

AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, April 14, 2025, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

1. Present

2. Call to Order

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held Monday, March 24, 2025.

5. Delegation

- a) 5:00 p.m. Terry Willisko, Edmonton Ride For Dad will be present to provide recognition to Mayor and Council.

6. Financial

- (a) Financial Statement for the month ending March 31, 2025.
- (b) Interim Operating Budget Report for the month ending March 31, 2025
- (c) Open Payables for the month of March and April 2025 in the total amount of \$564,465.91

7. Correspondence

- Letter from the Honorable Joseph Schow, Minister of Tourism and Sport, regarding the 2028 Alberta Summer and Winter Games;
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding the *Provincial Priorities Act*;
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding Elector Assistance Voting Systems;
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding Bill 50;
- Town of Vegreville, Community Peace Officer Quarterly Report;
- Letter from the Alberta Disability Works Association, Alberta Disability Services Professional Appreciation Week;
- Letter from CN Right of Way Vegetation Management;
- Thank you letter from the Community Attraction & Retention Committee;
- Letter from the Town of Vegreville, regarding participation dates for the Regional Recreation Feasibility Study;
- Invitation to attend the Volunteer Appreciation, being held in Tofield, April 29th, 2025.

8. New Business

- (a) Request for Decision – Natures Marsh
- (b) Request for Donation – Tofield School
- (c) Budget 2025

8. New Business

(d) Storm Water Management Improvement Costs

9. Closed Session

Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act*.

Section 16 – Business Interest of a Third Party - *Freedom of Information and Protection of Privacy Act*.

10. Adjournment

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, March 24, 2025, Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Jackie Sargent, Claystone Waste Ltd.

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another”

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as presented.

17-03-25

CARRIED UNANIMOUSLY

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held March 10, 2025, be approved as amended.

18-02-25

CARRIED UNANIMOUSLY

DELEGATION

5. (a) 5:00 p.m. Jackie Sargent, Communications and Public Relations Advisor with Claystone Waste, providing an update on the Shareholder Dividend. 2025 will yield an amount of \$682,834.48. This sees an increase for Tofield in the amount of \$31,037.93 from 2024.

CORRESPONDENCE

6. The following Correspondence was presented:
- Letter from the Honorable Ric McIver, Minister of Municipal Affairs, regarding the *Education Property Tax (EPT)*;

MOVED by Martineau that the Correspondence be received and filed.

19-03-25

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
March 24, 2025**

NEW BUSINESS

7. (a) Letter from Tofield and District Chamber of Commerce, requesting sponsorship for the Annual Easter Egg Hunt, to be held April 19th, 2025.

MOVED by Chehade that Council provide a donation in the amount of \$175.00 for the event.

20-03-25

CARRIED UNANIMOUSLY

- (b) Stormwater Management Plan

MOVED by Martineau that the Stormwater Management Plan be accepted as presented.

21-03-25

CARRIED UNANIMOUSLY

- (c) Beaver County and Town of Tofield Intermunicipal Development Plan.

MOVED by Chehade that the Beaver County and Town of Tofield Intermunicipal Development Plan be received and filed.

22-03-25

CARRIED UNANIMOUSLY

CLOSED SESSION

8. **MOVED** by Martineau that Council meet in Closed Session At 5:26 p.m. to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act*.

And;

Division 2, Section 16 – Business Interests of a Third Party – *Freedom of Information and Protection of Privacy Act*.

Jansen and Sargent left Council Chambers at 5:27 p.m.

23-03-25

CARRIED UNANIMOUSLY

MOVED by Chehade to revert to the regular session at 5:57 p.m.

24-03-25

CARRIED UNANIMOUSLY

No public present.

**Minutes of the Town of Tofield Regular Council Meeting
March 24, 2025**

CLOSED SESSION

8. **MOVED** by Conquest that the CAO vote in favour of the Appointment of Auditors for Fiscal Year 2025 on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd.

25-03-25

CARRIED UNANIMOUSLY

MOVED by Martineau That the CAO vote in favour of the changes proposed for the following policies on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd.:

- COR – 0003 Committee Terms of Reference
- COR - 0005 Board Communication & Advocacy

26-03-25

CARRIED UNANIMOUSLY

MOVED by Chehade That the CAO vote in favour of the changes proposed for the Claystone Waste Ltd. Governance Documents on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd. as follows:

- Approve the amendments to the USA as set out in Schedule A.
- Approve the amendments to the Mandate and Roles Document as set out in Schedule B.
- Approve the amendments to the Bylaw 1 as set out in Schedule C.
- Approve the amendments to the Directive 001 as set out in Schedule D.

27-03-25

CARRIED UNANIMOUSLY

MOVED by Dueck That the CAO vote in favour of the following Board of Director Reappointments on behalf of the Town of Tofield Council as Shareholder for Claystone Waste Ltd. as follows:

- Guy Bridgeman for a three-year term ending November 1, 2028.
- Bernd Manz for a three-year term ending November 1, 2028.

28-03-25

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
March 24, 2025**

ADJOURNMENT

9. **MOVED** by Chehade that the meeting adjourn at 5:58 p.m.

29-03-25

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

TOWN OF TOFIELD

MONTHLY STATEMENT

MONTH ENDING March 31, 2025

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	1,994,197.94	0.00	2,117,353.74	4,111,551.68
ADD:				
Receipts for the Month	1,010,520.99			1,010,520.99
Debentures				0.00
Interest on Account	5,935.66			5,935.66
Cancel Cheques	11,678.10			11,678.10
Reverse Annual Fees M/C				0.00
Service Charge Reversal				0.00
Sub Total	3,022,332.69	0.00	2,117,353.74	5,139,686.43
LESS:				
Disbursements for the Month	746,512.72	0.00		746,512.72
Utility Deposits				0.00
Debenture Payments	47,742.78			47,742.78
Service Charges	223.42			223.42
NSF Cheque	470.74			470.74
Cancel Receipt	53.82			53.82
Overdraft Interest				0.00
NET BALANCE AT END OF MONTH	2,227,329.21	0.00	2,117,353.74	4,344,682.95
Balance at End of Month from Statement	2,231,378.27	0.00	2,117,353.74	4,348,732.01
ADD:				
O/S Telebank				0.00
O/S e-Transfer				0.00
Outstanding Deposits	150.33			150.33
O/S Interac (Option Pay)	332.37			332.37
O/S Interac (Moneris)				0.00
Sub Total	2,231,860.97	0.00	2,117,353.74	4,349,214.71
LESS:				
O/S Direct Deposit (Moneris Online)	161.46			
Outstanding Cheques	1,980.98			1,980.98
O/S Telebank	2,389.32			2,389.32
Bank Error	0.00			0.00
NET BALANCE AT END OF MONTH	2,227,329.21	0.00	2,117,353.74	4,344,682.95
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 14TH DAY OF APRIL, 2025.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



COUNCIL BUDGET

PREYEAR END INTERIM BUDGET - 2025

31-Mar-25

	THIS PERIOD	YEAR-TO DATE	INTERIM BUDGET	VARIANCE	%
OPERATING REVENUES					
1-02-000-00 General Municipal Revenues	-	(97,049.23)	(461,000.00)	(363,950.77)	21.05
1-12-000-00 Administration	-	(9,872.65)	(237,440.00)	(227,567.35)	4.16
1-26-000-00 Bylaw Enforcement	-	(2,640.00)	(48,100.00)	(45,460.00)	5.49
1-32-000-00 Roads, Streets, Walks, Lighting	-	(1,100.00)	(70,439.00)	(69,339.00)	1.56
1-33-000-00 Airport	-	(5,854.96)	(20,208.00)	(14,353.04)	28.97
1-41-000-00 Water Supply & Distribution	-	(321,104.97)	(1,333,810.00)	(1,012,705.03)	24.07
1-42-000-00 Sanitary Sewage & Treatment	-	(30,237.07)	(147,500.00)	(117,262.93)	20.50
1-43-000-00 Garbage Collection & Disposal	-	(32,091.21)	(126,200.00)	(94,108.79)	25.43
1-51-000-00 Family Community Support Services	-	(78,773.32)	(563,714.00)	(484,940.68)	13.97
1-56-000-00 Cemetery	-	(2,170.00)	(35,000.00)	(32,830.00)	6.20
1-66-000-00 Subdivision Land & Development	-	-	(70,000.00)	(70,000.00)	-
1-70-000-00 Community Develop. Administration	-	-	(11,000.00)	(11,000.00)	-
1-71-000-00 Tourism/Economic Development	-	(8,867.86)	(79,000.00)	(70,132.14)	11.23
1-72-000-00 Community Hall	-	(4,115.00)	(49,460.00)	(45,345.00)	8.32
1-73-000-00 Transportation Tofield Bus	-	(5,054.00)	(20,000.00)	(14,946.00)	25.27
1-74-000-00 Recreation Programs	-	-	(17,282.00)	(17,282.00)	-
1-76-000-00 Parks	-	(363.54)	(99,354.00)	(98,990.46)	0.37
1-75-000-00 Library	-	-	(121,695.00)	(121,695.00)	-
TOTAL: OPERATING REVENUES	-	(599,293.81)	(3,511,202.00)	(2,911,908.19)	17.07



COUNCIL BUDGET

PREYEAR END INTERIM BUDGET - 2025

31-Mar-25

	THIS PERIOD	YEAR-TO DATE	INTERIM BUDGET	VARIANCE	% %
OPERATING EXPENDITURES					
2-11-000-00 Council & Other Legislative	-	22,342.65	97,200.00	74,857.35	22.99
2-12-000-00 General Administration	-	318,085.58	1,178,568.00	860,482.42	26.99
2-23-000-00 Fire Fighting & Preventative Serv	-	96,807.67	387,230.00	290,422.33	25.00
2-26-000-00 Bylaw Enforcement	-	18,318.13	190,461.00	172,142.87	9.62
2-32-000-00 Roads, Streets, Walks & Lighting	-	241,164.35	1,230,025.00	988,860.65	19.61
2-33-000-00 Airport	-	3,607.98	19,900.00	16,292.02	18.13
2-41-000-00 Water Supply & Distribution	-	284,227.72	1,301,023.00	1,016,795.28	21.85
2-42-000-00 Sanitary Sewage & Treatment	-	44,287.63	172,480.00	128,192.37	25.68
2-43-000-00 Garbage Collection & Disposal	-	27,192.00	108,768.00	81,576.00	25.00
2-51-000-00 Family Community Support Services	-	122,124.23	563,714.00	441,589.77	21.66
2-56-000-00 Cemetery	-	7,911.17	28,795.00	20,883.83	27.47
2-66-000-00 Subdivision Land & Development	-	-	70,000.00	70,000.00	-
2-70-000-00 Community Development Administratio	-	40,048.53	171,495.00	131,446.47	23.35
2-71-000-00 Tourism/Economic Development	-	14,232.96	127,350.00	113,117.04	11.18
2-72-000-00 Community Hall	-	16,225.73	59,240.00	43,014.27	27.39
2-73-000-00 Transportation Tofield Bus	-	11,284.02	26,000.00	14,715.98	43.40
2-74-000-00 Recreation Program	-	783.34	45,200.00	44,416.66	1.73
2-76-000-00 Parks	-	72,939.53	493,510.00	420,570.47	14.78
2-75-000-00 Library	-	57,759.79	199,952.00	142,192.21	28.89
2-99-750-00 School Requisition	-	176,889.91	767,277.00	590,387.09	23.05
2-99-752-00 Beaver Foundation Requisition	-	67,520.14	135,040.00	67,519.86	50.00
2-99-756-00 Designated Industrial Property	-	-	454.00	454.00	-
TOTAL: OPERATING EXPENDITURES	-	1,643,753.06	7,373,682.00	5,729,928.94	22.29



COUNCIL BUDGET **PREYEAR END INTERIM BUDGET - 2025** **31-Mar-25**

	THIS PERIOD	YEAR-TO DATE	INTERIM BUDGET	VARIANCE	%
FINANCES ACQUIRED					
TOTAL: FINANCES ACQUIRED	-	-	-	-	-
FINANCES APPLIED					
6-32-000-00 Roads, Streets, Walks, Lighting	-	54,595.94	-	(54,595.94)	-
TOTAL: FINANCES APPLIED	-	54,595.94	-	(54,595.94)	-

March 2025 Advances	Stub 12966 – 12982	\$18,650.00
March 2025 Payroll	Stub 13007 – 13031	\$83,353.84
March 2025 Council	Stub 13032 – 13036	\$ 7,602.03

Total

\$109,605.87

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18 * 650 * 00 +
83 * 353 * 84 +
7 * 602 * 03 +

003

109 * 605 * 87 +

356 * 353 * 82 +
566 * 21 +
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43 * 332 * 77 +
52 * 627 * 30 +

008

564 * 465 * 21 +

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	25/03/17	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	359.50
	25/04/04	2-12-215-00	C900013070	PITNEY BOWES	LEASE	1,656.45
	25/04/07	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	120.00
	25/04/11	2-12-215-00	C900013089	PITNEY BOWES	INK REFILL	150.99
	25/04/11	2-12-215-00	C900013090	PITNEYWORKS	ACCT 6100908000118935	1,000.00
	25/04/11	2-12-215-00	C000016911	GOVERNMENT OF ALBERTA	LAND TITLES	180.00
	25/03/14	2-12-220-00	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD/ SWEETHEART DRAW	80.00
	25/03/14	2-12-220-00	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD/ HEALTH CARE WORKERS	230.00
	25/03/14	2-12-220-00	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD/ COUNCIL CORNER	225.00
	25/03/14	2-12-220-00	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD / DOG LICENSES	66.00
	25/03/14	2-12-220-00	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD/ HALL CARETAKER	167.00
	25/03/14	2-12-220-00	C900012990	RGO TECHNOLOGIES INC.	COPIES	139.21
	25/04/11	2-12-220-00	C900013095	TOFIELD MERCURY PUBLISHING LTD	AD/ DOG LICENSE RENEWAL	66.00
	25/04/11	2-12-220-00	C900013095	TOFIELD MERCURY PUBLISHING LTD	AD/ CARETAKER @ HALL	167.00
	25/04/11	2-12-220-00	C900013095	TOFIELD MERCURY PUBLISHING LTD	AD/ COUNCIL CORNER	225.00
	25/04/04	2-12-221-00	C900013072	SHINEATEK CORP.	MANAGED SERVICES	2,353.15
	25/04/11	2-12-221-00	C900013091	SYLOGIST LTD.	SYLOGISTGOV	24,424.80
	25/03/28	2-12-230-00	C900013039	BEAVER COUNTY	1/5 COST ARB MEMBER TRAINING	154.00
	25/03/28	2-12-230-00	C900013049	REYNOLDS MIRTH RICHARDS & FARM	PROFESSIONAL SERVICES	839.00
	25/03/28	2-12-230-00	C900013051	STUART, LARAINÉ	PLANNING & DEVELOPMENT	680.00
	25/04/04	2-12-230-00	C900013073	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,082.50
	25/03/14	2-12-230-01	C900012991	SDI HEALTH, SAFETY & LOSS	HEALTH & SAFETY MAINTENANCE	1,859.39
	25/03/14	2-12-230-01	C900012989	MCCHARLES, DEVAN	EXPENSE/ FIRST AID COURSE	33.98
	25/03/31	2-12-230-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	232.43
	25/04/11	2-12-230-01	C900013086	GREGG DISTRIBUTORS	HOSE STRAINER/ FUNNEL SPOUT	103.76
	25/04/04	2-12-230-02	C900013080	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,500.00
	25/04/04	2-12-230-02	C900013080	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	25/03/14	2-12-235-00	C900012992	THE INSPECTIONS GROUP INC.	SAFETY CODE PERMITS	1,162.12
	25/04/11	2-12-235-00	C900013092	THE INSPECTIONS GROUP INC.	SAFETY PERMITS	664.81
	25/03/28	2-12-240-00	C900013041	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	25/03/28	2-12-240-00	C900013047	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	25/03/14	2-12-250-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	ANNUAL INSPECTION	444.51
	25/03/14	2-12-250-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	Deficiencies & Repairs	362.14
	25/03/14	2-12-250-00	C000016893	BP'S GLASS	DOOR PLATE/ RCMP DOOR	800.00
	25/04/04	2-12-250-00	C900013062	CANADIAN LINEN AND UNIFORM	RUGS	61.39
	25/04/04	2-12-250-00	C900013062	CANADIAN LINEN AND UNIFORM	RUGS	61.39
	25/04/11	2-12-250-00	C900013094	TOFIELD ELECTRIC INC.	BALLASTS IN LIBRARY	196.01
	25/03/14	2-12-510-00	C900012988	HARE FOODS LTD.	ACCOUNT 7506989	32.27
	25/03/14	2-12-510-00	C900012988	HARE FOODS LTD.	ACCOUNT 7506989	34.33
	25/03/14	2-12-510-00	C900012985	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	167.46
	25/03/28	2-12-510-00	C000016900	BEAVERHILL PHARMACY	JANITORIAL/ TOILET BRUSH	5.99
	25/03/28	2-12-510-00	C000016900	BEAVERHILL PHARMACY	JANITORIAL/ GARBAGE BAGS	16.99
	25/03/28	2-12-510-00	C900013043	EGLAUER, VANITA	EXPENSE/ CABLE	27.32
	25/03/28	2-12-510-00	C900013048	PLATINUM SUPPLY 2022 LTD.	GARBAGE BAGS	38.56
	25/03/31	2-12-510-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	260.96
	25/04/11	2-12-510-00	C900013095	TOFIELD MERCURY PUBLISHING LTD	PURCHASE ORDER BOOKS	113.95
	25/04/11	2-12-510-00	C900013083	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	153.83
	25/03/31	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	1,351.76
	25/03/31	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	1,175.25

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	25/03/14	2-12-770-00	C000016895	TOFIELD CURLING CLUB	DONATION	500.00
	25/03/28	2-12-770-00	C900013052	TOFIELD & DISTRICT CHAMBER OF	ANNUAL EASTER EGG HUNT	175.00
	25/03/24	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00
	25/04/07	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	26,905.15
	25/04/07	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	18,294.14
	25/04/07	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	5,640.53
	25/03/28	4-12-234-00	C900013046	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	20,852.77
	25/04/04	4-12-235-00	C900013057	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	14,482.76
	25/03/28	4-12-239-00	C900013053	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	200.00
					FUNCTION TOTAL	137,326.55
26	25/04/11	2-26-250-00	C000016910	BEAVERHILL VET CLINIC	EXAMINATION/ STRAY DOG	230.70
	25/03/14	2-26-260-00	C900012994	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	5,637.45
	25/03/14	2-26-260-00	C900012994	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	4,832.10
	25/04/11	2-26-260-00	C900013096	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	7,248.15
					FUNCTION TOTAL	17,948.40
32	25/03/17	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	25/04/07	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	137.00
	25/04/07	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	418.15
	25/03/21	2-32-520-00	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	152.00
	25/04/11	2-32-520-00	C000016912	NAPA AUTO PARTS TOFIELD	BILLINGS	96.00
	25/04/11	2-32-520-42	C000016912	NAPA AUTO PARTS TOFIELD	BILLINGS	1.12
	25/03/14	2-32-520-43	C900012985	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	309.06
	25/03/21	2-32-520-43	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	143.39
	25/04/11	2-32-520-43	C900013083	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	18.56
	25/04/11	2-32-520-47	C000016912	NAPA AUTO PARTS TOFIELD	BILLINGS	286.07
	25/03/14	2-32-520-48	C900012985	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	423.58
	25/03/21	2-32-520-48	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	94.48
	25/04/11	2-32-520-49	C000016912	NAPA AUTO PARTS TOFIELD	BILLINGS	15.56
	25/03/14	2-32-520-54	C900012985	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	197.52
	25/03/28	2-32-520-58	C900013038	BATTLE RIVER IMPLEMENTS LTD.	REPAIRS & MAINTENANCE	5,126.48
	25/03/21	2-32-520-61	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	104.40
	25/03/14	2-32-520-71	C900012984	CALMONT EQUIPMENT LTD.	FRONT END REPAIRS	4,293.58
	25/03/21	2-32-520-71	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	16.86
	25/03/31	2-32-520-71	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	171.09
	25/03/14	2-32-521-00	C900012985	CANOE PROCUREMENT GROUP OF CAN	FUEL / FEBRUARY 2025	5,186.90
	25/04/07	2-32-521-00	AP DRCT DB	WEX CANADA LTD.	FUEL	194.51
	25/04/11	2-32-521-00	C900013083	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	2,461.67
	25/04/11	2-32-521-00	C900013099	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL	265.76
	25/03/14	2-32-530-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	ANNUAL INSPECTION	396.00
	25/03/14	2-32-530-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	Deficiencies & Repairs	1,085.90
	25/03/14	2-32-530-00	C900012990	RG0 TECHNOLOGIES INC.	COPIES	13.36
	25/03/21	2-32-530-00	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	97.47
	25/03/28	2-32-530-00	C900013050	SHARE CANADA	CITRASOLVE	191.77

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
32	25/03/28	2-32-530-00	C000016904	MYNT DOOR SERVICE	REPAIR OPENER	300.00
	25/03/28	2-32-530-00	C000016904	MYNT DOOR SERVICE	REPAIR RANGE DOOR #4	262.00
	25/03/28	2-32-530-00	C000016904	MYNT DOOR SERVICE	LIFTMASTER OPENER	1,800.00
	25/03/28	2-32-530-00	C000016904	MYNT DOOR SERVICE	REMOTE CONTROL UNITS	645.00
	25/03/31	2-32-530-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	599.99
	25/04/04	2-32-530-00	C900013076	TRU HARDWARE	BILLINGS	49.43
	25/04/04	2-32-530-00	C900013063	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	25/04/04	2-32-530-00	C900013062	CANADIAN LINEN AND UNIFORM	RUGS	39.45
	25/04/04	2-32-530-00	C900013062	CANADIAN LINEN AND UNIFORM	RUGS	39.45
	25/04/11	2-32-530-00	C900013087	HARE FOODS LTD.	ACCOUNT 7506989	100.23
	25/04/11	2-32-530-00	C900013087	HARE FOODS LTD.	ACCOUNT 7506989	23.98
	25/04/11	2-32-530-00	C000016912	NAPA AUTO PARTS TOFIELD	BILLINGS	157.70
	25/04/11	2-32-530-00	C900013081	AIR LIQUIDE CANADA INC.	CYLINDER LEASE	489.84
	25/04/11	2-32-530-00	C900013086	GREGG DISTRIBUTORS	SQUEEGEES & HANDLES	86.74
	25/04/11	2-32-530-00	C900013086	GREGG DISTRIBUTORS	HOSE STRAINER/ FUNNEL SPOUT	71.91
	25/04/11	2-32-530-00	C900013086	GREGG DISTRIBUTORS	PICK - HEAD & HANDLE	143.56
	25/04/11	2-32-530-00	C900013086	GREGG DISTRIBUTORS	HEX BIT SET/ NOZZLE	58.48
	25/04/11	2-32-530-00	C900013083	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	142.77
	25/03/31	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	9,830.85
	25/03/31	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	2,442.49
	25/03/21	6-32-610-00	C900013003	SELECT ENGINEERING CONSULTANTS	2025 CAPITAL WORKS	19,680.00
	25/03/14	6-32-620-00	C000016894	MYNT DOOR SERVICE	50% DEPOSIT/ OVERHEAD DOORS	11,422.00
	25/03/28	6-32-620-00	C000016901	MYNT DOOR SERVICE	OVERHEAD DOORS @ SHOP	22,544.00
	25/03/28	6-32-620-00	C000016901	MYNT DOOR SERVICE	DEPOSIT PAID	11,422.00-
	25/03/28	6-32-620-00	C000016904	MYNT DOOR SERVICE	OVERHEAD DOORS @ SHOP	23,464.00
	25/03/28	6-32-620-00	C000016904	MYNT DOOR SERVICE	DEPOSIT PAID	11,422.00-
	25/03/28	6-32-620-00	C000016901	MYNT DOOR SERVICE	OVERHEAD DOORS @ SHOP	22,544.00-
	25/03/28	6-32-620-00	C000016901	MYNT DOOR SERVICE	DEPOSIT PAID	11,422.00
	25/04/04	6-32-620-00	C900013074	TOFIELD ELECTRIC INC.	OVERHEAD DOOR OPERATORS	938.95
	25/03/28	6-32-630-00	C900013045	JOE JOHNSON EQUIPMENT INC.	AIR PIPE W/ 1" EQUALIZER	10,512.99
FUNCTION TOTAL						94,217.50
33	25/03/14	2-33-250-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	ANNUAL INSPECTION	68.19
	25/03/28	2-33-250-00	C900013041	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00
	25/03/28	2-33-250-00	C900013047	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	50.00
	25/03/31	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	128.52
	25/03/31	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	287.74
FUNCTION TOTAL						584.45
41	25/03/21	2-41-215-00	C900013001	MCSNET	CUST #0054024/ INTERNET	109.90
	25/04/07	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	316.91
	25/03/28	2-41-225-00	C900013037	ALBERTA WATER & WASTEWATER OPE	MEMBERSHIP/ MACK-RUSSELL	57.14
	25/03/14	2-41-250-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	ANNUAL INSPECTION	44.00
	25/03/31	2-41-250-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	141.84
	25/03/31	2-41-250-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	50.00

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
41	25/04/04	2-41-250-00	C900013076	TRU HARDWARE	BILLINGS	72.11
	25/04/04	2-41-250-00	C900013074	TOFIELD ELECTRIC INC.	CHLORINATOR @ EAST END RESERVO	339.55
	25/04/04	2-41-250-00	C900013059	BI-SYSTEMS ELECTRIC & CONTROLS	LH-10 LEVEL PROBE	1,158.87
	25/04/11	2-41-250-00	C900013083	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	180.52
	25/04/11	2-41-250-00	C900013084	CAPITAL H2O SYSTEMS INC.	PROMINENT PROCESS MNTR/CNTRL	9,625.00
	25/04/04	2-41-251-00	C900013056	ACCU-FLO METER SERVICE LTD.	WATER METER	445.00
	25/03/31	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	2,330.08
	25/03/31	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	893.98
	25/04/04	2-41-550-00	C900013066	HIGHWAY 14 REGIONAL WATER	ACCT 371341.01	30,594.07
	25/04/04	2-41-550-00	C900013066	HIGHWAY 14 REGIONAL WATER	ACCT 395431.01	42,824.99
FUNCTION TOTAL						89,183.96
42	25/03/14	2-42-215-00	C900012983	BELL MOBILITY	ACCT 528927011/ CELL PHONES	7.96
	25/03/21	2-42-215-00	C900013001	MCSNET	CUST #0054024/ INTERNET	74.85
	25/04/07	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.64
	25/03/21	2-42-250-00	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	4.65
	25/04/04	2-42-250-00	C900013074	TOFIELD ELECTRIC INC.	HEATER @ WEST END LIFT STATION	295.50
	25/03/31	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	824.64
FUNCTION TOTAL						1,274.24
43	25/04/04	2-43-550-00	C900013064	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	9,064.00
FUNCTION TOTAL						9,064.00
51	25/03/21	2-51-211-00	C900012997	BOAST RADLEY, TRACEY	MILEAGE/ RRCP/MAERS TRAINING	147.43
	25/03/17	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	25/03/28	2-51-245-00	C900013041	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	25/03/28	2-51-245-00	C900013047	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	25/03/14	2-51-400-01	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD/ YOUTH DROP IN	269.00
	25/03/14	2-51-400-01	C900012985	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	87.55
	25/03/31	2-51-400-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	431.01
	25/03/31	2-51-400-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	62.80
	25/04/11	2-51-400-01	C900013083	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	36.62
	25/04/11	2-51-400-01	C900013097	UMPHREY, JAYLYNN S	SNACKS/ YOUTH DROP IN	35.98
	25/04/11	2-51-400-01	C000016909	ALLAN, JIM	GAMES TABLE	200.00
	25/03/28	2-51-400-03	C000016902	RED'S PLUMBING & DRAIN CLEANIN	REPLACE BROKEN TOILET	397.00
	25/03/28	2-51-400-04	C900013044	IRVINE, CHARLENE	GENERAL COUNSELLOR	5,280.00
	25/04/11	2-51-400-05	C900013083	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	7.99
	25/04/04	2-51-400-06	C900013075	TOFIELD LODGE	MEALS ON WHEELS	480.00
	25/03/14	2-51-400-07	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD/ HEALTH CARE WORKERS	49.00
	25/03/14	2-51-400-07	C900012993	TOFIELD MERCURY PUBLISHING LTD	AD/ CVITP	232.80
	25/03/14	2-51-400-11	C000016896	TOFIELD GOLDEN CLUB DROP-IN CE	FACILITY RENTAL	100.00
	25/03/14	2-51-400-11	C000016897	VAN STRAATEN, SANDI	SC/ CATERING SERVICES	325.00
	25/03/21	2-51-400-11	C900013006	WARAWA, LYNNETTE	SC/ EXPENSES	106.83

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
51	25/03/21	2-51-400-11	C900013006	WARAWA, LYNNETTE	SC/ MILEAGE	41.60
	25/03/21	2-51-400-11	C900013000	MALARSKI, AMBER	SC/ MILEAGE	7.92
	25/03/21	2-51-400-11	C900012999	KELLER, TOM	SC/ MILEAGE	63.89
	25/03/28	2-51-400-11	C900013055	VIKING/BEAVER F.C.S.S.	SC/ RENT JAN, FEB, MAR 2025	1,875.00
	25/03/28	2-51-400-11	C900013055	VIKING/BEAVER F.C.S.S.	SC/ UTILITIES JAN FEB, MAR '25	244.41
	25/03/28	2-51-400-11	C900013040	BOAST RADLEY, TRACEY	SC/ MILEAGE	21.94
	25/03/28	2-51-400-11	C000016903	RYLEY SUNSHINE CLUB	HALL RENTAL	100.00
	25/04/04	2-51-400-11	C900013077	WARAWA, LYNNETTE	SC/ MILEAGE	67.35
	25/04/04	2-51-400-11	C900013069	MALARSKI, AMBER	SC/ MILEAGE	7.43
	25/04/04	2-51-400-11	C900013067	KELLER, TOM	SC/ MILEAGE	63.89
	25/04/04	2-51-400-11	C900013060	BISSON, TIFFANY	SC/ MILEAGE	37.64
	25/04/04	2-51-400-11	C000016906	MOOSTOOS, BECKY	SC/ MILEAGE	67.85
	25/04/04	2-51-400-11	C900013068	LAING, ELAINE	SC/ MILEAGE	79.24
	25/04/04	2-51-400-11	C000016905	LIBBY, ELIZABETH	SC/ MILEAGE	12.88
	25/04/04	2-51-400-11	C000016907	RODRIGUES, LAREA	SC/ MILEAGE	25.75
	25/03/14	2-51-510-00	C900012985	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	9.00
	25/04/04	2-51-510-00	C000016908	ROUGHLEY, MARCIA	CVITP - INK	73.99
	25/04/04	2-51-510-00	C000016908	ROUGHLEY, MARCIA	CVITP - MILEAGE	75.43
	25/04/11	2-51-510-00	C900013083	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	325.91
FUNCTION TOTAL						11,693.93
56	25/04/11	2-56-250-00	C900013088	NELSON GRANITE LIMITED	PLAQUE - RUPERT	593.00
FUNCTION TOTAL						593.00
71	25/04/07	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.59
	25/03/28	2-71-240-00	C900013041	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	25/03/28	2-71-240-00	C900013047	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	25/03/14	2-71-250-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	ANNUAL INSPECTION	387.30
	25/03/14	2-71-250-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	Deficiencies & Repairs	342.30
	25/04/04	2-71-250-00	C900013061	BLINDS UNLIMITED	VERTICAL BLINDS	3,843.00
	25/03/31	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	327.45
	25/03/31	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	1,096.33
FUNCTION TOTAL						6,382.97
72	25/03/14	2-72-240-00	C900012987	DUKART, DENISE M.	HALL CARETAKER	750.00
	25/03/28	2-72-240-00	C900013042	DUKART, DENISE M.	HALL CARETAKER	750.00
	25/04/11	2-72-240-00	C900013085	DUKART, DENISE M.	HALL CARETAKER	750.00
	25/03/14	2-72-255-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	ANNUAL INSPECTION	451.10
	25/03/14	2-72-255-00	C900012986	CENTURY AUTOMATIC SPRINKLERS L	Deficiencies & Repairs	476.41
	25/03/14	2-72-255-00	C000016898	VEG FIRE & SAFETY	SEMI-ANNUAL KITCHEN INSPECTION	393.50
	25/03/31	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	464.91
	25/03/31	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	1,733.23

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
FUNCTION TOTAL						5,769.15
73	25/03/14	2-73-251-00	C900012983	BELL MOBILITY	ACCT 528927011/ CELL PHONES	17.55
	25/03/14	2-73-251-00	C900012985	CANOE PROCUREMENT GROUP OF CAN	FUEL / FEBRUARY 2025	432.52
	25/03/21	2-73-251-00	C000016899	NAPA AUTO PARTS TOFIELD	BILLINGS	70.36
	25/03/21	2-73-251-00	C900013005	TOFIELD CAR, RV & TRUCK WASH I	CAR WASH	18.10
	25/03/21	2-73-251-00	C900012998	FORSTNER, DORIS	SHUTTLE DRIVER/ MAR 1-15	285.00
	25/03/21	2-73-251-00	C900012996	BENIUK, HEATHER	SHUTTLE DRIVER MAR 1-15	160.00
	25/03/21	2-73-251-00	C900013002	POWERS, RON	SHUTTLE DRIVER/ MAR 1-15	190.00
	25/03/28	2-73-251-00	C900013054	TREADPRO TIRE CENTRE	FLAT REPAIR	25.00
	25/04/04	2-73-251-00	C900013065	FORSTNER, DORIS	SHUTTLE DRIVER/ MAR 16-31	235.00
	25/04/04	2-73-251-00	C900013058	BENIUK, HEATHER	SHUTTLE DRIVER/ MAR 16-31	210.00
	25/04/04	2-73-251-00	C900013071	POWERS, RON	SHUTTLE DRIVER/ MAR 16-31	260.00
	25/04/11	2-73-251-00	C900013093	TOFIELD CAR, RV & TRUCK WASH I	CAR WASH	15.24
	25/04/11	2-73-251-00	C900013083	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	376.15
FUNCTION TOTAL						2,294.92
74	25/03/21	1-74-400-10	C900013004	TOFIELD AGRICULTURAL SOCIETY	BELL/ ARENA MTG ROOM	110.00
	25/03/21	1-74-400-10	C900013004	TOFIELD AGRICULTURAL SOCIETY	MCSTAFF/ ICE RENTAL	187.50
	25/03/21	1-74-400-10	C900013004	TOFIELD AGRICULTURAL SOCIETY	MCSTAFF/ MTG ROOM RENTAL	55.00
FUNCTION TOTAL						352.50
75	25/04/07	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.92
	25/03/28	2-75-240-00	C900013041	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	25/03/28	2-75-240-00	C900013047	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
FUNCTION TOTAL						553.92
76	25/04/07	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	104.31
	25/04/04	2-76-215-01	C900013079	XPLORE INC.	ACCT 1672172/ WIFI @CAMPGROUND	160.00
	25/03/31	2-76-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	675.00
	25/03/31	2-76-250-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	59.94
	25/04/07	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	104.31
	25/04/11	2-76-250-01	C900013098	WESTERN PRO SPORTING & SUPPLY	STANDARD FENCE GUARD & CLAY	4,210.40
	25/03/31	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	96.64
	25/03/14	2-76-250-03	C900012995	ULINE CANADA CORPORATION	PICNIC TABLES	5,976.91
	25/04/04	2-76-250-03	C900013078	WISHBONE INDUSTRIES LTD.	BENCHES/ WALKING TRAIL	4,612.15
FUNCTION TOTAL						15,999.66
99	25/04/11	2-99-752-00	C900013082	BEAVER FOUNDATION	REQUISITION	33,760.07

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
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FUNCTION TOTAL	33,760.07
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FINAL TOTALS TOTAL	426,999.22
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ALBERTA

Tourism and Sport

Office of the Minister
MLA, Cardston - Siksika

Her Worship Debora Lynn Dueck
Mayor
Town of Tofield
PO Box 30
Tofield, AB T0B 4J0

Dear Mayor Dueck:

As Minister of Tourism and Sport, I am pleased to invite your municipality or band council to submit a bid to host either the 2028 Alberta Winter Games or 2028 Alberta Summer Games.

I encourage your municipality or band council to consider this invitation and the many benefits of hosting one of these events. The 2024 Alberta Games provided an economic impact of approximately \$1.4 million to the host community. A successful host municipality or band council is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with many spectators and guests.

Municipalities and band councils with populations less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid or consider the smaller modified games format. The municipalities or band council awarded a 2028 Alberta Games will receive a \$525,000 operating grant.

Tourism and Sport must receive a letter of intent to host either the 2028 Alberta Winter or Summer Games, together with a letter of support from your municipality or band council, by June 30, 2025. Completed bids must be received by August 29, 2025.

If you have questions about the bid guidelines or need assistance with the bid, please contact Suzanne Becker at 403-297-2709 (for a toll-free connection, first dial 310-0000) or at suzanne.becker@gov.ab.ca.

Sincerely,

Hon. Joseph Schow
Minister

From: ma.provincialprioritiesact@gov.ab.ca <ma.provincialprioritiesact@gov.ab.ca>

Sent: March 28, 2025 2:36 PM

To: Cindy Neufeld <cneufeld@tofieldalberta.ca>

Subject: Provincial Priorities Act and Municipal Sector Update

Dear Chief Elected Officials:

I am following up on the February 27, 2025, letter you received regarding the *Provincial Priorities Act (PPA)* to provide further clarity on the newly enacted legislation and the intake process that all municipalities and designated municipal entities will be subject to as of April 1, 2025.

The *PPA* supports the Government of Alberta in pushing back against overreach by the federal government. The Act was passed last spring and will come into force on April 1, 2025, at the same time as the supporting regulation. This legislation aims to strike a careful balance between respecting Alberta's jurisdiction and maintaining access to federal dollars for provincial entities.

Regardless of the monetary value of the agreement, municipalities and designated municipal entities will need to submit information to Municipal Affairs (MA) on all new agreements with the federal government, agreement amendments, and agreement renewals, along with a copy of the agreement. Agreements eligible for an exception to provincial approval under the *PPA* must still be submitted to MA in order for the exception to apply.

Additionally, municipalities and designated municipal entities will need to fill out and submit a short intake form to accompany the agreement. The intake form will collect information such as the value of the agreement, entities involved, agreement start and execution dates, and other relevant information. Chief administrative officers (CAOs) will be advised when the form is available on the municipal [PPA website](#).

Upon receipt of your agreement and the intake form, MA will forward them to the appropriate lead ministry, and that ministry will be responsible for the review and approval of the agreement. Time-sensitivity will be considered if indicated in the intake form.

Agreements will be reviewed and evaluated based on alignment with the priorities of the province and consideration of whether the agreement oversteps into areas of provincial jurisdiction and/or places unacceptable restrictions on the ability of Alberta to implement its own policies and programs.

You are encouraged to review the attached fact sheet or visit the municipal [PPA website](#). Additionally, CAOs have been invited to attend two webinars where more information on this process will be provided. One webinar was completed on March 26, and another webinar is scheduled for April 3, 2025.

I look forward to working together to ensure Alberta municipalities maintain access to federal dollars while protecting areas of provincial jurisdiction.

Sincerely,

Ric McIver
Minister

Attachment: *Provincial Priorities Act* Municipal Sector Fact Sheet



Provincial Priorities Act Municipal Sector

Fact Sheet

Background

The Provincial Priorities Act (PPA) and Provincial Priorities Regulation (PPR) come into force on April 1, 2025. As the lead for the municipal sector, Municipal Affairs (MA) will oversee the intake of all agreements between municipalities or municipal entities and federal entities.

The PPR defines municipal entities as:

- Library boards
- Municipally Controlled Corporations
- Municipal Growth Management Boards
- Regional Services Commissions
- Entities created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board
- Entities that are a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation

Federal entities include the Government of Canada departments, federal Crown corporations, and federal agencies.

Submission Requirements

Municipalities and municipal entities must submit information on all new agreements with federal entities, including any new agreement amendments, extensions, and renewals. These details must be provided along with a copy of the agreement to MA, regardless of the agreement's monetary value.

- Agreements valued under \$100,000 must be submitted to MA but do not need approval.
- Agreements valued between \$100,000 and \$5 million require ministerial approval. The Minister responsible for approving the agreement (lead ministry) will depend on the nature of the agreement between the federal entity and the municipality or municipal entity. For example, agreements related to public transit will fall under the responsibility of the Minister of Transportation and Economic Corridors, and agreements related to housing will fall under the responsibility of the Minister of Seniors, Community and Social Services.
- Agreements valued above \$5 million require Cabinet approval.

There are additional exceptions where provincial approval will not be required. These exceptions include, for example, minor administrative amendments, agreements for the purpose of responding to a disaster, and agreements between federal entities and municipally controlled corporations. While approval of agreements designated as exceptions is not required, these agreements must be submitted to MA as soon as possible after their execution for the exception to apply.

Existing agreements made between a municipality or a municipal entity that were signed prior to April 1, 2025, are not subject to the PPA, unless they are being amended, extended or renewed.

Intake Process

Agreements and intake forms should be submitted to MA to ma.provincialprioritiesact@gov.ab.ca when the signatories to the agreement are ready to sign the agreement or are in the final stages of negotiations.

- The intake form will collect high-level agreement information to assist in efficient processing of approval requests.
- Municipalities and municipal entities are encouraged to indicate on the intake form whether the execution of the agreement is time sensitive and the potential consequences of agreement delay.

The intake form will be available on the Federal Agreements and the Municipal Sector website and will also be provided by email to all municipalities prior to April 1, 2025.

While not part of the formal intake process, situations may arise where municipalities or municipal entities would like to understand whether the province is likely to have concerns with an agreement prior to applying to a federal program and/or negotiating a final agreement. In such cases, they may contact MA for additional information on how federal program requirements may conflict with the requirements of the *PPA*, or they may submit a draft copy of the agreement for a preliminary assessment. MA will coordinate these requests with the lead ministry, which will review the information and identify any potential concerns.

Review Process

Upon receipt of the agreement, MA will forward the agreement to the appropriate lead ministry for approval.

The lead ministry, or Cabinet when required, will review the agreement, and the municipality or municipal entity will be notified of the decision to approve or reject the agreement or approve the agreement subject to specific conditions.

If an agreement is approved subject to specific conditions, the municipality or municipal entity will be given the opportunity to work with the federal entity to incorporate these conditions.

The Government of Alberta is committed to efficiently screening all agreements to minimize delays and ensure timely funding for Alberta's municipalities and municipal entities.

Contact Information

Additional information regarding the *PPA* and PPR can be found on the Federal Agreements and the Municipal Sector website, and additional questions can be directed to Municipal Affairs.

Hours: 8:15 a.m. to 4:30 p.m. (open Monday to Friday, closed statutory holidays)

Phone: 780-422-7125

Toll free: 310-0000 before the phone number (in Alberta)

Email: ma.provincialprioritiesact@gov.ab.ca

Website: <https://www.alberta.ca/federal-agreements-and-the-municipal-sector>



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

Ric McIver
Minister



April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: www.alberta.ca/modernizing-municipal-processes.

.../2



I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to ma.engagement@gov.ab.ca. Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,

Ric McIver

Ric McIver
Minister



TOWN OF VEGREVILLE

Town of Vegreville/Municipal Enforcement
6820 Hwy 16A W
VEGREVILLE, ALBERTA T9C 0A7

T: 780-631-2810 | F: 780-632-2296
muni-enforce@vegreville.com | www.vegreville.com

QUARTERLY REPORT January, February, March 2025

DATE: April 1, 2025

TO: Cindy Neufeld
Chief Administrative Officer

From: CPO. Chelaine Regehr
Municipal Enforcement Services Dept.

COMMUNITY STANDARDS

Door Knockers:	90
Snow Order to Remedy:	40
Notice to Entry:	9

ANIMAL CONTROL

Dogs at Large:	2
Dog welfare check:	1

OTHER

Assist RCMP:	4
Assist Fire:	1
Assist Town Staff:	3
Vehicle Complaints:	4
Found/returned property	1

TRAFFIC TICKETS

Not stopping at stop sign:	1
Seat Belt:	1
Speed:	9
Unregistered:	3
Uninsured:	1
Pass left of Solid yellow line	1
Handheld Device:	1
Total:	17



MUNICIPAL BYLAW COMPLAINTS

There was more snow this year for the past three months than last year at this same time. More reminders went out to residents regarding snow and when residents did not clear the snow in a timely manner Order to Remedies were issued. Even with the increase of Order to Remedies going out the amount of entry letters issued remained close to years past.

Dog complaints have been minimal with owners being educated and correcting issues of concern if there were any.

Foot patrols have been conducted on the walking paths and both C.W. Sears and Tofield High School, when time allows, continuing to develop connections with the town.

There have been a handful of times where RCMP have requested assistance on calls in town and once where I came upon an accident where I arrived before fire and RCMP. On all occasions I deferred to RCMP and or fire and then cleared when appropriate to do so.

PROVINCIAL STATUTES

The school bus routes in town have had some slight changes and drivers have reported zero drivers passing them within the town limits. This will be continually monitored as it is also a deterrent to see a patrol vehicle out and about during high traffic hours.

There have been multiple opportunities to conduct traffic operations both solo and with RCMP. In both cases multiple tickets were given with the highest number being given for speeding along the service road.

This is a breakdown of the complaints and statistics that we have compiled. Our focus in the next three months will be unsightly clean ups, grass/weeds and traffic.

Should you require further information or clarification, please contact CPO Chelaine Regehr.

Respectfully,

CPO. Chelaine Regehr
Municipal Enforcement Services Dept.

From: Ravina Toor <ravina.t@adwa.ca>

Date: April 3, 2025 at 8:01:11 AM MDT

To: Alexander Stoye <Alex.S@adwa.ca>, Janet Roy <Janet.R@adwa.ca>, Shauna Pilipchuk <Shauna.P@adwa.ca>

Subject: Request for Municipal Acknowledgment – Alberta Disability Services Professional Appreciation Week

Hello,

I hope this email finds you well.

I am reaching out from the Alberta Disability Workers Association (ADWA) to bring to your attention an important initiative: Alberta Disability Services Professional Appreciation Week.

As you may know, this annual event, officially recognized by the Government of Alberta, takes place during the third week of May. It is an opportunity to honor the invaluable contributions of Community Disability Service professionals who work tirelessly to support individuals with disabilities in our communities.

We kindly request your support in acknowledging this occasion within your municipality. Some ways to participate could include:

- Officially proclaiming the week in recognition of these professionals
- Lighting up municipal landmarks in orange
- Sharing messages of appreciation on municipal communication channels

Attached, you will find a formal letter with further details about this initiative. Your support would help bring well-deserved recognition to this essential workforce and promote inclusivity across Alberta.

Please feel free to reach out if you have any questions. We truly appreciate your time and consideration.

Best regards,

Ravina Toor

Public Relationship and Membership Engagement Officer

ADWA

March 21, 2025

To whom it may concern,

Re: Alberta Disability Services Professional Appreciation Week:

I am writing this letter in my capacity as Board President of the Alberta Disability Worker Association (ADWA) to bring awareness to a matter of significance.

The [Alberta Disability Workers Association \(ADWA\)](#) is the established professional voice and advocate for the 15,000+ professionals employed in Community Disability Services (CDS) across the Province of Alberta. ADWA was formed in 2010, and one of our important roles is to heighten Albertans' awareness of our essential and valuable workforce by publicly recognizing the positive impact the profession has on the lives of people with disabilities, their families, and the overall community. ADWA is a professional association, not a union; our members are Community Disability Service professionals who voluntarily register for membership.

In 2023 the Minister of Seniors, Community and Social Services, declared the third week in May, starting on Monday, as the Alberta Community Disability Services Professional Appreciation week. This declaration, which as of 2024 has been enacted in perpetuity (3rd Monday in May), is a testament to the unwavering dedication and invaluable contributions made by disability service professionals in our communities.

I respectfully request that where possible Alberta's municipalities join ADWA in acknowledging this significant occasion. By doing so, we can collectively raise awareness about the essential role that Community Disability Services Professionals play in enhancing the lives of individuals with disabilities who live, work, and play in communities, across Alberta. One example of acknowledgement is that we are hoping municipalities will "*light up with the colour orange*", or for municipalities to join the provincial government in declaring the week, or a portion of the week, in recognition of Alberta Community Disability Services Professionals across the province.

Your support in this initiative would not only serve to honor the dedicated professionals working in disability services but also encourage a more inclusive and understanding societal ethos.

Thank you in advance for your consideration.

All the best,



Alexander Stoye
Board President
Alberta Disability Workers Association (ADWA)



Laura Hammer
Vegetation Manager

Box 8100
Montréal, Québec Canada
H3C 3N4

Boite 8100
Montréal, Québec/Canada
H3C 3N4

April 3, 2025

RE: CN RIGHT-OF-WAY VEGETATION MANAGEMENT

Dear Mayor,

At CN, we are committed to operating a safe and efficient railway while fostering trust and collaboration with the communities we serve. As part of this commitment, we are reaching out to inform you of our upcoming vegetation management activities in your area, scheduled to take place between April and October 2025. You can find a regularly updated schedule at www.cn.ca/vegetation.

Vegetation management is a crucial component of railway safety and regulatory compliance. In accordance with Transport Canada's requirements, our program helps maintain clear sightlines for motorists and pedestrians at crossings while mitigating potential risks to railway operations. By proactively managing vegetation, we enhance safety for both rail operations and the surrounding communities.

Management Strategies

CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation management and at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the 24-foot ballast section (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 24-foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing, or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.



CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, additives called surfactants are included to make the chemical work better.

CN has retained professional contractors qualified to undertake this work. They are required to follow all laws and regulations that apply to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at www.cn.ca/vegetation before June 1, 2025 with the specific information and location. CN will make every effort to include those locations as part of our 2025 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2026 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community. Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at contact@cn.ca.

Please also find a list of FAQs regarding the program that may be of further assistance at www.cn.ca/vegetation. Best regards,

Laura Hammer

Vegetation Manager

Cyndy Ali

Brenda Chabale

Anga Langkon
RhPAP

Town of Tofield Council:

Thank you for your support of our
Post Secondary Event weekend.

We appreciated your kind words of
support as well as waiving the Community
Hall fees for Floor Curling. The students
enjoyed the activity greatly.

Chair, Vice-Chair + RhPAP,
Community Attraction +
Recreation Committee



Alzheimer*Society*

To learn more about dementia research and support programs, or to make a donation, visit alzheimer.ca

alzheimer.ca
1-800-616-8816

March 20, 2025

Via email: tofiedadmin@tofiedalberta.ca

Town of Tofield Mayor & Council
Box 30, 5407 50 Street
Tofield, Alberta, T0B 4J0

Re: Regional Recreation Feasibility Study – Presentation to Council

Dear Mayor Dueck and Council,

I am writing on behalf of the Regional Recreation Feasibility Study (RRFS) Steering Committee to invite all Town Councils involved in our current project to attend an upcoming presentation by Orange Crow Leadership (OCL). OCL and the Steering Committee have been meeting since September to develop a recreation facility plan to accommodate local and regional users. The final report is nearing completion, and we are excited to share the results with you.

We are looking to schedule the presentation between May 12 and June 13, 2025, and would appreciate your input on available dates. Members are welcome to attend the presentation in-person, but virtual attendance options will also be offered. Kindly provide your council's availability by April 25, 2025, and we will do our best to select a date that accommodates the majority of attendees.

For those unable to attend the presentation, we will be recording the session, and the recording will be made available to all participants shortly after the event.

Thank you for your time and support of this project. We look forward to your participation and hearing from you soon.

Sincerely,



Lesley Kucherawy
Legislative Administrator

cc: Assistant CAO Jeff Edwards



Volunteer Appreciation

We are grateful to have so many wonderful volunteers who support our communities with their time and dedication.

As a small gesture of thanks, several partners have come together to celebrate these wonderful individuals by hosting two free events.

Please join us at one of the following:

Tofield Appreciation BBQ - Tofield Community Hall

April 29, 2025 from 5:30pm to 7:00pm

Beaver County Appreciation Pancake Supper - Spilstead Hall

May 7, 2025 from 5:30pm to 7:00pm





TOWN OF TOFIELD COUNCIL REQUEST FOR DECISION

Meeting Type: *Regular Meeting*
Department: *Administration*
Presented by: Jeff Edwards

Meeting Date: April 14th, 2025
Confidential: NO

Topic: Natures Marsh

DISCUSSION:

Administration recently presented the findings of the Storm Water Management Plan to Mayor and Council. Through discussion, many areas were highlighted on how work should proceed and doing so in a phased manner. One piece which was not discussed and is outside of the suggestions through the plan is looking at the Natures Marsh area.

The Town of Tofield and Ducks Unlimited Canada entered into agreement August 14, 1995, for a term of 30 years, to have this area used as a conservation area, with the presence of a boardwalk and viewing platform.

In discussion with the Operations staff, having this area cleared of cattails and other overgrowth would allow an area to be used as a storm water holding area, which could provide significant benefit, further to the findings of our most recent study. In time, this area could be enhanced to still achieve many of the current uses.

INTERGOVERNMENTAL INVOLVEMENT:

NIL

EXTERNAL AND INTERNAL COMMUNICATIONS/PARTICIPATION:

Should Council provide a motion of support this would be relayed to Ducks Unlimited Canada, as well as the Town of Tofield Operations Department.

FINANCIAL IMPLICATIONS:

Unknown at this time.

ALTERNATIVES:

1. Council approves the proposal
2. Council denies the proposal & suggest an alternate approach.

RECOMMENDED ACTION:

Recommendation is being made that Council provide a motion stating:

Council for the Town of Tofield, shall not re-enter agreement with Ducks Unlimited Canada regarding Natures Marsh, allowing the area to be used for storm water drainage.

Enclosures: YES

CONSERVATION AGREEMENT

BETWEEN: THE TOWN OF IOFIELD of P.O. Box 30 IOFIELD, AB. T0C 4J0
(called throughout the "Grantor"), and

Ducks Unlimited Canada, a Corporation having its head office at P.O.
Box 1160, Stonewall, Manitoba R0C 2Z0 (called throughout "DU").

AS the Grantor is the owner of the following land, in the Province of
Alberta (called throughout "the land"), legally described as:

SEE ATTACHED SCHEDULE "A"

AND AS DU wishes to develop the land to maintain and improve it as a
habitat for wildlife and waterfowl, (called throughout "the project");

AND AS the Grantor and DU agree that mutual benefits will result from the
project, and in consideration of the sum of one dollar (\$1.00) and other
good and valuable consideration now paid by DU to the Grantor (receipt of
which is acknowledged), the parties agree as follows:

The Grantor grants to DU:

- (1) The right to enter into and on and a right of way along and over the
land for the purposes of this agreement.
- (2) The right to construct the project consisting of a dam and/or other
works, and the right to bring onto and maintain on the land a
quantity of water, as shown on a plan (386-1373-S) prepared by
DUCKS UNLIMITED and dated 250405, a copy of which is attached to
this agreement as Schedule "D".
- (3) The right to operate, manage and maintain the project.
- (4) The right to register this agreement with the Land Titles Office.
- (5) The right to flood the undeveloped road allowance along the north
side of the project, with the understanding that future development
of the road allowance is acceptable to DU.

This agreement shall be for a term of 30 years from the date hereof and
shall be automatically renewed from year to year thereafter, provided that
any renewal may be terminated by either party giving one calendar years
written notice.

This agreement shall run with the land.

Dated the 14 day of AUGUST, 1995.

[Signature]
Witness

[Signature]
Grantor

[Signature]
Witness

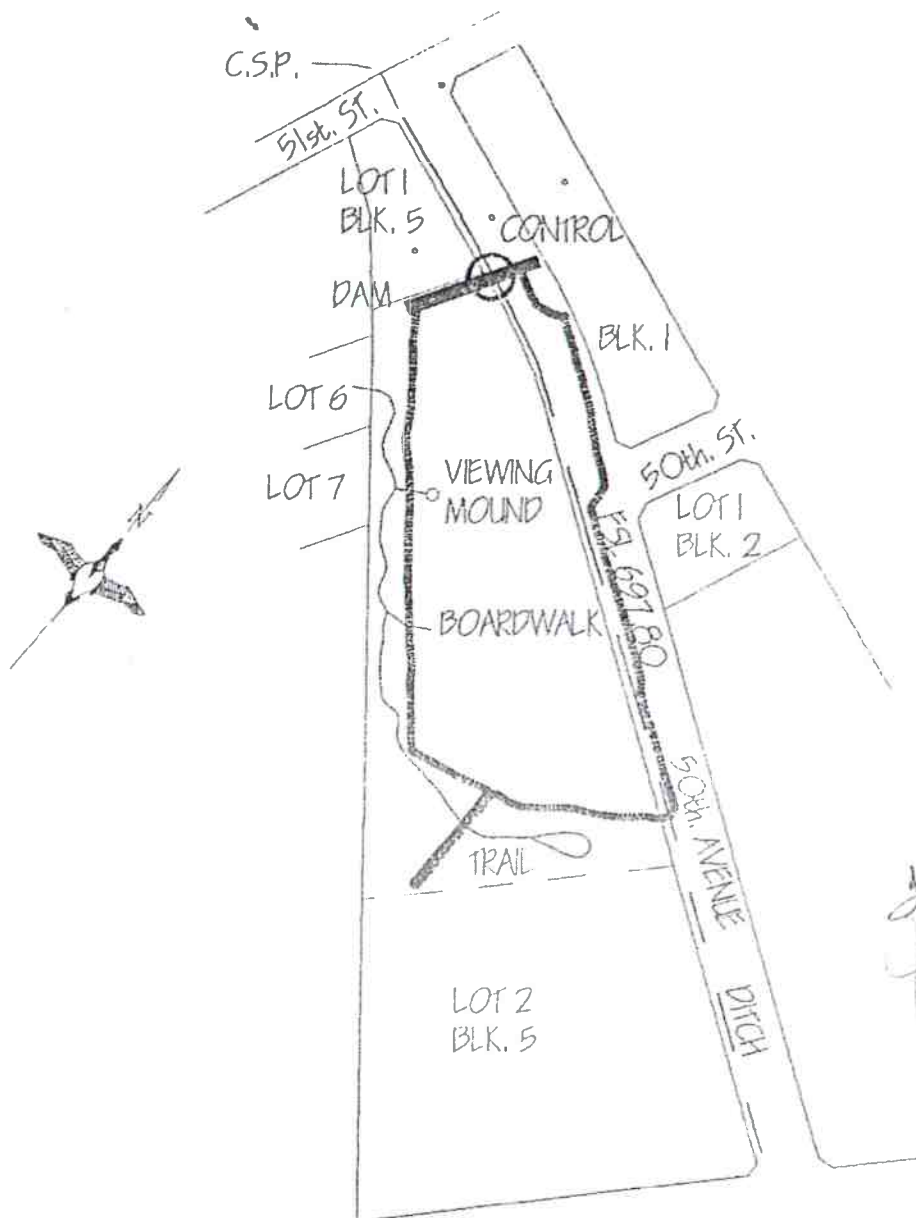
[Signature]
Grantor

DUCKS UNLIMITED CANADA

per _____
Witness _____

Title: _____

Project Name: BEAVERHILL N.C.M. Project Number: 386-1373-S 1/033/8310



This is Schedule B referred to in the attached agreement
 between THE TOWN OF TOFIELD
 and DUCKS UNLIMITED CANADA made this 14 day of Aug., 1995



Ducks Unlimited Canada

SKETCH PLAN

Title	Beaverhill Nature Center Marsh	F	
	Town of Tofield	E	
Flooded Area	3.11 ha	D	
Shoreline	1.04 km	C	
Scale	N.T.S.	B	
Drawn By	J.F.	A	
		REV.	DESCRIPTION
			APPROVED

TOFIELD SCHOOL

Principal
Mrs. Z. Lazaruk
(10-12)

Assistant Principals
Ms. M. Korpan (5-6)
Dr. K. Gartner (7-9)

P.O. Box 990
ToField, Alberta
T0B 4J0

Telephone:
780-662-3133

Fax:
780-662-2844

February 24, 2025

Re: Donation to Tofield School Athletic Program

To: Tofield Business Owner(s)

Dear Tofield Business Owner(s):

I am writing this letter asking for a monetary donation to the Tofield School Athletic Program.

Tofield School strives to provide our student athletes with opportunities to learn, have fun and experience the importance of sportsmanship and teamwork. Our School community is grateful when local businesses and individuals support our efforts.

School finances are set aside and allocated for our Physical Education Program. This money covers the cost of basic, mandatory and essential equipment needed to manage our Physical Education classes throughout the school day and school year. However, additional funds are needed to supply our student athletes with enhanced, unique and extra equipment.

Our goal of a monetary donation would be put towards purchasing additional extra-curricular athletic equipment, which may also be used when needed during the school day. In hopes of enlisting your support, these funds would go towards equipment such as: Uniforms and Singlets, Athletic Symbol rugs, Volleyball Net Logo cover, etc...

Contributions of any value are much appreciated in helping us to reach or exceed our goal.

Thank you for taking the time to consider our request.

Sincerely,



Marcel Flasha

Tofield School Athletic Department (23 years)

We Are Titans!

"As a Titan, I work collaboratively to achieve greatness".

April 8, 2025

File No.: 03-25047-1.0

Jeff Edwards
Assistant Chief Administrative Officer
Town of Tofield
P.O. Box 30
5407 – 50 Street
Tofield, Alberta T0B 4J0

Dear Jeff,

Re: 2025 General Engineering – Stormwater Improvements Cost Estimate

As requested, we are providing the following cost estimate information for Stormwater Improvements being considered by the Town of Tofield.

The Town of Tofield recently conducted a comprehensive review of its stormwater system, as documented in the report titled "*Tofield Stormwater Management*", prepared by Northwest Hydraulic Consultants Ltd. and dated February 24, 2025. This report detailed the existing stormwater infrastructure owned by the Town, analyzed the runoff flows impacting this infrastructure, and provided recommendations for system improvements. The Town has elected to review the costs associated with implementing Option 1 from the report.

As detailed on the attached drawing, Option 1 shows an ultimate stormwater management system that will include the following infrastructure:

- Stormwater Management Facility (SWMF) #1 – 42,000 m³ of Active Storage within the south-eastern portion of the Town of Tofield, and associated inlet and outlet piping
- Upgrades to the existing Stormwater Management Lift Station, to a capacity of 340 L/s
- Stormwater Management Facility (SWMF) #2 – 74,400 m³ of Active Storage within the western portion of the Town of Tofield, north of CN Rail, and associated inlet and outlet piping
- A new Stormwater Lift Station and forcemain for the of Stormwater Management Facility #2, at a capacity of 250 L/s
- Stormwater Management Facility (SWMF) #3 – 36,700 m³ of Active Storage within the western portion of the Town of Tofield, south of CN Rail, and associated inlet and outlet piping

As directed by the Town, we are providing this cost estimate based on the following preliminary phasing to reach the ultimate system:

Phase 1

- Construction of SWMF #2 including associated control structures;
- Construction of Stormwater Lift Station #2 and associated Forcemain; and
- Construction of Inlet Piping, including crossing CN Railway, ATCO Pipelines, and the Highway 14 Regional Water Commission.



Jeff Edwards
April 8, 2025
Page 2

Phase 2

- Construction of SWMF #1 including associated control structures;
- Construction of inlet piping, including crossing CN Railway, ATCO Pipelines, and the Highway 14 Regional Water Commission; and
- Construction of outlet piping, including connections to the existing stormwater trunk.

Phase 3

- Construction of SWMF #2 including associated control structures
- Ditch and culvert upgrades adjacent to SWMF #2
- Upgrading Stormwater Lift Station #1

Our preliminary cost estimate for these phases is as per below:

Phase 1 Cost Estimate

Stormwater Management Facility #2 Construction	\$2,750,000.00
Stormwater Lift Station #2 and Forcemain	\$1,100,000.00
Inlet Piping and Trenchless Crossings	\$675,000.00
Contingency (25%)	\$1,131,250.00
Engineering (10%)	<u>\$452,500.00</u>
Phase 1 Preliminary Budget	\$6,108,750.00

Phase 2 Cost Estimate

Stormwater Management Facility #1 Construction	\$2,000,000.00
Inlet Piping and Trenchless Crossings	\$990,000.00
Outlet Piping and Stormwater Connection	\$600,000.00
Contingency (25%)	\$897,500.00
Engineering (10%)	<u>\$359,000.00</u>
Phase 2 Preliminary Budget	\$4,846,500.00

Phase 3 Cost Estimate

Stormwater Management Facility #3 Construction	\$1,880,000.00
Ditch and Culvert Improvements.....	\$300,000.00
Upgrading Stormwater Lift Station #1	\$500,000.00
Contingency (25%)	\$670,000.00
Engineering (10%)	<u>\$268,000.00</u>
Phase 3 Preliminary Budget	\$3,618,000.00

The above cost estimates do not include costs related to land acquisition that may be required to facilitate the improvements as outlined on the attached drawing. Should the Town of Tofield want to pursue these improvement further, we would recommend the next steps involve initial pre-design to establish proposed elevations of the facilities, onsite surveying and data gathering to identify potential utility and other conflicts that



Jeff Edwards
April 8, 2025
Page 3

could impact the feasibility of these improvements, and onsite soil testing to identify groundwater table, soil conditions, and other factors related to the in-situ soil conditions.

Should you have any questions or require additional information, please feel free to call me at (780) 651-5773.

Sincerely,

Select Engineering Consultants

A handwritten signature in blue ink, appearing to read 'Neil Renneberg'.

Neil Renneberg, P.Eng
Senior Project Manager
nrenneberg@selecteng.ca

NR/ndr
Attachment



2025 OPERATING SUMMARY

	2024 ACTUAL		2024 BUDGET		2025 INTERIM BUDGET		\$ CHANGE
<u>Council & Other Legislative</u>							
Revenues	\$	-	\$	-	\$	-	-
Expenditures	\$	92,111	\$	97,200	\$	97,200	-
Net Tax Levy	\$	92,111	\$	97,200	\$	97,200	-
<u>General Municipal Revenues</u>							
Revenues	-\$	439,207	-\$	412,000	-\$	461,000	49,000
Net Tax Levy	-\$	439,207	-\$	412,000	-\$	461,000	49,000
<u>General Administration</u>							
Revenues	-\$	186,539	-\$	231,500	-\$	237,440	5,940
Expenditures	\$	1,127,972	\$	1,220,643	\$	1,178,568	42,075
Net Tax Levy	\$	941,433	\$	989,143	\$	941,128	48,015
<u>Fire Fighting & Prev Services</u>							
Revenues	\$	-	\$	-	\$	-	-
Expenditures	\$	328,657	\$	328,657	\$	387,230	47,223
Net Tax Levy	\$	328,657	\$	328,657	\$	387,230	58,573
<u>Emergency Management</u>							
Revenues	-\$	2,235	-\$	2,400	\$	-	2,400
Expenditures	\$	2,234	\$	2,400	\$	-	2,400
Net Tax Levy	-\$	1	\$	-	\$	-	-
<u>Bylaw Enforcement</u>							
Revenues	-\$	3,235	-\$	43,000	-\$	48,100	5,100
Expenditures	\$	188,770	\$	196,281	\$	190,461	5,820
Net Tax Levy	\$	185,535	\$	153,281	\$	142,361	5,920

2025 OPERATING SUMMARY

	2024 ACTUAL		2024 BUDGET		2025 INTERIM BUDGET		\$ CHANGE
<u>Roads, Streets, Walks, Lighting</u>							
Revenues	-\$	29,215	-\$	30,239	-\$	70,439	-\$ 40,200
Expenditures	\$	1,142,448	\$	1,163,070	\$	1,230,025	\$ 59,455
Net Tax Levy	\$	1,113,233	\$	1,132,831	\$	1,159,586	\$ 26,755
<u>Airport</u>							
Revenues	-\$	26,881	-\$	20,108	-\$	20,208	-\$ 100
Expenditures	\$	30,374	\$	18,900	\$	19,900	\$ 1,000
Net Tax Levy	\$	3,493	-\$	1,208	-\$	308	\$ 900
<u>Water Supply & Distribution</u>							
Revenues	-\$	1,254,548	-\$	1,205,750	-\$	1,333,810	-\$ 128,060
Expenditures	\$	1,216,824	\$	1,183,842	\$	1,301,023	\$ 113,981
Net Tax Levy	-\$	37,724	-\$	21,908	-\$	32,787	-\$ 10,879
<u>Sanitary Sewage & Treatment</u>							
Revenues	-\$	215,811	-\$	215,400	-\$	147,500	\$ 67,900
Expenditures	\$	129,645	\$	170,000	\$	172,480	\$ 2,480
Net Tax Levy	\$	86,166	\$	45,400	\$	24,980	\$ 70,380
<u>Garbage Collection & Distribution</u>							
Revenues	-\$	125,822	-\$	126,400	-\$	126,200	\$ 200
Expenditures	\$	108,048	\$	108,048	\$	108,768	\$ 720
Net Tax Levy	-\$	17,774	-\$	18,352	-\$	17,432	\$ 920
<u>Family & Community Services</u>							
Revenues	-\$	576,629	-\$	554,979	-\$	563,714	-\$ 8,735
Expenditures	\$	576,629	\$	554,978	\$	563,714	\$ 8,736
Net Tax Levy	\$	-	-\$	1	\$	-	-\$ 1


2025 OPERATING SUMMARY

	2024 ACTUAL		2024 BUDGET		2025 INTERIM BUDGET		\$ CHANGE
<u>Cemetery</u>							
Revenues	-\$	33,631	-\$	40,000	-\$	35,000	\$ 5,000
Expenditures	\$	31,957	\$	32,150	\$	28,795	-\$ 3,355
Net Tax Levy	-\$	1,674	-\$	7,850	-\$	6,205	\$ 1,645
<u>Subdivision Land & Development</u>							
Revenues	-\$	93,000	\$	-	-\$	70,000	-\$ 70,000
Expenditures	\$	93,000	\$	63,000	\$	70,000	\$ 7,000
Net Tax Levy	\$	-	\$	63,000	\$	-	-\$ 63,000
<u>Community Development</u>							
Revenues	-\$	11,000	-\$	11,000	-\$	11,000	\$ -
Expenditures	\$	99,913	\$	100,410	\$	171,495	\$ 71,085
Net Tax Levy	\$	88,913	\$	89,410	\$	160,495	\$ 71,085
<u>Tourism/Economic Development</u>							
Revenues	-\$	102,687	-\$	99,700	-\$	79,000	\$ 20,700
Expenditures	\$	116,037	\$	141,900	\$	127,350	-\$ 17,550
Net Tax Levy	\$	13,350	\$	42,200	\$	48,350	\$ 6,150
<u>Community Hall</u>							
Revenues	-\$	37,727	-\$	35,000	-\$	49,460	-\$ 14,460
Expenditures	\$	48,181	\$	57,240	\$	59,240	\$ -
Net Tax Levy	\$	10,454	\$	22,240	\$	9,780	-\$ 12,460
<u>Transprotation Tofield Bus</u>							
Revenues	-\$	21,614	-\$	17,000	-\$	20,000	-\$ 3,000
Expenditures	\$	35,183	\$	26,000	\$	26,000	\$ -
Net Tax Levy	\$	13,569	\$	9,000	\$	6,000	-\$ 3,000

2025 OPERATING SUMMARY

	2024 ACTUAL		2024 BUDGET		2025 INTERIM BUDGET		\$ CHANGE
<u>Recreation Programs</u>							
Revenues	-\$	17,116	-\$	16,282	-\$	17,282	-\$ 1,000
Expenditures	\$	39,028	\$	43,200	\$	45,200	\$ 2,000
<u>Net Tax Levy</u>	\$	21,912	\$	26,918	\$	27,918	\$ 1,000
<u>Parks</u>							
Revenues	-\$	99,793	-\$	82,250	-\$	99,354	-\$ 17,104
Expenditures	\$	469,708	\$	450,700	\$	493,510	\$ 42,810
<u>Net Tax Levy</u>	\$	369,914	\$	368,450	\$	394,156	\$ 25,706
<u>Library</u>							
Revenues	-\$	116,922	-\$	119,412	-\$	121,695	-\$ 2,283
Expenditures	\$	194,837	\$	199,052	\$	199,952	\$ 900
<u>Net Tax Levy</u>	\$	77,915	\$	79,640	\$	78,257	-\$ 1,383
<u>Operating Reserve</u>							
Revenues	\$	-	-\$	63,000	\$	-	\$ 63,000
Expenditures	\$	140,000	\$	-	\$	-	\$ -
<u>Net Tax Levy</u>	\$	140,000	-\$	63,000	\$	-	\$ 63,000
TOTAL REVENUES	-\$	3,393,612	-\$	3,325,420	-\$	3,511,202	-\$ 185,782
TOTAL EXPENDITURES	\$	6,211,556	\$	6,157,671	\$	6,470,911	\$ 286,190
<u>Net Tax Levy</u>			\$	2,832,251	\$	2,959,709	\$ 100,408

2025 OPERATING SUMMARY

	2024 ACTUAL	2024 BUDGET	2025 INTERIM BUDGET	\$ CHANGE
Net Tax Levy		\$ 2,832,251	\$ 2,959,709	\$ 127,458
Less: Provincial Policing		-\$ 112,961	-\$ 112,961	
BESC Contribution		-\$ 328,657	-\$ 387,230	
		\$ 2,390,633	\$ 2,459,518	
NET MUNICIPAL		\$ 2,390,633	\$ 2,459,518	\$ 68,885
		\$ 71,719	\$ 68,885	2.88%
3% Increase				

2.88%

	Budget 2025					Budget 2024		Variance	
Department	Budget 2025	Operating Revenue	Reserve Revenue	Grants & Other Revenue	Tax Levy 2025	Budget 2024	Tax Levy 2024	Difference Between Budget 25-24	Difference Between Tax Levy Required
01 - General Municipal Revenues	-			(461,000)	(461,000)		(412,000)		(49,000)
11 - Council	97,200				97,200	97,200	97,200	-	-
12 - Administration	1,178,568	(43,440)	(27,000)	(167,000)	941,128	1,220,643	989,143	(42,075)	(48,015)
24 - Emergency Management				-		2,400	-	(2,400)	
26 - Bylaw Enforcement	77,500	(3,100)		(45,000)	29,400	83,320	40,320	(5,820)	(10,920)
32 - Roads, Streets, Walks	1,230,025	(30,239)	(14,600)	(25,600)	1,159,586	1,163,070	1,132,831	66,955	26,755
33 - Airport	19,900	(20,208)			(308)	18,900	(1,208)	1,000	900
41 - Water Supply & Distribution	1,301,023	(1,322,610)	(11,200)	-	(32,787)	1,183,842	(21,908)	117,181	(10,879)
42 - Sanitary Sewage & Treatment	172,480	(140,500)	(7,000)	-	24,980	170,000	(45,400)	2,480	70,380
43 - Garbage Collection & Disposal	108,768	(126,200)			(17,432)	108,048	(18,352)	720	920
51 - Family & Community Support	563,714	(563,714)			-	554,978	-	8,736	-
56 - Cemetery	28,795	(35,000)			(6,205)	32,150	(7,850)	(3,355)	1,645
66 - Subdivision & Development	70,000			(70,000)	-	63,000		7,000	-
70 - Community Development	171,495			(11,000)	160,495	100,410	89,410	71,085	71,085
71 - Tourism/Economic Devel.	127,350	(25,000)	(4,000)	(50,000)	48,350	141,900	42,200	(14,550)	6,150
72 - Community Hall	59,240	(21,000)	(8,000)	(20,460)	9,780	57,240	22,240	2,000	(12,460)
73 - Transportation Tofield Bus	26,000	(15,000)		(5,000)	6,000	26,000	9,000	-	(3,000)
74 - Recreation Programs	45,200	(9,100)		(8,182)	27,918	43,200	26,918	2,000	1,000
75- Library	199,952			(121,695)	78,257	199,052	79,640	900	(1,383)
76 - Parks	493,510	(18,000)	(15,000)	(66,354)	394,156	450,700	368,450	42,810	25,706
Grand Total	5,970,720	(2,373,111)	(86,800)	(1,051,291)	2,459,518	5,716,053	2,390,634	254,667	68,884

NOTE: This chart does not include
BESC or Policing Contributions



PROPOSED CAPITAL 2025

PROJECT

		Funding			
		Reserve	LGFF	CCBC	Claystone
Sidewalk Repair/Replacement	\$ 60,000				\$ 60,000
53 Ave 48 St to 55 Ave	\$ 830,000	\$ 130,000	\$ 500,000		\$ 200,000
Manhole Repairs 48 St & 55 Ave	\$ 30,000				\$ 30,000
Culvert Replacement (2)	\$ 32,000				\$ 32,000
Operation Shop Doors (3)	\$ 23,500				\$ 23,500
Bobcat Angle Broom	\$ 12,000			\$ 12,000	
Smart Cover (Manhole Monitor)	\$ 18,000			\$ 18,000	
Comm Hall Front Doors	\$ 15,000	\$ 15,000			
Fairground Fencing	\$ 20,000				\$ 20,000
Campground Sign	\$ 10,000				\$ 10,000
Playground Addition - FG	\$ 25,000				\$ 25,000
Dugout Cover Diamond #1	\$ 20,000				\$ 20,000
Solar Lights (10)	\$ 100,000			\$ 100,000	
	\$ 1,195,500	\$ 145,000	\$ 500,000	\$ 130,000	\$ 420,500



February 18, 2025

Rita Munro, CPA, CMA, CA
Becher Munro & Company
Chartered Professional Accountants
#205 – 85 Cranford Way
Sherwood Park AB T8H 0H9

Dear Ms. Munro:

RE: 2024 Audit and Confirmation of Grants

As requested, Municipal Affairs has provided for the period January 01, 2024, to December 31, 2024, various grant payments for the following municipality:

Town of Tofield

ACP – Intermunicipal Collaboration	\$ 10,890
Canada Community Building Fund	\$ 243,662 (2021 allocation paid in 2024)
Canada Community Building Fund	\$ 124,706 (2022 allocation NOT PD)
Canada Community Building Fund	\$ 130,274 (2023 allocation NOT PD)
Canada Community Building Fund	\$ 169,136 (2024 allocation NOT PD)
MSI Capital	\$ 245,728 (2023 allocation paid in 2024)
LGFF Capital	\$ 392,160 (2024 allocation NOT PD)
LGFF Operating	\$ 154,482

All amounts are rounded to the nearest dollar.

For further information or assistance, please contact myself by dialing 310-0000, toll free, then 780-422-8122.

Yours truly,

Heather Pazienza
Grant Payment Coordinator

TOWN OF TOFIELD
December 31, 2025
SCHEDULE OF CAPITAL RESERVES

	BALANCE DEC 31/24	ADDITIONS	REDUCTIONS	TRANSFER TO/ FROM DEFER REVENUE	BALANCE DEC 31/25
<u>UNRESTRICTED</u>					
LAND DEVELOPMENT	(886,122.58)		70,000.00		(816,122.58)
GENERAL	(401,903.06)		15,000.00		(386,903.06)
PUBLIC WKS EQUI/VEH	(235,839.18)				(235,839.18)
RANGE ROAD 191/192 IMP		(16,800.00)			(16,800.00)
ROADS IMPROVEMENTS	(347,837.48)		130,000.00		(217,837.48)
CLAYSTONE	(427,690.95)	(393,640.00)	420,500.00		(400,830.95)
CLAYSTONE LEGACY FUND	(1,764,144.54)	(326,000.00)			(2,090,144.54)
BAIS - LIBRARY	(1,500.00)				(1,500.00)
NATURE CENTRE UPGRADES	(500.00)				(500.00)
CENTENNIAL VILLAGE	(3,070.00)				(3,070.00)
PARK/TRAIL DEVELOP.	(60,646.99)				(60,646.99)
COMMUNITY HALL UPGRADES	-				-
PARKS EQUIPMENT	(8,381.94)				(8,381.94)
AG SOCIETY	(1,250.00)				(1,250.00)
SPORTSFIELDS	(10,000.00)	-			(10,000.00)
HANDIVAN REPLACEMENT	(20,000.00)	-			(20,000.00)
MUNICIPAL RESERVE	(139,800.38)	-			(139,800.38)
LGFF Funding owed	139,025.96				139,025.96
CCBF Funding owed	225,545.42				225,545.42
4-67-766	(3,944,115.72)	(736,440.00)	635,500.00	-	(4,045,055.72)

RESTRICTED

OFFSITE LEVIES

WATER SUPPLY	(40,879.80)	(45,100.00)	-	(85,979.80)
PUMP AT STORAGE	(68,666.26)			(68,666.26)
SANITARY SEWER	(1,754.72)	(22,000.00)		(23,754.72)
4-97-770	(111,300.78)	(67,100.00)	-	(178,400.78)
	(4,055,416.50)	(803,540.00)	635,500.00	(4,223,456.50)

Available LGFF Funding **\$ 1,240,921.00** To 2026

Available CCBF Funding **\$ 772,322.00** To 2026

Claystone Funding **\$ 682,834.48** For 2025

TOWN OF TOFIELD
December 31, 2025
SCHEDULE OF OPERATING RESERVES

	BALANCE DEC 31/24	ADDITIONS	REDUCTIONS	TRANSFER TO/ <u>Comm Dev Category</u>	BALANCE DEC 31/25
<u>ADMIN</u>					
ROADS	(75,750.00)		14,600.00		(61,150.00)
GENERAL	(1,764,516.70)		68,200.00		(1,696,316.70)
MEDICAL ENHANCEMENT	(20,000.00)				(20,000.00)
HALL	(3,030.00)				(3,030.00)
JULY 1ST PROCEEDS	(900.00)				(900.00)
LIBRARY	(11,328.15)				(11,328.15)
NATURE CENTRE IMPROVE	(13,000.00)		4,000.00		(9,000.00)
COMMUNITY DEVELOP	14,280.62				14,280.62
EDC	-				-
SNOW GOOSE	(25,590.59)				(25,590.59)
4-12-710	(1,899,834.82)	-	86,800.00	-	(1,813,034.82)
WATER SYSTEM					
4-41-710	(131,500.00)				(131,500.00)
SANITARY SYSTEM					
4-42-710	(24,500.00)				(24,500.00)
<u>FCSS 2023</u>					
FCSS	(128,540.81)				(128,540.81)
Claystone Donation	(2,500.00)				(2,500.00)
Action Prevention Grant	-				-
Kids Spot	(6,851.50)				(6,851.50)
Busy B Donation	(500.00)				(500.00)
Victim Services	1,783.83				1,783.83
Youth Indirect	(8,356.78)				(8,356.78)
4-51-710	(144,965.26)	-		-	(144,965.26)
	(2,200,800.08)	-	86,800.00	-	(2,114,000.08)

GRANT FUNDING NOT RECEIVED

LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF)	2022	2023	2024	2025	2026	AVAILABLE	
			392,160	431,082	417,679	1,240,921	
CANADIAN COMMUNITY BUILDING FUND (CCBF)	124,706	130,274	169,136	174,206	174,000	772,322	2026 est

FUNDS EXPENDED FROM GRANTS

	Proposed 2025		
LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF)		1,240,921	
53 Avenue 48 st to 49 st	500,000		
TOTAL	500,000	740,921	(available)
CANADIAN COMMUNITY BUILDING FUND (CCBF)			
Bobcat Angle Broom	12,000	772,322	
Smart Cover	18,000		
Solar Lights	100,000		
TOTAL	130,000	642,322	(available)

Taxable	Previous (2023 asmt year)	(2024 asmt year)	Growth	Inflation/Deflation	%	
County Residential	\$ 1,598,180	\$ -	\$ (1,598,180)	\$ -	0.00%	
M & E (no school)	\$ 1,592,900	\$ 1,611,800	\$ -	\$ 18,900	1.19%	
M & E (DIP) (no school)	\$ 146,520	\$ 146,520	\$ -	\$ -	0.00%	Province
Non-residential	\$ 45,128,350	\$ 46,080,120	\$ 876,540	\$ 75,230	0.17%	
Non-residential Linear (DIP)	\$ 5,682,850	\$ 5,901,980	\$ 5,490	\$ 213,640	3.76%	Province
Non-residential (DIP)	\$ 117,000	\$ 117,000	\$ -	\$ -	0.00%	Province
Non-residential (tax free)	\$ 1,420,100	\$ 703,880	\$ (710,040)	\$ (6,180)	-0.44%	
Residential	\$ 193,475,120	\$ 198,140,500	\$ 2,273,880	\$ 2,391,500	1.24%	
Taxable Total:	\$ 249,161,020	\$ 252,701,800	\$ 847,690	\$ 2,693,090	1.08%	
Grant-in-lieu	Previous (2023 asmt year)	(2024 asmt year)	Growth	Inflation/Deflation	%	
Non-Residential	\$ 1,041,600	\$ 856,200	\$ (181,400)	\$ (4,000)	-0.38%	
Grant-in-lieu total:	\$ 1,041,600	\$ 856,200	\$ (181,400)	\$ (4,000)	-0.38%	
Exempt	Previous (2023 asmt year)	(2024 asmt year)	Growth	Inflation/Deflation	%	
Not assigned	\$ 91,746,950	\$ 95,186,800	\$ (78,900)	\$ 3,518,750	3.84%	
	\$ 91,746,950	\$ 95,186,800	\$ (78,900)	\$ 3,518,750	3.84%	
Total:	\$ 341,949,570	\$ 348,744,800	\$ 587,390	\$ 6,207,840	1.82%	

MUNICIPAL MILL RATE						
2024 ASSESSMENT		2024 MUNICIPAL TAX LEVY	2025 ASSESSMENT	2025 MUNICIPAL PROPOSED TAX LEVY	% OF INCREASE	\$ OF INCREASE
		7.6811		7.7749		
BELVEDERE						
14005	211,800	1,626.86	209,300	1,627.29	0.03	0.43
16010	334,200	2,567.02	331,400	2,576.60	0.37	9.58
12003	262,500	2,016.29	268,200	2,085.23	3.42	68.94
13035	307,200	2,359.63	304,800	2,369.79	0.43	10.16
7473	305,500	2,346.58	305,100	2,372.12	1.09	25.55
14001	239,500	1,839.62	243,500	1,893.19	2.91	53.56
BEAVERHILL DRIVE						
7207	269,900	2,073.13	269,100	2,092.23	0.92	19.10
7208	303,800	2,333.52	302,100	2,348.80	0.65	15.28
7233	270,900	2,080.81	270,300	2,101.56	1.00	20.75
7231	269,500	2,070.06	269,500	2,095.34	1.22	25.28
WEST OF MAIN STREET						
3521	235,800	1,811.20	241,400	1,876.86	3.63	65.66
1422	157,400	1,209.01	158,400	1,231.54	1.86	22.54
3523	228,900	1,758.20	233,700	1,816.99	3.34	58.79
2023	212,300	1,630.70	216,100	1,680.16	3.03	49.46
650008	227,400	1,746.68	233,200	1,813.11	3.80	66.42
2706	250,800	1,926.42	258,300	2,008.26	4.25	81.84
2001	170,600	1,310.40	172,600	1,341.95	2.41	31.55
1913	224,100	1,721.33	229,300	1,782.78	3.57	61.45
5702	291,100	2,235.97	296,400	2,304.48	3.06	68.51
EAST OF MAIN STREET						
1814	219,500	1,686.00	225,100	1,750.13	3.80	64.13
3207	248,400	1,907.99	253,400	1,970.16	3.26	62.17
2115	225,600	1,732.86	231,600	1,800.67	3.91	67.81
6613	217,300	1,669.10	222,000	1,726.03	3.41	56.92
3301	242,300	1,861.13	245,600	1,909.52	2.60	48.38
6607	133,800	1,027.73	135,100	1,050.39	2.20	22.66
LARGER RES. PARCELS						
6525	414,800	3,186.12	420,200	3,267.01	2.54	80.89
6200	355,400	2,729.86	361,800	2,812.96	3.04	83.10
6850	431,700	3,315.93	438,300	3,407.74	2.77	91.81
9230	336,500	2,584.69	341,900	2,658.24	2.85	73.55
7300	383,800	2,948.01	389,000	3,024.44	2.59	76.43
7420	282,600	2,170.68	279,800	2,175.42	0.22	4.74
2024 ASSESSMENT		2024 MUNICIPAL TAX LEVY	2025 ASSESSMENT	2025 MUNICIPAL PROPOSED TAX LEVY	% OF INCREASE	\$ OF INCREASE
COMMERCIAL RETAIL		16.6167		16.7967		
110100	345,900	5,747.72	345,100	5,796.54	0.85	48.82
60900	575,100	9,556.26	572,500	9,616.11	0.63	59.85
73400	292,300	4,857.06	291,400	4,894.56	0.77	37.50
112700	428,900	7,126.90	445,900	7,489.65	5.09	362.75
70306	177,800	2,954.45	177,400	2,979.73	0.86	25.29
63300	285,800	4,749.05	281,100	4,721.55	-0.58	-27.50
72500	1,279,200	21,256.08	1,278,200	21,469.54	1.00	213.46
101000	358,400	5,955.43	369,000	6,197.98	4.07	242.56
INDUSTRIAL						
896500	798,000	13,260.13	800,900	13,452.48	1.45	192.35
899000	1,009,800	16,779.54	1,011,400	16,988.18	1.24	208.64
902500	789,600	13,120.55	790,800	13,282.83	1.24	162.28

COMBINED MILL RATE						
2024 ASSESSMENT		2024 TOTAL MILL RATE	2025 ASSESSMENT	2025 TOTAL PROPOSED MILL RATE	% OF INCREASE	\$ OF INCREASE
		12.5893		13.044		
BELVEDERE						
14005	211,800	2,666.41	209,300	2,730.11	2.39	63.70
16010	334,200	4,207.34	331,400	4,322.78	2.74	115.44
12003	262,500	3,304.69	268,200	3,498.40	5.86	193.71
13035	307,200	3,867.43	304,800	3,975.81	2.80	108.38
7473	305,500	3,846.03	305,100	3,979.72	3.48	133.69
14001	239,500	3,015.14	243,500	3,176.21	5.34	161.08
BEAVERHILL DRIVE						
7207	269,900	3,397.85	269,100	3,510.14	3.30	112.29
7208	303,800	3,824.63	302,100	3,940.59	3.03	115.96
7233	270,900	3,410.44	270,300	3,525.79	3.38	115.35
7231	269,500	3,392.82	269,500	3,515.36	3.61	122.54
WEST OF MAIN STREET						
3521	235,800	2,968.56	241,400	3,148.82	6.07	180.26
1422	157,400	1,981.56	158,400	2,066.17	4.27	84.61
3523	228,900	2,881.69	233,700	3,048.38	5.78	166.69
2023	212,300	2,672.71	216,100	2,818.81	5.47	146.10
650008	227,400	2,862.81	233,200	3,041.86	6.25	179.05
2706	250,800	3,157.40	258,300	3,369.27	6.71	211.87
2001	170,600	2,147.73	172,600	2,251.39	4.83	103.66
1913	224,100	2,821.26	229,300	2,990.99	6.02	169.73
5702	291,100	3,664.75	296,400	3,866.24	5.50	201.50
EAST OF MAIN STREET						
1814	219,500	2,763.35	225,100	2,936.20	6.26	172.85
3207	248,400	3,127.18	253,400	3,305.35	5.70	178.17
2115	225,600	2,840.15	231,600	3,020.99	6.37	180.84
6613	217,300	2,735.65	222,000	2,895.77	5.85	160.11
3301	242,300	3,050.39	245,600	3,203.61	5.02	153.22
6607	133,800	1,684.45	135,100	1,762.24	4.62	77.80
LARGER RES. PARCELS						
6525	414,800	5,222.04	420,200	5,481.09	4.96	259.05
6200	355,400	4,474.24	361,800	4,719.32	5.48	245.08
6850	431,700	5,434.80	438,300	5,717.19	5.20	282.38
9230	336,500	4,236.30	341,900	4,459.74	5.27	223.44
7300	383,800	4,831.77	389,000	5,074.12	5.02	242.34
7420	282,600	3,557.74	279,800	3,649.71	2.59	91.98
2024 ASSESSMENT		2024 TOTAL MILL RATE	2025 ASSESSMENT	2025 TOTAL PROPOSED MILL RATE	% OF INCREASE	\$ OF INCREASE
COMMERCIAL RETAIL		22.6928		23.4209		
110100	345,900	7,849.44	345,100	8,082.55	2.97	233.11
60900	575,100	13,050.63	572,500	13,408.47	2.74	357.84
73400	292,300	6,633.11	291,400	6,824.85	2.89	191.74
112700	428,900	9,732.94	445,900	10,443.38	7.30	710.44
70306	177,800	4,034.78	177,400	4,154.87	2.98	120.09
63300	285,800	6,485.60	281,100	6,583.61	1.51	98.01
72500	1,279,200	29,028.63	1,278,200	29,936.59	3.13	907.96
101000	358,400	8,133.10	369,000	8,642.31	6.26	509.21
INDUSTRIAL						
896500	798,000	18,108.85	800,900	18,757.80	3.58	648.94
899000	1,009,800	22,915.19	1,011,400	23,687.90	3.37	772.71
902500	789,600	17,918.23	790,800	18,521.25	3.37	603.01

CONTRIBUTION/REQUISTIONS

	<u>2024</u>		<u>2025</u>			
Provincial School Requisition	\$	707,560	\$	767,277	\$ 59,717	8.44%
Beaver Foundation Requisition	\$	135,040	\$	135,040	\$ -	0.00%
BESC Contribution	\$	328,657	\$	387,233	\$ 58,576	17.82%
Provincial Policing Contribution	\$	112,961	\$	112,961	\$ -	0.00%