

## **AGENDA**

---

**REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD** to be held Monday, May 27, 2024, 5:00 p.m., Town of Tofield Administration Building, Council Chambers.

**1. Present**

**2. Call to Order**

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

**3. Adoption of Agenda**

**4. Minutes**

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held May 13, 2024.

**5. Correspondence**

- Letter from a resident regarding Street Lighting;
- Letter from Minister of Alberta Municipal Affairs regarding Bill 20.

**6. New Business**

- (a) Amended Strategic Plan 2023 – 2025
- (b) July 1 Parade and participation in neighboring municipalities.

**7. Closed Session**

Section 21 – Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act*

**8. CAO Report**

**9 Councillor Reports**

**10. Adjournment**

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, May 13, 2024 Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Rob MacMullen and Anne Ruzicka, Claystone Waste Ltd

Mary Taylor (5:25 p.m.)

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF AGENDA**

3. **MOVED** by Conquest that the Agenda be approved as amended.

01-05-24

CARRIED UNANIMOUSLY

6. Correspondence – Letter from 56 Nooka Royal Canadian Sea Cadet Corps
9. (c) New Business – Paramedic Services Week

**MINUTES**

4. (a) **MOVED** by Chehade that the Minutes of the Public Hearing of Council of the Town of Tofield held April 22, 2024, be approved as presented.

02-05-24

CARRIED UNANIMOUSLY

- (b) **MOVED** by Martineau that the Minutes of the Regular meeting of Council of the Town of Tofield held April 22, 2024, be approved as presented.

03-05-24

CARRIED UNANIMOUSLY

**DELEGATION**

5. 5:01 p.m. Rob MacMullen was present to provide a Tofield Economic Development Updates.

MacMullen and Taylor left the meeting at 5:44 p.m.

**Minutes of the Town of Tofield Regular Council Meeting  
May 13, 2024**

**FINANCIAL**

6. (a) **MOVED** by Conquest that the Financial Statement for the month April 30, 2024 be approved.

04-05-24

CARRIED UNANIMOUSLY

- (b) **MOVED** by Chehade that the Interim Operating Budget for the month ending April 30, 2024 be approved.

05-05-24

CARRIED UNANIMOUSLY

- (c) **MOVED** by Tiedemann that the Open Payables for the months of April and May 2024 in the total amount of \$783,117.89 be approved for payment.

06-05-24

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

7. The following Correspondence was presented:

- Unapproved Minutes of the regular meeting of Highway 14 Regional Water Services Commission held April 18, 2024;
- Unapproved Minutes of the regular meeting of Beaver Ambulance Society held April 24, 2024;
- Letter from the Town of Viking regarding members of the Town of Tofield attending the Seasonal Raw Water Station Open House; and
- 56 Nootka Royal Canadian Sea Cadet Corps.

**MOVED** by Chehade that the Correspondence be received and filed.

07-05-24

CARRIED UNANIMOUSLY

Ruzicka left the meeting at 6:02 p.m.

**UNFINISHED  
BUSINESS**

8. (a) Budget 2024 was presented

Bylaw 1348 a Bylaw to authorize the rates of taxation to be levied against assessable property within the Municipality of the Town of Tofield, in the Province of Alberta, for the 2024 Taxation Year.

**MOVED** by Tiedeman that the 2024 Budget be approved and Bylaw 1348 be read a first time.

08-05-24

CARRIED UNANIMOUSLY

**MOVED** by Chehade that Bylaw 1348 be read a second time.

09-05-24

CARRIED UNANIMOUSLY

**MOVED** by that Conquest Bylaw 1348 be presented for third reading.

10-05-24

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
May 13, 2024**

**UNFINISHED  
BUSINESS**

11-05-24

8. (a) **MOVED** by Martineau that Bylaw 1348 be read a third time.

CARRIED UNANIMOUSLY

12-05-24

**MOVED** by Chehade that the 15 Capital Plan be approved.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

13-05-24

9. (a) Minister Meetings at AB Munis Convention
- Minister of Alberta Transportation
  - Minister of Seniors, Community & Social Services
  - Alberta Municipal Affairs
  - Minister of Health
  - Minister of Public Safety & Emergency Services

- (b) Province of Alberta Bill 20 & 21

**MOVED** by Martineau that the Town of Tofield send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including the Town of Tofield Council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Government Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.

CARRIED UNANIMOUSLY

14-05-24

- (c) Paramedic Services Week

**MOVED** by Martineau to recognize May 19-25, 2024 as Paramedic Services Week.

CARRIED UNANIMOUSLY

May 25, 2024 Pancake Breakfast - Tofield  
May 24, 2024 BBQ - Viking

Janzen left the meeting 6:32 p.m.

**Minutes of the Town of Tofield Regular Council Meeting  
May 13, 2024**

**CLOSED SESSION**

10. **MOVED** by Chehade to go into Closed Session at 6:32 p.m. discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 16 – Harmful to Business Interests and Section 19 – Confidential Evaluations – *Freedom of Information and Protection of Privacy Act.*

15-05-24

CARRIED UNANIMOUSLY

**MOVED** by Martineau to revert to the regular session at 6:24 p.m.

16-05-24

CARRIED UNANIMOUSLY

No public present.

**MOVED** by Dueck that the Chief Administrative Officer be provided with 5 additional days of holidays effective May 1, 2024.

17-05-24

CARRIED UNANIMOUSLY

**ADJOURNMENT**

11. **MOVED** by Chehade that the meeting adjourn at 6:56 p.m.

18-05-24

CARRIED UNANIMOUSLY

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

Re: Fortis Light Project

Dear Tofield Town Council,

Firstly, I would like to state my heartfelt appreciation for the work Town Council and Staff do for this community. Thank you so much for everything you do. It is noted and greatly appreciated. I suspect you don't hear that enough.

Although I was unable to attend the information meeting delivered by Fortis due to work commitments, I feel compelled to speak on the choice to install 98 new street lights. I suspect I am in the minority, but the beauty of community is when we all share and work together. It is in said spirit that I share my story:

Ten years ago, I was working in Nisku in an amazing job which I loved. I had moved to various places after my divorce and left the North Side of Edmonton but nothing quite felt like home. I was looking at acreages in the area but when my realtor showed me a couple places in town I was blown away by the low cost and the beautiful down town area...which just keeps getting better might I add. I purchased a home and began the work of settling in to a community. I remember the first night sitting in my back yard looking to the sky and realizing I could see the stars similar to experiences I had backcountry hiking. I felt at home. When I found a partner, I took her to Francis Point laid a blanket out and as we stared at the stars I asked her to marry me. Now that we have children in our house we often spend summer nights sleeping in the back yard watching the stars for hours overwhelmed by the sheer immensity of it all. These are healing times for all of us.

Last weekend as I drove home, I came upon hundreds of people lining the highway. I realized the Aurora Borealis were spectacular and called my wife who woke up the children. When I returned home, we sat for two hours watching the lights, discussing the children's Nehiyawak (Cree) and my Metis traditional teachings on northern lights and we spoke of our ancestors who were dancing and celebrating. We talked about who we missed and loved it was a sacred time for all of us.

On my drive home last night I ruminated on these things. I looked to my left and saw the glow of Fort Saskatchewan in the distance; and as I travelled south, I looked to my right and saw the glow of Edmonton. I thought about what they could see, and what they were missing. I know the statistics on security and perceptions of safety when lights are installed; but what if that some money was taken and spent on the community building programs we already have in place? What impact could programs such as the library (which is doing amazing work) do with the increase of funds? I feel increasing a sense of security is better achieved through increasing the visibility between people and I challenge you to build a more deeply connected community rather than install lighting that will block families from enjoying the deep rich experiences of a clear summer sky.

On a field trip to Elk Island National Park, provided by CW Sears, the children were taught about the impact of light pollution on the natural ecosystems and our area was celebrated as being a Dark Sky Preserve. I respectfully request that we aim to keep this status and account for this as a very special attribute of our community which should be cherished and protected. I respectfully request the Town of Tofield not install more street lights.

In gratitude for you time and dedication to my community,

Jason Hope



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

May 24, 2024

Dear Chief Elected Official

As you are aware, I recently introduced Bill 20: the Municipal Affairs Statutes Amendment Act, 2024 which proposes to modify two key pieces of legislation for Alberta municipalities – the Municipal Government Act (MGA) and the Local Authorities Election Act (LAEA). The proposed legislation will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials.

Firstly, I want to recognize the passionate and constructive feedback I have received from the many mayors, reeves, councillors, and school board trustees across the province over the past few weeks. Your involvement and ardent commentary are a testament to your good work as public servants.

I've heard your concerns and at the May 23, 2024, Committee of the Whole, amendments to Bill 20 were tabled to further clarify the intent of this bill and ensure that locally elected municipal governments will continue to govern in response to the priorities and interests of their residents.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws will be considered as a last resort; I anticipate that this power will be used very rarely, if ever. As you may know, the ability for the provincial government to repeal or amend bylaws, or dismiss councillors is not new, as municipalities receive their authority from the provincial government as laid out in Canada's Constitution and Alberta's MGA. While Bill 20 proposes to update the process for the provincial government to act more quickly in extenuating, urgent circumstances, these are not new powers.

These amendments will provide additional guardrails for when municipal bylaws can be repealed through the Cabinet process, and remove the direct ability for Cabinet to dismiss a councillor. Cabinet would retain the authority to have a vote of the electors on the potential removal of a councillor, putting this choice back into the hands of the voters.

We have also received a number of questions about some of the changes to the LAEA regarding fundraising. Bill 20 will also increase transparency in campaign financing. Under the old rules, the LAEA only regulated Third Party Advertisers (TPAs) who advertised for the promotion or opposition of a candidate during an election, with donations to such entities limited to a maximum of \$30,000 for all individuals, unions, and corporations. The proposed changes require TPAs who are interested in an issue (rather than a specific candidate) to register and report their finances. We are further proposing to restrict contributions to \$5,000, and for

.../2



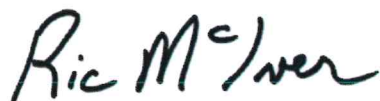
contributions to only be made by Albertans, Alberta companies, or Alberta unions. We are also proposing to further develop expense limits in the regulations.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. Bill 20 will provide rules around enabling local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary. I will also note that any that no candidate will be required to join a political party - they will always remain voluntary and local.

I will continue to consider feedback as I bring Bill 20 through the legislative process. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve. Should the legislation pass, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Please find enclosed the Bill 20 Fact Sheet, which can be found on the Government of Alberta website. This document offers clarifications on what Bill 20 means for municipalities and how the changes will impact municipal governments. For more information, please visit: [www.alberta.ca/strengthening-local-elections-and-councils](http://www.alberta.ca/strengthening-local-elections-and-councils).

Sincerely,



Ric McIver  
Minister

Attachment: Bill 20 – Fact Sheet

# Bill 20 – *Municipal Affairs Statutes Amendment Act, 2024* (AMENDED)

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, would make changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

On May 23, 2024, amendments were tabled to more clearly outline the authorities to dismiss a councillor and repeal a bylaw.

## Changes to local election rules under the LAEA

Proposed changes to the *LAEA* aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
Align candidate eligibility criteria with councillor disqualification criteria in the <i>MGA</i> .	Candidates elected to council may face immediate disqualification due to misalignment with the <i>MGA</i> 's criteria.
Allow municipalities to require criminal record checks for candidates.	No provisions in place.
Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.
Allow donations outside the local election year and require annual reporting of donations.	Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.	The <i>LAEA</i> only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year.	The current donation limit is \$30,000 for all individuals, unions, and corporations.
Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.	No provisions in place to regulate political parties at the local level.
Repeal the municipal authority to develop a voters list.	Municipalities can prepare a voters list, which must be shared with all candidates.
Require municipalities to use the most current provincial register of electors from Elections Alberta.	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.
Expand the use of special ballots while strengthening special ballot processes.	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
Limit vouching to the ability to vouch for someone's address.	An elector can vouch for an individual's age, residence, and identity.
Repeal the ability for a candidate's official agent or scrutineer to object to an elector.	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
Enable regulation-making authority to postpone elections in emergencies.	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.



Prohibit automated voting equipment, such as electronic tabulators.	The LAEA permits municipalities, by bylaw, to process ballots by automated voting equipment.
Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes.	Returning officers have discretion regarding recounts.
Clarifying rules and streamlining processes for scrutineers.	Concerns have been raised that the rules for scrutineers are not clear.

## Strengthening the accountability of local councils under the MGA

Proposed changes to the MGA will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
Require a councillor's seat to become vacant upon disqualification.	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
Require mandatory orientation training for councillors.	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
<b>AMENDED:</b> Allow Cabinet to remove a councillor by ordering a vote of the electors to determine whether the councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor.	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
Allow elected officials to recuse themselves for real or perceived conflicts of interest.	Elected officials can only recuse themselves for matters in which they have a financial interest.
Make the Minister responsible for validating municipal recall petitions.	A municipality's chief administrative officer is responsible for validating recall petitions.
<b>AMENDED:</b> Enable Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met that allow Cabinet to intervene (including: the bylaw exceeds the scope of the MGA or otherwise exceeds the authority granted to a municipality under the MGA or any other statute, conflicts with the MGA or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada).	Cabinet may only intervene with respect to a land use bylaw or statutory plan.  No provisions exist.
Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.	
Allow the Minister to outline joint use planning agreement criteria and requirements.	All criteria for these agreements are currently in the MGA.
Specify that the assessed person for an electric generation system is the operator.	There is a lack of clarity regarding who should be assessed for electrical generation systems.

## Accelerating housing development under the MGA

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the MGA.

Description of Proposed Changes	Current Status
Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.	No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated.

Description of Proposed Changes	Current Status
Fully exempt non-profit subsidized affordable housing from property taxation.	No provisions in place.
Enable multi-year residential property tax incentives.	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits.	No provisions in place.

## Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated that the majority of the legislation would come into force upon proclamation. Provisions that have property tax implications retain a January 1, 2025, coming into force date.



# THE TOWN OF **Tofield**

## **Amended Strategic Plan (with tactics)** 2023 - 2025

---

### **Letter from Town Council**

During the spring of 2023, Tofield Town Council gathered with our senior leadership team to determine the best way to meet the needs of Town residents now and well into the future. This Strategic Plan is made up of our expressed goals for the Town and provides citizens, businesses, organizations, and other community groups with a focus for a bright future. Council and senior leadership then went one step further and developed a set of priorities to focus on during the coming year.

This plan is the result of what Council has heard from community members who have provided the Town with direction to build its own future over the years of this Council, and beyond.

We know that there will be instances where this strategic plan may have to change due to events unforeseen. Tofield Town Council will adapt along the way. At this point in time though, it represents our best imagining of what a bright future looks like for the Town of Tofield.

Sincerely,

Debora Dueck, Mayor, and the rest of Tofield Town Council

## Vision, Mission, and Values

Looking towards the future, it is important that Council members agree on what the destination looks like. With this in mind, Council members decided on the ideal long-term future through their Vision and Mission statements.

### Vision:

After a healthy debate and discussion, Council decided on the below vision statement. The vision statement is a future vision of where Tofield is headed in the future.

***Community is at our core, growing towards the future.***

### Mission:

The mission statement communicates what the Town of Tofield does and who the Town serves. As with the vision, this mission is also concise and easily understood. The mission drives the vision, therefore it is important that both statements are closely linked.

***A town that celebrates as we grow together, honouring the past and building the future.***

### Values:

The values expressed here were chosen intentionally by Council and are the guiding principles that determine how the Town of Tofield operates, both in its public facing and internal functions.

Value	What it Means
<b>Stability</b>	We are committed to providing our residents with a safe, reliable community for all to enjoy.
<b>Integrity</b>	We do what we say we are going to do, and we act with respect for all.
<b>Leadership</b>	We provide guidance to the community and act as leaders in all that we do.
<b>Safety</b>	We provide a safe, welcoming environment for each other, staff and residents.
<b>Inclusivity</b>	The Town of Tofield is a community with a strong sense of belonging where everyone can be themselves.

## Priorities for 2024-2025

Within the full list of goals that appear in this strategic plan, Tofield Town Council has created a subset of three 'high' ranked tactics that support some of the goals. The items on this list reflect the priorities that Council saw as both important and timely for the coming year.

It is expected that the high priority tactic list will change over time as some high priority items near completion, and new priorities emerge.

As determined by the Town Council and senior Administration, the highest priorities for 2024-2025 are listed below in the order in which they appear in this plan. These high priorities include:

<i>Goal</i>	<i>High Priority Tactic</i>
<b><i>Create Opportunities for Attainable and Accessible Housing</i></b>	<i>Engage with commercial and residential developers</i>
<b><i>Strengthen and Diversify Commercial, Residential, and Industrial Growth</i></b>	<i>Obtain land for rezoning for commercial, residual and industrial growth</i>
<b><i>Ensure Water Supply Meets Future Growth</i></b>	<i>Investigate options for water supply to industrial park area</i>

These high priority Tactics are found in bold in the following pages.

## Key Areas of Focus, Goals, and High Priority Tactics

The plan below identifies what the Town of Tofield will be working on over the course of the next four years. It is divided into Key Areas of Focus, Goals and High Priority Tactics, all of which support each other.

**Key Area of Focus:** Area of major concentration for Tofield Council over the term of this strategic plan.

**Goal:** Change over time that is supported by Council. This becomes the answer to "**what** does Council hope to accomplish?"

**High Priority Tactic:** Expected high priority activity in support of the Goal. This becomes the answer to the question "**how** will Council achieve the goal?"



## Key Area of Focus: Investing in our Environmental Future

As we look forward to the future of the Town of Tofield we fully understand the need to look after the physical assets we currently have. We also recognize that our infrastructure must remain reliable and safe through various climate events or under heavy usage. The Goals in this section allow Council to focus on ensuring that Town assets are properly maintained, repaired, or replaced if necessary.

### Goals:

#### 1. Ensure Water Supply Meets Future Growth

Tactics:

- Investigate options for water supply to industrial park area
- Identify cost to twin the water line
- Update the infrastructure area
- Harvest rain water to use in a meaningful manner
- Create a storm water mitigation plan

#### 2. Protect our Environment through Recycling Programs

- Ensure there is substantial green bins for residents to utilize
- Promote and encourage positive collaboration with recycling partners
- Utilize the new organics facility in the region
- Promote recycling program to the community
- Promote water conservation to the community

### How we know when we are successful:

Goal	Performance Measure
Goal 1	The local water supply is increased by Q4 2025
Goal 2	A recycling program is started by Q4 2025

## Key Area of Focus: A Vibrant and Welcoming Community

The Town of Tofield is rich in history and strong in community. To ensure that we honour our past and make the best of our future, Tofield will honour its vibrant community.

Tofield offers a small-town feel, with access to city amenities. Tofield creates a welcoming, warm feel for everyone.

### Goals:

#### 1. Ensure Medical Transportation Needs of the Community Are Met

Potential Tactics:

- Seek out grant funding to support a community handivan to offer residents trips to larger communities
- Seek out provincial and federal funding for medical transportation
- Explore a regional transportation option to transport people into larger communities
- Research potential expansion options with the local hospital

#### 2. Create Opportunities for Attainable and Accessible Housing

Potential Tactics:

- **Engage with commercial and residential developers**
- Streamline development process
- Seek out partnerships for shared facilities and community needs

### How we know when we are successful:

Goal	Performance Measure
Goal 1	Grant funding is sought by Q4 2025
Goal 2	A housing partnership is created within the community by Q4 2025

## Key Area of Focus: **Growth and Economic Stability**

Keeping the Town of Tofield vibrant and economically sustainable is fundamental to maintaining a strong community now and well into the future. The following goals provide a pathway to stronger partnerships, innovation, and an awareness of all Tofield has to offer – these factors all lay a foundation for the community to thrive.

### Goals:

#### 1. **Strengthen and Diversify Commercial, Industrial, and Residential Growth**

Potential Tactics:

- **Obtain land for rezoning for commercial, industrial, and residential growth**
- Review tax incentive program for effectiveness
- Ensure that proper infrastructure needs can meet an expanding economy
- Expedite development opportunities, including a streamlined permit process
- Meet regularly with the business community to help businesses thrive and grow
- Expand and increase events in the community

#### 2. **Support Regional Expansion and Retention Efforts**

Potential Tactics:

- Ensure regular communication with local industries
- Explore residential development opportunities to support business expansion
- Look into hotel opportunities and tourism

**How we know when we are successful:**

Goal	Performance Measure
Goal 1	Industrial growth increases by 5% by Q4 2025
Goal 2	An partnership in economic development is created within the region by Q4 2025

## Key Area of Focus: **Effective Leadership and Governance**

At the Town of Tofield, we are dedicated to serving our residents, businesses, and community organizations through the lens of our values.

Town Council, our senior leadership team, and our staff genuinely want to see our community thrive with residents and businesses happy with day-to-day life in the community.

### Goals:

#### 1. **Leadership through Strong Governance**

Potential Tactics:

- Ensure a succession plan is in place for Council
- Ensure a succession plan is in place for administration
- Ensure proper documents, such as policies and plans are regularly updated and kept current
- Encourage and expand public advisory committees
- Ensure the distinction between governance and advisory committees is understood

#### 2. **Increase Communication with other Governments**

Potential Tactics:

- Continue regional cooperation and communication
- Advocate to the provincial and federal governments
- Involve regional partners with advocate efforts
- Expand regional relationships
- Expand regional joint Council collaborations

### How we know when we are successful:

Goal	Performance Measure
Goal 1	Ensure succession plans are in place for Council and Administration by Q4 2025
Goal 2	Being advocating to different levels of government by Q4 2025

## Conclusion

The Town of Tofield's 2023-2025 Strategic Plan provides a roadmap that was developed by Council members and our senior leadership team. It is important that both Council and administrative leaders work together to achieve the priorities outlined in this plan.

Also important is the recognition that the external environment in which the Town operates may shift. In response, this strategic plan also may have to shift to remain relevant. As with any plan, regular reviews and updates will be important.

**VISION:**

*Community is at our core, growing towards the future.*

**MISSION:**

*A town that celebrates as we grow together, honouring the past and building the future.*

**VALUES:**

*Stability | Integrity | Leadership | Safety | Inclusivity*

## Key Areas of Focus

### Investing in our Environmental Future

As we look forward to the future of the Town of Tofield we fully understand the need to look after the physical assets we currently have. We also recognize that our infrastructure must remain reliable and safe through various climate events or under heavy usage. The Goals in this section allow Council to focus on ensuring that Town assets are properly maintained, repaired, or replaced if necessary.

**GOALS:**

Ensure Water Supply Meets Future Growth

Protect our Environment through Recycling Programs

### A Vibrant and Welcoming Community

The Town of Tofield is rich in history and strong in community. To ensure that we honour our past and make the best of our future, Tofield will honour its vibrant community.

Tofield offers a small-town feel, with access to city amenities. Tofield creates a welcoming, warm feel for everyone.

**GOALS:**

Ensure Medical Transportation Needs of the Community Are Met

Create Opportunities for Attainable and Accessible Housing

### Growth and Economic Stability

Keeping the Town of Tofield vibrant and economically sustainable is fundamental to maintaining a strong community now and well into the future. The following goals provide a pathway to stronger partnerships, innovation, and an awareness of all Tofield has to offer – these factors all lay a foundation for the community to thrive.

**GOALS:**

Strengthen and Diversify Commercial, Industrial, and Residential Growth

Support Regional Expansion and Retention Efforts

### Effective Leadership & Governance

At the Town of Tofield, we are dedicated to serving our residents, businesses, and community organizations through the lens of our values.

Town Council, our senior leadership team, and our staff genuinely want to see our community thrive with residents and businesses happy with day-to-day life in the community.

**GOALS:**

Leadership through Strong Governance

Increase Communication with other Governments



## Round Table Report – Mayor Dueck, April 22, 2024 – May 2024

My activities and commitments since the April 22, 2024.

Weekly discussions with administration on any items that may arise.

- April 23 - BESC Policy Committee Meeting (10-2) – Viking
  - Vialta Lodge Open House (BVRF 2:30-4:30) – Viking
  - Beaver Foundation Regular Meeting - Viking
- April 24 - Capital Planning Workshop – ToT
- April 25 - Claystone AGM – Ryley
- April 26 - Viking Raw Water Open House
- April 27 - Snow Goose Festival – Registration Desk 7AM – 1:00 PM
- April 28 - Snow Goose Festival – Registration Desk 7AM – 12:00 PM
- May 1 - Centex Grand Opening
- May 6 - BESC Regular Meeting
- May 10 - Grad Ceremonies and Banquet (Greetings on behalf of ToT)
- May 13 - CAO Annual Performance Review
- May 13 - Regular Council Meeting
- May 14 - Meeting with RCMP – Cpl Paul re: priorities
- May 15 - Fortis Open House – Street Light project
- May 16 - Meeting with Jeff E – Re: June presentation to Chamber Meeting.
- May 21 - BESC Policy Committee Meeting – Viking
- May 21 - TMH, Ag Society Meeting
- May 27 - Regular Council Meeting

Although spring seems to be at a slow start, recent rains have been appreciated, now some heat would also be appreciated to help with the growth and progression of the spring season.

It has been a busy month with local events – Snow Goose Festival, Grad 2024, EMS Week to name a few. It is so wonderful to see the ball diamonds and soccer pitches busy with the youth of the community as these seasonal sports get going.

Spring yard cleanup should be ongoing for the residents, as it is for the operational staff in keeping our community looking great.

Wishing each of you a wonderful spring and hope that each of you get an opportunity to get away at some point this summer.

Respectfully submitted Deb Dueck