/12/13	2-12-510-00	C000016856	VAN STRAATEN, SANDI	CATERING/BUDGET MEETING	270.00
	24/12/31	2-12-510-00	C000016859	BEAVERHILL PHARMACY	JANITORIAL	14.29
	24/12/31	2-12-510-00	C900012705	IRON MOUNTAIN CANADA OPERATION	RECYCLE BIN	299.53
	24/12/31	2-12-510-00	C000016864	PETTY CASH	REPLENISH PETTY CASH	19.13
	24/12/31	2-12-510-00	C900012698	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	723.41
	24/12/31	2-12-510-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	1,824.13
	24/12/27	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	1,174.64
	24/12/27	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	722.22
	25/01/10	2-12-770-00	C900012708	NORTH SASKATCHEWAN WATERSHED A	2025 CONTRIBUTION	1,165.20
	24/12/20	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00
	24/12/31	4-12-234-00	C900012664	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	19,594.30
	24/12/31	4-12-235-00	C900012694	AMSC INSURANCE SERVICES LTD.	AMSC INSURANCE SERVICES LTD.	12,611.07
	25/01/10	4-12-235-00	C900012694	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	1,214.57
	24/12/31	4-12-239-00	C900012687	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	190.00

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	25/01/06	4-12-241-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	30,887.95
	25/01/06	4-12-241-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET & PHONES	884.64
	25/01/06	4-12-241-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES	637.13
	25/01/06	4-12-241-00	AP DRCT DB	WORKERS' COMPENSATION BOARD	PREMIUM INSTALMENT	4,878.54
					FUNCTION TOTAL	111,684.10
26	24/12/31	2-26-255-00	C900012712	RAMEUS INVESTMENTS	SNOW REMOVAL	773.00
	24/12/13	2-26-260-00	C900012623	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	3,933.25
					FUNCTION TOTAL	4,706.25
32	24/12/20	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	24/12/13	2-32-520-00	C900012621	INDUSTRIAL MACHINE INC.	SNOW BLOWER REPAIR	21,337.75
	24/12/31	2-32-520-00	C000016863	NAPA AUTO PARTS TOFIELD	BILLINGS	646.47
	24/12/31	2-32-520-00	C900012722	TREADPRO TIRE CENTRE	BATTERY - UNIT 29	240.00
	24/12/31	2-32-520-00	C900012724	WEARPRO EQUIPMENT AND SUPPLY	SNOW BLOWER BLADE	850.96
	24/12/31	2-32-520-00	C900012698	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	480.20
	25/01/10	2-32-520-00	C900012704	INDUSTRIAL MACHINE INC.	ALTERNATOR/ UNIT 29	317.83
	24/12/20	2-32-520-43	C900012624	CAMROSE MACHINE & WELDING LTD.	VAC TRUCK REPAIR	2,484.80
	24/12/31	2-32-520-45	C900012724	WEARPRO EQUIPMENT AND SUPPLY	GRADER BLADE	905.22
	24/12/31	2-32-520-48	C000016863	NAPA AUTO PARTS TOFIELD	BILLINGS	17.00
	24/12/31	2-32-520-54	C900012672	CALMONT EQUIPMENT LTD.	DOOR GLASS	338.32
	24/12/31	2-32-521-00	C900012670	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL	649.99
	24/12/31	2-32-521-00	C900012698	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	4,474.44
	24/12/31	2-32-530-00	C900012685	TOFIELD ELECTRIC INC.	REPAIR BATHROOM LIGHT/ SHOP	133.08
	24/12/31	2-32-530-00	C900012680	RGO TECHNOLOGIES INC.	COPIES	8.80
	24/12/31	2-32-530-00	C900012723	TRU HARDWARE	BILLINGS	16.49
	24/12/31	2-32-530-00	C000016863	NAPA AUTO PARTS TOFIELD	BILLINGS	139.21
	24/12/31	2-32-530-00	C900012697	CANADIAN LINEN AND UNIFORM	RUGS	34.45
	24/12/31	2-32-530-00	C900012697	CANADIAN LINEN AND UNIFORM	RUGS	34.45
	24/12/31	2-32-530-00	C900012713	RGO TECHNOLOGIES INC.	COPIES	4.13
	25/01/10	2-32-530-00	C900012690	AEGIS SECURITY	SECURITY MONITORING	395.88
	24/12/31	2-32-530-03	C900012674	DRIVEN TRANSPORT INC	ROAD CRUSH	600.00
	24/12/27	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	10,174.73
	24/12/27	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	1,100.54
					FUNCTION TOTAL	45,420.69
33	24/12/31	2-33-250-00	C900012659	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00
	24/12/31	2-33-250-00	C900012666	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	50.00
	24/12/31	2-33-250-00	C000016859	BEAVERHILL PHARMACY	JANITORIAL	4.49
	24/12/27	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	139.06
	24/12/27	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	197.70

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
						FUNCTION TOTAL
						441.25
41	24/12/31	2-41-215-00	C900012677	MCSNET	CUTS# 0054024/ INTERNET	109.90
	24/12/31	2-41-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	2,360.90
	25/01/10	2-41-225-00	C900012693	ALBERTA WATER & WASTEWATER OPE	ANNUAL MEMBERSHIP - MOOS	57.14
	25/01/10	2-41-225-00	C900012693	ALBERTA WATER & WASTEWATER OPE	ANNUAL MEMBERSHIP - HUEBERT	57.14
	25/01/10	2-41-225-00	C900012693	ALBERTA WATER & WASTEWATER OPE	ANNUAL MEMBERSHIP - RAY	57.14
	25/01/10	2-41-225-00	C900012693	ALBERTA WATER & WASTEWATER OPE	ANNUAL MEMBERSHIP - MCCHARLES	57.14
	25/01/10	2-41-225-00	C900012693	ALBERTA WATER & WASTEWATER OPE	ANNUAL MEMBERSHIP - IVERSON	57.14
	25/01/10	2-41-250-00	C900012690	AEGIS SECURITY	SECURITY MONITORING	395.88
	25/01/10	2-41-250-00	C900012690	AEGIS SECURITY	SECURITY MONITORING	395.88
	25/01/10	2-41-250-00	C900012692	ALBERTA ONE CALL CORPORATION	ANNUAL MEMBERSHIP	205.03
	24/12/27	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	2,316.51
	24/12/27	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	721.27
	24/12/31	2-41-550-00	C900012703	HIGHWAY 14 REGIONAL WATER	ACCOUNT 371341.01	29,339.30
	24/12/31	2-41-550-00	C900012703	HIGHWAY 14 REGIONAL WATER	ACCOUNT 395431.01	43,211.20
						FUNCTION TOTAL
						79,341.57
42	24/12/31	2-42-215-00	C900012677	MCSNET	CUTS# 0054024/ INTERNET	74.85
	24/12/31	2-42-250-00	C900012656	BELL MOBILITY	ACCT 528927011	10.37
	25/01/10	2-42-250-00	C900012689	ACTI-ZYME PRODUCTS LTD.	ACTI-ZYME	13,120.25
	25/01/10	2-42-250-00	C900012692	ALBERTA ONE CALL CORPORATION	ANNUAL MEMBERSHIP	205.03
	24/12/27	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	836.10
						FUNCTION TOTAL
						14,246.60
43	24/12/31	2-43-550-00	C900012699	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	9,004.00
						FUNCTION TOTAL
						9,004.00
51	24/12/31	1-51-590-00	C900012658	COMMUNITY CHRISTMAS HAMPER	DONATION/ BEAVER COUNTY	1,800.00
	24/12/31	1-51-590-00	C900012658	COMMUNITY CHRISTMAS HAMPER	DONATION/ CLAYSTONE WASTE	1,500.00
	24/12/31	2-51-211-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	222.65
	24/12/20	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	24/12/31	2-51-245-00	C900012659	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	24/12/31	2-51-245-00	C900012666	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	24/12/31	2-51-400-00	C900012661	HARE FOODS LTD.	ACCOUNT 7506990	22.36
	24/12/31	2-51-400-00	C900012661	HARE FOODS LTD.	ACCOUNT 7506990	42.54
	24/12/31	2-51-400-01	C900012702	HARE FOODS LTD.	ACCOUNT 7506990	40.97
	24/12/31	2-51-400-01	C900012726	YOUR DOLLAR STORE (YDSWM)	YOUTH DROP IN	24.00
	24/12/31	2-51-400-01	C000016865	PETTY CASH - FCSS	REPLENISH PETTY CASH	20.00
	24/12/31	2-51-400-01	C900012698	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	208.21
	24/12/31	2-51-400-04	C900012662	IRVINE, CHARLENE	GENERAL COUNSELLOR	4,895.00
	24/12/31	2-51-400-05	C000016866	VIKING/BEAVER F.C.S.S.	FRAUD PREVENTION	322.00

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
51	24/12/31	2-51-400-06	C900012721	TOFIELD LODGE	MEALS ON WHEELS	384.00
	24/12/31	2-51-400-07	C000016861	CHRYSYIAN, DAWN ELLEN	ARISE TEEN EXPENSES	1,337.72
	24/12/31	2-51-400-07	C900012698	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	53.74
	24/12/31	2-51-400-09	C900012669	WARAWA, LYNNETTE	EXPENSES/ VOLUNTEER APP	281.81
	24/12/31	2-51-400-09	C900012702	HARE FOODS LTD.	ACCOUNT 7506990	16.99
	24/12/31	2-51-400-11	C900012661	HARE FOODS LTD.	ACCOUNT 7506990	119.56
	24/12/31	2-51-400-11	C900012661	HARE FOODS LTD.	ACCOUNT 7506990	17.90
	24/12/31	2-51-400-11	C900012669	WARAWA, LYNNETTE	EXPENSES/ MEAL CONTAINERS	291.00
	24/12/31	2-51-400-11	C900012669	WARAWA, LYNNETTE	EXPENSES & MILEAGE	88.40
	24/12/31	2-51-400-11	C900012665	MALARSKI, AMBER	SC/ MILEAGE	150.55
	24/12/31	2-51-400-11	C900012663	KELLER, TOM	SC/ MILEAGE	54.48
	24/12/31	2-51-400-11	C900012657	BISSON, TIFFANY	SC/ MILEAGE	37.64
	24/12/31	2-51-400-11	C000016858	MOOSTOOS, BECKY	SC/ MILEAGE	20.80
	24/12/31	2-51-400-11	C000016860	VIKING/BEAVER F.C.S.S.	OCT/NOV/DEC RENT	1,875.00
	24/12/31	2-51-400-11	C000016860	VIKING/BEAVER F.C.S.S.	OCT/NOV/DEC UTILITIES	244.41
	24/12/31	2-51-400-11	C900012686	TOFIELD PACKERS	SC/ MEAL PREP/ GROUND BEEF	32.50
	24/12/31	2-51-400-11	C900012688	YOUR DOLLAR STORE (YDSWM)	CHRISTMAS BASKETS	38.05
	24/12/31	2-51-400-11	C900012688	YOUR DOLLAR STORE (YDSWM)	CHRISTMAS BASKETS	90.00
	24/12/31	2-51-400-11	C900012676	KELLER, TOM	SC/ MILEAGE	127.77
	24/12/31	2-51-400-11	C900012702	HARE FOODS LTD.	ACCOUNT 7506990	229.09
	24/12/31	2-51-400-11	C900012698	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	253.47
	24/12/31	2-51-400-14	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	126.01
	24/12/31	2-51-510-00	C900012682	SUTTON, JAMIE R	COMPUTER BLUE SCREEN	81.13
					FUNCTION TOTAL	15,293.55
56	24/12/31	2-56-250-00	C900012678	NELSON GRANITE LIMITED	PLAQUE/ REIL	593.00
					FUNCTION TOTAL	593.00
71	24/12/31	2-71-240-00	C900012659	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	24/12/31	2-71-240-00	C900012666	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	25/01/10	2-71-250-00	C900012714	SCOTT'S QUALITY LAWN CARE	FERTILIZER/ WEED CONTROL	439.10
	25/01/10	2-71-250-00	C900012690	AEGIS SECURITY	SECURITY MONITORING	395.88
	24/12/31	2-71-400-02	C900012668	TOFIELD MERCURY PUBLISHING LTD	AD/ WINTERFEST SCHEDULE	872.40
	24/12/31	2-71-400-02	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	55.05
	24/12/31	2-71-400-02	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	219.98
	24/12/27	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	256.59
	24/12/27	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	736.64
					FUNCTION TOTAL	3,275.64
72	24/12/13	2-72-240-00	C900012620	DUKART, DENISE M.	HALL CARETAKER	750.00
	24/12/31	2-72-240-00	C900012660	DUKART, DENISE M.	HALL CARETAKER	750.00
	24/12/31	2-72-255-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	525.00
	25/01/10	2-72-255-00	C900012690	AEGIS SECURITY	SECURITY MONITORING	395.88

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
72	24/12/27	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	545.19
	24/12/27	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	1,004.53
					FUNCTION TOTAL	3,970.60
73	24/12/31	2-73-251-00	C900012656	BELL MOBILITY	ACCT 528927011	18.63
	24/12/31	2-73-251-00	C900012684	TOFIELD CAR, RV & TRUCK WASH I	CAR WASH	30.48
	24/12/31	2-73-251-00	C900012673	CHEHADE, BRENDA	SHUTTLE DRIVER/ DEC 1-31	245.00
	24/12/31	2-73-251-00	C900012675	FORSTNER, DORIS	SHUTTLE DRIVER/ DEC 1-31	1,005.00
	24/12/31	2-73-251-00	C900012671	BENIUK, HEATHER	SHUTTLE DRIVER / DEC 1-31	385.00
	24/12/31	2-73-251-00	C900012720	TOFIELD CAR, RV & TRUCK WASH I	CAR WASH	17.00
	24/12/31	2-73-251-00	C900012698	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	546.69
					FUNCTION TOTAL	2,247.80
74	24/12/31	1-74-400-10	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	500.00-
	24/12/31	1-74-400-10	C900012683	TOFIELD AGRICULTURAL SOCIETY	ARENA MTG/ ROYER	55.00
	24/12/31	1-74-400-10	C900012719	TOFIELD AGRICULTURAL SOCIETY	ARENA MTG ROOM/ PRINCESS	55.00
					FUNCTION TOTAL	390.00-
75	25/01/10	2-75-225-00	C900012709	NORTHERN LIGHTS LIBRARY SYSTEM	NLLS LEVY CHARGE	11,383.07
	24/12/31	2-75-240-00	C900012659	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	24/12/31	2-75-240-00	C900012666	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
					FUNCTION TOTAL	11,783.07
76	25/01/10	2-76-215-01	C900012725	XPLORE INC.	ACCT 1672172/ WIFI @ CAMPGRND	160.00
	24/12/31	2-76-250-00	C900012698	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	215.99
	24/12/27	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	108.83
	25/01/10	2-76-250-02	C900012706	JL METALWORKS	HEATER MOTOR @ CAMPGROUND	516.60
	25/01/10	2-76-250-03	C900012714	SCOTT'S QUALITY LAWN CARE	FERTILIZER/ WEED CONTROL	408.58
					FUNCTION TOTAL	1,410.00
					FINAL TOTALS TOTAL	303,028.12

* * * E N D O F R E P O R T * * *

LIST OF CANCELLED ACCOUNTS RECEIVABLE INVOICES 2024

#	CUSTOMER	AMOUNT	REASON CHARGED	REASON CANCELLED
1 1377	Nicholas Ries	\$6.74	Interest	Interest Only
2 203	UFA	\$2.25	Interest	Interest Only
3 785	Tofield Alliance Church	\$11.24	Interest	Interest Only
4 1389	Albert Fleck	\$1.50	Interest	Interest Only
5 105	Tofield 4-H Multi-Club	\$4.41	Interest	Interest Only
6 785	Tofield Alliance Church	\$6.56	Interest	Interest Only
7 610	Norm Duffy	\$1.35	Interest	Interest Only
8 1048	AHS - Tofield Long Term Care	\$1.30	Interest	Interest Only
9 1348	James Dormody*	\$162.70	Interest	Interest Only
10 1402	Bev Beaton	\$0.18	Interest	Interest Only
11 985	Claystone Waste	\$1.21	Interest	Interest Only
12 1336	Rita Powell	\$3.54	Interest	Interest Only
13 59	Tofield Lodge	\$0.94	Interest	Interest Only
14 1294	ATB Calgary Campus	\$0.45	Interest	Interest Only
15 1336	Rita Powell	\$3.54	Interest	Interest Only
16 1393	Ace Law	\$2.25	Interest	Interest Only
17 2	Clean Harbours	\$2.29	Interest	Interest Only
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
	TOTAL	\$212.45		

* Purchased a cemetery plot. Made payment arrangements, should not have been charged penalties

TOWN OF TOFIELD

BY-LAW NUMBER 1351

BEING A BY-LAW OF THE TOWN OF TOFIELD, IN THE PROVINCE OF ALBERTA, TO AMEND BY-LAW NUMBER 1344 FOR THE TOWN OF TOFIELD.

WHEREAS, it is deemed necessary that the Animal Control Bylaw be amended.

NOW THEREFORE, under the authority of the Municipal Government Act, being Chapter M- 26, S.A. 2000, the Council of the Town of Tofield, in the Province of Alberta, duly assembled, **ENACTS**, as follows:

That the following Section be added to the Bylaw 1344 Animal Control Bylaw:

4.2 Despite section 4.1, any person may apply in writing to Council to request a special exemption to permit such person to keep, suffer or harbour more than FOUR (4) Animals or THREE (3) Dogs within the Municipality. Council may grant or deny any such request in their sole and absolute discretion, and may request any additional information of the person making such application that they consider necessary. If Council grants an exemption, it may be subject to conditions Council deems appropriate, including without limitation:

4.2.1 The exemption may be for a limited or specified period of time;

4.2.2 The exemption may be subject to a requirement that the Animals or Dogs be spayed or neutered at the owners expense;

4.2.3 That the applicant be required to pay a fee to register any such Animals or Dogs in excess of the regular fees set out in Schedule "A".

Any failure to abide by any conditions imposed by Council would void any exemption granted by Council, and the person who received the exemption and failed to comply with the conditions is guilty of an offence.

That the following be added to Schedule "A":

That the License Fee pursuant to 4.2.3 shall be \$60.00 per Dog.

That the following be added to Schedule "B":

Failure to comply with conditions of Council exemption for additional Animals or Dogs	\$200.00	4.2.3
--	-----------------	--------------

This Bylaw shall come into force upon receipt of its third and final reading.

BYLAW 1351
TOWN OF TOFIELD

READ a first time this day of 2025

READ a second time this day of 2025

READ a third time this day of 2025, and finally passed.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UTILITY RATE APPROVED DECEMBER 9, 2024

Water - Costs applied to rates

Expenses	Water	Fixed	Volume
Salary	98,000		98,000
Employee Benefits	19,825		19,825
Business & Training	12,500		12,500
Professional Services	12,200		12,200
Repair & Maintenance	56,000	28,000	28,000
Utilities	963,200		963,200
Debenture	79,818	79,818	
Internal Charges	-	-	
Transfer to Reserve	45,100	45,100	
	<u>1,286,643</u>	<u>152,918</u>	<u>1,133,725</u>

Hwy 14 Fixed Trans Rate	134,195
950 customers	134195/950/12
Fixed Hwy 14 Trans Rate	11.78

Town Volumetric Water Rate	1,133,725
Less Hwy 14 Fixed Trans Rate	- 134,195
	999,530
Cubic Meter Water Purchased 2023	175,691
16% Water Loss	- 28,110
cubic Meter	147,581

Volumetre Water Rate per cubic 6.77

Tofield Fixed Rate	152,918
950 Customers	900

Tofield Fix Water Rate 14.16

Sewer - Cost applied to rates

Expenses	Sewer	Fixed	Volume
Salary	78,100		78,100
Employee Benefits	16,100		16,100
Business & Training	2,500		2,500
Professional Services	1,600		1,600
Repair & Maintenance	30,000		30,000
Utilities	10,000		10,000
Debenture			
Internal Charges	-	-	
Transfer to Reserve	22,000	22,000	
	<u>160,300</u>	<u>22,000</u>	<u>138,300</u>

Tofield Voumetric Sewer Rate	138300
Total Sewage processed	147581
	0.94
Volumetric Sewer Rate (Reduced by 30%)	0.65

Tofield Fixed Sewer Rate	22,000
950 Customers	900

Fixed Sewer Rate 2.04

UTILITY RATE REVIEW AFTER DECEMBER 9, 2024

Water - Costs applied to rates

Expenses	Water	Fixed	Volume
Salary	98,000	98,000	
Employee Benefits	19,825	19,825	
Business & Training	12,500	12,500	
Professional Services	12,200	12,200	
Repair & Maintenance	56,000	56,000	-
Utilities	963,200		963,200
Debenture	79,818	79,818	
Internal Charges	-	-	
Transfer to Reserve	45,100	45,100	
	<u>1,286,643</u>	<u>323,443</u>	<u>963,200</u>

Hwy 14 Fixed Trans Rat 134,195
 950 customers 134195/950/12

Fixed Hwy 14 Trans Rat 11.78

Town Volumetric Water 963,200
 Less Hwy 14 Fixed Tra - 134,195
829,005

Cubic Meter Water Purc 175,691
 16% Water Loss - 28,110
147,581

Volumetre Water Rate 5.62

Tofield Fixed Rate 323,443
 950 Customers 900

Tofield Fix Water Rate 29.95

Sewer - Cost applied to rates

Expenses	Sewer	Fixed	Volume
Salary	78,100		78,100
Employee Benefits	16,100		16,100
Business & Training	2,500		2,500
Professional Services	1,600		1,600
Repair & Maintenance	30,000		30,000
Utilities	10,000		10,000
Debenture			
Internal Charges	-	-	
Transfer to Reserve	22,000	22,000	
	<u>160,300</u>	<u>22,000</u>	<u>138,300</u>

Tofield Voumetric Sewer Rate 138300
 Total Sewage processed 147581
 0.94

Volumetric Sewer Rate (Reduced by 30%) 0.65

Tofield Fixed Sewer Rate 22,000
 950 Customers 900

Fixed Sewer Rate 2.04

UTILITY RATE REVIEWED AFTER DECEMBER 9, 2024

Water Consumption cubic meter	Current Rate Water	By Review Water	Current Rate Sewer	By Review Sewer	Current Total	By Review	\$	%
15	116.56	126.08	15.00	11.79	131.56	137.87	6.31	4.8
50	307.20	322.78	15.00	34.54	322.20	357.32	35.12	10.9
169	962.18	991.56	107.95	111.89	1,070.13	1,103.45	33.32	3.1
500	2,784.00	2,851.78	290.00	327.04	3,074.00	3,178.82	104.82	3.4

UTILITY RATE APPROVED DECEMBER 9, 2024

Water Consumption cubic meter	Current Rate Water	Approved Rate Water	Current Rate Sewer	Approved Rate Sewer	Current Total	Approved Total	\$	%
15	116.56	127.29	15.00	11.79	131.56	139.08	7.52	5.7
50	307.20	364.44	15.00	34.54	322.20	398.98	76.78	23.8
169	962.18	1,170.07	107.95	111.89	1,070.13	1,281.96	211.83	19.8
500	2,784.00	3,410.94	290.00	327.04	3,074.00	3,737.98	663.98	21.6



December 13, 2024

Cindy Neufeld
CAO
Town of Tofield

Dear Cindy,

Subject: Invitation to Value Scoping; RSVP by January 14, 2025

You are invited to participate in value scoping sessions scheduled for **January 21 and 22, 2025**, focusing on the community of Tofield. These sessions are an important step in supporting the 2024-25 Capital Plan process, which will be approved by the BRSD Board of Trustees in March 2025. The current Capital Plan identifies C.W. Sears School as the first priority for our division.

Purpose of Value Scoping

Value scoping sessions are designed to help strategically plan and prioritize future capital projects. This will be an invaluable project for the Board in gathering stakeholder insight and information. The School Capital Manual (2024-25) lists value scoping as a pre-planning funding activity, and these sessions will help strategize to:

- Facilitate the early identification of capital needs.
- Explore practical options such as grade configurations and capacity assessments.
- Ensure that projects are prepared to proceed when funding becomes available.

Who Will Be Involved?

The sessions will include a stakeholder group with a broad range of expertise:

- Facilitators who will guide the discussions.
- BRSD Trustees who will represent the Board's vision.
- Division leadership representatives.
- School Council chairs from Tofield BRSD Schools to provide parent and community perspectives.
- One Town Council representative and One Town Administration representative to reflect municipal considerations.
- One Beaver County Council representative and one County Administration representative to address regional needs.
- Principals from the BRSD schools in Tofield.
- One teacher from each BRSD school in the community to share on-the-ground insights.
- Representatives from Alberta Education and Alberta Infrastructure to support the capital planning process.

Session Details

- Dates: January 21 and 22, 2025, 9:00 a.m. - 4:00 p.m.
- Location: C.W. Sears School
- Purpose: To collaboratively identify quality solutions to address any current and future needs of the Tofield community and inform future capital planning decisions.

RSVP Information

Every Student, Every Day, a Success

Please confirm your attendance and any dietary restrictions by January 14, 2025, by contacting Michelle Girvan at mgirvan@brsd.ab.ca.

Your participation is invaluable, and we look forward to working together to shape the future of our schools. Should you have any questions or require additional information, contact Imogene Walsh (iwalsh@brsd.ab.ca).

Sincerely,



Patrick McFeely
Board Chair

Cindy Neufeld

From: CAO <CAO@viking.ca>
Sent: November 27, 2024 4:42 PM
To: Cindy Neufeld
Subject: A&R Offer to participate in U of C Medical Student visit - March 2025

Good afternoon Cindy

There is a newly formed committee called Viking Healthcare Attraction and Retention Committee. This committee is supported by the Community Development and Engagement team(RhPAP), composed of one Rural Community Consultant on each committee. This is a recognized partnership with Alberta Health Services.

The purpose of this partnership and creation of these committees, is to recruit and retain valued health service providers in the rural areas throughout Alberta.

As a result Viking and Tofield have both put together committees, made up of community representatives and a RhPAP consultant. The two committees have been working in their communities for more then a year and continue strategies around their health care needs.

March 14th to 16th, 2025 both committees are cohosting 15 Premed and 15 Nursing students. These 30 students will arrive Friday evening and stay at the Viking Inn. Saturday morning will be a tour of the Viking Medical facilities. Later that afternoon the A&R committees will facilitate the "Viking Amazing Race" showcasing Viking features . That evening both A&R Committees will host a supper in the Viking Community Hall. Sunday morning the students are off to Tofield and tour their facilities, hosted by the Tofield A&R Committee.

During the evening supper at the Viking Community hall. The planning committee has discuss opportunities to showcase surrounding communities.

Cindy do you think Tofield would be interested and able to host a display table with available information about the community.

Possibly a couple folks to answer any questions and tell guest about all the great things Tofield has to offer.

Thoughts

Doug Lefsrud
Town of Viking, CAO

M -780-336-3466
F - 780-336-2660
Cell - 587-256-0132

CAO@viking.ca



A Progressive Crossroads Community with a future

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January 7, 2025

Town of Tofield Mayor & Council
Box 30, 5407 50 Street
Tofield, Alberta, T0B 4J0

via email: ddueck@tofieldalberta.ca

Re: Regional Recreation Feasibility Study (RRFS) Steering Committee

Dear Mayor Dueck and Council,

We are writing to extend an invitation to the Town of Tofield to join our Regional Recreation Feasibility Study (RRFS) Steering Committee. Our committee, comprised of elected officials from the Town of Vegreville and surrounding region, and the team from Orange Crow Leadership, has been meeting since September to develop a recreation facility plan to accommodate local and regional users.

It has recently come to our attention that several additional municipalities, including yours, are interested in having a voice at the table. We wholeheartedly welcome this interest and believe that the input from elected officials representing the residents who utilize our local recreation facilities is invaluable to the success of this initiative.

We are confident that by working together, we can develop recreation solutions that benefit the entire region. The next committee meeting is scheduled for the morning of Thursday, January 30, 2025, and we would be pleased to have a representative from the Town of Tofield join us. Our meetings are held at the Town of Vegreville Administration building and virtually to allow for maximum participation. Please let us know if you are interested in participating and if a representative will be attending.

We look forward to your feedback and hope to collaborate with you in shaping the future of regional recreation. Should you have any questions or need additional information, please feel free to contact Lesley Kucherawy, Legislative Administrator, directly at lkucherawy@vegreville.com.

Thank you for your time and consideration.

Sincerely,



Tim MacPhee
Mayor



Town of Tofield Library Board

5407-50 Street (Box 479), Tofield, AB, T0B 4J0

Telephone: (780) 662-3838 E-mail: sbaxter@tofieldlibrary.ca

Cindy Neufeld

Town of Tofield

Box 30 Tofield, AB T0B 4J0

December 12, 2024

To Cindy Neufeld,

Re: Board Member Appointment

Please be advised that at the meeting of December 12, 2024, the Town of Tofield Library Board made the following motion:

“Motion by Trustee Brolly to request the Town of Tofield appoint Dana Robinson as a member of the Town of Tofield Library Board. Carried.”

Dana Robinson is a resident of the Town of Tofield.

Address:

4335-53 Ave, Boz 1028, T0B4J0

Phone:

(780) 922-9710

Date of Birth:

June 24, 1959

Sincerely,

Kevin Smook

Library Board Chair