

## **AGENDA**

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**REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD** to be held  
Tuesday, November 14, 2023, 5:00 p.m., Town of Tofield Administration Building,  
Council Chambers

**1. Present**

**2. Call to Order**

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the  
Homeland of the Métis. **We pay our respect to the First Nations and Métis  
ancestors of this place and reaffirm our relationship with one another.**”

**3. Adoption of Agenda**

**4. Minutes**

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held  
October 23, 2023.

**5. Delegation**

5:00 p.m. Jim Robichaud, Treasurer, Tofield Golden Club will be present  
regarding a proposed development.

**6. Financial**

- (a) Financial Statement for the month ending October 31, 2023.
- (b) Budget Report for the month ending October 31, 2023.
- (b) Open Payables for the month of October and November 2023 in the total amount of \$746,648.98.

**7. Correspondence**

- Unapproved Minutes of Beaver Ambulance Society meeting held October 25, 2023;
- Invitation from Claystone Waste Ltd for the celebration of Pierre Breau retirement November 24, 2023 2 p.m. – 5:00 p.m.;
- CPO Quarterly Report from the Town of Vegreville.

**8. New Business**

- (a) Email from Beaver County requesting the appointment of Kevin Smook to the Tofield Municipal Library Board.
- (b) Bylaw 1342 being a bylaw to amend Bylaw Number 1175 for the Town of Tofield.
- (c) Bylaw 1343 being a bylaw of the Town of Tofield, in the Province of Alberta to amend Bylaw Number 1275, Cemetery Operations, For the Town of Tofield.
- (d) Request for Decision – Tax Penalty waive request

**9. Closed Session**

Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act* - Highway 14 Regional Water Commission

**10. Adjournment**

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, October 23, 2023 Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck; Councillors, Tiedemann, Martineau; Conquest and Chehade; and Cindy Neufeld, Chief Administrative Officer.

Also Present at Commencement: John Maher, Tofield Mercury and Neil Renneberg, Select Engineering & Consulting.

5:30 p.m. Members of Tofield Senior Center, Jim Robichaud, Gord Hryhirschuk, Ralph Petersen and Lynn Hryhirschuk

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledged that we are on Treaty 6 Territory and the Homeland of the Metis and that we pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF AGENDA**

3. **MOVED** by Conquest that the Agenda be approved as amended.

25-10-23

CARRIED UNANIMOUSLY

- Add: 6. Correspondence – Email from MLA Lovely  
7. (c) New Business – Letter from the Tofield Legion  
9. Closed Session

**MINUTES**

4. (a) **MOVED** by Tiedemann that the Minutes of the Organizational meeting of Council of the Town of Tofield held October 10, 2023, be approved as presented.

26-10-23

CARRIED UNANIMOUSLY

- (b) **MOVED** by Chehade that the Minutes of the Regular Meeting of Council of the Town of Tofield held October 10, 2023, be approved as presented.

27-10-23

CARRIED UNANIMOUSLY

**DELEGATION**

5. 5:00 p.m. Neil Renneberg, Select Engineering & Consulting was present to provide the draft 5-year Capital Plan.

Administration is still working through building a 5-year Financial Capital Plan, therefore dates may change in the 5-year Capital Plan.

Renneberg left the meeting at 5:31 p.m.

**Minutes of the Town of Tofield Regular Council Meeting  
October 23, 2023**

**CORRESPONDENCE**

7. The following Correspondence was presented:

- Notes from the Winterfest meeting held October 12, 2023;
- Unapproved Minutes of the Tofield Municipal Library Board meeting held October 12, 2023;
- Beaver County Municipal Development Plan and Land Use Bylaw Open House to be held November 1, 2023 at the Tofield Community Hall;
- Town of Tofield Strategic Plan – One Pager; and
- Email from MLA Lovely inviting Council to attend a virtual meeting scheduled with the Honorable Dale Nally, Minister of Service Alberta and Red Tape Reduction to discuss the casino funding disparity for rural charities.

**MOVED** by Martineau that the Correspondence be received and filed.

28-10-23

CARRIED UNANIMOUSLY

**NEW BUSINESS**

8. (a) Letter from the Community Christmas Hamper Committee regarding donation to the Christmas Hamper Fund.

**MOVED** by Martineau that the Town of Tofield donate \$3,000 to the Community Christmas Hamper Fund for the purchase of meat for the Christmas Hamper.

29-10-23

CARRIED UNANIMOUSLY

(b) Invitation from Cultural Society of Aley & District to attend the Celebration of Lebanese Heritage Month on November 12, 2023.

**MOVED** by Dueck that Councillor Chehade attend the Celebration of Lebanese Heritage Month on November 12, 2023.

30-10-23

CARRIED UNANIMOUSLY

(c) Letter from the Tofield Legion requesting a donation for the replacement of wreaths.

**MOVED** by Conquest that the Town investigate the possibility of obtaining a Town of Tofield wreath.

31-10-23

CARRIED UNANIMOUSLY

**MOVED** by Chehade that the Town of Tofield donate \$400 to the Tofield Legion for the replacement of wreaths.

32-10-23

Minutes of the Town of Tofield Regular Council Meeting  
October 23, 2023

Maher left the meeting at 5:44 p.m.

CLOSED SESSION

9. **MOVED** by Chehade that Council meet in Closed Session At 5:45 p.m.to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations and Section 16 – Business Interest of a Third Party – *Freedom of Information and Protection of Privacy Act.*

Tofield Senior Drop-In Centre

33-10-23

CARRIED UNANIMOUSLY

34-10-23

- MOVED** by Martineau to revert to the regular session at 6:22 p.m.

CARRIED UNANIMOUSLY

No Public Present.

Hryhurchuks, Petersen and Robichaud left the meeting.

COUNCILLOR  
REPORTS

10. Councillor Reports were presented.

CAO REPORT

11. CAO report was presented.

ADJOURNMENT

12. **MOVED** by Chehade that the meeting adjourn at 6:21 p.m.

35-10-23

CARRIED UNANIMOUSLY

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Tofield Golden Club

5004 - 54 Avenue, Tofield, Alberta, T0B 4J0  
780-652-2036



November 7th, 2023

50 Anniversary Year 2024

Town of Tofield  
Box 30  
Tofield, AB  
T0B 4J0

Dear Mayor and Council

The Tofield Golden Club, at a special meeting of the membership, approved the project "Tofield of Dreams". The members are very excited to bring this project to fruition.

For the Tofield Golden Club to feel ownership in the project, we are respectfully requesting that the Town of Tofield provide title to the property to the Tofield Golden Club for \$1. On the condition that there would be an agreement registered against the title, between the Tofield Golden Club and the Town of Tofield.

As you may be aware, the Tofield Golden Club, at this time, has limited funds to get this project started, therefore we ask for the assistance from the Town of Tofield to work with the Golden Club on the project, which would include upfront the cost to provide conceptual and design drawings.

We greatly appreciate your consideration of the requests and thank you for what the support the Town has provided up to now.

Sincerely,

Doug Hiob  
President

Jim Robichaud  
Treasurer and Project Lead for "Tofield of Dreams"

TOWN OF TOFIELD  
MONTHLY STATEMENT  
MONTH ENDING October 31, 2023

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	2,935,673.14	248,155.21	1,422,602.25	4,606,430.60
ADD:				
Receipts for the Month				
Debentures	485,105.33		250,000.00	735,105.33
Interest on Account	12,479.18			0.00
Cancel Cheques	3,200.00			12,479.18
Reverse Annual Fees M/C				3,200.00
Service Charge Reversal	0.00			0.00
Sub Total	3,436,457.65	248,155.21	1,672,602.25	5,357,215.11
LESS:				
Disbursements for the Month				
Utility Deposits	1,016,330.89			1,016,330.89
Debenture Payments				0.00
Service Charges	302.20			0.00
NSF Cheque	578.83			302.20
Cancel Receipt	295.47			578.83
Overdraft Interest				295.47
NET BALANCE AT END OF MONTH	2,418,950.26	248,155.21	1,672,602.25	4,339,707.72
Balance at End of Month from Statement	2,430,822.06	248,155.21	1,422,602.25	4,101,579.52
ADD:				
O/S Telebank				0.00
O/S Direct Deposit				0.00
Outstanding Deposits	296.35			296.35
O/S Interac (Option Pay)	214.32			214.32
Bank Error	0.01			0.01
Sub Total	2,431,332.74	248,155.21	1,422,602.25	4,102,090.20
LESS:				
O/S Direct Deposit				
Outstanding Cheques	12,296.32			12,296.32
O/S Telebank	86.16			86.16
Bank Error				0.00
NET BALANCE AT END OF MONTH	2,418,950.26	248,155.21	1,422,602.25	4,089,707.72
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 14TH DAY OF NOVEMBER, 2023.

\_\_\_\_\_  
CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER





# COUNCIL BUDGET

## MONTHLY BUDGET REPORT

### 31-Oct-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
<b>OPERATING REVENUES</b>					
1-01-000-00 Taxes & Grants in Lieu	0	-3527995.71	-3532433	-4437.29	99.87
1-02-000-00 General Municipal Revenues	-52325.14	-279039.26	-338000	-58960.74	82.56
1-12-000-00 Administration	-1365	-83574.49	-170350	-86775.51	49.06
1-24-000-00 Emergency Management	0	-33165	-47000	-13835	70.56
1-26-000-00 Bylaw Enforcement	-105	-22405	-23000	-595	97.41
1-32-000-00 Roads, Streets, Walks, Lighting	-320	-47170.53	-48380	-1209.47	97.5
1-33-000-00 Airport	-564	-16568.7	-19600	-3031.3	84.53
1-41-000-00 Water Supply & Distribution	-96914.26	-1043352.63	-1181700	-138347.37	88.29
1-42-000-00 Sanitary Sewage & Treatment	-15071.66	-152044.18	-180300	-28255.82	84.33
1-43-000-00 Garbage Collection & Disposal	-10676.31	-104826.15	-126400	-21573.85	82.93
1-51-000-00 Family Community Support Services	-159099.11	-421708.68	-316117	105591.68	133.4
1-56-000-00 Cemetery	0	-20900	-30000	-9100	69.67
1-70-000-00 Community Develop. Administration	0	-11000	-11000	0	100
1-71-000-00 Tourism/Economic Development	-4330	-42348.15	-43800	-1451.85	96.69
1-72-000-00 Community Hall	-1503.09	-11490.96	-36000	-24509.04	31.92
1-73-000-00 Transportation Tofield Bus	-1261	-10683	-13000	-2317	82.18
1-74-000-00 Recreation Programs	0	-21602	-23200	-1598	93.11
1-76-000-00 Parks	-1936.45	-38762.29	-73547	-34784.71	52.7
1-75-000-00 Library	0	-3291	-114368	-111077	2.88
1-97-000-00 Operating Reserve	0	0	-50000	-50000	0
<b>TOTAL: OPERATING REVENUES</b>	<b>-345471.02</b>	<b>-5891927.73</b>	<b>-6378195</b>	<b>-486267.27</b>	<b>92.38</b>



## COUNCIL BUDGET MONTHLY BUDGET REPORT 31-Oct-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
<b>OPERATING EXPENDITURES</b>					
2-11-000-00 Council & Other Legislative	8794.84	80674.93	97100	16425.07	83.08
2-12-000-00 General Administration	141283.25	962490.4	1117523	155032.6	86.13
2-23-000-00 Fire Fighting & Preventative Serv	0	170388.87	358274	187885.13	47.56
2-24-000-00 Emergency Management	3661.7	33585.69	47000	13414.31	71.46
2-26-000-00 Bylaw Enforcement	8111.15	78906.98	134946	56039.02	58.47
2-32-000-00 Roads, Streets, Walks & Lighting	73458.85	846201.94	1151590	305388.06	73.48
2-33-000-00 Airport	-3858.11	2341.75	23700	21358.25	9.88
2-41-000-00 Water Supply & Distribution	85662.29	931842.39	1135642	203799.61	82.05
2-42-000-00 Sanitary Sewage & Treatment	9821.38	106088.94	128280	22191.06	82.7
2-43-000-00 Garbage Collection & Disposal	0	79486.5	102000	22513.5	77.93
2-51-000-00 Family Community Support Services	22249.57	254929.83	316118	61188.17	80.64
2-56-000-00 Cemetery	2471.34	22780.01	28200	5419.99	80.78
2-70-000-00 Community Development Administratio	8035.88	81204.62	96500	15295.38	84.15
2-71-000-00 Tourism/Economic Development	1533.98	60837.72	104515	43677.28	58.21
2-72-000-00 Community Hall	2964.14	34665.16	48650	13984.84	71.25
2-73-000-00 Transportation Tofield Bus	2470.21	19842.91	23000	3157.09	86.27
2-74-000-00 Recreation Program	663.8	34148.37	45200	11051.63	75.55
2-76-000-00 Parks	38383.44	388182.73	446135	57952.27	87.01
2-75-000-00 Library	40666.53	146111.99	191748	45636.01	76.2
2-99-750-00 School Requisition	0	514895.72	660039	145143.28	78.01
2-99-752-00 Beaver Foundation Requisition	0	91195.08	121594	30398.92	75
2-99-754-00 Beaver Emergency Commission	0	93969.9	0	-93969.9	0
2-99-756-00 Designated Industrial Property	0	0	424	424	0
<b>TOTAL: OPERATING EXPENDITURES</b>	<b>446374.24</b>	<b>5034772.43</b>	<b>6378178</b>	<b>1343405.57</b>	<b>78.94</b>

## COUNCIL BUDGET MONTHLY BUDGET REPORT 31-Oct-23

	THIS PERIOD	YEAR TO DATE	BUDGET	VARIANCE	% USED
<b>FINANCES ACQUIRED</b>					
5-12-000-00 Administration	364765	0	0	0	0
5-32-000-00 Roads, Streets, Walks, Lighting	0	-40635	-374456	-333821	10.85
5-42-000-00 Sanitary Sewage & Treatment	0	0	-26935	-26935	0
5-56-000-00 Cemetery	0	0	-20000	-20000	0
5-66-000-00 Subdivision Land & Development	0	-564230	0	564230	0
5-71-000-00 Tourism/Economic Development	0	0	-18000	-18000	0
5-72-000-00 Community Hall	0	0	-45500	-45500	0
5-76-000-00 Parks	0	-45795	-522400	-476605	8.77
<b>TOTAL: FINANCES ACQUIRED</b>	<b>364765</b>	<b>-650660</b>	<b>-1007291</b>	<b>-356631</b>	<b>64.6</b>
<b>FINANCES APPLIED</b>					
6-32-000-00 Roads, Streets, Walks, Lighting	94628.28	326121.36	374456	48334.64	87.09
6-42-000-00 Sanitary Sewage & Treatment	0	0	26935	26935	0
6-56-000-00 Cemetery	0	0	20000	20000	0
6-71-000-00 Tourism/Economic Development	0	17389	18000	611	96.61
6-72-000-00 Community Hall	0	45450	45500	50	99.89
6-76-000-00 Parks	55229.25	415142.59	522400	107257.41	79.47
<b>TOTAL: FINANCES APPLIED</b>	<b>149857.53</b>	<b>804102.95</b>	<b>1007291</b>	<b>203188.05</b>	<b>79.83</b>

October 2023 Advances	Stub 10897 – 10914	\$17,750.00
October 2023 Payroll	Stub 10963 – 10984	\$71,945.60
October 2023 Council	Stub 10985 – 10988	\$ 7,512.27

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Total	\$97,207.87
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0.00

17,750.00+

71,945.60+

7,512.27+

003

97,207.87+

551,532.24+

50.00+

37,598.16+

576.19+

2,000.00+

17,664.17+

2,262.51+

659.91+

37,097.93+

012

746,648.98+

0.00

11/08/23 12:19:12

## ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 1

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	23/11/03	2-12-211-00	C900010996	EDWARDS, JEFFREY C.	MILEAGE/ CAO MEETING	27.20
	23/10/10	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	110.00
	23/10/19	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	369.00
	23/10/27	2-12-215-00	C900010956	PITNEYWORKS	ACCT 6100908000118935	1,000.00
	23/10/27	2-12-215-00	C900010956	PITNEYWORKS	SUPPLIES / INK	432.99
	23/11/03	2-12-215-00	C000016649	GOVERNMENT OF ALBERTA	LAND TITLES	30.00
	23/11/06	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	110.00
	23/11/10	2-12-215-00	C900011025	PITNEY BOWES	LEASE/ POSTAGE METER	968.04
	23/10/20	2-12-220-00	C900010932	TOFIELD MERCURY PUBLISHING LTD	AD/ FALL SUPPLEMENT	52.60
	23/10/20	2-12-220-00	C900010936	XPRT OFFICE SOLUTIONS	COPIES	499.20
	23/11/10	2-12-220-00	C900011030	XPRT OFFICE SOLUTIONS	COPIES	220.61
	23/10/20	2-12-221-00	C900010929	SYLOGIST LTD.	SYLOGIST UPGRADE	6,975.00
	23/11/03	2-12-221-00	C900011006	SHINEATEK CORP.	MANAGED SERVICES	2,468.64
	23/11/03	2-12-221-00	C900011006	SHINEATEK CORP.	MANAGED SERVICES - OCTOBER	1,733.64
	23/11/10	2-12-221-00	C900011028	SYLOGIST LTD.	SYLOGIST UPGRADE	4,815.00
	23/11/10	2-12-225-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	195.00
	23/10/20	2-12-230-00	C900010927	STUART, LARAINÉ	PLANNING & DEVELOPMENT	425.00
	23/11/03	2-12-230-00	C900011007	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,059.75
	23/11/03	2-12-230-00	C900011004	REYNOLDS MIRTH RICHARDS & FARM	EMPLOYMENT MATTERS	604.00
	23/11/03	2-12-230-00	C900011005	SELECT ENGINEERING CONSULTANTS	GENERAL ENGINEERING	15,704.02
	23/10/27	2-12-230-01	C900010958	SDI HEALTH, SAFETY & LOSS	HEALTH & SAFETY MAINTENANCE	1,792.40
	23/11/10	2-12-230-01	C900011027	RAY, BRANDON C	SAFETY BOOTS	299.95
	23/11/03	2-12-230-02	C900011016	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,250.00
	23/11/03	2-12-230-02	C900011016	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	23/10/20	2-12-230-03	C900010926	STRATEGIC STEPS INC.	STRATEGIC PLANNING	8,225.00
	23/11/03	2-12-230-04	C900011012	TRANSITIONAL SOLUTIONS INC.	CONSULTING - CAPITAL PLAN	13,200.00
	23/10/20	2-12-235-00	C900010930	THE INSPECTIONS GROUP INC.	SAFETY PERMITS	241.20
	23/10/27	2-12-240-00	C900010945	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	23/10/27	2-12-240-00	C900010955	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	23/11/03	2-12-250-00	C900010993	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	23/11/03	2-12-250-00	C900010993	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	23/10/20	2-12-510-00	C000016642	GUARDIAN DRUGS	JANITORIAL	19.78
	23/10/20	2-12-510-00	C900010928	SUTTON, JAMIE R	EXPENSES/ THANKSGIVING FUN	185.43
	23/10/27	2-12-510-00	C000016647	VAN STRAATEN, SANDI	BIRTHDAY LUNCH/ TACOS	269.10
	23/10/31	2-12-510-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	215.74
	23/11/10	2-12-510-00	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	467.85
	23/11/10	2-12-510-00	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	193.37
	23/11/10	2-12-510-00	C000016651	PETTY CASH	REPLENISH PETTY CASH	3.57
	23/11/10	2-12-510-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	516.59
	23/10/31	2-12-510-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	1,145.34
	23/10/27	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	1,286.41
	23/10/27	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	98.76
	23/10/27	2-12-770-00	C900010938	BEAVER COUNTY VICTIM SERVICES	2023 CONTRIBUTION	4,090.00
	23/10/27	2-12-770-00	C000016646	ROYAL CANADIAN LEGION	DONATION/ WREATHS	400.00
	23/10/27	2-12-770-00	C900010944	COMMUNITY CHRISTMAS HAMPER	HAMPER TURKEYS DONATION	3,000.00
	23/10/27	2-12-771-00	C900010959	TOFIELD & AREA HEALTH SERVICES	MEDICAL ENHANCEMENT	8,486.75
	23/10/10	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	23,957.63
	23/10/10	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	50.00
	23/10/25	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00

11/08/23 12:19:12

## ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 2

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	23/11/06	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	22,610.41
	23/10/10	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	10,035.86
	23/11/06	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	7,709.36
	23/10/10	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,711.42
	23/11/06	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	1,732.49
	23/11/03	4-12-234-00	C900011002	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	16,504.01
	23/11/03	4-12-235-00	C900010990	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	10,675.89
	23/11/06	4-12-238-00	AP DRCT DB	WORKERS' COMPENSATION BOARD	PREMIUM INSTALMENT	4,152.34
	23/11/03	4-12-239-00	C900011011	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	170.00
FUNCTION TOTAL						188,648.86
24	23/10/27	2-24-230-00	C900010939	BOLT FROM THE BLUE	TABLETOP EXERCISES	3,661.70
FUNCTION TOTAL						3,661.70
26	23/10/20	2-26-260-00	C900010934	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	7,411.15
FUNCTION TOTAL						7,411.15
32	23/10/10	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	127.00
	23/10/19	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	23/11/01	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	418.21
	23/11/06	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	127.00
	23/10/27	2-32-520-00	C900010946	DRIVE PRODUCTS INC.	PARTS FOR SANDER	232.10
	23/10/27	2-32-520-00	C900010957	REES N.D.T. INSPECTION SERVICE	INSPECTION - VEHICLE HOIST	350.00
	23/10/27	2-32-520-00	C900010962	2086391 ALBERTA LTD.	BEAVER CONTROL	3,422.00
	23/11/03	2-32-520-00	C900011000	INDUSTRIAL MACHINE INC.	SKID SHOES	1,194.66
	23/11/10	2-32-520-00	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	119.99
	23/11/10	2-32-520-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	184.76
	23/11/10	2-32-520-42	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	52.20
	23/10/20	2-32-520-43	C900010935	TREADPRO TIRE CENTRE	BATTERY	220.00
	23/10/27	2-32-520-43	C900010954	MAXIMUM MECHANICAL REPAIR (CAM	TRUCK INSPECTION	919.76
	23/11/03	2-32-520-43	C900011013	TRU HARDWARE	BILLINGS	11.99
	23/11/10	2-32-520-43	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	19.55
	23/11/10	2-32-520-43	C900011021	GREGG DISTRIBUTORS	RIPSAW NOZZLES	440.95
	23/11/10	2-32-520-46	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	25.99
	23/10/27	2-32-520-47	C900010960	TREADPRO TIRE CENTRE	INTERSTATE BATTERY	225.00
	23/11/10	2-32-520-47	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	21.81
	23/10/27	2-32-520-48	C900010954	MAXIMUM MECHANICAL REPAIR (CAM	TRUCK INSPECTION	345.00
	23/11/10	2-32-520-49	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	9.97
	23/10/27	2-32-520-50	C900010960	TREADPRO TIRE CENTRE	LT FLAT REPAIR	30.00
	23/10/27	2-32-520-53	C900010954	MAXIMUM MECHANICAL REPAIR (CAM	TRUCK INSPECTION	345.00
	23/10/31	2-32-520-58	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	352.80
	23/10/27	2-32-520-71	C900010940	CALMONT EQUIPMENT LTD.	HUB/BRG ASSY	514.58
	23/10/27	2-32-520-71	C900010940	CALMONT EQUIPMENT LTD.	TIE ROD	277.94

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## ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
32	23/11/03	2-32-520-71	C900010992	CALMONT EQUIPMENT LTD.	TIE ROD	277.94
	23/11/10	2-32-520-71	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	.86
	23/10/20	2-32-521-00	C000016645	WEX CANADA LTD.	FUEL	400.14
	23/11/10	2-32-521-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	795.63
	23/11/10	2-32-521-00	C900011029	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PUBLIC WORKS	587.60
	23/10/20	2-32-530-00	C900010915	AIR LIQUIDE CANADA INC.	OXYGEN CYLINDER	112.96
	23/10/20	2-32-530-00	C900010919	CANADIAN NATIONAL	GATES MAINTENANCE	326.50
	23/10/20	2-32-530-00	C900010936	XPERT OFFICE SOLUTIONS	COPIES	36.60
	23/10/27	2-32-530-00	C900010941	CANADIAN NATIONAL	GATES MAINTENANCE	77.00
	23/11/03	2-32-530-00	C900011013	TRU HARDWARE	BILLINGS	31.99
	23/11/03	2-32-530-00	C900010993	CANADIAN LINEN AND UNIFORM	RUGS	30.75
	23/11/03	2-32-530-00	C900010993	CANADIAN LINEN AND UNIFORM	RUGS	30.75
	23/11/10	2-32-530-00	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	58.52
	23/11/10	2-32-530-00	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	89.94
	23/11/10	2-32-530-00	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	291.75
	23/11/10	2-32-530-00	C900011018	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	23/11/10	2-32-530-00	C900011021	GREGG DISTRIBUTORS	FILTER	39.43
	23/11/10	2-32-530-00	C900011021	GREGG DISTRIBUTORS	ORGANIZER/ FREEZER JACKET	98.35
	23/11/10	2-32-530-00	C900011021	GREGG DISTRIBUTORS	1" RND BAR	101.60
	23/11/10	2-32-530-00	C900011030	XPERT OFFICE SOLUTIONS	COPIES	36.43
	23/11/10	2-32-530-00	C900011017	CAMROSE GLASS & OVERHEAD DOORS	REPAIR DOOR @ SHOP	472.50
	23/11/10	2-32-530-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	61.69
	23/10/20	2-32-530-03	C000016644	TOFIELD TRANSIT MIX LTD.	GRAVEL/ K-9 ROAD	780.00
	23/10/20	2-32-530-03	C000016641	D & D SEPTIC SERVICES	PORTABLE TOILETS/ BIKER RALLY	560.00
	23/10/27	2-32-530-03	C900010947	DRIVEN TRANSPORT INC	SAND & ICE CONTROL	1,500.00
	23/10/27	2-32-530-03	C900010947	DRIVEN TRANSPORT INC	SAND & ICE CONTROL	700.00
	23/10/27	2-32-530-03	C900010947	DRIVEN TRANSPORT INC	SAND & ICE CONTROL	2,450.00
	23/10/27	2-32-530-03	C900010947	DRIVEN TRANSPORT INC	SAND & ICE CONTROL	1,500.00
	23/10/27	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	9,096.10
	23/10/27	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	143.26
	23/10/20	6-32-610-01	C900010922	J.R. PAINE & ASSOCIATES LTD.	CONCRETE IMPROVEMENTS	1,610.00
	23/10/27	6-32-610-01	C900010952	KANTRAX CONTRACTORS LTD.	CONCRETE IMPROVEMENTS	93,018.28
	23/11/03	6-32-610-01	C900011001	J.R. PAINE & ASSOCIATES LTD.	CONCRETE IMPROVEMENTS	1,848.00
	23/11/03	6-32-610-01	C900011005	SELECT ENGINEERING CONSULTANTS	CONCRETE IMPROVEMENTS	4,020.00
FUNCTION TOTAL						131,612.28
33	23/10/27	2-33-250-00	C900010945	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00
	23/10/27	2-33-250-00	C900010955	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	50.00
	23/10/31	2-33-250-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	15.75
	23/10/27	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	11.03
	23/10/27	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	64.51
FUNCTION TOTAL						191.29
41	23/10/10	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	306.95
	23/10/20	2-41-215-00	C900010923	MCSNET	CUST# 0054024/ INTERNET	109.90

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
41	23/11/03	2-41-215-00	C900011003	LOOMIS EXPRESS	FREIGHT/ KAIZEN LAB	50.70
	23/11/06	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	306.95
	23/11/03	2-41-225-00	C900010989	ALBERTA WATER & WASTEWATER OPE	WORKSHOP / MOOS	125.00
	23/11/03	2-41-225-00	C900010989	ALBERTA WATER & WASTEWATER OPE	WORKSHOP/ RAY	125.00
	23/10/27	2-41-250-00	C900010942	CAPITAL H2O SYSTEMS INC.	SERVICE/ CHLORINE ANALYZERS	814.76
	23/11/10	2-41-250-00	C900011021	GREGG DISTRIBUTORS	DIAMOND WHEEL	66.50
	23/11/10	2-41-250-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	5,668.14
	23/10/27	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	1,150.06
	23/10/27	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	316.74
	23/11/03	2-41-550-00	C900010998	HIGHWAY 14 REGIONAL WATER	ACCOUNT 371341.01	26,715.19
	23/11/03	2-41-550-00	C900010998	HIGHWAY 14 REGIONAL WATER	ACCOUNT 395431.01	38,213.63
					FUNCTION TOTAL	73,969.52
42	23/10/10	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.65
	23/10/20	2-42-215-00	C900010923	MCSNET	CUST# 0054024/ INTERNET	74.85
	23/10/20	2-42-215-00	C900010917	BELL MOBILITY	ACCT 528927011/ CELL PHONES	8.00
	23/11/06	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.65
	23/11/03	2-42-250-00	C900011013	TRU HARDWARE	BILLINGS	87.98
	23/10/27	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	442.72
					FUNCTION TOTAL	746.85
43	23/11/03	2-43-550-00	C900010994	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	8,983.50
					FUNCTION TOTAL	8,983.50
51	23/11/03	2-51-211-00	C900010991	BOAST RADLEY, TRACEY	MILEAGE/ BESC & ICS	283.01
	23/10/19	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	23/10/31	2-51-215-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	24.64
	23/10/31	2-51-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	462.00
	23/10/27	2-51-245-00	C900010945	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	23/10/27	2-51-245-00	C900010955	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	23/10/19	2-51-400-01	C000016640	TOFIELD SCHOOL	SOARING PROJECT	3,200.00-
	23/11/03	2-51-400-01	C900010997	HARE FOODS LTD.	ACCOUNT 7506990	43.48
	23/11/03	2-51-400-01	C900011010	TOFIELD PACKERS	CAREER FAIR/ GROUND BEEF	227.50
	23/11/03	2-51-400-01	C000016648	CHRISTIAN, DAWN ELLEN	CAREER FAIR/ SEASONING & CANDY	82.47
	23/11/03	2-51-400-01	C900010999	HILLYER, DAN	CAREER FAIR/ GROCERIES	40.11
	23/11/03	2-51-400-01	C900010991	BOAST RADLEY, TRACEY	CAREER FAIR/ GROCERIES	77.65
	23/10/20	2-51-400-03	C900010932	TOFIELD MERCURY PUBLISHING LTD	AD/ SUICIDE PREVENTION	210.00
	23/11/03	2-51-400-03	C900011015	YOUR DOLLAR STORE (YDSWM)	GRIEF / REPORT COVERS	15.00
	23/10/27	2-51-400-04	C900010951	IRVINE, CHARLENE	GENERAL COUNSELLOR	3,850.00
	23/11/03	2-51-400-05	C900010997	HARE FOODS LTD.	ACCOUNT 7506990	31.30
	23/10/20	2-51-400-06	C900010931	TOFIELD LODGE	MOW CONTAINERS	63.23
	23/11/03	2-51-400-06	C900011009	TOFIELD LODGE	MEALS ON WHEELS	448.00
	23/10/20	2-51-400-07	C900010932	TOFIELD MERCURY PUBLISHING LTD	AD/ FALL SUPPLEMENT	52.60



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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
51	23/10/20	2-51-400-07	C900010916	BEAVER COUNTY VICTIM SERVICES	ARISE MOCKTAIL CARDS	113.98
	23/11/03	2-51-400-07	C900010997	HARE FOODS LTD.	ACCOUNT 7506990	133.82
	23/10/20	2-51-510-00	C900010937	YOUR DOLLAR STORE (YDSWM)	DISPLAY BOARD/ DON'T HIBERNATE	24.00
					FUNCTION TOTAL	3,226.59
56	23/10/20	2-56-250-00	C900010918	CAMROSE LANDSCAPE SUPPLIES	TOPSOIL	696.00
					FUNCTION TOTAL	696.00
71	23/10/10	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.60
	23/10/20	2-71-215-00	C900010923	MCSNET	CUST# 0054024/ INTERNET	49.95
	23/11/06	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.60
	23/10/27	2-71-240-00	C900010945	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	23/10/27	2-71-240-00	C900010955	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	23/10/20	2-71-400-01	C000016641	D & D SEPTIC SERVICES	PORTABLE TOILETS/ SNOW GOOSE	560.00
	23/11/03	2-71-400-02	C900010995	DUECK, DEBORA	DRYCLEAN / SANTA SUIT	33.00
	23/11/10	2-71-400-02	C900011020	EDWARDS, JEFFREY C.	WINTERFEST/ BAGS	4.99
	23/11/10	2-71-400-02	C900011024	HILLYER, DAN	FIREWORKS - SUPERNOVA	1,280.93
	23/11/10	2-71-400-02	C900011024	HILLYER, DAN	FIREWORKS - ALIPAY	38.30
	23/11/10	2-71-400-02	C900011024	HILLYER, DAN	FIREWORKS - COLD SPARK MACHINE	748.05
	23/10/20	2-71-411-00	C900010920	EDWARDS, JEFFREY C.	EXPENSE/ TRADE SHOW CANDY	21.99
	23/10/27	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	339.65
	23/10/27	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	115.93
					FUNCTION TOTAL	3,665.99
72	23/10/13	2-72-240-00	C900010896	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/10/27	2-72-240-00	C900010948	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/10/27	2-72-255-00	C900010950	HYDRO BLAST LTD.	HALL KITCHEN	650.00
	23/11/10	2-72-255-00	C900011026	PLATINUM SUPPLY 2022 LTD.	SURE CURE SEALER	353.39
	23/10/27	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	421.36
	23/10/27	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	166.16
					FUNCTION TOTAL	3,090.91
73	23/10/20	2-73-251-00	C900010917	BELL MOBILITY	ACCT 528927011/ CELL PHONES	9.59
	23/10/27	2-73-251-00	C900010943	CHEHADE, BRENDA	SHUTTLE DRIVER	150.00
	23/10/27	2-73-251-00	C900010949	FORSTNER, DORIS	SHUTTLE DRIVER	690.00
	23/10/27	2-73-251-00	C900010953	MADRO, DOLORES	SHUTTLE DRIVER	440.00
	23/11/03	2-73-251-00	C900011008	THOR INSURANCE & REGISTRIES LT	DRIVER ABSTRACT	24.00
	23/11/10	2-73-251-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	440.04
					FUNCTION TOTAL	1,753.63

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74	23/11/10	1-74-400-10	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	230.24-
	23/11/10	1-74-400-10	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	21.42
	23/11/10	1-74-400-10	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	85.10
	23/11/10	1-74-400-10	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	162.77
	23/11/10	1-74-400-10	C900011022	HARE FOODS LTD.	ACCOUNT 7506989	129.33
	23/11/10	1-74-400-10	C900011019	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	132.93
FUNCTION TOTAL						301.31
75	23/10/10	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.53
	23/11/06	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.60
	23/10/27	2-75-240-00	C900010945	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	23/10/27	2-75-240-00	C900010955	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
	23/10/20	2-75-765-00	C900010933	TOFIELD MUNICIPAL LIBRARY	REQUISITION	40,113.00
FUNCTION TOTAL						40,820.13
76	23/11/01	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.13
	23/11/03	2-76-215-01	C900011014	XPLORE INC.	ACCT 1672172/ WIFI	160.00
	23/10/20	2-76-225-00	C900010921	HERKLOTZ, WYATT	EXPENSES/ ARENA COURSE	47.04
	23/11/10	2-76-225-00	C000016651	PETTY CASH	REPLENISH PETTY CASH	25.00
	23/10/20	2-76-250-00	C900010925	PARK N PLAY DESIGN COMPANY LTD	PLAYGROUND/ EWF	3,577.04
	23/11/10	2-76-250-00	C900011021	GREGG DISTRIBUTORS	MESH VEST	53.97
	23/10/20	2-76-250-01	C000016641	D & D SEPTIC SERVICES	PORTABLE TOILETS	2,620.00
	23/10/20	2-76-250-01	C000016645	WEX CANADA LTD.	FUEL - SPORTSFIELDS	27.62
	23/10/27	2-76-250-01	C900010961	UNIVERSAL FENCE LTD.	DIAMOND 1/ INSTALL BENCH	1,220.00
	23/11/01	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.14
	23/11/10	2-76-250-01	C900011019	CANOE PROCUREMENT GROUP OF CAN	FUEL - SPORTSFIELDS	263.62
	23/11/10	2-76-250-01	C900011029	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - SPORTSFIELDS	17.98
	23/10/20	2-76-250-02	C000016641	D & D SEPTIC SERVICES	PORTABLE TOILETS/ RY-TOF	1,540.00
	23/10/27	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	488.66
	23/11/03	2-76-250-02	C900011013	TRU HARDWARE	BILLINGS	33.28
	23/11/10	2-76-250-02	C000016650	NAPA AUTO PARTS TOFIELD	BILLINGS	49.36
	23/10/20	2-76-250-03	C000016641	D & D SEPTIC SERVICES	PORTABLE TOILETS	2,620.00
	23/11/03	2-76-250-03	C900011013	TRU HARDWARE	BILLINGS	77.38
	23/11/03	2-76-250-03	C900010995	DUECK, DEBORA	CHRISTMAS TREE ORNAMENTS	319.92
	23/11/03	2-76-250-03	C900010996	EDWARDS, JEFFREY C.	CHRISTMAS TREE LIGHTS	279.92
	23/10/31	2-76-520-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	18.98
	23/10/20	2-76-521-00	C000016645	WEX CANADA LTD.	FUEL - PARKS	27.61
	23/11/10	2-76-521-00	C900011019	CANOE PROCUREMENT GROUP OF CAN	FUEL - PARKS	263.61
	23/11/10	2-76-521-00	C900011029	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PARKS	17.99
	23/10/27	6-76-610-01	C900010952	KANTRAX CONTRACTORS LTD.	TRAIL IMPROVEMENTS	607.75
	23/10/20	6-76-630-03	C900010925	PARK N PLAY DESIGN COMPANY LTD	PLAYGROUND	50,000.00
FUNCTION TOTAL						64,567.00

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Description

Transaction  
Description  
Additional

Transaction  
Amount

FINAL TOTALS  
TOTAL

533,346.71

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**BEAVER AMBULANCE SOCIETY**  
**Regular Meeting – October 25, 2023**  
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Regular meeting of the Beaver Ambulance Society Board of Directors was held on October 25, 2023, at the Tofield Health Centre Board Room.

<b>Present:</b>	Mr. Norm Martineau, Chair	Town of Tofield
	Mr. Barry Bruce, Vice Chair	Beaver County
	Mr. Wes Baerg	Secretary Treasurer, Executive Director
	Mrs. Crystal Stevenson	Recording Secretary, General Manager
	Mrs. Cindy Lefsrud	Town of Viking
	Mr. Milt MacGregor	Village of Holden
	Ms. Lyndie Nickel	Village of Ryley
<b>Regrets:</b>	Ms. Cathy Brown	Member-at-large

**1. Call to Order**

-Mr. N. Martineau called the meeting to order at 6:05 pm.

**2. Consideration of Agenda**

**MOTION #65/23**

**Moved by: Mr. B. Bruce**

Motion for approval of agenda.

**MOTION CARRIED**

**3. Review of Minutes**

-The minutes from the September 21, 2023, meeting was reviewed.

**MOTION # 66/23**

**Moved by: Ms. L. Nickel**

Motion to approve September 21, 2023, minutes.

**MOTION CARRIED**

**4. Business Arising from Previous Meeting**

**4.1 Bank Accounts**

- As per the boards request last month, ATB was contacted in regards to the MUSH account. The society is not eligible for that. ATB created a customized package that would provide higher interest returns on all account balances.

**MOTION # 67/23**

**Moved by: Mr. M. MacGregor**

Motion to approve switching banking over to ATB's customized account.

**MOTION CARRIED**

**5. Standing Items and New Business**

**BEAVER AMBULANCE SOCIETY**  
**Regular Meeting – October 25, 2023**  
**Page 2 of 3**

**5.1. Financial Review**

- The Income Statement, Cheque Register and Bank Statements for September 2023 were reviewed.

**MOTION #68/23**

**Moved by: Ms. L. Nickel**

Motion to approve the income statement, cheque register and bank statements for September 2023.

**MOTION CARRIED**

**5.2. Response Stats**

- The Response statistics for August 2023 were presented and reviewed.

**5.3. AHS Update**

- AHS have new mask mandates in Edmonton hospitals due to increased COVID numbers.

**5.4. Accreditation Update**

- The Accreditation schedule for December 4-6 was reviewed. The board members are needed for December 4<sup>th</sup> at 9:30 and December 5<sup>th</sup> at 11:00.

**5.5. Quality Improvement and Safety**

- The semi-annual inspections were completed as well as the mounting of studded winter tires on all units.
- A cell phone booster was installed in the Tofield station to improve communications for the crews while in the station.

**5.6. Complaints and Commendations**

- There were no complaints or commendations.

**5.7. Vehicles and Equipment**

- Unit 3367 is disassembled and awaiting the new frame from GM. The estimate is approximately \$64,000, and the cost to Beaver EMS will be the deductible plus the GST.
- The new power loads and power stretchers have been replaced in the four units.

**5.7. Policy Review**

- Mr. Baerg reviewed the Succession Plan and the updated Strategic Plan

**MOTION #69/23**

**Moved by: Mr. M. MacGregor**

Motion to approve the Strategic Plan as reviewed.

**MOTION CARRIED**

**BEAVER AMBULANCE SOCIETY**  
**Regular Meeting – October 25, 2023**  
**Page 3 of 3**

**5.8. Closed Session**

**MOTION #70/23**

**Moved by: Ms. L. Nickel**

Motion to move into closed session at 7:24 pm

**MOTION CARRIED**

**MOTION #71/23**

**Moved by: Mrs. C. Lefsrud**

Motion to move out of closed session at 7:49 pm

**MOTION CARRIED**

**MOTION #72/23**

**Moved by: Ms. L. Nickel**

Motion to move approve bonus structure as discussed for FTE and prorated for other permanent employees from January to August, to a total of \$15,000.

**MOTION CARRIED**

**6. Other Business**

-The next board meeting will be held on November 28th at 6:00 pm in Viking at the Council Chambers (Carena).

**MOTION #73/23**

**Moved by: Mr. M. MacGregor**

Motion to adjourn the meeting at 7:57 pm

**MOTION CARRIED**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer

## Cindy Neufeld

---

**From:** Lavonne Svenson <Lavonne.svenson@claystonewaste.com>  
**Sent:** October 26, 2023 3:19 PM  
**To:** kspiess@beaver.ab.ca; mjones@beaver.ab.ca; Cindy Neufeld; Jeff Edwards; cao@ryley.ca; cao@holden.ca; cao@viking.ca  
**Cc:** Anne Ruzicka  
**Subject:** Pierre Breau Retirement Celebration Invitation  
**Attachments:** Retirement Invitation\_horizontalv2.pdf

Hello,

After a remarkable 12-year career at the helm of Claystone Waste, Pierre Breau has made the decision to embark on a well-deserved retirement journey. It is with great pleasure that we extend an invitation to our community to come together and celebrate Pierre's outstanding achievements on Friday, November 24 from 2:00 -5:00 pm at the Ryley Community Centre. The festivities will commence with a brief program at 2:30, leaving the rest of the time open for guests to connect with Pierre. Throughout the afternoon, light refreshments will be available to accommodate the visitors.

In addition to our community members, we cordially invite you, your staff, and Councils to join us for this special occasion. We also encourage you to share the attached invitation with former Councillors, as Pierre's tenure has spanned multiple election terms.

To assist us in making the necessary arrangements, kindly RSVP by November 14 to [info@claystonewaste.com](mailto:info@claystonewaste.com) or respond to this email.

Warm Regards,



**Lavonne Svenson B.Mgt**  
**Corporate Secretary**  
O: 780 663 2038 ext 128  
C: 780 267 4112

This email and any files transmitted with it are privileged, confidential, and intended solely for the use of the individual or entity to which they are addressed. Any unauthorized use or disclosure is prohibited. Please notify the sender if you have received this email in error.  
Claystone Waste Ltd. is acting as the general partner of Claystone Waste Limited Partnership, a limited partnership organized under the laws of Alberta.

Please Join Us for a

# Retirement Celebration

In honour of

## Pierre Breau

---

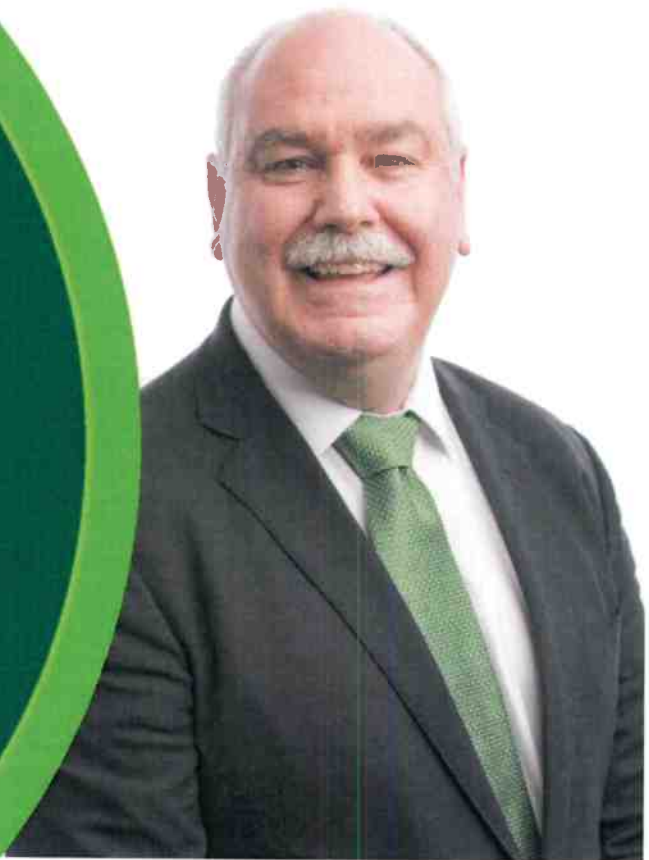
Friday, November 24

Ryley Community Centre  
5103 49 Street, Ryley

Doors open at 2:00 pm

Program 2:30 pm

**RSVP: [info@claystonewaste.com](mailto:info@claystonewaste.com)  
by November 14**





## QUARTERLY REPORT July, August, and September 2023

**DATE:** Oct 4, 2023

**TO:** Cindy Neufeld  
Chief Administrative Officer

**From:** CPO. Chelaine Regehr  
Municipal Enforcement Services Dept.

### COMMUNITY STANDARDS

Door Knockers/Notices to maintains Grass:	10
Grass Notice of entry issued to date:	3
Notice to maintain to one owner:	17
Notices to maintain Unsightly:	1

### ANIMAL CONTROL

Dogs Barking:	1
Dogs Running at Large:	5
Dog bites:	0
Chickens:	1
Dogs defecating on public property:	1

### Other

Neighbour dispute:	2
RV complaints:	3
Traffic/traffic complaints:	3
Noise:	1
Traffic Tickets:	5
Bylaw Tickets:	1

### **PROVINCIAL STATUTES**

The Town office along with the RCMP have been receiving complaints regarding “J” turns over the yellow solid line. More traffic operations have been conducted to stop this infraction with the officer giving warnings and educating the drivers about this infraction. Other traffic operations have been conducted in town numerous times with and without RCMP in which a verity of infractions were ticketed.

With school being back in school zones are being patrolled along with the bus routes through town. Patrolling these areas insures that drivers are maintaining a proper speed for school zones and stopping for school buses when picking up and dropping off students.

A vehicle that was sitting in front of someone’s house for most of the summer was reported to the town. The vehicle turned out to be stolen and the RCMP were notified and took over the call.

### **MUNICIPAL BYLAW COMPLAINTS**

Several foot patrols have been conducted of the pathways insuring that public property is being respected and that dog owners are obeying bylaws.

Along with foot patrols of the pathways, foot patrols in both schools are being conducted. This is a great way for students to get to know an officer and feel like they could come and talk to one if needed. This has resulted in administrative staff asking that we participate in many different school events and presentations when time allows.

As it has been summer there have been a few complaints regarding RV’s parked on the road without being hooked up or on parked front lawns. While only three complaints came in from the public, infractions were also observed and delt with by an officer before it became an issue.

Over the past three months there has been an issue with a couple different dogs being at large, this has resulted in one ticket being issued. More tickets have not been issued regarding this matter as witnesses refuse to provide a statement and potentially go to court.

This is a breakdown of the complaints and statistics that we have compiled. Our focus in the next three months will be property snow removal and traffic.

Should you require further information or clarification, please contact CPO Chelaine Regehr.

Respectfully,

CPO. Chelaine Regehr  
Municipal Enforcement Services Dept.

## Cindy Neufeld

---

**From:** Meagan Walsh <mw Walsh@beaver.ab.ca>  
**Sent:** October 26, 2023 4:06 PM  
**To:** Cindy Neufeld  
**Cc:** Margaret Jones  
**Subject:** Appointment for Tofield Municipal Library Board

Good Afternoon,

Beaver County requests/recommends the appointment of Kevin Smook to the Tofield Municipal Library Board.

Thank you,

Meagan Walsh  
Executive Assistant  
Legislative Services



**Phone:** (780) 663-3730  
**Fax:** (780) 663 - 3602

**TOWN OF TOFIELD**

**BY-LAW NUMBER 1342**

**BEING A BY-LAW TO AMEND BY-LAW NUMBER 1175 FOR THE TOWN OF TOFIELD.**

**WHEREAS**, it is deemed necessary that various rates be amended.

**NOW THEREFORE**, under the authority of the Municipal Government Act, being Chapter M-26, S.A. 2000, the Council of the Town of Tofield, in the Province of Alberta, duly assembled, **ENACTS**, as follows:

That By-Law Number 1175 and amendments, thereto, of the Town of Tofield, be and is hereby amended by deleting Schedule "A" in its entirety and replacing it with the attached Schedule "A"

This By-Law shall be effective upon passing of the third reading

**READ** a first time this     day of     , A.D., 2023.

**READ** a second time this     day of     A.D., 2023.

**READ** a third time this     day of     , A.D., 2023.

---

**MAYOR**

---

**CHIEF ADMINISTRATIVE OFFICER**

## SCHEDULE A

### TOWN OF TOFIELD SCHEDULE OF FEES FOR SERVICES

(NOTE: GST is included, where applicable)

#### Council and Legislative Services

Bylaws and Minutes (copies) (exclude LUB/MDP)	\$0.50 per page \$2.00 minimum per bylaw \$5.00 maximum per bylaw
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#### Administrative Services

Tax Certificate	\$30.00 per parcel
Registration of Tax Recovery	<del>\$150.00</del> \$200.00 per parcel (includes registering And Notification Released Caveat
Tax Recovery Administration Fee	<del>\$200.00</del> \$300.00 per parcel
Registration of Final Requisition	\$200.00 per parcel
Appeal to Local Assessment Review Board (LARB)	\$50.00
Appeal to Composite Assessment Review Board (CARB)	\$250.00
Photocopies	\$0.25/copy – black & white one sided for 1 <sup>st</sup> 10 copies. \$0.10/copy – black & white one sided for over 10 copies \$0.30/copy – black & white double sided for 1 <sup>st</sup> 10 copies \$0.15/copy – black & white double sided for over 10 copies. \$0.35/copy – 11 X17 for 1 <sup>st</sup> 10 copies \$0.25/copy – 11 X 17 for over 10 copies \$1.00/one side copy for colored for first 10 copies \$0.60/one side copy for colored over 10 copies \$0.10/copy with own paper  \$0.10/copy for per side black & white for Community Groups \$0.60/copy per side for colored copies for Community Groups \$0.25/copy per side for 11 X 17 for Community Groups.
General Research	\$30.00 per hour plus related costs (estimated and payable in advance) Chargeable at CAO discretion
<del>Town Pins</del>	<del>\$3.00 (refer to Town Pin Policy)</del>
Other Promotional Material	Cost plus 20%
Facsimile Service Sending & Receiving	\$2.00/page
Processing Returned Payments	\$30.00/return payment
Unpaid Accounts Receivable	1.5% on unpaid balance

## **Planning & Development**

### **Development Permit**

#### **Residential Development Permits**

Single Family Dwelling, including Manufactured Homes and Duplex Units	\$125.00
Multi Family Dwellings, includes row Housing, apartments, etc	\$200.00, plus \$50.00/dwelling unit to a maximum of \$5,000.00)
Additions/Renovations – Structural	\$75.00
Accessory Buildings (Garage/Shop)	\$75.00
Accessory Buildings (Movable Sheds) 100 Sq ft or greater	\$25.00
Decks Two Feet or higher	\$25.00
Home Occupation, Minor (as per Land Use Bylaw)	\$50.00
Home Occupation, Major (as per Land Use Bylaw)	\$100.00
Interior Renovation <ul style="list-style-type: none"><li>• Non-Structural i.e. Electrical Panel</li><li>• Maintenance and/or Repair</li></ul>	Safety Code Permits may be required
Exterior Renovations <ul style="list-style-type: none"><li>• Structural</li><li>• Non Structural</li><li>• Maintenance and/or Repair</li></ul>	Safety Code Permits may be required
Permitted Uses (not listed above)	\$125.00
Discretionary Uses (not listed above)	\$150.00
Dwelling Unit within Commercial Building (discretionary use)	\$150.00

#### **Commercial, Industrial, Institutional**

Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$200.00 Application Fee plus \$1.00/m2 (to a maximum of \$7,500.00)
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$300.00 Application Fee plus \$1.00/m2 (to a maximum of \$7,500.00)
Additions/Alterations/Renovations	\$200.00 Application Fee plus \$1.00/m2 (to a maximum of \$7,500.00)
New Tenant in Existing Building (permitted use)	\$100.00
New Tenant in Existing Building (discretionary use)	\$200.00
Change in tenancy (no change in use)	\$100.00
Temporary Uses – Maximum 2 years	\$150.00

Commercial, Industrial, Institutional con't

Signs

- |  |         |
|--|---------|
| • Permanent (determined by the Development Officer)                          | \$75.00 |
| • Temporary (greater than 2 weeks)   | \$25.00 |
| • Free standing Billboards – Fee To be determined by the Development Officer |         |

Demolition Permits

Non Residential	\$100.00 plus security fee \$1000.00
Residential	\$100.00 plus security fee \$1000.00

Administrative Fees

Compliance Certificates Single Family Residential	\$50.00
--	---------

Commercial, Industrial, Institutional Multi-Family	\$100.00
---	----------

Variances

- |  |          |
|--|----------|
| • Dwelling   | \$50.00  |
| • Commercial, Industrial,<br>Institutional, Multi Family | \$100.00 |

To Leave as sited

- |  |          |
|--|----------|
| • Dwelling   | \$75.00  |
| • Commercial, Industrial,<br>Institutional, Multi Family | \$100.00 |

Land Use Bylaw	On Line Only
----------------	--------------

Municipal Development Plan	On Line Only
----------------------------	--------------

Land Use Bylaw Search (formal Letter) (confirmation of zoning)	\$50.00
---	---------

Application to Amend Land Use Bylaw & Municipal Development Plan	\$500.00 plus Advertising Costs
---	---------------------------------

Appeal to Subdivision and Development Appeal Board (may be refunded)	\$300.00
---	----------

Subdivision Application Fees	As Established by Subdivision Authority
------------------------------	---

Development Agreement	\$1,500.00 plus any legal costs incurred in Preparation of agreements
-----------------------	--

Encroachment Agreement

- |                                      |          |
|--------------------------------------|----------|
| • Minor (e.g. fence, retaining wall) | \$100.00 |
| • Major (e.g. building structure)    | \$250.00 |

Area Structure Plan Review	To be determined
----------------------------	------------------

Refundable Development Bond - Collected at the time of development Permit as a damage deposit against Damages to municipal road and sidewalk Infrastructure	\$2,000.00
---	------------

Refundable Landscaping Bond - Ensure completion of landscaping Projects	\$1,000.00 minimum – up to a maximum or 15% of estimated construction value, whichever is greater
---	---

Administrative Fees con't

Advertising & Notification (in addition to All applicable development fees e.g. Costs to notify or advertise a proposed Development)

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| • Single Family Residential uses      | <del>\$50.00</del> <b>\$75.00</b>   |
| • Multi-family Residential uses       | <del>\$100.00</del> <b>\$125.00</b> |
| • Commercial/Industrial/Institutional | <del>\$150.00</del> <b>\$175.00</b> |

Operations

Grader & Operator	<del>\$100.00</del> <b>\$125.00</b> /hour minimum 1 hour charge
Backhoe, Jackhammer, Bobcat, Loader & Operator	<del>\$100.00</del> <b>\$125.00</b> /hour minimum 1 hour charge
Sweeper & Operator	<del>\$100.00</del> <b>\$125.00</b> /hour minimum 1 hour charge
Plumbing or Camera	\$450.00 deposit – nonrefundable if on Homeowner’s property.
Sander & Operator with 1 yd Sand	<del>\$110.00</del> <b>\$150.00</b> /hour minimum 1 hour charge,
Extra Sand	<del>\$40.00</del> <b>\$50.00</b> /yard
Flush Truck, Hydro Vac Unit	\$300/hour plus \$2.00/km Travel – minimum 1 hour charge
Genie Lift & Operator	\$100/hour minimum 1 hour charge
Laborer	\$40/hour minimum 1 hour charge
Supervisor	\$60/hour minimum 1 hour charge
Cold Mix Road Repair	<del>\$225</del> <b>\$300.00</b> /drum quote provide at the time.

Facilities

Hall Rental Rates

Weddings and Dances	<del>\$530 plus GST</del> <b>\$550 plus GST</b>
Weekday, Saturday and Sunday During the Day	<del>\$270 plus GST</del> <b>\$280.00 plus GST</b>
Meeting Room & Kitchen	<del>\$145 plus GST</del> <b>\$150.00 plus GST</b>
Kitchen Only	<del>\$85 plus GST</del> <b>\$90.00 plus GST</b>
Farmer’s Market	\$85
Tofield Health Foundation Supper	\$85
<del>Kids Spot Playgroup</del>	<del>\$50</del> <i>(Program has been taken over by FCSS)</i>
Floor Curling	\$50
Hourly	\$30 plus GST
Damage Deposit	\$350
Booking Deposit	50% of rental rate
<b>Campground</b>	<b>\$30.00 per night</b>



**TOWN OF TOFIELD**

**BY-LAW NUMBER 1343**

**BEING A BY-LAW OF THE TOWN OF TOFIELD, IN THE PROVINCE OF ALBRRTA TO AMEND BY-LAW NUMBER 1275, CEMETERY OPERATIONS, FOR THE TOWN OF TOFIELD.**

**WHEREAS**, it is deemed necessary that various rates be amended.

**NOW THEREFORE**, under the authority of the Municipal Government Act, being Chapter M-26, S.A. 2000, the Council of the Town of Tofield, in the Province of Alberta, duly assembled, **ENACTS**, as follows:

That By-Law Number 1275 and amendments, thereto, of the Town of Tofield, be and is hereby amended by deleting Schedule "A" in its entirety and replacing it with the attached Schedule "A"

This By-Law shall be effective December 1, 2023.

**READ** a first time this       day of       A.D., 2023.

**READ** a second time this       day of       A.D., 2023.

**READ** a third time this       day of       A.D., 2023.

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

**SCHEDULE "A"**

1.	Sale Price of Grave Plot	<del>\$700.00</del> 720.00
2.	Opening and Closing of Grave	<del>\$600.00</del> \$620.00
3.	Opening and Closing – Cremation	<del>\$400.00</del> \$415.00
4.	Columbarium Niche	<del>\$1,500.00</del> \$1,550.00
5.	Perpetual Care per Grave Plot	<del>\$700.00</del> \$750.00
6.	Additional Fee Outside Normal Working Hours	<del>\$400.00</del> \$415.00
7.	Additional Fee Statutory Holiday Working Hours	\$600.00
8.	Disinterment	<del>\$1,200.00</del> \$2,000.00



## TOWN OF TOFIELD COUNCIL REQUEST FOR DECISION

**Meeting Type:** Regular  
**Department:** Administration  
**Presented by:** Cindy Neufeld

**Meeting Date:** November 14, 2023  
**Confidential?:** No

### **Topic: Tax Penalty**

---

#### **BACKGROUND:**

The owner of several properties did not pay the taxes by the August 31, 2023 deadline, and incurred penalties on September 1 and October 1.

On October 12, 2023, the owner reached out inquiring if there were outstanding taxes on the seven properties.

The office responded advising that yes there were and provided the balances.

On October 13, 2023, the owner responded and advised that they managed to find the notices that were sent by mail, they were sent to their old address. A cheque had been written and requested that the mailing address be updated.

Payment was made but penalties were not paid, amounting to \$6,740.47 outstanding.

The town office provided a courtesy email, October 25, 2023, advising that there were outstanding taxes/penalties and if not paid the properties would be subject to an 18% penalty on January 1, 2024.

October 30, 2023, owner, by email, response:

*Good Day,*

*Please see attached for balance of taxes owed on [REDACTED] We're hoping you can extend a one-time courtesy to waive these fees. The tax papers were mailed to our old address (we had updated our address to 341 Balmoral Place in September 2022 approx...but Town of Tofield still mailed them to 182 Fountain Creek) .... hence we didn't receive the taxes to pay as they were not emailed either. We reached out asking about them - were sent the taxes but by then it was already past the penalty date.*

*For future - please email ALL bills to [REDACTED] for prompt payments... and if some bills must be mailed - make sure to eliminate the 182 Fountain Creek address to ensure mail is sent to the correct address in future.*

*Could we please have these fees waived as a one-time courtesy?*

October 30, 2023, I advised the owner, by email, and attached the 2023 tax notices, showing that the taxes were sent to correct address. *(copy attached)*

Owner response:

*Cindy,*

*Yes you are right - the address on the actual bills is correct - that's why it was confusing when the address on the actual mailed white envelope was 182 Fountain Creek way. I had to reach out to the new owners of 182 Fountain Creek and thankfully they had the mail & gave it to us. When I opened the letter and took the tax bills out - they were as you are showing - 341 Balmoral Place. That's why I had sent an email to Eric at Town of Tofield on October 13, 2023, letting him know this, and to correct the mailing address to 341 Balmoral....to match what is showing on the bills. I really don't know how it was mailed to 182 Fountain Creek when clearly, as you say, it should have been mailed to what is showing on the invoices.*

*That is why we are requesting a one time courtesy to waive the fees, and to make sure Town of Tofield mails to the correct address in future for prompt payments.*

182 Fountain Creek is where the 2022 Tax Notices were mailed to.

Owner responses:

*Cindy,*

*182 52304 RR 233 and 182 Fountain Creek the same address, one is the rural address.*

*There was a mistake where the bills came to the wrong place and as soon as this was brought to our attention the payment was handled promptly. There is not a more disciplined prompt person than Kaitlyn that we could want to be managing these properties. There was a mistake where your bills came to the wrong place as soon as we were made aware of this, we promptly resolved the issue and handled the payment immediately.*

*I am confident that the council will acknowledge the error and graciously waive all the interest charges this time.*

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The original tax notices did not come back as “Returned to Sender”.

As there were several notices, we would have mailed in “brown envelope” with a label.

I cannot confirm that when they requested address change in September 2022, that the mailing label was changed. Therefore there is a possibility that it was sent to the wrong address.

This owner also has other properties that were mailed to the 341 Balmoral Place and they were paid in August.

We mailed the receipt to 341 Balmoral Place and it was “returned to sender” (attached)

#### **INTERGOVERNMENTAL INVOLVEMENT:**

n/a

#### **EXTERNAL AND INTERNAL COMMUNICATIONS/PARTICIPATION:**

All future requests for mailing address will now be requested in writing.

#### **FINANCIAL IMPLICATIONS:**

\$6,740.47

## **ALTERNATIVES**

1. Deny the request
2. Cancel half of the penalty, pursuant to Section 347(1)(b) of the Municipal Government Act - cancel or refund all or part of a tax.
3. Cancel the penalty pursuant to Section 347(1) of the Municipal Government Act, RSA 2000

## **RECOMMENDED ACTION:**

As we cannot confirm that the label was changed to the correct address and they were well aware of that the tax notices were sent out I recommend:

1. Cancel half of the penalty, pursuant to Section 347(1)(b) of the Municipal Government Act - cancel or refund all or part of a tax.

## **Enclosures: Yes**

*Initials show support – Reviewed By*



5407 - 50 Street, Box 30  
Tofield, AB T0B 4J0

## 2023 PROPERTY ASSESSMENT & TAXATION NOTICE

0000907

Owner #		Roll #	
Legal Description	Plan	Block	Lot
Municipal Address:			

----- Please return this portion with your payment-----

341 BALMOHAL PLACE  
SHERWOOD PARK AB T8B 1C9

Amount Due by SEPT 1, 2023
\$

Amount Paid
-------------

----- Please Do Not Mark or Write Below This Line -----



## PROPERTY ASSESSMENT & TAXATION NOTICE

### CUSTOMER PORTION

This is the original (and only) copy of your Tax Notice. Please retain for your records

Tax Year	Roll Number
2023	

Assessment Date: JULY 3, 2023

Complaints must be received on or before <b>SEPT 1, 2023</b>		
<b>Property Assessment</b>		
Assessment Code/Description	Class	Total
11 Industrial - Vacant		24,000

Date Mailed: JUN 23, 2023  
Issued to:

Municipal Address:

Legal Description:

Plan 5457AH Block A B & C Lot

A copy of this notice has been sent to the following:

Mortgagor:  
Additional Owners:

Total Assessment 24,000

School Support		
Public	%	Alberta School Foundation (ASF) Taxes are collected on behalf of the Province of Alberta. ASF tax rate is determined by the Province.
Separate	%	
Undeclared	100.00 %	

### Local Improvements

Description	Amount
By-Law# Expiry: \$	
By-Law# Expiry: \$	
By-Law# Expiry: \$	

Total Local Improvement Charges(s) \$ .00

**Penalties**  
The penalty on current tax outstanding after Sept 1 will be 5%. An additional 12% will be assessed on Oct 01/23.  
Rates: SEPT 2, 2023 - 5.00 % = \$  
OCT 01, 2023 - 12.00 % = \$

### Tax Levy Summary

Municipal	Tax Rate	Amount	Total
Non-Residential	18.5177	444.42	
<b>Education</b>			
Alberta School Found	3.6778	88.27	
<b>Other</b>			
Beaver Foundation	.4982	11.96	
<b>Total Property Taxes</b>			
<b>Total Local Improvement Charges</b>			.00
<b>Total Current Tax</b>			
<b>Total Credit or Arrears</b>			.00

Outstanding Balance Due: SEPT 1, 2023 \$

See Reverse side of this form for Terms and Conditions



PO Box 30 5407 50th Street  
Tofield, Alberta T0B 4J0

*Nov 3  
Return*



|||  
MOVED / UNKNOWN // DEMENAGE OU INCONNU  
RETURN TO SENDER  
RENOI A L'EXPEDITEUR  
TOB 4J0  
|||