

AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held
Tuesday, October 10, 2023, immediately following the Organizational Meeting, Town of
Tofield Administration Building, Council Chambers

1. Present

2. Call to Order

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the
Homeland of the Métis. **We pay our respect to the First Nations and Métis
ancestors of this place and reaffirm our relationship with one another.**”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held
September 25, 2023.

5. Delegation

5:30 p.m. Kevin Bernhardt, Business Development Manager, MCSnet will be
present to provide a presentation regarding MCSnet.

6. Financial

- (a) Financial Statement for the month ending September 30, 2023.
- (b) Budget Report for the month ending September 30, 2023.
- (b) Open Payables for the month of September and October 2023 in the total amount of \$1,042,270.05.

7. Correspondence

- Unapproved Minutes of Highway 14 Regional Water Services Commission meeting held September 21, 2023; and
- Unapproved Minutes of Beaver Ambulance Society meeting held September 21, 2023.

8. Closed Session

Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act* - Highway 14 Regional Water Commission

Section 16 – Business Interest of a Third Party - Development

9. Adjournment

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE
TOWN OF TOFIELD held Monday September 25, 2023
Town of Tofield Administration Building Council Chambers**

PRESENT

1. Mayor Dueck; Councillors Conquest (via Zoom), Tiedemann (via Zoom), Martineau and Chehade; Chief Administrative Officer Neufeld and Assistant Chief Administrative Officer Edwards.

Also Present: John Mather, Tofield Mercury (5:00 p.m.) and Luke Panek, Yolo Nomads (via Zoom)

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:06 p.m.

"As we gather here today, we acknowledged that we are on Treaty 6 Territory and the Homeland of the Metis and that we pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF
AGENDA**

3. **MOVED** by Chehade that the Agenda be approved as amended.

10-09-23

CARRIED UNANIMOUSLY

Add: 7 (g) Letter Katchemut Family Horse Club

MINUTES

4. (a) **MOVED** by Martineau that the Minutes of the Regular meeting of Council of the Town of Tofield held September 11, 2023, be confirmed as read.

11-09-23

CARRIED UNANIMOUSLY

DELEGATION

5. Luke Panek, Yolo Nomads was present to provide a presentation for a marketing platform.

Panek left the meeting at 5:36 p.m.

MOVED by Conquest to defer this to a future meeting to provide a Request for Decision that provides suggested targets, if it is within the 2023 Budget and if Beaver County would be interested in participating.

12-09-23

CARRIED UNANIMOUSLY

Minutes of the Town of Tofield Regular Council Meeting
September 25, 2023

CORRESPONDENCE

6. The following Correspondence was presented:
- Notes from the Winter Fest meeting held August 17, 2023;
 - Unapproved Minutes of the Tofield Library Board meeting held September 14, 2023;
 - Thank you from Victim Services; and
 - Unapproved Minutes of the Beaver Ambulance Society meeting held August 30, 2023.

MOVED by Chehade that the Correspondence be received and filed.

13-09-23

CARRIED UNANIMOUSLY

NEW BUSINESS

7. (a) Letter from Northern Lights Library System regarding the 2024 Levy.

MOVED by Martineau to receive and file the letter from Northern Lights Library System.

14-09-23

CARRIED UNANIMOUSLY

- (b) Request for Decision – Street Light Upgrades

MOVED by Dueck to defer this project until cost estimates are provided for underground power, instead of overhead lines.

15-09-23

CARRIED UNANIMOUSLY

- (c) Letter from North Saskatchewan Watershed Alliance regarding supporting the Watershed Management.

16-09-23

MOVED by Tiedemann to deny the request to support North Saskatchewan Watershed Alliance.

CARRIED UNANIMOUSLY

- (d) Verbal update from AB Transportation – Tofield Cemetery.

Assistant CAO updated Council on the mediation of the Tofield Cemetery.

- (e) Proposed agreement between the Town of Tofield and Tofield Agricultural Society.

17-09-23

MOVED by Martineau to approve the agreement between the Town of Tofield and the Tofield Agricultural Society be approved.

CARRIED UNANIMOUSLY

- (f) Job Career Fair to be held October 20, 2023 9 am – 3 p.m. Tofield Community Hall.

**Minutes of the Town of Tofield Regular Council Meeting
September 25, 2023**

NEW BUSINESS

7. (g) Letter from Tofield regarding Hall Rental Fee

MOVED by Chehade to donate \$530 to the Katchemut Creek Family Horse Club.

18-09-23

CARRIED UNANIMOUSLY

Maher left the meeting at 6:23 p.m.

CLOSED SESSION

8. **MOVED** by Chehade that Council meet in Closed Session to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 – Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act*. – Highway 14 Regional Water Commission and Beaver Foundation.

At 6:30 p.m.

19-09-23

CARRIED UNANIMOUSLY

MOVED by Martineau 7:11 p.m. to revert to the regular session at p.m.

20-09-23

CARRIED UNANIMOUSLY

No public present

CAO REPORT

9. CAO Report was presented.

**COUNCILLOR
REPORTS**

10. Council Reports were presented.

ADJOURNMENT

11. **MOVED** by Chehade that the meeting adjourn at 7:17 p.m.

21-09-23

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER



THE TOWN OF
Tofield

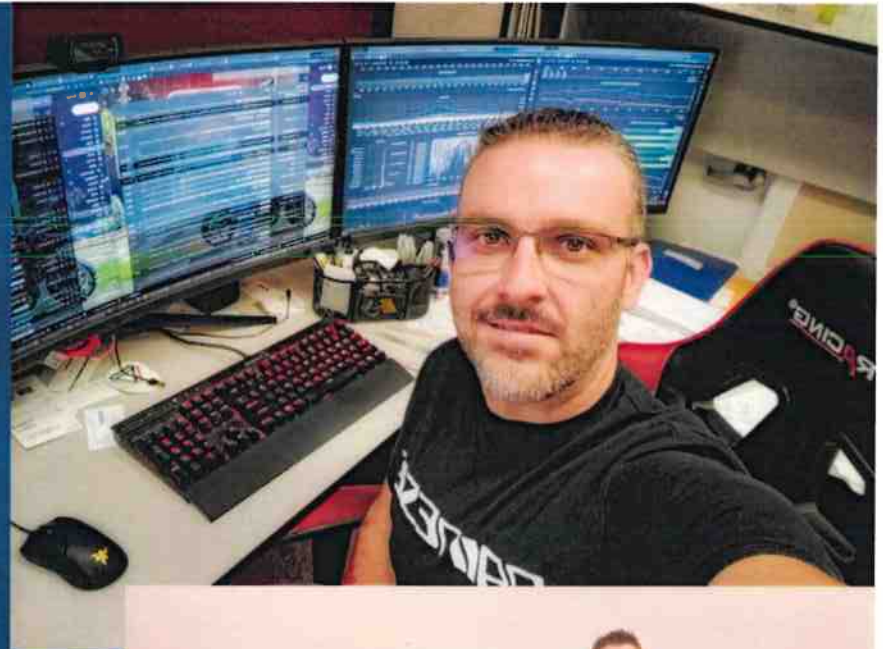
Presentation to Council

October 10, 2023

About MCSnet

MCSnet is a family-owned and operated business based in St. Paul, Alberta. Founded in 1995, MCSnet is one of Canada's largest Wireless Internet Service Providers (WISPs) in operation within the telecommunication industry.

We are never satisfied with the status quo and have always searched for innovative ways to deliver high speed internet services. It started off with finding something faster than dial-up.



VISION

High Speed Internet Service Everywhere

MISSION

Our mission at MCSnet is to grow our company by providing high speed Internet and outstanding customer service to rural areas through innovation and dedication

CORE VALUES

Integrity, Respect, Courtesy, Communication, Teamwork and Accountability

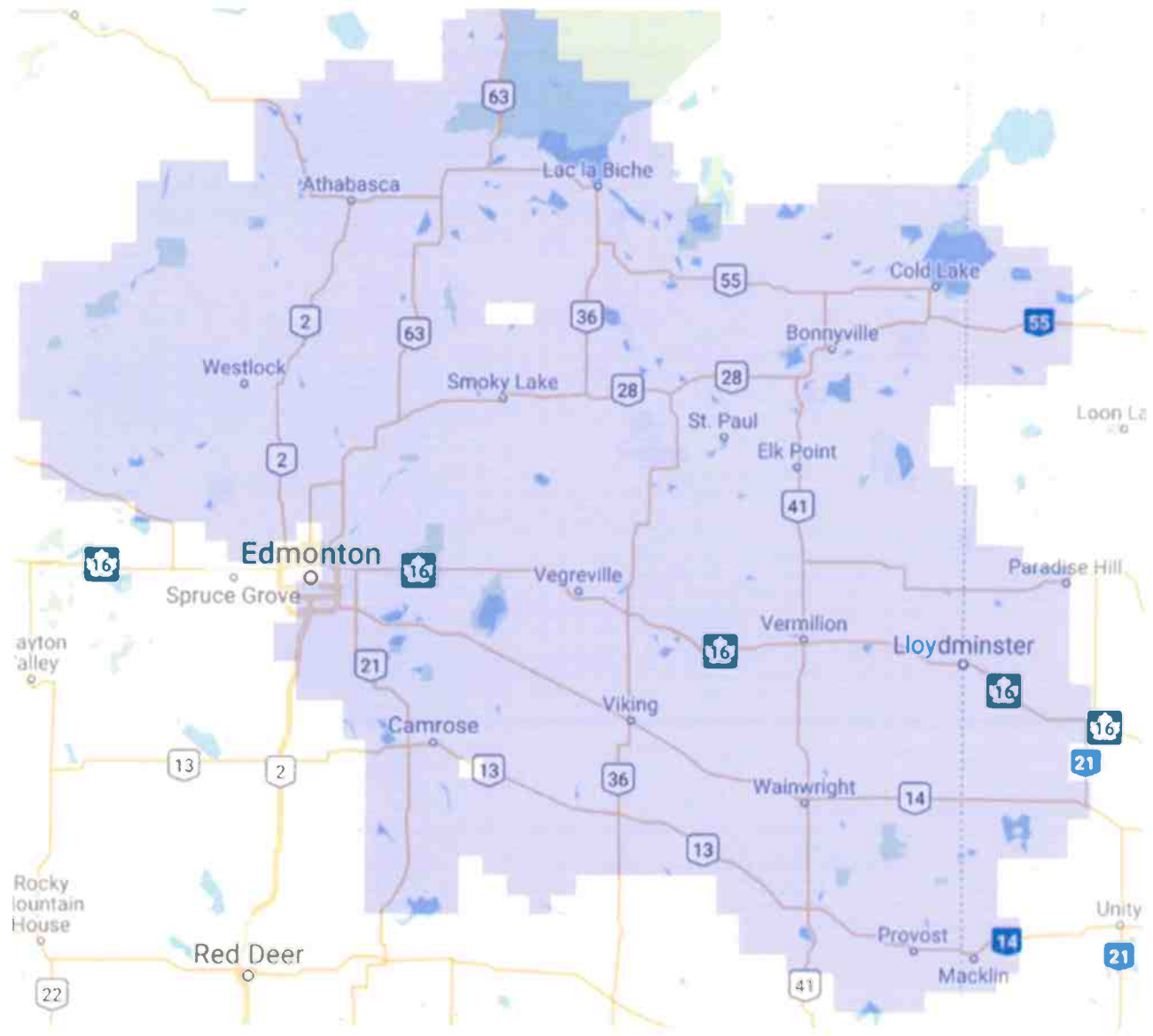
Company Culture

Here at MCSnet, we strive to treat customers and fellow co-workers with dignity, respect, courtesy and fairness. We promote team building exercises, social gatherings and recognition of good work and helpfulness. Our goal is to work hard while having fun



Our Service Area

From the border city of Lloydminster to our hometown of St. Paul, to the peaceful pastures of rural Edmonton to the river rapids of Athabasca, we connect countryside communities across Alberta with our Fiber, GigAir, and MCSnet Towers.



MCSnet Today

Today, we serve over 25,000 customers throughout northeastern Alberta and a small section of northwestern Saskatchewan.

We have invested in and built an internal network of over 540 fixed wireless towers, 3 fiber-to-the-premise (FTTP) communities (Cherry Grove, Mallaig, Ft. Kent), and we are a pioneer in our ever-expanding GigAir technology.



Transit Fiber

Fiber Optics provide the backbone for high speed internet options in rural Alberta.

Since 2015, MCSnet has built and now operates over 1,600 km of transit fiber with close to 400 km being added in 2023. Our focus is to build fiber to our towers in order to increase bandwidth, create better reliability, increase speeds, and to provide for new technologies that will meet today's demand as well as the future's.





GigAir



now available in



- ST. PAUL, AB
- VILNA, AB
- ASHMONT, AB
- ELK POINT, AB
- WARSPITE, AB
- LEGAL, AB
- HILLIARD, AB
- ATHABASCA, AB
- COLD LAKE (S), AB
- HOLDEN, AB
- BRUCE, AB

- GLENDON, AB
- ARDMORE, AB
- MYRNAM, AB
- BONNYVILLE, AB
- RADWAY, AB
- MUNDARE, AB
- BOYLE, AB
- MANOLA, AB
- TWO HILLS, AB
- BUSBY, AB
- VIKING, AB

- KITSCOTY, AB
- SMOKY LAKE, AB
- MARWAYNE, AB
- WASKATENAU, AB
- MANNVILLE, AB
- CHIPMAN, AB
- GRASSLAND, AB
- NEERLANDIA, AB
- COLINTON, AB
- PICKARDVILLE, AB
- IRMA, AB

NEW!

**SUPER FAST
INTERNET**

POWERED BY

MCS  **NET**



GigAir uses 60 GHz technology to form a mesh or web-like network within your neighbourhood. This service requires a short distance between connections and an unobstructed view of the surrounding neighbourhood, which makes it ideal for towns, villages, hamlets and industrial parks. MCSnet is a leading provider in this smart technology and plans to expand this service throughout its network and beyond.



What does it look like?



GigAir radio on a house.



GigAir radio on a business.



GigAir PoP to extend network.

GigAir Internet Plans

Package	Top Down Speed	Top Up Speed	Monthly Traffic	Monthly Price
GigAir Unlimited	1000 Mbps	1000 Mbps	Unlimited	\$89.95
GigAir Ultra	1000 Mbps	1000 Mbps	2,000 GB	\$69.95
GigAir Advanced	1000 Mbps	1000 Mbps	500 GB	\$49.95
GigAir Basic	1000 Mbps	1000 Mbps	200 GB	\$39.95

We recommend GigAir Corporate packages for business or organizations that cannot afford to be without internet. For example, businesses with a point of sale device should be on a GigAir Corporate plan.

GigAir Corporate Plans & Pricing

Package	Top Down Speed	Top Up Speed	Monthly Traffic	Monthly Price	Install Fee
1 Year	1000 Mbps	1000 Mbps	Unlimited	\$200	\$950
3 Year	1000 Mbps	1000 Mbps	Unlimited	\$150	\$0

GIGAIR CORPORATE INCLUDES:

- Dedicated tech support
- Same business day onsite repairs
- Monitored 24/7
- Up to 10 static IP addresses
- Optional Service Level Agreement

Existing MCSnet Customers in Tofield

34 Fixed Wireless 15 GigAir



GigAir Municipality Partnerships

MCSnet is committed to working with municipalities to leverage existing assets to create project efficiency and potentially lower final project costs. MCSnet is willing to contribute equipment, free installation, and complimentary Wi-Fi Hotspots for public-use facilities to build a mutually-beneficial network.



Thank You!



General Account	Investments	Investment-Nesbitt Burns	TOTAL
-----------------	-------------	--------------------------	-------

Balance at End of Month from Statement	2,956,244.42	248,155.21	1,422,602.25	4,627,001.88
ADD:				
O/S Telebank				0.00
O/S Direct Deposit				0.00
Outstanding Deposits	2,049.92			2,049.92
O/S Interac (Option Pay)	1,424.79			1,424.79
Bank Error	50.01			50.01
Sub Total	2,959,769.14	248,155.21	1,422,602.25	4,630,526.60
LESS:				
O/S Direct Deposit				
Outstanding Cheques	20,561.29			20,561.29
O/S Telebank	3,534.71			3,534.71
Bank Error				0.00
NET BALANCE AT END OF MONTH	2,935,673.14	248,155.21	1,422,602.25	4,606,430.60
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 10TH DAY OF OCTOBER, 2023.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



COUNCIL BUDGET MONTHLY BUDGET REPORT

30-Sep-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
OPERATING REVENUES					
1-01-000-00 Taxes & Grants in Lieu	-	(3,527,995.71)	(3,532,433.00)	(4,437.29)	99.87
1-02-000-00 General Municipal Revenues	(38,877.24)	(226,714.12)	(338,000.00)	(111,285.88)	67.08
1-12-000-00 Administration	(693.00)	(82,209.49)	(170,350.00)	(88,140.51)	48.26
1-24-000-00 Emergency Management	-	(33,165.00)	(47,000.00)	(13,835.00)	70.56
1-26-000-00 Bylaw Enforcement	(45.00)	(22,300.00)	(23,000.00)	(700.00)	96.96
1-32-000-00 Roads, Streets, Walks, Lighting	-	(46,850.53)	(48,380.00)	(1,529.47)	96.84
1-33-000-00 Airport	(1,774.00)	(16,004.70)	(19,600.00)	(3,595.30)	81.66
1-41-000-00 Water Supply & Distribution	(98,327.40)	(946,438.37)	(1,181,700.00)	(235,261.63)	80.09
1-42-000-00 Sanitary Sewage & Treatment	(15,272.32)	(136,972.52)	(180,300.00)	(43,327.48)	75.97
1-43-000-00 Garbage Collection & Disposal	(10,481.67)	(94,149.84)	(126,400.00)	(32,250.16)	74.49
1-51-000-00 Family Community Support Services	(1,113.00)	(262,609.57)	(316,117.00)	(53,507.43)	83.07
1-56-000-00 Cemetery	(2,500.00)	(20,900.00)	(30,000.00)	(9,100.00)	69.67
1-70-000-00 Community Develop. Administration	-	(11,000.00)	(11,000.00)	-	100.00
1-71-000-00 Tourism/Economic Development	(600.00)	(38,018.15)	(43,800.00)	(5,781.85)	86.80
1-72-000-00 Community Hall	(720.00)	(9,987.87)	(36,000.00)	(26,012.13)	27.74
1-73-000-00 Transportation Tofield Bus	(1,082.40)	(9,422.00)	(13,000.00)	(3,578.00)	72.48
1-74-000-00 Recreation Programs	20,125.00	(21,602.00)	(23,200.00)	(1,598.00)	93.11
1-76-000-00 Parks	(6,935.76)	(36,825.84)	(73,547.00)	(36,721.16)	50.07
1-75-000-00 Library	-	(3,291.00)	(114,368.00)	(111,077.00)	2.88
1-97-000-00 Operating Reserve	-	-	(50,000.00)	(50,000.00)	-
TOTAL: OPERATING REVENUES	(158,296.79)	(5,546,456.71)	(6,378,195.00)	(831,738.29)	86.96



COUNCIL BUDGET MONTHLY BUDGET REPORT

30-Sep-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
OPERATING EXPENDITURES					
2-11-000-00 Council & Other Legislative	8,908.45	71,880.09	97,100.00	25,219.91	74.03
2-12-000-00 General Administration	69,919.41	821,207.15	1,117,523.00	296,315.85	73.49
2-23-000-00 Fire Fighting & Preventative Serv	-	170,388.87	358,274.00	187,885.13	47.56
2-24-000-00 Emergency Management	-	29,923.99	47,000.00	17,076.01	63.67
2-26-000-00 Bylaw Enforcement	4,531.40	70,795.83	134,946.00	64,150.17	52.46
2-32-000-00 Roads, Streets, Walks & Lighting	94,310.78	772,743.09	1,151,590.00	378,846.91	67.10
2-33-000-00 Airport	454.53	6,199.86	23,700.00	17,500.14	26.16
2-41-000-00 Water Supply & Distribution	102,058.81	846,180.10	1,135,642.00	289,461.90	74.51
2-42-000-00 Sanitary Sewage & Treatment	10,700.93	96,267.56	128,280.00	32,012.44	75.05
2-43-000-00 Garbage Collection & Disposal	17,967.00	79,486.50	102,000.00	22,513.50	77.93
2-51-000-00 Family Community Support Services	26,925.85	232,680.26	316,118.00	83,437.74	73.61
2-56-000-00 Cemetery	1,762.69	20,308.67	28,200.00	7,891.33	72.02
2-70-000-00 Community Development Administratio	8,124.81	73,168.74	96,500.00	23,331.26	75.82
2-71-000-00 Tourism/Economic Development	1,657.00	59,303.74	104,515.00	45,211.26	56.74
2-72-000-00 Community Hall	3,442.22	31,701.02	48,650.00	16,948.98	65.16
2-73-000-00 Transportation Tofield Bus	1,377.78	17,372.70	23,000.00	5,627.30	75.53
2-74-000-00 Recreation Program	2,419.00	33,484.57	45,200.00	11,715.43	74.08
2-76-000-00 Parks	55,094.57	349,799.29	446,135.00	96,335.71	78.41
2-75-000-00 Library	953.25	105,445.46	191,748.00	86,302.54	54.99
2-99-750-00 School Requisition	171,631.92	514,895.72	660,039.00	145,143.28	78.01
2-99-752-00 Beaver Foundation Requisition	-	91,195.08	121,594.00	30,398.92	75.00
2-99-754-00 Beaver Emergency Commission	93,969.90	93,969.90	-	(93,969.90)	-
2-99-756-00 Designated Industrial Property	-	-	424.00	424.00	-
TOTAL: OPERATING EXPENDITURES	676,210.30	4,588,398.19	6,378,178.00	1,789,779.81	71.94



COUNCIL BUDGET

MONTHLY BUDGET REPORT

30-Sep-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
FINANCES ACQUIRED					
5-12-000-00 Administration	-	(364,765.00)	-	364,765.00	-
5-32-000-00 Roads, Streets, Walks, Lighting	-	(40,635.00)	(374,456.00)	(333,821.00)	10.85
5-42-000-00 Sanitary Sewage & Treatment	-	-	(26,935.00)	(26,935.00)	-
5-56-000-00 Cemetery	-	-	(20,000.00)	(20,000.00)	-
5-66-000-00 Subdivision Land & Development	-	(564,230.00)	-	564,230.00	-
5-71-000-00 Tourism/Economic Development	-	-	(18,000.00)	(18,000.00)	-
5-72-000-00 Community Hall	-	-	(45,500.00)	(45,500.00)	-
5-76-000-00 Parks	-	(45,795.00)	(522,400.00)	(476,605.00)	8.77
TOTAL: FINANCES ACQUIRED	-	(1,015,425.00)	(1,007,291.00)	8,134.00	100.81
FINANCES APPLIED					
6-32-000-00 Roads, Streets, Walks, Lighting	46,370.51	231,493.08	374,456.00	142,962.92	61.82
6-42-000-00 Sanitary Sewage & Treatment	-	-	26,935.00	26,935.00	-
6-56-000-00 Cemetery	-	-	20,000.00	20,000.00	-
6-71-000-00 Tourism/Economic Development	-	17,389.00	18,000.00	611.00	96.61
6-72-000-00 Community Hall	-	45,450.00	45,500.00	50.00	99.89
6-76-000-00 Parks	7,220.00	359,913.34	522,400.00	162,486.66	68.90
TOTAL: FINANCES APPLIED	53,590.51	654,245.42	1,007,291.00	353,045.58	64.95

September 2023 Advances	Stub 10765 – 10782	\$19,550.00
September 2023 Final	Stub 10848	\$ 5,872.58
September 2023 Payroll	Stub 10822 – 10843	\$71,280.87
September 2023 Council	Stub 10844 – 10847	\$ 4,963.02

Total	\$101,666.47
-------	--------------

0.00

19,550.00+

5,872.58+

71,280.87+

4,963.02+

004

101,666.47

915,948.89+

576.19+

2,000.00+

659.90+

18,675.55+

2,743.05+

010

1,042,270.05

0.00

10/04/23 15:24:42

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 1

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
11	23/09/15	2-11-211-00	C000016626	WESTIN HOTELS & RESORTS	ROOMS / AB MUNIS	3,496.43
	23/09/25	2-11-211-00	C000016632	WESTIN HOTELS & RESORTS	ROOMS/ AB MUNIS 2023	3,059.38
	23/09/25	2-11-211-00	C000016626	WESTIN HOTELS & RESORTS	ROOMS / AB MUNIS	3,496.43-
FUNCTION TOTAL						3,059.38
12	23/09/15	2-12-211-00	C900010791	EDWARDS, JEFFREY C.	MILEAGE/ CAO MEETING	88.72
	23/09/15	2-12-211-00	C000016626	WESTIN HOTELS & RESORTS	ROOMS / AB MUNIS	1,311.12
	23/09/25	2-12-211-00	C000016632	WESTIN HOTELS & RESORTS	ROOMS/ AB MUNIS 2023	1,311.12
	23/09/25	2-12-211-00	C000016626	WESTIN HOTELS & RESORTS	ROOMS / AB MUNIS	1,311.12-
	23/09/18	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	369.00
	23/10/06	2-12-215-00	C900010882	PITNEY BOWES	INSERTER LEASE	686.16
	23/10/06	2-12-215-00	C000016638	GOVERNMENT OF ALBERTA	LAND TITLES	20.00
	23/09/15	2-12-220-00	C900010807	XPRT OFFICE SOLUTIONS	COPIES	461.10
	23/09/22	2-12-220-00	C900010818	TOFIELD MERCURY PUBLISHING LTD	AD/ HELP WANTED	241.50
	23/09/22	2-12-220-00	C900010818	TOFIELD MERCURY PUBLISHING LTD	COUNCIL CORNER	212.50
	23/10/06	2-12-220-00	C900010818	TOFIELD MERCURY PUBLISHING LTD	AD/ BACK TO SCHOOL	200.00
	23/09/15	2-12-221-00	C900010887	SHINEATEK CORP.	MANAGED SERVICES	3,428.64
	23/09/22	2-12-221-00	C900010798	SHINEATEK CORP.	MANAGED SERVICES	2,785.97
	23/09/15	2-12-230-00	C900010816	SYLOGIST LTD.	SYLOGIST UPGRADE	8,055.00
	23/09/15	2-12-230-00	C900010800	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,059.75
	23/10/06	2-12-230-00	C900010799	STUART, LARAINÉ	PLANNING & DEVELOPMENT	722.50
	23/10/06	2-12-230-00	C900010888	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,059.75
	23/10/06	2-12-230-00	C900010885	REYNOLDS MIRTH RICHARDS & FARM	GENERAL MATTERS	1,961.80
	23/09/15	2-12-230-01	C900010885	REYNOLDS MIRTH RICHARDS & FARM	EMPLOYMENT MATTERS	249.75
	23/09/22	2-12-230-01	C900010797	SDI HEALTH, SAFETY & LOSS	HEALTH & SAFETY MAINTENANCE	1,792.40
	23/09/22	2-12-230-01	C900010812	IVERSON, KEVIN W	SAFETY BOOTS	219.99
	23/10/06	2-12-230-01	C900010814	RADLEY, MAXWELL	SAFETY BOOTS	149.99
	23/10/06	2-12-230-01	C900010895	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,250.00
	23/09/15	2-12-230-02	C900010895	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	23/09/15	2-12-230-02	C900010808	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,250.00
	23/09/29	2-12-240-00	C900010808	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	23/09/29	2-12-240-00	C900010854	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	23/09/15	2-12-250-00	C900010862	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	23/09/15	2-12-250-00	C900010787	BLACK & MCDONALD LIMITED	PREVENTATIVE MAINTENANCE	1,408.50
	23/09/15	2-12-250-00	C900010788	CANADIAN LINEN AND UNIFORM	RUGS	47.24
	23/09/29	2-12-250-00	C900010788	CANADIAN LINEN AND UNIFORM	RUGS	47.24
	23/10/06	2-12-250-00	C900010865	URBAN SHINE WINDOW CLEANING	WINDOW CLEANING	900.00
	23/09/15	2-12-510-00	C900010869	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	23/09/22	2-12-510-00	C900010789	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	186.29
	23/09/29	2-12-510-00	C000016629	GUARDIAN DRUGS	JANITORIAL	16.98
	23/10/03	2-12-510-00	C000016635	VAN STRAATEN, SANDI	DEAN'S RETIREMENT LUNCH	267.30
	23/10/06	2-12-510-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	58.75
	23/10/06	2-12-510-00	C900010892	TRU HARDWARE	BILLINGS	73.96
	23/10/06	2-12-510-00	C900010876	IRON MOUNTAIN CANADA OPERATION	RECYCLE BIN	374.75
	23/10/06	2-12-510-00	C900010869	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	23/10/06	2-12-510-00	C900010871	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	111.28
	23/10/06	2-12-510-00	C900010883	PLATINUM SUPPLY 2022 LTD.	JANITORIAL	308.76

10/04/23 15:24:42

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 2

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	23/09/29	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	1,340.75
	23/09/29	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	65.41
	23/09/29	2-12-770-00	C000016634	TOFIELD CURLING CLUB	WALL SIGN - ANNUAL DISPLAY	200.00
	23/09/22	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00
	23/09/29	4-12-234-00	C900010859	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	17,142.98
	23/09/15	4-12-235-00	C900010785	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	11,288.14
	23/10/06	4-12-235-00	C900010867	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	10,675.89
	23/09/29	4-12-239-00	C900010864	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	170.00
FUNCTION TOTAL						79,762.38
26	23/09/15	2-26-255-00	C900010796	RAMEUS INVESTMENTS	YARD MAINTENANCE	750.00
	23/10/06	2-26-255-00	C900010884	RAMEUS INVESTMENTS	YARD MAINTENANCE	700.00
	23/09/15	2-26-260-00	C900010804	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	5,231.40
FUNCTION TOTAL						6,681.40
32	23/09/18	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	23/09/15	2-32-520-00	C000016623	THE LAWNMOWER HOSPITAL	REPAIR PAINT SPRAYER	189.90
	23/10/06	2-32-520-00	C900010891	TREADPRO TIRE CENTRE	FLAT DECK TIRE REPAIR	25.00
	23/10/06	2-32-520-41	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	91.94
	23/09/15	2-32-520-43	C000016621	NAPA AUTO PARTS TOFIELD	BILLINGS	77.76
	23/10/03	2-32-520-43	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	84.53
	23/10/06	2-32-520-43	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	11.06
	23/10/06	2-32-520-43	C900010874	GREGG DISTRIBUTORS	3-WAY VALVE HANDLE	10.15
	23/10/06	2-32-520-43	C900010874	GREGG DISTRIBUTORS	3-WAY VALVE HANDLE REFUND	9.74
	23/10/06	2-32-520-46	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	4.54
	23/10/06	2-32-520-46	C900010878	JOE JOHNSON EQUIPMENT INC.	VANGUARD	2,621.16
	23/09/22	2-32-520-47	C900010819	TREADPRO TIRE CENTRE	TIRE CHANGEOVER	1,120.00
	23/10/06	2-32-520-47	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	239.65
	23/10/06	2-32-520-50	C000016621	NAPA AUTO PARTS TOFIELD	BILLINGS	24.30
	23/10/06	2-32-520-50	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	62.62
	23/09/15	2-32-520-58	C000016621	NAPA AUTO PARTS TOFIELD	BILLINGS	87.63
	23/09/15	2-32-520-58	C900010789	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	108.01
	23/10/06	2-32-520-58	C900010871	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	18.23
	23/09/22	2-32-520-60	C000016631	TOFIELD AUTO BODY (1987) LTD	TAIL LIGHT	290.01
	23/09/15	2-32-521-00	C900010789	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	1,688.25
	23/09/15	2-32-521-00	C900010806	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PUBLIC WORKS	351.38
	23/09/15	2-32-521-00	C000016627	WEX CANADA LTD.	FUEL/ ESSO 0496-00-948016-1	333.88
	23/10/06	2-32-521-00	C900010871	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	1,997.10
	23/10/06	2-32-521-00	C900010893	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PUBLIC WORKS	299.17
	23/09/15	2-32-530-00	C900010805	TRU HARDWARE	BILLINGS	91.28
	23/09/15	2-32-530-00	C000016621	NAPA AUTO PARTS TOFIELD	BILLINGS	321.51
	23/09/15	2-32-530-00	C900010792	GREGG DISTRIBUTORS	FLAG TAPE	104.44
	23/09/15	2-32-530-00	C900010788	CANADIAN LINEN AND UNIFORM	RUGS	28.32
	23/09/15	2-32-530-00	C900010788	CANADIAN LINEN AND UNIFORM	RUGS	28.32
	23/09/15	2-32-530-00	C900010807	XPERT OFFICE SOLUTIONS	COPIES	7.03

10/04/23 15:24:42

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 3

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
32	23/09/15	2-32-530-00	C900010789	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	285.20
	23/10/06	2-32-530-00	C900010892	TRU HARDWARE	BILLINGS	116.50
	23/10/06	2-32-530-00	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	573.56
	23/10/06	2-32-530-00	C900010866	AIR LIQUIDE CANADA INC.	CYLINDER	165.42
	23/10/06	2-32-530-00	C900010870	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	23/10/06	2-32-530-00	C900010874	GREGG DISTRIBUTORS	SIGNS/ MUSTER POINT	54.48
	23/10/06	2-32-530-00	C900010869	CANADIAN LINEN AND UNIFORM	RUGS	30.75
	23/10/06	2-32-530-00	C900010869	CANADIAN LINEN AND UNIFORM	RUGS	30.75
	23/10/06	2-32-530-00	C900010871	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	42.80
	23/09/29	2-32-530-03	C900010855	DRIVEN TRANSPORT INC	ROAD CRUSH	750.00
	23/10/06	2-32-530-03	C900010873	FOX ENERGY SYSTEMS INC.	SIGN/ CHILDREN PLAYING	139.50
	23/09/29	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	9,356.46
	23/09/29	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	100.57
	23/09/22	6-32-610-00	C900010815	SELECT ENGINEERING CONSULTANTS	TRAIL & CONCRETE IMPROVEMENTS	1,340.00
	23/09/15	6-32-610-01	C900010795	KANTRAX CONTRACTORS LTD.	CONCRETE IMPROVEMENTS	33,910.51
	23/09/22	6-32-630-00	C900010811	INDUSTRIAL MACHINE INC.	BOSS 9' STRAIGHT BLADE	11,120.00
	23/10/06	6-32-630-00	C900010881	NSC MINERALS	SNOW SLICER	11,612.51
FUNCTION TOTAL						80,375.89
33	23/09/29	2-33-250-00	C900010854	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00
	23/09/29	2-33-250-00	C900010862	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	50.00
	23/10/06	2-33-250-00	C900010886	SAFETY CODES COUNCIL	OPERATING PERMIT	75.00
	23/09/29	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	126.57
	23/09/29	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	61.53
FUNCTION TOTAL						363.10
41	23/09/22	2-41-215-00	C900010813	MCSNET	INTERNET	109.90
	23/10/06	2-41-215-00	C900010880	LOOMIS EXPRESS	FREIGHT/ ACCU-FLO	103.90
	23/09/15	2-41-225-00	C900010784	ALBERTA WATER & WASTEWATER OPE	REIGSTRATION/ HUEBERT	380.00
	23/09/29	2-41-225-00	C900010850	ALBERTA WATER & WASTEWATER OPE	CONFERENCE - MOOS	380.00
	23/09/29	2-41-225-00	C900010850	ALBERTA WATER & WASTEWATER OPE	CONFERENCE - RAY	380.00
	23/09/29	2-41-225-00	C900010850	ALBERTA WATER & WASTEWATER OPE	WATER WEEK WORKSHOP	125.00
	23/09/15	2-41-250-00	C900010783	AEGIS SECURITY	REMOTE VIEWING	75.00
	23/09/15	2-41-250-00	C900010783	AEGIS SECURITY	CAMERAS NOT RECORDING	75.00
	23/09/15	2-41-250-00	C900010783	AEGIS SECURITY	REMOTE CAMERA VIEWING	75.00
	23/09/29	2-41-250-00	C900010849	ACCU-FLO METER SERVICE LTD.	PRO-RATED 5/8" REGISTERS	3,248.00
	23/10/06	2-41-250-00	C900010892	TRU HARDWARE	BILLINGS	100.14
	23/10/06	2-41-250-00	C900010889	TOFIELD ELECTRIC INC.	REPAIR LIGHTS @ EAST RESERVOIR	97.00
	23/09/22	2-41-251-00	C900010809	ACCU-FLO METER SERVICE LTD.	BELT CLIP TRANSCIEVER	10,181.00
	23/09/29	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	1,759.84
	23/09/29	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	209.93
	23/09/15	2-41-550-00	C900010794	HIGHWAY 14 REGIONAL WATER	ACCT 371341.01	31,262.67
	23/09/15	2-41-550-00	C900010794	HIGHWAY 14 REGIONAL WATER	ACCT 395431.01	44,845.19
	23/10/06	2-41-550-00	C900010875	HIGHWAY 14 REGIONAL WATER	ACCT 371341.01	29,165.51
	23/10/06	2-41-550-00	C900010875	HIGHWAY 14 REGIONAL WATER	ACCT 395431.01	44,949.83

10/04/23 15:24:42

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 4

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
FUNCTION TOTAL						167,522.91
42	23/09/15	2-42-215-00	C900010786	BELL MOBILITY	CELL PHONES - LIFT STATION	7.96
	23/09/22	2-42-215-00	C900010813	MCSNET	INTERNET	54.90
	23/09/29	2-42-215-00	C900010861	MCSNET	CUST 0054024/ STATIC IP	26.33
	23/09/15	2-42-250-00	C900010805	TRU HARDWARE	BILLINGS	83.06
	23/09/15	2-42-250-00	C000016624	UNITED RENTALS FLUID SOLUTIONS	4" PUMP	2,038.25
	23/09/15	2-42-250-00	C900010789	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	537.29
	23/10/03	2-42-250-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	76.90
	23/10/06	2-42-250-00	C900010879	JOHN BROOKS COMPANY LTD.	PARTS FOR SEWER	961.14
	23/10/06	2-42-250-00	C900010868	BI-SYSTEMS ELECTRIC & CONTROLS	LAGOON - MOTOR REPAIR	1,089.86
	23/09/29	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	835.90
FUNCTION TOTAL						5,711.59
43	23/09/29	2-43-550-00	C900010853	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	8,983.50
FUNCTION TOTAL						8,983.50
51	23/09/15	2-51-215-00	C900010807	XPRT OFFICE SOLUTIONS	COPIES	293.41
	23/09/18	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	23/09/22	2-51-220-00	C900010818	TOFIELD MERCURY PUBLISHING LTD	AD/ CULTURE DAYS	259.00
	23/09/22	2-51-221-00	C900010810	F.C.S.S. ASSOCIATION OF ALBERT	MEMBERSHIP FEE 09/23-08/24	578.00
	23/09/22	2-51-225-00	C900010810	F.C.S.S. ASSOCIATION OF ALBERT	CONFERENCE REGISTRATION	1,836.00
	23/09/29	2-51-245-00	C900010854	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	23/09/29	2-51-245-00	C900010862	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	23/10/03	2-51-400-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	73.43
	23/10/06	2-51-400-01	C000016640	TOFIELD SCHOOL	SOARING PROJECT	3,200.00
	23/09/29	2-51-400-04	C900010858	IRVINE, CHARLENE	GENERAL COUNSELLOR	5,280.00
	23/10/06	2-51-400-05	C900010872	DEKORVER, MARIE	GLOVES	11.99
	23/09/15	2-51-400-06	C900010802	TOFIELD LODGE	MEALS ON WHEELS	544.00
	23/10/06	2-51-400-06	C900010890	TOFIELD LODGE	MEALS ON WHEELS	472.00
	23/09/15	2-51-400-07	C900010793	HARE FOODS LTD.	ACCOUNT 7506990	49.32
	23/09/22	2-51-400-07	C900010818	TOFIELD MERCURY PUBLISHING LTD	AD/ BACK TO SCHOOL	42.00
	23/09/15	2-51-510-00	C900010789	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	199.20
FUNCTION TOTAL						13,082.15
66	23/09/22	4-66-480-00	C900010820	WILD ROSE CO-OPERATIVE ASSOCIA	LANDSCAPE SECURITY	69,000.00
	23/09/22	4-66-480-00	C900010820	WILD ROSE CO-OPERATIVE ASSOCIA	SERVICING SECURITY	250,000.00
FUNCTION TOTAL						319,000.00
71	23/09/22	2-71-215-00	C900010813	MCSNET	INTERNET	49.95

10/04/23 15:24:42

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 5

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
71	23/09/29	2-71-240-00	C900010854	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	23/09/29	2-71-240-00	C900010862	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	23/09/29	2-71-250-00	C900010865	URBAN SHINE WINDOW CLEANING	WINDOW CLEANING	335.00
	23/09/29	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	460.57
	23/09/29	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	65.02
FUNCTION TOTAL						1,210.54
72	23/09/15	2-72-240-00	C900010790	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/09/29	2-72-240-00	C900010856	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/09/15	2-72-255-00	C000016625	VEG FIRE & SAFETY	KITCHEN INSPECTION	363.00
	23/09/29	2-72-255-00	C900010865	URBAN SHINE WINDOW CLEANING	WINDOW CLEANING	75.00
	23/10/06	2-72-255-00	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	4.98
	23/09/29	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	480.83
	23/09/29	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	81.15
FUNCTION TOTAL						2,504.96
73	23/09/15	2-73-251-00	C900010786	BELL MOBILITY	CELL PHONE - HANDIVAN	16.08
	23/09/15	2-73-251-00	C900010789	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	419.70
	23/09/22	2-73-251-00	C900010817	THOR INSURANCE & REGISTRIES LT	DISABLED PARKING PLACARD	9.00
	23/09/22	2-73-251-00	C900010817	THOR INSURANCE & REGISTRIES LT	HANDIVAN REGISTRATION	93.00
	23/09/29	2-73-251-00	C900010852	CHEHADE, BRENDA	SHUTTLE DRIVER	330.00
	23/09/29	2-73-251-00	C900010857	FORSTNER, DORIS	SHUTTLE DRIVER	260.00
	23/09/29	2-73-251-00	C900010860	MADRO, DOLORES	SHUTTLE DRIVER/TRAINING	200.00
	23/10/06	2-73-251-00	C900010871	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	330.62
	23/10/06	2-73-251-00	C000016637	ECO MEDICAL EQUIPMENT	DEPOSIT - 50% PARTS	850.00
FUNCTION TOTAL						2,508.40
74	23/09/22	1-74-400-03	C000016630	MURPHY, MIKE	REFUND/ FIELD TRIP	100.00
	23/09/15	1-74-400-10	C900010801	TOFIELD AGRICULTURAL SOCIETY	ARENA MTG ROOM/ PRINCESS	55.00
	23/09/15	1-74-400-10	C900010803	TOTAL RY-TOF TOURNAMENT	REIGSTRATIONS / 08/28-END	1,900.00
	23/09/15	2-74-400-03	C000016617	BAYDALA, TIM	SUMMER PROGRAM BUSSING	2,400.00
	23/10/03	2-74-400-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	540.00
	23/10/03	2-74-400-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	123.80
	23/09/22	2-74-400-10	C900010818	TOFIELD MERCURY PUBLISHING LTD	AD/ DON'T HIBERNATE FAIR	99.00
FUNCTION TOTAL						5,217.80
75	23/09/29	2-75-240-00	C900010854	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	23/09/29	2-75-240-00	C900010862	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
FUNCTION TOTAL						400.00

10/04/23 15:24:42

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 6

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
76	23/10/06	2-76-215-01	C900010894	XPLORE INC.	ACCT 1672172 / WIFI	160.00
	23/09/15	2-76-250-00	C900010805	TRU HARDWARE	BILLINGS	93.55
	23/10/03	2-76-250-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	164.38
	23/09/15	2-76-250-01	C900010789	CANOE PROCUREMENT GROUP OF CAN	FUEL - SPORTSFIELDS	542.86
	23/09/15	2-76-250-01	C900010806	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - SPORTSFIELDS	218.93
	23/10/06	2-76-250-01	C900010871	CANOE PROCUREMENT GROUP OF CAN	FUEL - SPORTSFIELDS	325.90
	23/10/06	2-76-250-01	C900010893	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - SPORTSFIELDS	117.96
	23/09/15	2-76-250-02	C900010792	GREGG DISTRIBUTORS	JANITORIAL	89.47
	23/09/29	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	505.20
	23/10/06	2-76-250-02	C900010874	GREGG DISTRIBUTORS	NO SMOKING SIGN	7.34
	23/09/15	2-76-250-03	C900010805	TRU HARDWARE	BILLINGS	27.99
	23/09/29	2-76-250-04	C900010863	SCHINKEL, LYLA-JO	WATERING	2,000.00
	23/09/29	2-76-250-04	C000016633	NORTHWAY LANDSCAPING LTD.	LANDSCAPING/ TREE REPLACEMENT	11,000.00
	23/09/15	2-76-520-00	C000016621	NAPA AUTO PARTS TOFIELD	BILLINGS	26.99
	23/10/06	2-76-520-00	C000016639	NAPA AUTO PARTS TOFIELD	BILLINGS	49.08
	23/09/15	2-76-521-00	C900010789	CANOE PROCUREMENT GROUP OF CAN	FUEL - PARKS	542.87
	23/09/15	2-76-521-00	C900010806	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PARKS	218.93
	23/10/06	2-76-521-00	C900010871	CANOE PROCUREMENT GROUP OF CAN	FUEL - PARKS	325.90
	23/10/06	2-76-521-00	C900010893	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PARKS	117.96
	23/09/22	6-76-610-00	C900010815	SELECT ENGINEERING CONSULTANTS	TRAIL & CONCRETE IMPROVEMENTS	1,220.00
	23/09/15	6-76-610-01	C900010795	KANTRAX CONTRACTORS LTD.	TRAIL IMPROVEMENTS	6,000.00
	23/10/06	6-76-620-00	C900010873	FOX ENERGY SYSTEMS INC.	SOLAR LIGHT POLE BASE COVERS	4,621.50
					FUNCTION TOTAL	28,376.81
99	23/09/29	2-99-754-00	C900010851	BEAVER EMERGENCY SERVICES COMM	Q3 CAPITAL REQUISITION	30,613.20
	23/09/29	2-99-754-00	C900010851	BEAVER EMERGENCY SERVICES COMM	Q3 OPERATING REQUISITION	63,356.70
					FUNCTION TOTAL	93,969.90
					FINAL TOTALS TOTAL	818,730.71

* * * E N D O F R E P O R T * * *

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Special Meeting
September 21th 2023 at 1:00 p.m.
Boardroom**

PRESENT:

COMMISSION members PRESENT at commencement:

**Norm Martineau, Town of Tofield
Dale Pederson, Beaver County
Dana Ewashko, Town of Viking
Travis Schiewe, Village of Holden
Brian Ducherer, Village of Ryley**

ADMINISTRATION members PRESENT at commencement:

**Michael Bolch, CAO
Bev Hutton, Records Coordinator
Crystal Yeske, Office Manager
Grant Kipling, Operations Manager**

1. CALL TO ORDER:

Chairman Ewashko called the Special Meeting to order at 1:01 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

No additions

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services
Commission Special Meeting held May 18, 2023.

23-53 MOVED by CM Ducherer that the Highway 14 Regional Water Services Commission to approve the minutes of the Special Meeting held May 18, 2023, as amended.

CARRIED

4. FINANCIALS:

23-54 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to approve the financials as presented.

CARRIED

Chairman Ewashko left meeting at 2:14 p.m.

Chairman Ewashko returned to meeting at 2:21 p.m.

5. REPORTS:

5.1 Operations Manager Report

23-55 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission adopt the Operation's Manager report for information.

CARRIED

5.2 CAO Report

23-56 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to adopt CAO report for information.

CARRIED

5.3 Commission Report-verbal

5.3.1 The Highway 14 Regional Water Services Commission Chair has a report for this special meeting.

5.3.2 Other Members

23-57 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission to adopt the Commission's reports for information.

Chairman Ewashko calls for break at 2:58 p.m.
Chairman Ewashko reconvene meeting at 3:02 p.m.

6. CORRESPONDENCE:

6.1 Letter and response from Beaver County

23-58 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission accept the letter from Beaver County receive and file information.

CARRIED

6.2 Letter and response from The Town of Tofield

23-59 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission accept the letter from the Town of Tofield receive and file information.

CARRIED

6.3 Letter and response from The Town of Viking

23-60 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission accept the letter from the Town of Viking receive and file information

CARRIED

Minutes
Sept 21th, 2023
Pg. 4

7. CLOSED SESSION:

No Closed Session

8. ADJOURNMENT:

23-61 MOVED by *Chairman Ewashko* to adjourn the regular meeting at 4:09 p.m.

CARRIED

Chairman

CAO

BEAVER AMBULANCE SOCIETY
Regular Meeting – September 21, 2023
Page 1 of 3

Regular meeting of the Beaver Ambulance Society Board of Directors was held on September 21, 2023, at the Tofield Health Centre Board Room.

Present:	Mr. Norm Martineau, Chair	Town of Tofield
	Mr. Barry Bruce, Vice Chair	Beaver County
	Mr. Wes Baerg	Secretary Treasurer, Executive Director
	Mrs. Crystal Stevenson	Recording Secretary, General Manager
	Mrs. Cindy Lefsrud	Town of Viking
	Mr. Milt MacGregor	Village of Holden
	Ms. Lyndie Nickel	Village of Ryley
	Ms. Cathy Brown	Member-at-large

1. Call to Order

-Mr. N. Martineau called the meeting to order at 6:00 pm.

2. Consideration of Agenda

MOTION #55/23

Moved by: Mr. B. Bruce

Motion for approval of agenda.

MOTION CARRIED

3. Review of Minutes

-The minutes from the August 30, 2023, meeting was reviewed.

MOTION # 56/23

Moved by: Ms. L. Nickel

Motion to approve August 30, 2023, minutes.

MOTION CARRIED

4. Business Arising from Previous Meeting

-Nothing to report

5. Standing Items and New Business

5.1. Financial Review

- The Income Statement, Cheque Register and Bank Statements for August 2023 were reviewed.

MOTION #57/23

Moved by: Mrs. C. Lefsrud

Motion to approve the income statement, cheque register and bank statements for August 2023.

MOTION CARRIED

BEAVER AMBULANCE SOCIETY
Regular Meeting – September 21, 2023
Page 2 of 3

MOTION #58/23

Moved by: Mrs. C. Lefsrud

Motion to approve the income statement, cheque register and bank statements for August 2023.

MOTION CARRIED

5.2. Response Stats

- The Response statistics for June and July 2023 were presented and reviewed.

5.3. AHS Update

- Q1 meeting with AHS was held September 13, 2023 by Teams as the contract manager was unable to attend in person. The last quarters finances and call volumes were reviewed with no concerns arising. They encouraged Beaver to continue staffing the transfer truck when possible.

5.4. Accreditation Update

- The results from the accreditation surveys were reviewed and discussed.

5.5. Quality Improvement and Safety/Complaints and Commendations

- The Patient Safety Plan was reviewed

MOTION #59/23

Moved by: Mr. M. MacGregor

Motion to approve the Patient Safety Plan as reviewed.

MOTION CARRIED

- There were no concerns or commendations

5.6. Vehicles and Equipment

- The LP15 cardiac monitor was delivered, Stryker will come out to set it up.
- The power loads are in the station; the stretchers will arrive tomorrow and the install is scheduled for later in the month.
- Unit 3367 was involved in a collision on September 15, 2023, there were no injuries, and are just waiting for insurance to say if it will be able to be fixed.

5.7. Policy Review

- Mr. Baerg reviewed the Board Appendix F Job Descriptions, and Appendix G Self Evaluations with the board.

MOTION #60/23

Moved by: Ms. C. Brown

Motion to approve the Board Appendix F Job Descriptions with amendments as reviewed.

MOTION CARRIED

BEAVER AMBULANCE SOCIETY
Regular Meeting – September 21, 2023
Page 3 of 3

MOTION #61/23

Moved by: Mr. M. MacGregor

Motion to approve the Board Appendix G Self Evaluation with amendments as reviewed.

MOTION CARRIED

5.8. Closed Session

MOTION #62/23

Moved by: Mr. B. Bruce

Motion to move into closed session at 7:47pm

MOTION CARRIED

MOTION #63/23

Moved by: Ms. L. Nickel

Motion to move out of closed session at 8:18pm

MOTION CARRIED

6. Other Business

-The next board meeting will be held on October 25, at 6:00 pm at the Tofield Health Center meeting room.

MOTION #64/23

Moved by: Mr. M. MacGregor

Motion to adjourn the meeting at 8:27pm

MOTION CARRIED

Chair

Secretary Treasurer