



## AGENDA

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**PUBLIC HEARING** to be held Monday, May 26, 2025, 5:00 p.m., Town of Tofield Administration Building, Council Chambers.

1. Present
2. Public Hearing for Bylaw 1355
3. Close Public Hearing

## AGENDA

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**REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD** to be held Monday, May 26, 2025, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

**1. Present**

**2. Call to Order**

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**"

**3. Adoption of Agenda**

**4. Minutes**

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held April 28, 2025.

**5. Financial**

- (a) Financial Statement for the month ending April 30, 2025.
- (b) Operating Budget Report for the month ending April 30, 2025
- (c) Open Payables for the month of April and May 2025 in the total amount of \$586,498.40

## **6. Correspondence**

- Letter from the Ministry of Seniors, Community and Social Services, regarding a request to declare the first week of June 'Seniors Week';
- Letter from Mayor Tim MacPhee with the Town of Vegreville, regarding Regional Recreation Feasibility Study and 2025 Municipal Election Ballot Question;
- Letter from Tyler Gandam, President, Alberta Municipalities, regarding Key Messages on Municipal Policing Costs and the Police Funding Model.

## **7. New Business**

- (a) Bylaw 1355, A bylaw in the Town of Tofield in the province of Alberta, for the purpose of amending Bylaw 1316, as amended being the Land Use Bylaw.
- (b) Administration Office Closure – May 30<sup>th</sup>, 2025
- (c) Letter from the Residents Committee for Sunshine Villa – Concerns on road condition.

## **8. Council Reports**

## **9. Closed Session**

Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act*

Section 16 – Business Interest of a Third Party - *Freedom of Information and Protection of Privacy Act.*

## **10. Adjournment**

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, April 28, 2025, Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck; Councillors, Martineau, Tiedemann and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.
- Also Present: Kari Janzen, Tofield Mercury, Jackie Sargent, Claystone Waste Ltd.(Via TEAMS), Shannon Paquette, STARS, Donor Relations & Development Officer, Dave Schultz Grant Director, Tofield Curling Club (5:28 p.m.) and Corey Popick, Chief Executive Officer, Claystone Waste Ltd. (5:40 p.m.)

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:00 p.m.
- “As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another”

**ADOPTION OF AGENDA**

3. **MOVED** by Martineau that the Agenda be approved as amended.
- Add:
- 8 (e) Chief Administrative Officer Contract Acceptance  
(f) Appointment of Chief Administrative Officer

19-04-25

CARRIED UNANIMOUSLY

**MINUTES**

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held April 14, 2025, be approved as amended.

20-04-25

CARRIED UNANIMOUSLY

**DELEGATION**

5. (a) 5:00 p.m. Shannon Paquette, STARS, Donor Relations and Development Officer was present to provide a thank you to Mayor Council and Administration for the standing donation agreement. A picture of recognition was presented to Mayor, Council and Administration.

Paquette left the Council Chambers at 5:14 p.m.

**DELEGATION**

5. (b) 5:29 p.m. Dave Schultz, Grant Director, Tofield Curling Club was present to provide an overview of future projects for the Club and ask Council for consideration of funding.

Schultz left Council Chambers at 5:41 p.m.

**Minutes of the Town of Tofield Regular Council Meeting  
April 28, 2025**

**CORRESPONDENCE**

6. The following Correspondence was presented:
- Tofield Municipal Library, 2024 Annual Report.
- MOVED** by Tiedemann that the Correspondence be received and filed.

21-04-25

CARRIED UNANIMOUSLY

**UNFINISHED  
BUSINESS**

7. (a) Canada Day
- MOVED** by Martineau that Council for the Town of Tofield, approve the theme "Celebrate Canada, Celebrate Community" for the Tofield Canada Day Parade and events.

22-04-25

CARRIED UNANIMOUSLY

- (b) Bylaw 1349 being a Bylaw for the Purpose of Establishing an Intermunicipal Relations Committee.
- MOVED** by Martineau that Bylaw 1349 be read a second time, as amended.

23-03-25

CARRIED UNANIMOUSLY

**MOVED** by Tiedemann that Bylaw 1349 be read a third time as amended.

24-04-25

CARRIED UNANIMOUSLY

**NEW BUSINESS**

8. (a) Bylaw 1353 being a Bylaw to authorize the rates of taxation to be levied against assessable property within the Municipality of the Town of Tofield for the 2025 taxation year.

**MOVED** by Martineau that Bylaw 1353 be read a first time.

25-03-25

CARRIED UNANIMOUSLY

**MOVED** by Chehade that Bylaw 1353 be read a second time.

26-03-25

CARRIED UNANIMOUSLY

**MOVED** by Tiedemann that Bylaw 1353 be presented for third reading.

27-03-25

CARRIED UNANIMOUSLY

**MOVED** by Dueck that Bylaw 1353 be read a third time.

28-04-25

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
April 28, 2025**

**NEW BUSINESS**

8. (b) Bylaw 1354 being a Bylaw of the Town of Tofield to amend the Town of Tofield Procedures Bylaw.

**MOVED** by Chehade that Bylaw 1354 be read a first time.

29-03-25

CARRIED UNANIMOUSLY

**MOVED** by Tiedemann that Bylaw 1354 be read a second time.

30-03-25

CARRIED UNANIMOUSLY

**MOVED** by Martineau that Bylaw 1354 be presented for third reading.

31-03-25

CARRIED UNANIMOUSLY

**MOVED** by Dueck that Bylaw 1354 be read a third time.

32-04-25

CARRIED UNANIMOUSLY

- (c) Request for Decision – Beaver Emergency Services Commission, Shared Services Agreement.

33-04-25

**MOVED** by Martineau that the Chief Administrative Officer work with the Regional Emergency Manager of the Beaver Emergency Services Commission, as well as the other regional member municipality Chief Administrative Officers, to amend the shared services agreement.

CARRIED UNANIMOUSLY

- (d) Request for Decision – Bylaw 1355, Land Use Bylaw Map Amendment.

Bylaw 1355 being a Bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of amending Bylaw 1316, as amended, being the Land Use Bylaw

**MOVED** by Chehade that Bylaw 1355 be read a first time.

34-03-25

CARRIED UNANIMOUSLY

**MOVED** by Tiedemann that Administration schedule a Public Hearing for Bylaw 1355 on Monday, May 26<sup>th</sup>, 2025, at 5:00 p.m.

35-03-25

CARRIED UNANIMOUSLY

- (e) Chief Administrative Officer Contract Acceptance

**MOVED** by Chehade that Mayor and Council for the Town of Tofield execute the Chief Administrative Officer Contract with Jeff Edwards as has been presented and agreed upon.

36-03-25

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
April 28, 2025**

**NEW BUSINESS**

8. (f) Chief Administrative Officer Appointment

**MOVED** by Martineau that Mayor and Council for the Town of Tofield officially appoint Jeff Edwards as Chief Administrative Officer, effective June 1<sup>st</sup>, 2025.

37-03-25

CARRIED UNANIMOUSLY

Janzen left Council Chambers at 5:43 p.m.

**CLOSED SESSION**

9. **MOVED** by Martineau that Council meet in Closed Session at 5:43 p.m. to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 – Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act*.

38-04-25

CARRIED UNANIMOUSLY

Popick and Sargent left Council Chambers at 6:20 p.m.

**MOVED** by Chehade to revert to the regular session at 6:29 p.m.

39-04-25

CARRIED UNANIMOUSLY

No public present.

**MOVED** by Martineau that the Town of Tofield work with Claystone Waste Ltd. for full cost recovery within the next five-year contract cycle.

40-04-25

CARRIED UNANIMOUSLY

**MOVED** by Tiedemann that the Town of Tofield provide \$60,000 to the Tofield Curling Club for facility and mechanical upgrades, and that the funding be funded from reserves;

That the Tofield Curling Club continues to look for granting opportunities to offset further facility upgrades and; and

That when the Recreation Shared Services Agreement is reviewed and reopened, that the Town of Tofield negotiate that the Tofield Curling Club be included in the agreement.

41-04-25

CARRIED UNANIMOUSLY

**ADJOURNMENT**

10. **MOVED** by Chehade that the meeting adjourn at 6:33 p.m.

42-04-25

CARRIED UNANIMOUSLY

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

TOWN OF TOFIELD

MONTHLY STATEMENT

MONTH ENDING April 30, 2025

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	2,227,329.21	0.00	2,117,353.74	4,344,682.95
ADD:				
Receipts for the Month	386,140.01			386,140.01
Debentures				0.00
Interest on Account	5,351.29		6,955.41	12,306.70
Cancel Cheques				0.00
Reverse Annual Fees M/C				0.00
Service Charge Reversal				0.00
Sub Total	2,618,820.51	0.00	2,124,309.15	4,743,129.66
LESS:				
Disbursements for the Month	462,723.30	0.00		462,723.30
Utility Deposits				0.00
Debenture Payments				0.00
Service Charges	338.10			338.10
NSF Cheque	1,241.84			1,241.84
Cancel Receipt				0.00
Overdraft Interest				0.00
NET BALANCE AT END OF MONTH	2,154,517.27	0.00	2,124,309.15	4,278,826.42
Balance at End of Month from Statement	2,148,045.04	0.00	2,124,309.15	4,272,354.19
ADD:				
O/S Telebank	6,356.47			6,356.47
O/S e-Transfer				0.00
Outstanding Deposits	1,610.61			1,610.61
O/S Interac (Option Pay)	468.95			468.95
O/S Interac (Moneris)				0.00
Sub Total	2,156,481.07	0.00	2,124,309.15	4,280,790.22
LESS:				
O/S Direct Deposit (Moneris Online)				
Outstanding Cheques	1,748.28			1,748.28
O/S Telebank	215.52			215.52
Bank Error				0.00
NET BALANCE AT END OF MONTH	2,154,517.27	0.00	2,124,309.15	4,278,826.42
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 26TH DAY OF MAY, 2025.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER





# COUNCIL BUDGET MONTHLY BUDGET REPORT 30-Apr-25

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	%
<b>OPERATING REVENUES</b>					
1-01-000-00 Taxes & Grants in Lieu	-	-	(3,861,099.00)	(3,861,099.00)	-
1-02-000-00 General Municipal Revenues	(25,553.38)	(122,534.41)	(461,000.00)	(338,465.59)	26.58
1-12-000-00 Administration	(3,484.25)	(12,636.90)	(237,440.00)	(224,803.10)	5.32
1-26-000-00 Bylaw Enforcement	(855.00)	(3,195.00)	(48,100.00)	(44,905.00)	6.64
1-32-000-00 Roads, Streets, Walks, Lighting	(876.09)	(1,676.09)	(70,439.00)	(68,762.91)	2.38
1-33-000-00 Airport	(1,288.76)	(6,672.29)	(20,208.00)	(13,535.71)	33.02
1-41-000-00 Water Supply & Distribution	(209,312.19)	(429,051.83)	(1,333,810.00)	(904,758.17)	32.17
1-42-000-00 Sanitary Sewage & Treatment	(19,680.97)	(40,420.60)	(147,500.00)	(107,079.40)	27.40
1-43-000-00 Garbage Collection & Disposal	(21,298.71)	(42,746.21)	(126,200.00)	(83,453.79)	33.87
1-51-000-00 Family Community Support Services	(42,191.91)	(119,652.23)	(563,714.00)	(444,061.77)	21.23
1-56-000-00 Cemetery	(3,125.00)	(4,675.00)	(35,000.00)	(30,325.00)	13.36
1-66-000-00 Subdivision Land & Development	-	-	(70,000.00)	(70,000.00)	-
1-70-000-00 Community Develop. Administration	-	-	(11,000.00)	(11,000.00)	-
1-71-000-00 Tourism/Economic Development	(20,676.58)	(27,060.17)	(79,000.00)	(51,939.83)	34.25
1-72-000-00 Community Hall	(2,840.00)	(5,675.00)	(49,460.00)	(43,785.00)	11.47
1-73-000-00 Transportation Tofield Bus	(2,299.40)	(6,586.60)	(20,000.00)	(13,413.40)	32.93
1-74-000-00 Recreation Programs	(57.49)	(57.49)	(17,282.00)	(17,224.51)	0.33
1-76-000-00 Parks	(28.57)	(392.11)	(99,354.00)	(98,961.89)	0.40
1-75-000-00 Library	-	-	(121,695.00)	(121,695.00)	-
<b>TOTAL: OPERATING REVENUES</b>	<b>(353,568.30)</b>	<b>(823,031.93)</b>	<b>(7,372,301.00)</b>	<b>(6,549,269.07)</b>	<b>11.16</b>



# COUNCIL BUDGET MONTHLY BUDGET REPORT 30-Apr-25

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	%
<b>OPERATING EXPENDITURES</b>					
2-11-000-00 Council & Other Legislative	19,308.12	33,248.46	97,200.00	63,951.54	34.21
2-12-000-00 General Administration	154,908.21	387,755.44	1,178,568.00	790,812.56	32.90
2-23-000-00 Fire Fighting & Preventative Serv	-	96,807.67	387,230.00	290,422.33	25.00
2-26-000-00 Bylaw Enforcement	7,478.85	18,318.13	188,957.00	170,638.87	9.69
2-32-000-00 Roads, Streets, Walks & Lighting	87,110.61	287,745.59	1,230,025.00	942,279.41	23.39
2-33-000-00 Airport	422.33	4,030.31	19,900.00	15,869.69	20.25
2-41-000-00 Water Supply & Distribution	108,446.51	296,952.80	1,301,023.00	1,004,070.20	22.83
2-42-000-00 Sanitary Sewage & Treatment	18,949.30	54,461.18	172,480.00	118,018.82	31.58
2-43-000-00 Garbage Collection & Disposal	9,064.00	27,192.00	108,768.00	81,576.00	25.00
2-51-000-00 Family Community Support Services	65,029.79	157,069.66	563,714.00	406,644.34	27.86
2-56-000-00 Cemetery	4,700.71	9,915.50	28,795.00	18,879.50	34.44
2-66-000-00 Subdivision Land & Development	-	-	70,000.00	70,000.00	-
2-70-000-00 Community Development Administratio	28,193.03	54,326.57	171,495.00	117,168.43	31.68
2-71-000-00 Tourism/Economic Development	6,240.46	16,483.79	127,350.00	110,866.21	12.94
2-72-000-00 Community Hall	3,978.08	18,854.55	59,240.00	40,385.45	31.83
2-73-000-00 Transportion Tofield Bus	2,934.80	13,122.43	26,000.00	12,877.57	50.47
2-74-000-00 Recreation Program	-	783.34	45,200.00	44,416.66	1.73
2-76-000-00 Parks	61,216.93	108,449.69	493,510.00	385,060.31	21.98
2-75-000-00 Library	153.92	57,759.79	199,952.00	142,192.21	28.89
2-99-750-00 School Requisition	-	176,889.91	767,277.00	590,387.09	23.05
2-99-752-00 Beaver Foundation Requisition	33,760.07	67,520.14	135,040.00	67,519.86	50.00
2-99-756-00 Designated Industrial Property	-	-	454.00	454.00	-
<b>TOTAL: OPERATING EXPENDITURES</b>	<b>611,895.72</b>	<b>1,887,686.95</b>	<b>7,372,178.00</b>	<b>5,484,491.05</b>	<b>25.61</b>



# COUNCIL BUDGET MONTHLY BUDGET REPORT 30-Apr-25

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	%
<b>FINANCES ACQUIRED</b>					
5-32-000-00 Roads, Streets, Walks, Lighting	-	-	(987,500.00)	(987,500.00)	-
5-42-000-00 Sanitary Sewage & Treatment	-	-	(18,000.00)	(18,000.00)	-
5-72-000-00 Community Hall	-	-	(15,000.00)	(15,000.00)	-
5-76-000-00 Parks	-	-	(175,000.00)	(175,000.00)	-
<b>TOTAL: FINANCES ACQUIRED</b>	-	-	<b>(1,195,500.00)</b>	<b>(1,195,500.00)</b>	-
<b>FINANCES APPLIED</b>					
6-32-000-00 Roads, Streets, Walks, Lighting	5,858.95	59,515.94	987,500.00	927,984.06	6.03
6-42-000-00 Sanitary Sewage & Treatment	-	-	18,000.00	18,000.00	-
6-72-000-00 Community Hall	-	-	15,000.00	15,000.00	-
6-76-000-00 Parks	6,849.52	6,849.52	175,000.00	168,150.48	3.91
<b>TOTAL: FINANCES APPLIED</b>	<b>12,708.47</b>	<b>66,365.46</b>	<b>1,195,500.00</b>	<b>1,129,134.54</b>	<b>5.55</b>

April 2025 Advances	Stub 13100 – 13116	\$18,650.00
April 2025 Payroll	Stub 13143 – 13167	\$82,356.26
April 2025 Council	Stub 13168 – 13172	\$ 9,299.82

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Total	\$110,306.08
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000	0.00
001	18,650.00
002	82,356.26
003	9,299.82
004	110,306.08
005	359,902.34
006	566.21
007	2,000.00
008	36,549.96
009	4,629.08
010	72,564.68
011	566,498.60
012	0.00

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## ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 1

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	25/04/17	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	359.50
	25/04/25	2-12-215-00	C900013130	LOOMIS EXPRESS	FREIGHT/ SELECT ENGINEERING	37.86
	25/05/08	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	120.00
	25/05/09	2-12-215-00	C000016923	GOVERNMENT OF ALBERTA	LAND TITLES	415.00
	25/04/25	2-12-220-00	C900013136	RGO TECHNOLOGIES INC.	COPIES	211.60
	25/05/09	2-12-221-00	C900013215	SHINEATEK CORP.	MANAGED SERVICES	2,762.93
	25/05/01	2-12-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	73.50
	25/05/01	2-12-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	214.90
	25/04/25	2-12-230-00	C900013120	BEAVER COUNTY	1/5 COST LPRT WORKSHOP	22.00
	25/04/25	2-12-230-00	C900013139	STUART, LARAINÉ	PLANNING & DEVELOPMENT	573.75
	25/05/02	2-12-230-00	C900013195	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,082.50
	25/05/02	2-12-230-00	C900013174	BECHER MUNRO & COMPANY	2024 AUDIT	40,000.00
	25/05/09	2-12-230-00	C900013214	REYNOLDS MIRTH RICHARDS & FARM	GENERAL MATTERS	1,422.00
	25/04/25	2-12-230-01	C900013137	SDI HEALTH, SAFETY & LOSS	HEALTH & SAFETY MAINTENANCE	3,384.80
	25/05/09	2-12-230-02	C900013218	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,500.00
	25/05/09	2-12-230-02	C900013218	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	25/04/25	2-12-230-06	C900013138	SELECT ENGINEERING CONSULTANTS	STORMWATER MASTER PLAN	13,695.25
	25/05/02	2-12-240-00	C900013181	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	25/05/02	2-12-240-00	C900013192	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	25/05/02	2-12-250-00	C900013199	URBAN SHINE WINDOW CLEANING	WINDOW CLEANING	535.00
	25/05/09	2-12-250-00	C900013205	CANADIAN LINEN AND UNIFORM	RUGS	61.39
	25/05/09	2-12-250-00	C900013205	CANADIAN LINEN AND UNIFORM	RUGS	61.39
	25/05/09	2-12-250-00	C900013205	CANADIAN LINEN AND UNIFORM	RUGS	61.39
	25/04/25	2-12-510-00	C900013125	IRON MOUNTAIN CANADA OPERATION	RECYCLE BIN	289.08
	25/04/25	2-12-510-00	C900013132	MATCH, SIAN E.	EXPENSE/ JOINT ADMIN LUNCH	54.17
	25/05/02	2-12-510-00	C900013193	PLATINUM SUPPLY 2022 LTD.	GARBAGE BAGS & VACUUM BAGS	83.64
	25/05/02	2-12-510-00	C900013177	BOESE, AIMEE	EXPENSE/ PAPER TOWEL	25.99
	25/05/09	2-12-510-00	C900013212	PLATINUM SUPPLY 2022 LTD.	JANITORIAL / PT & TP	178.56
	25/04/28	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	1,081.32
	25/04/28	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	1,095.04
	25/05/02	2-12-770-00	C000016922	TOFIELD CURLING CLUB	CONTRIBUTION	60,000.00
	25/05/02	2-12-770-00	C000016921	STARS FOUNDATION	2025 CONTRIBUTION	5,000.00
	25/04/25	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00
	25/05/08	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	26,761.71
	25/05/08	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	18,458.84
	25/05/08	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	5,596.61
	25/05/02	4-12-234-00	C900013188	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	21,567.80
	25/05/08	4-12-235-00	AP DRCT DB	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	14,482.76
	25/05/08	4-12-238-00	AP DRCT DB	WORKERS' COMPENSATION BOARD	PREMIUM INSTALMENT	5,466.67
	25/05/02	4-12-239-00	C900013197	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	200.00
FUNCTION TOTAL						231,986.95
26	25/05/09	2-26-250-00	C000016927	VEGREVILLE VETERINARY CLINIC	STRAY DOG/ SPAY	616.54
FUNCTION TOTAL						616.54

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## ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 2

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
32	25/04/17	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	25/05/08	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	137.00
	25/05/08	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	386.90
	25/05/09	2-32-520-00	C000016925	NAPA AUTO PARTS TOFIELD	BILLINGS	6.00
	25/05/09	2-32-520-46	C000016925	NAPA AUTO PARTS TOFIELD	BILLINGS	71.56
	25/05/09	2-32-520-46	C900013213	RAYMAX EQUIPMENT SALES	QUICK RELEASE PIN/BROOM CORE	212.56
	25/05/09	2-32-520-47	C900013208	GREGG DISTRIBUTORS	CUP / RETURNED	237.68
	25/05/02	2-32-520-60	C900013198	TREADPRO TIRE CENTRE	BATTERY	240.00
	25/05/09	2-32-520-62	C000016925	NAPA AUTO PARTS TOFIELD	BILLINGS	20.39
	25/04/25	2-32-520-71	C900013123	CALMONT EQUIPMENT LTD.	DOOR BRACKET	113.50
	25/05/08	2-32-521-00	AP DRCT DB	WEX CANADA LTD.	FUEL	196.55
	25/04/25	2-32-530-00	C900013135	PLATINUM SUPPLY 2022 LTD.	AIRPORT / TOILET PAPER	105.71
	25/04/25	2-32-530-00	C900013136	RGO TECHNOLOGIES INC.	COPIES	17.30
	25/05/01	2-32-530-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	279.95
	25/05/09	2-32-530-00	C000016925	NAPA AUTO PARTS TOFIELD	BILLINGS	68.50
	25/05/09	2-32-530-00	C900013202	AIR LIQUIDE CANADA INC.	CYLINDER LEASE	181.57
	25/05/09	2-32-530-00	C900013206	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	25/05/09	2-32-530-00	C900013208	GREGG DISTRIBUTORS	DUST MOP & PINE-SOL	68.45
	25/05/09	2-32-530-00	C900013208	GREGG DISTRIBUTORS	PAINT (BLUE, GREEN, WHITE)	271.68
	25/05/09	2-32-530-00	C900013205	CANADIAN LINEN AND UNIFORM	RUGS	39.45
	25/05/09	2-32-530-00	C900013205	CANADIAN LINEN AND UNIFORM	RUGS	39.45
	25/05/09	2-32-530-00	C900013205	CANADIAN LINEN AND UNIFORM	RUGS	39.45
	25/05/09	2-32-530-00	C900013210	JL METALWORKS	REPLACE RAINCAP ON CHIMNEY	195.00
	25/05/02	2-32-530-03	C900013178	BORDER PAVING LTD.	COLD MIX	1,321.65
	25/05/02	2-32-530-03	C900013182	DRIVEN TRANSPORT INC	ROAD CRUSH/ K9 FOODS	750.00
	25/04/28	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	10,671.90
	25/04/28	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	1,929.87
	25/04/25	6-32-610-00	C900013138	SELECT ENGINEERING CONSULTANTS	2025 CAPITAL WORKS	4,920.00
	25/05/09	6-32-630-00	C900013204	CALMONT EQUIPMENT LTD.	BOBCAT ANGLE BROOM	11,767.48
FUNCTION TOTAL						34,729.00
33	25/05/02	2-33-250-00	C900013181	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00
	25/05/02	2-33-250-00	C900013192	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	50.00
	25/04/28	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	136.82
	25/04/28	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	285.51
FUNCTION TOTAL						522.33
41	25/04/25	2-41-215-00	C900013133	MCSNET	CUST #0054024/ INTERNET	109.90
	25/05/08	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	316.92
	25/05/01	2-41-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	3,124.77
	25/05/02	2-41-250-00	C900013173	ACCU-FLO METER SERVICE LTD.	NEPTUNE 360	2,595.00
	25/05/09	2-41-251-00	C900013201	ACCU-FLO METER SERVICE LTD.	METER REPLACEMENT	2,019.00
	25/04/28	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	1,919.33
	25/04/28	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	928.94
	25/05/09	2-41-550-00	C900013209	HIGHWAY 14 REGIONAL WATER	ACCT 371341.01	31,561.14

05/08/25 14:40:41

## ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 3

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
41	25/05/09	2-41-550-00	C900013209	HIGHWAY 14 REGIONAL WATER	ACCT 395431.01	42,500.77
FUNCTION TOTAL						85,075.77
42	25/04/25	2-42-215-00	C900013133	MCSNET	CUST #0054024/ INTERNET	74.85
	25/04/25	2-42-215-00	C900013121	BELL MOBILITY	ACCT 528927011	7.98
	25/05/08	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.64
	25/04/25	2-42-250-00	C900013129	LINESTAR UTILITY SUPPLY INC	VIVAX REPAIR	1,187.80
	25/04/28	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	885.58
FUNCTION TOTAL						2,222.85
43	25/05/09	2-43-550-00	C900013207	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	9,064.00
FUNCTION TOTAL						9,064.00
51	25/05/01	2-51-211-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	214.90
	25/05/01	2-51-211-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	73.02
	25/04/17	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	25/05/02	2-51-225-00	C900013196	TOFIELD GOLDEN CLUB DROP-IN CE	LUNCH/ REGIONAL MTG	660.00
	25/05/02	2-51-245-00	C900013181	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	25/05/02	2-51-245-00	C900013192	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	25/04/25	2-51-400-00	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	36.91
	25/04/25	2-51-400-00	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	10.02
	25/04/25	2-51-400-01	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	33.89
	25/04/25	2-51-400-01	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	15.99
	25/04/25	2-51-400-01	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	23.27
	25/04/25	2-51-400-01	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	12.99
	25/04/25	2-51-400-01	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	12.99
	25/05/01	2-51-400-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	114.45
	25/04/25	2-51-400-04	C900013126	IRVINE, CHARLENE	GENERAL COUNSELLOR	5,280.00
	25/05/09	2-51-400-06	C900013217	TOFIELD LODGE	MEALS ON WHEELS	696.00
	25/04/25	2-51-400-09	C900013142	WARAWA, LYNNETTE	VOLUNTEER OF THE MONTH	18.99
	25/04/25	2-51-400-11	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	153.71
	25/04/25	2-51-400-11	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	72.21
	25/04/25	2-51-400-11	C900013124	HARE FOODS LTD.	ACCOUNT 7506990	133.40
	25/04/25	2-51-400-11	C000016915	FOOD WITH FLAIR	DONUTS & FRUIT TRAY	39.00
	25/04/25	2-51-400-11	C900013142	WARAWA, LYNNETTE	SC/ MOP HEAD	18.19
	25/04/25	2-51-400-11	C900013142	WARAWA, LYNNETTE	SC/ MILEAGE	88.15
	25/04/25	2-51-400-11	C900013131	MALARSKI, AMBER	SC MILEAGE	15.85
	25/04/25	2-51-400-11	C900013127	KELLER, TOM	SC MILEAGE	63.89
	25/04/25	2-51-400-11	C900013122	BISSON, TIFFANY	SC MILEAGE	112.91
	25/04/25	2-51-400-11	C900013128	LAING, ELAINE	SC MILEAGE	39.62
	25/05/02	2-51-400-11	C900013189	MALARSKI, AMBER	SC/ MILEAGE	7.92
	25/05/02	2-51-400-11	C900013176	BISSON, TIFFANY	SC/ MILEAGE	37.64
	25/05/02	2-51-400-11	C000016919	RODRIGUES, LAREA	SC/ MILEAGE	14.86
	25/05/02	2-51-510-00	C900013200	YOUR DOLLAR STORE (YDSWM)	REGIONAL/ TABLE ROLL	17.99

05/08/25 14:40:41

## ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 4

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
FUNCTION TOTAL						8,249.57
56	25/05/02	2-56-250-00	C900013179	CAMROSE LANDSCAPE SUPPLIES	TOP SOIL	420.00
FUNCTION TOTAL						420.00
71	25/05/08	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.59
	25/05/09	2-71-230-00	C900013211	MACMULLEN, ROB	ECONOMIC DEVELOPMENT	10,985.75
	25/05/02	2-71-240-00	C900013181	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	25/05/02	2-71-240-00	C900013192	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	25/05/02	2-71-250-00	C900013199	URBAN SHINE WINDOW CLEANING	WINDOW CLEANING	135.00
	25/04/25	2-71-400-01	C000016916	PETTY CASH	SNOWGOOSE FLOAT	800.00
	25/05/02	2-71-400-01	C900013190	NORTHERN GRAPHICS	SIGNS FOR SGF	500.00
	25/05/02	2-71-400-01	C900013184	EGLAUER, VANITA	SGF BANQUET BAR	104.17
	25/05/02	2-71-400-01	C000016917	GOODKEY SHOW SERVICES LTD.	SGF TRADE SHOW SET UP	4,000.00
	25/05/02	2-71-400-01	C000016924	SANDY'S CATERING	SNOW GOOSE BANQUET	2,912.00
	25/05/02	2-71-400-01	C900013186	GOLDEN ARROW SCHOOLBUSES LTD.	SGF BUSES	19,140.60
	25/05/02	2-71-400-01	C000016918	MORGENSTERN, LARRY	SECURITY @ SGF	342.86
	25/05/09	2-71-400-01	C000016926	STINGRAY RADIO INC.	DIGITAL ADVERTISING - SGF	1,000.00
	25/04/28	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	260.08
	25/04/28	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	1,082.80
FUNCTION TOTAL						41,649.85
72	25/05/02	2-72-240-00	C900013183	DUKART, DENISE M.	HALL CARETAKER	750.00
	25/05/02	2-72-255-00	C900013199	URBAN SHINE WINDOW CLEANING	WINDOW CLEANING	55.00
	25/04/28	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	576.01
	25/04/28	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	1,691.81
FUNCTION TOTAL						3,072.82
73	25/04/17	2-73-251-00	C900013118	FORSTNER, DORIS	SHUTTLE DRIVER APRIL 1-15	380.00
	25/04/17	2-73-251-00	C900013117	BENIUK, HEATHER	SHUTTLE DRIVER APRIL 1-15	390.00
	25/04/17	2-73-251-00	C900013119	POWERS, RON	SHUTTLE DRIVER APRIL 1-15	110.00
	25/04/25	2-73-251-00	C900013121	BELL MOBILITY	ACCT 528927011	20.41
	25/04/25	2-73-251-00	C000016914	BULLZEYE FIRE & SAFETY	NSC AUDIT	938.00
	25/05/02	2-73-251-00	C900013187	LAMB FORD SALES LTD.	CVIP & REPAIRS	4,825.01
	25/05/02	2-73-251-00	C900013180	CHEHADE, BRENDA	SHUTTLE DRIVER	110.00
	25/05/02	2-73-251-00	C900013185	FORSTNER, DORIS	SHUTTLE DRIVER	420.00
	25/05/02	2-73-251-00	C900013175	BENIUK, HEATHER	SHUTTLE DRIVER	105.00
	25/05/02	2-73-251-00	C900013194	POWERS, RON	SHUTTLE DRIVER	60.00
	25/05/01	2-73-251-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	379.27
	25/05/09	2-73-251-00	C900013203	BOESE, AIMEE	EXPENSE/ SWITCH FOR BUS	14.95



05/08/25 14:40:41

## ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 5

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
					FUNCTION TOTAL	7,752.64
74	25/04/25	1-74-400-10	C900013140	TOFIELD AGRICULTURAL SOCIETY	MTG ROOM/ ELECTIONS CANADA	110.00
	25/05/02	2-74-400-10	C000016924	SANDY'S CATERING	EXTRA GROCERIES	615.43
					FUNCTION TOTAL	725.43
75	25/05/08	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	154.00
	25/05/02	2-75-240-00	C900013181	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	25/05/02	2-75-240-00	C900013192	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
					FUNCTION TOTAL	554.00
76	25/05/08	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	114.39
	25/05/02	2-76-250-00	C900013179	CAMROSE LANDSCAPE SUPPLIES	TOP SOIL	420.00
	25/05/09	2-76-250-00	C900013208	GREGG DISTRIBUTORS	GARBAGE BAGS	147.34
	25/05/08	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	114.41
	25/05/09	2-76-250-01	C000016925	NAPA AUTO PARTS TOFIELD	BILLINGS	42.78
	25/04/28	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	84.64
	25/04/25	2-76-250-03	C900013141	TOFIELD ELECTRIC INC.	REPAIR RECEPTACLES	788.67
	25/04/25	2-76-250-03	C900013134	ON COURSE PARKS LTD.	2025 PLAYGROUND AUDITS	4,000.00
	25/05/09	2-76-250-05	C900013216	TOFIELD ELECTRIC INC.	WIRING FOR ANNOUNCER BOOTH	2,100.00
	25/04/17	6-76-620-00	C000016913	HOLDEN COLONY (METAL SHOP)	DUGOUT DEPOSIT	6,849.52
	25/05/02	6-76-630-03	C900013191	PARK N PLAY DESIGN COMPANY LTD	DEPOSIT/ PLAYGROUND ADD ONS	12,430.40
					FUNCTION TOTAL	27,092.15
					FINAL TOTALS TOTAL	453,733.90

\* \* \* E N D O F R E P O R T \* \* \*

**From:** Seniors Information <[Seniorsinformation@gov.ab.ca](mailto:Seniorsinformation@gov.ab.ca)>  
**Sent:** April 24, 2025 2:38 PM  
**To:** Seniors Information <[Seniorsinformation@gov.ab.ca](mailto:Seniorsinformation@gov.ab.ca)>  
**Subject:** Recognizing Seniors' Week 2025 – Community Declaration

For 39 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 2 to 8 and will be kicked off with a provincial launch event on June 2 in the City of Camrose.

All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta.

To officially declare Seniors' Week in Alberta, a declaration is made by a senior official (i.e., Mayor/Reeve, Chief) at the community level. All communities that notify us that they have declared Seniors' Week will be recognized on [our website](#).

To assist communities in declaring Seniors' Week, attached is a sample Community Declaration for your community to consider using. If your community uses the attached example, kindly email the signed copy to [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca) by May 31, 2025. Following Seniors' Week, a version signed by The Honourable Minister Nixon will then be returned to your community.

The Government of Alberta encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit the [Seniors' Week website](#) or email us at [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca) if you have any questions.

Thank you.

Ministry of Seniors, Community and Social Services  
Government of Alberta



# DECLARATION

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In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 2 – 8, 2025 to be Seniors' Week in

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**Community**

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**Official Title**

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**Official Signature**

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**The Honourable Jason Nixon; Minister of Seniors, Community and Social Services**

May 16, 2025

Via email: [ddueck@tofieldalberta.ca](mailto:ddueck@tofieldalberta.ca)

Town of Tofield Mayor & Council  
Box 30, 5407 50 Street  
Tofield, Alberta, T0B 4J0

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**Re: Regional Recreation Feasibility Study and 2025 Municipal Election Ballot Question**

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Dear Mayor Dueck and Council,

As you may be aware, since September 2024, our committee has been working diligently on a comprehensive Regional Recreation Feasibility Study to evaluate the current and future recreational needs and opportunities for our communities. We are pleased to share that the study is now complete.

The final report provides in-depth analysis and recommendations that could significantly benefit the broader region through collaborative recreational planning and development. It is a result of extensive consultation, research, and input from various stakeholders across the region. While we had previously proposed conducting a joint presentation, the Steering Committee has opted to forgo presentations at this time, with intent to present to regional Councils after the municipal election this fall. Alternatively, our committee will be providing digital copies of the final report and report summary to your Chief Administrative Officer. We respectfully request that, at this time, these documents only be shared internally between Council and Administration.

Given the importance of this initiative and its potential long-term impact, we are asking all neighbouring councils to consider passing a resolution to include a ballot question related to the study's findings in the upcoming 2025 general municipal election. This approach ensures residents are informed and have a say in the future direction of regional recreation services.

To ensure consistency and accuracy of data and public feedback across all participating municipalities, we are requesting that each council use identical wording for the ballot question. A draft resolution and proposed ballot question will be provided for your consideration.

The Town of Vegreville will be publicly releasing the full study this summer, accompanied by a communications campaign encouraging electors to review the information in advance of the 2025 election. This will help ensure voters are well-informed when responding to the ballot question. This communications campaign will be shared with all participating municipalities.

We strongly believe that a coordinated and consistent approach will strengthen our ability to move forward collectively on regional recreation priorities. We appreciate your attention to this important matter and look forward to your council's support.

If your Council is interested in a presentation from our consultant before the 2025 election, please contact Lesley Kucherawy at [lkucherawy@vegreville.com](mailto:lkucherawy@vegreville.com) and we can arrange a date and time for a presentation.

Additionally, if you are willing to pass a resolution to include a ballot question for a regional recreation facility, please contact Lesley for further details. Should you have any questions or require further information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tim MacPhee', with a stylized flourish at the end.

Tim MacPhee  
Mayor

TM/lk

cc: CAO Cindy Neufeld <cneufeld@tofieldalberta.ca>  
Assistant CAO Jeff Edwards <jedwards@tofieldalberta.ca>

**From:** Tyler Gandam <[president@abmunis.ca](mailto:president@abmunis.ca)>

**Sent:** May 21, 2025 1:37 PM

**To:** Cindy Neufeld <[cneufeld@tofieldalberta.ca](mailto:cneufeld@tofieldalberta.ca)>

**Subject:** Upcoming engagement on Alberta's police funding model

Dear Member of Alberta Municipalities,

We recently learned that Alberta Public Safety and Emergency Services has engaged consulting firm MNP to conduct a review of the police funding model that was implemented in 2020. According to the ministry, this review will include actionable recommendations for fairness, shared fiscal responsibility, and sustainability. Engagement will take place over May and June 2025, and municipalities will have the opportunity to share feedback with MNP through a survey and virtual focus groups. I have also been advised that MNP intends to hold four town halls (in Grande Prairie, Fort McMurray, Red Deer, and Airdrie) for municipalities policed under the Provincial Police Service Agreement and one town hall for municipalities with Municipal Police Service Agreements (in either Red Deer or Airdrie). Unfortunately, I do not have any further information about dates or times at this moment.

To help members prepare, we are sharing ABmunis' key messages on this topic, which were developed in consultation with the Safe and Healthy Communities and Small Communities Committees. We have also attached a briefing that provides background information on the police funding model, as well as average policing costs and ABmunis' advocacy on this topic to date. We will share additional information about opportunities for engagement through ABmunis' newsletter, *The Weekly*. You may also wish to monitor the [provincial webpage](#) for updates or reach out to MNP directly at [AlbertaPoliceFundingModelReview@mnp.ca](mailto:AlbertaPoliceFundingModelReview@mnp.ca).

In addition, I encourage you to attend our [Summer Municipal Leaders' Caucus](#) which will feature a session on Police Funding and Governance. During this session, we will seek your input on what a fair and equitable police funding model looks like and check in with you on the establishment of new, mandatory civilian governance bodies. Visit the [Events section of the ABmunis.ca](#) website for the agenda and to register.

If you have any additional questions or concerns, please feel free to contact me directly.

Sincerely,

**Tyler Gandam** | President

---

E: [president@abmunis.ca](mailto:president@abmunis.ca)

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-  
6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

## **Key Messages on Municipal Policing Costs and the Police Funding Model**

### Municipal Role in Public Safety

- Municipalities play a crucial role in public safety as they possess local expertise, understand community needs, and are accountable to residents.
- Municipalities have an intimate understanding of their communities, including their unique needs, challenges, and demographics. This local knowledge allows them to make informed decisions about the level of policing required to maintain public safety.
- Municipalities are responsible for allocating resources across various essential services, including policing. Consulting with them allows for a holistic approach to resource allocation, ensuring that public safety needs are effectively balanced with other community priorities.

### Police Funding Model (PFM)

- ABmunis appreciates the provincial government's efforts to develop a more equitable funding strategy for communities served by the RCMP, as we have been advocating for a fair approach to police funding for over a decade.
- ABmunis continues to support the "everyone should pay" concept for policing services. This means keeping the current PFM formula based on population and property assessment and continuing to invest these funds in public safety.
- We would welcome data from Public Safety and Emergency Services that provides a full accounting of how funds raised through the police funding model (PFM) were spent. This would assist us in demonstrating the value of the PFM to local rate payers.
- ABmunis also believes in "no pay without say" – as local experts, municipalities need to have oversight of local police services and the ability to set local policing priorities. We appreciate Public Safety and Emergency Services' recent efforts to strengthen civilian oversight of policing.
- ABmunis believes that creating a new, stand-alone provincial police service would be prohibitively expensive and face the same recruitment challenges as every other police service in Canada.
- We also know that the majority of municipalities and Albertans support keeping Alberta RCMP.
- However, we are deeply concerned that recent and significant increases in RCMP policing costs are being passed along to municipalities who cannot cover these increases without raising property taxes, cutting services or both.

### Provincial Police Service Agreement

- The PFM was implemented in 2020-21, using cost estimates from 2019.
- Since then, the cost of the Provincial Police Service Agreement has increased by 39%, primarily due to salary increases negotiated through collective bargaining.
- Municipalities who receive policing under the PPSA cannot absorb this scale of cost increase without either raising taxes, cutting services, or both.



- ABmunis therefore requests that the provincial government provide additional assistance to municipalities that pay for policing through the PFM by:
  1. Increasing the total amount of subsidies distributed to municipalities through the PFM to offset their policing costs.
  2. Distributing fines and penalties under the *Traffic Safety Act* to municipalities receiving policing services under the Provincial Police Services Agreement at the same percentage that these municipalities pay in cost recovery.
  3. Adequately funding community infrastructure needs so that municipalities do not face competing demands for funding local infrastructure versus public safety.

#### Municipal Police Service Agreements

- Municipalities who contract the RCMP are already paying higher policing costs: four years ago, the collective salary increases negotiated through collective bargaining added approximately \$60 million to the total policing costs of the 47 municipalities in Alberta with Municipal Police Service Agreements.
- These costs were particularly difficult to absorb as municipalities were not at the bargaining table and did not have adequate notice of either the scale or timing of significant cost increases.
- Notably, Treasury Board Canada advised municipalities to plan for a 2.5% cost increase; however, the first collective bargaining agreement included retroactive salary increases that resulted in the salary for a First-Class Constable rising by a total of 24% over six years
- ABmunis therefore calls on the provincial government to:
  1. Enhance the total amount of assistance provided through the Policing Support Grant to better offset the rising costs of policing.
  2. Provide additional support to municipalities who are crossing the 5,000 and 15,000 population markers and therefore triggering changes to their policing arrangements and funding models.

#### Municipal Financial Pressures

- Rising policing costs, coupled with decreased infrastructure funding and increased provincial downloading, are placing immense strain on local budgets.
- With limited financial flexibility and no ability to run deficits, municipalities are forced to make difficult choices: cut vital services or burden residents with higher property taxes.
- The cost of providing essential services like policing continues to escalate, leaving municipalities struggling to balance budgets without sacrificing public safety.
- Provincial infrastructure funding to municipal governments has plummeted by 64% since 2011, exacerbating the financial challenges facing our communities.
- We urgently need the provincial government to step up and provide fair and sustainable funding solutions for municipalities.
- Provincial leaders must recognize the critical role municipalities play in delivering essential services and commit to providing adequate funding to address budgetary pressures and infrastructure deficits.

## BRIEFING NOTE

### **TOPIC:**

Police Funding Model (PFM) and Municipal Policing Costs

### **BACKGROUND:**

Until 2020, under the Alberta Police Act, the Government of Alberta provided police services to municipalities with populations of 5,000 or less, as well as to all municipal districts and counties, at no direct cost to these municipalities.

In 2019, the Government of Alberta opened consultations on a police funding model.

ABmunis established a Police Act Working Group made up of municipalities of all sizes to inform our response to consultation and this group developed a written submission in partnership with the Safe and Healthy Communities and Small Communities Committees. ABmunis' written submission emphasized that any new police funding model must:

- Reflect a municipality's demand for services and ability to pay.
- Give municipalities paying for policing improved oversight of and accountability for local policing.
- Reinvest all revenue raised by a new funding model back into policing services.

In 2020 the provincial government implemented a new police funding model that applies to all municipalities that are policed by the RCMP under the Provincial Police Service Agreement (those with populations under 5,000, as well as municipal districts and counties).. Under the five-year model, municipalities paid 10% of their policing costs in Year One, 15% in Year Two, 20% in Year Three, and 30% in Years Four and Five. Each municipality's share of policing costs was calculated according to a formula that weighs equalized assessment at 50% and population at 50%, with modifiers related to shadow populations, crime severity, proximity to detachment, and existing enhanced policing positions.

As the police funding model expired on March 31, 2025, the provincial government announced earlier this year that they would temporarily freeze the amount municipalities are responsible for paying for the 2025-26 fiscal year. The provincial news release noted that "due to higher costs from recent RCMP collective agreements, the cost for policing in these smaller communities will increase to 39 per cent, with no corresponding increase in the services provided. To assist municipalities with these new costs, Alberta's government will pay the increase for one year and will begin engagement with them on their policing needs for the future."

## Municipal Policing Costs

The following table shows the current arrangements for responsibility for policing costs in Alberta:

Policing Arrangement	Population	Responsibility for policing costs			
		Municipality pays:	Provincial government pays:	Federal government pays:	Eligible for Policing Support Grant?
Cities, Towns, Villages, and Summer Villages					
• Municipally-run police service	Various	100%	-	-	Yes
• Municipal agreement with RCMP	15,000+	90%	-	10%	Yes
	5,001 – 15,000	70%	-	30%	Yes
• Provincial agreement with RCMP	1 – 5,000	30% of provincial cost (21% of total cost)	70% of provincial cost (49% of total cost)	30% of total cost	No
Municipal Districts and Counties					
• Provincial agreement with RCMP	Various	30% of provincial cost (21% of total cost)	70% of provincial cost (49% of total cost)	30% of total cost	No

Municipalities with populations over 5,000 that provide their own policing, through either a municipal police service or by contracting the RCMP, are eligible for the provincial Policing Support Grant. Grant amounts are calculated based on population, but the per capita rate has not changed since 2018.

As a result, grant amounts do not cover a significant portion of policing costs:

- For example, in 2022, the City of Calgary (population of 1.4 million, municipal police service) received \$32.8 million, which represents about 6% of its \$547 million police operating budget.
- The Town of Slave Lake (population of 6,836, Municipal Police Service Agreement) received \$353,208, which is about 15% of its \$2.3 million RCMP contract.

The following table on the following page shows the average costs of policing based on the size of municipality and the type of policing agreement they have.

Policing Arrangement	Population	Municipal portion of the cost	# of Reporting Municipalities	Average Net Expense for Policing as a % of Total Municipal Expense (net of grants)
<b>Cities, Towns, Villages, and Summer Villages</b>				
• Municipal police service	Various	100%	7	12.1%
• Municipal agreement with RCMP	15,000+	90%	16	8.3%
	5,001 - 15,000	70%	27	7.5%
• Provincial agreement with RCMP	1,001 - 5,000	30%	28	2.0%
	<1,000	30%	102	2.2%
<b>Municipal Districts and Counties</b>				
• Provincial agreement with RCMP	Various	30%	35	2.2%

**NOTES**

- ABmunis calculations using Alberta Municipal Affairs' 2023 Financial Information Return (FIR) schedule C(1)-Revenue using Police expense (column 01210) and Total Expense (column 01580) excluding services for gas, electric, and other utility services (columns 01566, 01567, 01568).
- Expenditures are presented on a net basis after deducting grant funding received from the Government of Alberta through the Policing Support Grant for eligible municipalities to be representative of the actual expenditures funded by the municipality. The Policing Support Grant allocations represent 2022-23 figures as 2023-24 figures are not publicly available.
- Municipalities that reported zero expense for policing were excluded from the analysis. This represented 104 municipalities that appear to have reported their policing costs in other cost categories (e.g. mixed with bylaw enforcement, disaster and emergency, other protective services, or other).
- Specialized municipalities and improvement districts are excluded due to their unique treatment.

### Police Resources Added under the Police Funding Model

Since the implementation of the police funding model in 2020, the Alberta RCMP has added 279 police officer positions and 242 civilian support positions. As of October 2024, about three-quarters of these positions had been filled. Of the 279 new police officer positions, 136 were added directly to detachments, as shown below:

POLICE OFFICER POSITIONS BY DETACHMENT = 136 POSITIONS											
Central Alberta District Detachments		31	Eastern Alberta District Detachments		34	Southern Alberta District Detachments		35	Western Alberta District Detachments		36
Bashaw	Stettler		Athabasca	Viking		Airdrie	Three Hills		Beaverlodge	Spirit River	
Blackfalds	Strathcona		Bonnyville	Westlock		Bassano	Vulcan		Edson	Swan Hills	
Breton	Sylvan Lake		Cold Lake			Bow Island			Evansburg	Valleyview	
Camrose	Thorsby		Elk Point			Canmore			Faust	Whitecourt	
Innisfail	Wetaskiwin		Kitscoty			Cochrane			Grande Prairie		
Leduc			Lac La Biche			Didsbury			High Level		
Morinville			Provost			Hanna			High Prairie		
Parkland			Smoky Lake			High River			Manning		
Ponoka			St. Paul			Lake Louise			Mayerthorpe		
Rimbey			Two Hills			Okotoks			Peace Regional		
Rocky Mountain House			Vegreville			Strathmore			Red Earth Creek		

To help determine where to allocate new resources, the RCMP analyzed its workload at each detachment, looking at factors such as:

- Travel time

- Call volume
- The type of crimes occurring in the area,
- The amount of time required for investigations
- The size of detachment, and
- The time available for proactive policing – things like strategic patrols, community engagement, visiting schools, and attending community events.

The RCMP has an integrated service delivery model, which means that detachments receive assistance from centralized frontline support and specialized units, as well as from civilian support positions. So even detachments that do not receive new police officer positions benefit from additional centralized services, as these positions enable frontline officers to spend more time on community policing. Some of the centralized services that have been enhanced include forensic units, police-dog teams, and Emergency Response Teams – specialized police tactical units that are trained to handle high-risk situations using specialized weapons, equipment, and tactics.

The RCMP was also able to establish a Real Time Operations Centre, which is a team of senior police officers who monitor operations in real-time, assess incident risk, coordinate resources and manage the response. This centre enables the RCMP to track suspects in real time and gives officers on the ground instant support during emergency situations.

Lastly, the RCMP built additional capacity in teams dedicated to tackling financial and cybercrime and in teams that provide specialized skills related to child advocacy. While many of these resources are not needed in each community every day, they are available to all Alberta municipalities to address more dangerous situations and more serious and complex files.

The RCMP acknowledges that, like all other police services right now, vacancies, recruitment, and retention of regular members pose challenges. More information about RCMP resource allocation and strategies to address vacancies is available in Appendix A of [this document](#).

**TOWN OF TOFIELD  
BYLAW 1355**

**A BYLAW OF THE TOWN OF TOFIELD IN THE PROVINCE OF ALBERTA, FOR  
THE PURPOSE OF AMENDING BYLAW NO. 1316, AS AMENDED, BEING THE  
LAND USE BYLAW.**

**WHEREAS** pursuant to the Municipal Government Act. R.S.A. 2000, C. M-26, including amendments, allow the amendment of a Land Use Bylaw.

AND WHEREAS, the Town of Tofield wishes to amend Bylaw 1316, the Land Use Bylaw, as amended.

**NOW THEREFORE**, the Council of the Town of Tofield, duly assembled, pursuant to the authority conferred upon in by the *Municipal Government Act, R.S.A. 2000, C. M-26*, and amendments thereto, enacts as follows:

That the Land Use Map of Bylaw 1316 of the town of Tofield, be amended, by changing the following land-use designation from General Commercial (C-GC) to Low Density Residential (R-LD):

Lots 28, 29, 30, Block 5, Plan 9200S

**READ** a first time this      day of      2025.

**ADVERTISED** in the Tofield Mercury on the      day and the      day of 2025

**PUBLIC HEARING HELD** this      day of      2025.

**READ** a second time this      day of      2025

**READ** a third time and final time this      day of      2025.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

To mayor Dueck and Tofield town councillors:

The following is a request for street and sidewalk repairs to be done as soon as possible.

51 Street from Cookson Ave. north to Sunshine Villa is a heavily trafficked route. It is used by residents, staff and visitors to the Villa. Frequently the ambulance is called to the Villa. The ambulance is a necessary but very heavy vehicle. In addition, a heavy delivery truck brings groceries weekly to the Villa. Residents of the Villa use their mobility scooters or electric wheel chairs along this road. The rough conditions and potholes are making this a dangerous route for these small wheeled vehicles.

This route is also used by parents and caretakers of the children of Sonshine Day Care housed within the church named The House . Approximately 40 children attending there means about 80 cars and trucks in and out of that parking lot twice a day. Parents dropping off older children who attend school at The House add to daily traffic. The daily school bus adds weight to the traffic. The driver of the town bus has commented on how rough the road is.

Sunday traffic to The House and to the Mormon Church is also significant.

The above is a picture of daily and weekly usage of 51 street north of Cookson Ave.

In addition, The House is used for funerals, graduation exercises and other social events all adding to wear on the street.

At present, the northbound lane is so badly broke up that drivers are using the west side for both north and south trips sometimes making conditions unsafe for users.

The only sidewalk available is on the east side of 51 street from the corner of Cookson ave. to about one-fourth of the way north ending behind Tofield Lodge. This sidewalk needs to be extended north to the Villa and east along



Cookson Ave to main street. Doing so would give a safe route for pedestrians and mobility scooter or wheelchair users.

Temporary fixes have been done annually but within a week, conditions are unacceptable again. Some of us have lived at the Villa for several years and know this to be true. Continual patching is a waste of time and money. We know that gov't grants and monies from Claystone are available to help fund this kind of project. We want to be part of the Town but need a safe route for driving or for walking.

Sincerely Roy Ellingson President

*Roy E. Ellingson*

Residents' Committee for Sunshine Villa

We residents of Sunshine Villa agree with the above request.

*[Signature]*  
*Dorothy Mahlum*  
*Florence Chubaty*  
*Caroline Niemi*  
*Carl Jensen*  
*A. Nelson*  
*Wendy*  
*Lillian Reum*  
*B. Davis*  
*Deanna Nelson*  
*E. Letram*  
*Olivia Lazarenko*  
*Patricia*  
*Linda*  
*Ann*  
*Lutherine Lang Randall*  
*Bryson Kendall*  
*Shannon Masters*  
*Lee Domlosky*  
*Bob Skupnyk*  
*Ed Wolk*  
*Mary Regan*  
*Maxine Leid*  
*Don Litwin*  
*Shirley Hoeglein*  
*James*  
*David*



## **Round Table Report – Mayor Dueck, – April 28, 2025 – May 26, 2025**

My activities and commitments since the April 28, 2025.

Weekly discussions with administration on any items that may arise and cheque signing.

- Apr 29           - Volunteer Appreciated supper and greetings.
- Apr 30           - RCMP Interviews at BC Office
- May 3            - Firesmart (Wildfire) Day at Spilstead Community Hall
- May 9            - Grad Farewell/Celebration Ceremony and Banquet (Greetings).
- May 14           -BESC Regular Meeting
- May 26           - Regular Council Meeting

Spring has arrived! Nice to see the leaves come out and flowers start blooming. Still waiting for some badly needed rain to clean things up and provide nourishment for the trees, lawns, crops and gardens.

Wishing each of you an enjoyable spring!

Respectfully submitted Deb Dueck

## Council Activities May 20/25

# Norm Martineau

[illegible]