

AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, May 13, 2024, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

1. Present

2. Call to Order

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

3. Adoption of Agenda

4. Minutes

(a) Minutes of the Public Hearing of Council of the Town of Tofield held Monday, April 22, 2024.

(b) Minutes of the Regular meeting of Council of the Town of Tofield held Monday, April 22, 2024

5. Delegation

5:00 p.m. Rob MacMullen will be present to provide a Economic Development Updates.

6. Financial

- (a) Financial Statement for the month ending April 30, 2024.
- (b) Interim Operating Budget for the month ending April 30, 2024.
- (c) Open Payables for the month of April and May 2024 in the total amount of \$783,117.89.

7. Correspondence

- Unapproved Minutes of the regular meeting of Highway 14 Regional Water Services Commission meeting held April 18, 2024;
- Unapproved Minutes of the regular meeting of Beaver Ambulance Society meeting held April 24, 2024; and
- Letter from the Town of Viking regarding members of the Town of Tofield attending the Seasonal Raw Water Station Open House.

8. Unfinished Business

- (a) Budget 2024

Bylaw 1348 a Bylaw to authorize the rates of taxation to be levied against assessable property within the Municipality of the Town of Tofield in the Province of Alberta for the 2024 Taxation Year.

15 year Capital Plan 2024 – 2038

9. New Business

- (a) Minister meetings at AB Munis
- (b) Bill 20

10. Closed Session

Section 16 – Harmful to the Business Interests of a third party - *Freedom of Information and Protection of Privacy Act*

11. Adjournment

MINUTES OF THE PUBLIC HEARING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, April 22, 2024

PRESENT

1. Mayor Dueck, Councillors Martineau, Conquest (VIA ZOOM) Chehade, Tiedemann

Administration Present at Commencement: Chief Administrative Officer Cindy Neufeld and Assistant Chief Administrative Officer Edwards.

Public Present at Commencement:

Cody McCormick, Sara McStaff, Glenda Farnden and Shannon Paquette.

Kari Janzen, Tofield Mercury

PUBLIC HEARING

2. Mayor Dueck explained the process for the Public Hearing.

Mayor Dueck introduced the matter being heard, being arguments for and against Town of Tofield Bylaw 1347, being an amending bylaw for Land Use Bylaw 1316.

Mayor Dueck explained the rules for the public hearing.

Jeff Edwards, Assistant CAO, described the proposed bylaw and provided background information.

No written submissions were provided.

No verbal presentations were provided.

ADJOURNMENT

3. Mayor Dueck closed the Public Hearing at 5:03 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, April 22, 2024 Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest (Via TEAMS 5:00 p.m.) and Chehade; and Cindy Neufeld, Chief Administrative Officer and Jeff Edwards, Assistant Chief Administrative Officer

Also Present at Commencement: Kari Janzen, Tofield Mercury; Glenda Farnden & Shannon Paquette, STARS; and Cody McCormick and Sara McStaff, McStaff Mechanical.

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:03 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as amended.

14-04-24

CARRIED UNANIMOUSLY

Add: 8 (c) CAO Review
10. Closed Session

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held, April 8, 2024, be approved as amended.

15-04-24

CARRIED UNANIMOUSLY

DELEGATION

5. (a) 5:05 p.m. Glenda Farnden and Shannon Paquette, STARS were present to provide a presentation.

Farnden & Paquette left the meeting at 5:32 p.m.

CORRESPONDENCE

6. The following Correspondence was presented:

- Invitation from Centex to attend the May 1, 2024 Grand Opening;
- Unapproved Minutes of Highway 14 Regional Water Services Commission meeting held March 28, 2024.

MOVED by Tiedemann that the Correspondence be received and filed.

16-04-24

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
April 22, 2024**

**UNFINISHED
BUSINESS**

7. (a) Request for Decision – Land Use Bylaw Text Amendment.

Bylaw 1347 being a Bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of amending Bylaw 1316, as amended, being the Land Use Bylaw.

MOVED by Chehade that Bylaw 1347 be read a second time.

17-04-24

CARRIED UNANIMOUSLY

MOVED by Tiedemann that Bylaw 1347 be read a third time.

18-04-24

CARRIED UNANIMOUSLY

NEW BUSINESS

8. (a) Request to declare June 3-9, 2024 as Seniors Week 2024.

MOVED by Chehade to declare June 3-9, 2024 as Seniors Week 2024.

19-04-24

CARRIED UNANIMOUSLY

- (b) Request for Decision – Beaver Regional Partnership – Beaver Foundation

MOVED by Chehade that the Town of Tofield support Beaver Foundation in arranging a meeting with Minister of Seniors, Communities and Social Services, for the propose of full-time home care support in their facilities.

20-04-24

CARRIED UNANIMOUSLY

MOVED by Tiedemann that the Town of Tofield support a resolution being submitted by the Town of Tofield and seek a Regional Partner, as a seconder, (of the Beaver Regional Partnership) to AB Munis for the upcoming 2024 Convention.

21-04-24

CARRIED UNANIMOUSLY

- (c) CAO Review Committee

MOVED by Dueck that Mayor Dueck and Councillors Chehade and Martineau be appointed to the CAO Review Committee.

22-04-24

CARRIED UNANIMOUSLY

**COUNILLOR
REPORTS**

9. Councillor Reports were presented

**Minutes of the Town of Tofield Regular Council Meeting
April 22, 2024**

McStaff, McCormick and Janzen left the meeting at 5:47 p.m.

CLOSED SESSION

10. **MOVED** by Chehade that Council meet in Closed Session at 5:47 p.m. to discuss matters under the Alberta FOIP Act as follows:

Section 21 – Harmful to Intergovernmental Relations -
Freedom of Information and Protection of Privacy Act -
Highway 14 Regional Water Services Commission.

23-04-24

CARRIED UNANIMOUSLY

24-04-24

- MOVED** by Martineau to revert to the regular session at 6:05 p.m.

CARRIED UNANIMOUSLY

No Public Present.

ADJOURNMENT

11. **MOVED** by Chehade that the meeting adjourn at 6:05 p.m.

25-04-24

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER



ECONOMIC DEVELOPMENT UPDATES

MARKET RESEARCH

- Updates on Real Estate Market
- Activities
- Engagements
- Upcoming events

ECONOMIC DEVELOPERS OF ALBERTA CONFERENCE (KANANASKIS)

- Information
- Questions posed
- Next Steps/follow ups

EDMONTON REAL ESTATE FORUM

- Information
- Relevance to Town
- Next Steps

CHAMBER OF COMMERCE

- Joint with Beaver County (May)
- Upcoming Town Meeting (June)
- Stand alone meeting (Oct/Nov)

TOWN OF TOFIELD
MONTHLY STATEMENT
MONTH ENDING APRIL 30, 2024

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	1,968,590.36	252,224.88	1,723,007.35	3,943,822.59
ADD:				
Receipts for the Month	489,257.93			489,257.93
Debentures				0.00
Interest on Account	8,283.64			8,283.64
Cancel Cheques				0.00
Reverse Annual Fees M/C				0.00
Service Charge Reversal				0.00
Sub Total	2,466,131.93	252,224.88	1,723,007.35	4,441,364.16
LESS:				
Disbursements for the Month	540,853.68			540,853.68
Utility Deposits				0.00
Debenture Payments				0.00
Service Charges	174.37			174.37
NSF Cheque	5,065.42			5,065.42
Cancel Receipt				0.00
Overdraft Interest				0.00
NET BALANCE AT END OF MONTH	1,920,038.46	252,224.88	1,723,007.35	3,895,270.69
Balance at End of Month from Statement	1,920,205.13	252,224.88	1,723,007.35	3,895,437.36
ADD:				
O/S Telebank	4,373.86			4,373.86
O/S Direct Deposit				0.00
Outstanding Deposits	258.20			258.20
O/S Interac (Option Pay)	92.62			92.62
Bank Error	0.26			0.26
Sub Total	1,924,930.07	252,224.88	1,723,007.35	3,900,162.30
LESS:				
O/S Direct Deposit				3,291.61
Outstanding Cheques	3,291.61			1,600.00
O/S Telebank	1,600.00			0.00
Bank Error				0.00
NET BALANCE AT END OF MONTH	1,920,038.46	252,224.88	1,723,007.35	3,895,270.69
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 13TH DAY OF MAY, 2024.

 CHIEF ELECTED OFFICIAL

 CHIEF ADMINISTRATIVE OFFICER



COUNCIL BUDGET INTERIM OPERATING BUDGET REPORT 30-Apr-24

	2024 CURRENT	2024 ACTUAL	2024 BUDGET
OPERATING REVENUES			
1-02-000-00 General Municipal Revenues	(24,876.89)	(117,944.39)	(412,000.00)
1-12-000-00 Administration	(3,048.25)	(15,438.05)	(231,500.00)
1-24-000-00 Emergency Management	-	-	(2,400.00)
1-26-000-00 Bylaw Enforcement	(750.00)	(2,190.00)	(43,000.00)
1-32-000-00 Roads, Streets, Walks, Lighting	-	(1,597.00)	(30,239.00)
1-33-000-00 Airport	(920.00)	(5,949.75)	(20,108.00)
1-41-000-00 Water Supply & Distribution	(101,189.52)	(400,458.86)	(1,205,750.00)
1-42-000-00 Sanitary Sewage & Treatment	(15,105.70)	(60,198.95)	(215,400.00)
1-43-000-00 Garbage Collection & Disposal	(10,551.00)	(41,740.37)	(126,400.00)
1-51-000-00 Family Community Support Services	(107,044.91)	(156,141.77)	(554,979.00)
1-56-000-00 Cemetery	(1,550.00)	(12,050.00)	(40,000.00)
1-70-000-00 Community Develop. Administration	-	-	(11,000.00)
1-71-000-00 Tourism/Economic Development	(21,591.04)	(34,933.30)	(99,700.00)
1-72-000-00 Community Hall	(1,222.50)	(6,255.71)	(35,000.00)
1-73-000-00 Transportation Tofield Bus	(2,021.06)	(5,452.06)	(17,000.00)
1-74-000-00 Recreation Programs	48,029.32	(100.00)	(16,282.00)
1-76-000-00 Parks	-	(472.61)	(82,250.00)
1-75-000-00 Library	-	-	(119,412.00)
1-97-000-00 Operating Reserve	-	-	(63,000.00)
TOTAL: OPERATING REVENUES	(241,841.55)	(860,922.82)	(3,325,420.00)



COUNCIL BUDGET INTERIM OPERATING BUDGET REPORT 30-Apr-24

	2024 CURRENT	2024 ACTUAL	2024 BUDGET
OPERATING EXPENDITURES			
2-11-000-00 Council & Other Legislative	8,778.41	26,634.17	97,200.00
2-12-000-00 General Administration	114,940.38	445,048.48	1,220,643.00
2-23-000-00 Fire Fighting & Preventative Serv	46,747.52	46,747.52	328,657.00
2-24-000-00 Emergency Management	-	2,234.30	2,400.00
2-26-000-00 Bylaw Enforcement	7,146.40	142,326.33	196,281.00
2-32-000-00 Roads, Streets, Walks & Lighting	58,934.24	306,907.75	1,163,070.00
2-33-000-00 Airport	2,161.82	21,778.64	18,900.00
2-41-000-00 Water Supply & Distribution	82,146.25	358,063.40	1,183,842.00
2-42-000-00 Sanitary Sewage & Treatment	8,559.85	48,960.05	170,000.00
2-43-000-00 Garbage Collection & Disposal	-	44,999.50	108,048.00
2-51-000-00 Family Community Support Services	37,470.41	132,577.82	554,978.00
2-56-000-00 Cemetery	1,931.13	8,357.16	32,150.00
2-66-000-00 Subdivision Land & Development	-	-	63,000.00
2-70-000-00 Community Development Administratio	8,400.76	33,610.60	100,410.00
2-71-000-00 Tourism/Economic Development	10,952.48	37,496.30	141,900.00
2-72-000-00 Community Hall	4,264.43	18,068.86	57,240.00
2-73-000-00 Transportation Tofield Bus	5,724.87	16,163.99	26,000.00
2-74-000-00 Recreation Program	206.50	206.50	43,200.00
2-76-000-00 Parks	35,278.65	96,001.04	450,700.00
2-75-000-00 Library	553.30	57,438.46	199,052.00
2-99-750-00 School Requisition	-	165,009.56	707,560.00
2-99-752-00 Beaver Foundation Requisition	29,686.80	67,520.14	135,040.00
2-99-756-00 Designated Industrial Property	-	-	454.00
TOTAL: OPERATING EXPENDITURES	463,884.20	2,076,150.57	7,000,725.00

April 2024 Advances	Stub 11586 – 11603	\$18,250.00
April 2024 Payroll	Stub 11618 – 11640	\$73,594.28
April 2024 Council	Stub 11641 – 11645	\$ 7,757.99

Total		\$99,602.27
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18,250.00+

73,594.28+

7,757.99+

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99,602.27

545,621.95+

46,976.56+

576.19+

2,000.00+

34,115.58+

1,926.99+

52,298.55+

010

783,117.89

0.*

05/08/24 15:49:34

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	24/05/07	4-12-231-00	AP DRCT DB	RECEIVER GENERAL		
	24/04/08	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	16,664.10
	24/05/07	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	5,134.42
	24/04/26	4-12-234-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	5,136.32
	24/05/10	4-12-235-00	C900011655	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	18,628.41
	24/05/07	4-12-238-00	C900011667	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	12,853.31
	24/04/26	4-12-239-00	AP DRCT DB	WORKERS' COMPENSATION BOARD	PREMIUM INSTALMENT	4,878.54
			C900011661	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	180.00
					FUNCTION TOTAL	207,484.89
23	24/04/12	2-23-770-00	C900011563	BEAVER EMERGENCY SERVICES COMM	QUARTER 1 CAPITAL	32,299.03
	24/04/12	2-23-770-00	C900011563	BEAVER EMERGENCY SERVICES COMM	QUARTER 1 OPERATING	61,670.87
	24/04/12	2-23-770-00	C900011563	BEAVER EMERGENCY SERVICES COMM	2023 SURPLUS	47,222.38-
					FUNCTION TOTAL	46,747.52
26	24/04/12	2-26-260-00	C900011580	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	7,146.40
	24/05/10	2-26-260-00	C900011694	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	7,146.40
					FUNCTION TOTAL	14,292.80
32	24/04/08	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	127.00
	24/04/08	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	433.64
	24/04/12	2-32-215-00	C900011572	LOOMIS EXPRESS	FREIGHT/ DRIVE PRODUCTS	68.88
	24/04/16	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	24/05/07	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	127.00
	24/05/07	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	425.64
	24/04/12	2-32-520-00	AP DRCT DB	TELUS MOBILITY	CORRECTION.	.01
	24/04/12	2-32-520-00	C000016715	NAPA AUTO PARTS TOFIELD	BILLINGS	4.00
	24/04/26	2-32-520-00	C900011565	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	510.42
	24/05/10	2-32-520-00	C900011657	NORTHERN GRAPHICS	TOWN LOGO FOR TRUCKS	720.00
	24/05/10	2-32-520-41	C000016733	NAPA AUTO PARTS TOFIELD	BILLINGS	134.95
	24/04/12	2-32-520-44	C000016733	NAPA AUTO PARTS TOFIELD	BILLINGS	83.10
	24/04/26	2-32-520-46	C900011567	DRIVE PRODUCTS INC.	COUPLING, SHAFT, POLY	118.45
	24/05/10	2-32-520-46	C000016722	DEERLAND EQUIPMENT	ALTERNATOR	471.78
	24/05/10	2-32-520-46	C000016733	NAPA AUTO PARTS TOFIELD	BILLINGS	303.42
	24/04/12	2-32-520-49	C900011672	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	841.11
	24/05/10	2-32-520-50	C000016715	NAPA AUTO PARTS TOFIELD	BILLINGS	30.93
	24/04/12	2-32-520-53	C900011690	THOR INSURANCE & REGISTRIES LT	REGISTRATION/ NEW TRUCK	84.00
	24/04/26	2-32-520-57	C000016715	NAPA AUTO PARTS TOFIELD	BILLINGS	18.14
	24/05/10	2-32-520-58	C900011647	BLR SERVICES INC.	REPAIR/ LOW BRAKE PRESSURE	3,022.23
	24/05/10	2-32-520-58	C000016733	NAPA AUTO PARTS TOFIELD	BILLINGS	35.78
	24/05/10	2-32-520-59	C900011672	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	100.30
	24/05/10	2-32-520-71	C000016733	NAPA AUTO PARTS TOFIELD	BILLINGS	149.65
	24/04/12	2-32-521-00	C900011672	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	197.52
			C900011565	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	3,320.23

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
41	24/04/29	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	745.72
	24/05/10	2-41-550-00	C900011681	HIGHWAY 14 REGIONAL WATER	ACCT 371341.01	31,428.96
	24/05/10	2-41-550-00	C900011681	HIGHWAY 14 REGIONAL WATER	ACCT 395431.01	44,309.73
FUNCTION TOTAL						79,277.46
42	24/04/08	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	
	24/04/19	2-42-215-00	C900011611	MCSNET	INTERNET	66.64
	24/04/19	2-42-215-00	C900011611	MCSNET	INTERNET	74.85
	24/04/19	2-42-215-00	C900011607	BELL MOBILITY	CELL PHONES	74.85
	24/05/07	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	7.96
	24/05/10	2-42-250-00	C900011678	GREGG DISTRIBUTORS	FOAM SHOP/ WEST RESERVOIR	66.64
	24/05/10	2-42-250-00	C900011672	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	4.79
	24/04/29	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	361.05
	24/05/10	6-42-630-00	C900011675	COOPER EQUIPMENT RENTALS	STORMSEWER PUMP	604.17
FUNCTION TOTAL						73,185.00
43	24/05/10	1-43-590-00	C900011674	CLAYSTONE WASTE LTD.	FREON STICKERS	250.00
	24/05/10	2-43-550-00	C900011674	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	9,004.00
FUNCTION TOTAL						9,254.00
51	24/04/16	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	
	24/05/01	2-51-221-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	143.80
	24/04/26	2-51-230-00	C900011646	BECHER MUNRO & COMPANY	ANNUAL PROGRAM REPORT	214.90
	24/04/26	2-51-245-00	C900011649	DEMERS, ELISA	JANITORIAL - FCSS	650.00
	24/04/26	2-51-245-00	C900011658	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	24/05/10	2-51-250-00	C900011695	TRU HARDWARE	BILLINGS	50.00
	24/04/12	2-51-400-01	C900011581	UMPHREY, JAYLYNN S	EXPENSES/ KIDS SPOT	29.04
	24/04/12	2-51-400-03	C900011570	HARE FOODS LTD.	ACCOUNT 7506990	65.99
	24/04/19	2-51-400-03	C000016720	SAFFRON CENTRE LTD.	PRESENTATION/ SEXUAL VIOLENCE	75.95
	24/05/10	2-51-400-03	C900011688	SUTTON, JAMIE R	EXPENSE/ MENTAL WELLNESS TLKT	199.00
	24/04/26	2-51-400-04	C900011654	IRVINE, CHARLENE	GENERAL COUNSELLOR	30.98
	24/04/19	2-51-400-06	C900011615	TOFIELD LODGE	MOW/ CONTAINERS	5,280.00
	24/05/10	2-51-400-06	C900011692	TOFIELD LODGE	MEALS ON WHEELS	64.57
	24/05/03	2-51-400-09	C000016727	SPILSTEAD LADIES SOCIETY	HALL RENT VOLUNTEER APPRECIATI	808.00
	24/05/01	2-51-400-09	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	150.00
	24/05/10	2-51-400-09	C900011668	BEAVER COUNTY	COOLER BAGS/ VOLUNTEER APP	29.87
	24/05/10	2-51-400-09	C900011699	YOUR DOLLAR STORE (YDSWM)	VOLUNTEER APPRECIATION	40.00
	24/04/12	2-51-400-11	C900011672	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	49.00
	24/04/12	2-51-400-11	C900011570	HARE FOODS LTD.	ACCOUNT 7506990	108.94
	24/04/12	2-51-400-11	C900011570	HARE FOODS LTD.	ACCOUNT 7506990	14.01
	24/04/12	2-51-400-11	C900011570	HARE FOODS LTD.	ACCOUNT 7506990	73.04
	24/04/12	2-51-400-11	C900011579	TOFIELD PACKERS	SENIORS / BURGERS	129.02
	24/04/12	2-51-400-11	C900011565	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	80.00
FUNCTION TOTAL						63.83

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
51	24/04/12	2-51-400-11	C900011584	WARAWA, LYNNETTE	EXPENSES/ MEAL WORKSHOP	7.00
	24/04/12	2-51-400-11	C900011584	WARAWA, LYNNETTE	EXPENSES/ MEAL WORKSHOP	87.52
	24/04/12	2-51-400-11	C900011584	WARAWA, LYNNETTE	EXPENSES/ MEAL WORKSHOP	100.50
	24/04/12	2-51-400-11	C000016714	HOLDEN SENIORS CLUB	HOLDEN INFO SESSION/ RENT	50.00
	24/04/19	2-51-400-11	C000016714	HOLDEN SENIORS CLUB	HOLDEN INFO SESSION/ LUNCH	71.50
	24/04/19	2-51-400-11	C000016719	LUSK, SANDY	RYLEY/ CINNAMON BUNS	40.00
	24/04/26	2-51-400-11	C900011616	ULINE CANADA CORPORATION	SENIOR'S/ FOOD PREP	533.04
	24/04/26	2-51-400-11	C900011662	WARAWA, LYNNETTE	GARDEN GLOVES/ SHOVEL	56.96
	24/05/03	2-51-400-11	C900011662	WARAWA, LYNNETTE	MOWER/ WEED EATER	496.00
	24/05/10	2-51-400-11	C900011665	WARAWA, LYNNETTE	SENIORS - ROTORTILLER/ MEAL PR	641.13
	24/05/10	2-51-400-11	C900011693	TOFIELD PACKERS	PORK CHOPS & STEW BEEF	82.48
	24/05/10	2-51-400-11	C900011672	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	37.88
	24/04/12	2-51-400-14	C900011696	WARAWA, LYNNETTE	EXPENSE/ ANTIVIRUS	39.99
	24/05/01	2-51-400-14	C900011570	HARE FOODS LTD.	ACCOUNT 7506990	51.98
	24/05/01	2-51-400-14	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	98.95
	24/05/01	2-51-400-14	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	49.58
	24/04/12	2-51-510-00	C900011565	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	152.10
	24/05/10	2-51-510-00	C900011672	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	20.97
					FUNCTION TOTAL	11,017.52
71	24/05/01	1-71-400-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	125.00-
	24/04/08	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.59
	24/05/07	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.59
	24/04/26	2-71-240-00	C900011649	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	24/04/26	2-71-240-00	C900011658	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	24/04/12	2-71-250-00	C900011583	URBAN SHINE WINDOW CLEANING	EXTERIOR WINDOW CLEANING	135.00
	24/04/26	2-71-400-01	C000016724	PETTY CASH	CASH FLOAT	761.90
	24/05/03	2-71-400-01	C900011653	GOLDEN ARROW SCHOOLBUSES LTD.	SGF TOUR BUSES/ 50% DEPOSIT	8,000.00
	24/05/03	2-71-400-01	C900011663	GOLDEN ARROW SCHOOLBUSES LTD.	GOLDEN ARROW SCHOOLBUSES LTD.	11,593.93
	24/05/03	2-71-400-01	C000016725	A-1 CATERING	A-1 CATERING SNOW GOOSE FEST.	3,520.00
	24/05/10	2-71-400-01	C900011664	TOFIELD SPIRITS BEER & LIQUOR	SNOW GOOSE BANQUET LIQUOR	153.24
	24/04/29	2-71-540-50	C900011677	EGLAUER, VANITA	SGF EXPENSES	94.19
	24/04/29	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	325.01
	24/04/29	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	878.77
					FUNCTION TOTAL	25,810.22
72	24/04/12	2-72-240-00	C900011568	DUKART, DENISE M.	HALL CARETAKER	750.00
	24/04/26	2-72-240-00	C900011651	DUKART, DENISE M.	HALL CARETAKER	750.00
	24/04/12	2-72-255-00	C900011577	TOFIELD ELECTRIC INC.	REPAIR LIGHT IN KITCHEN	131.58
	24/04/12	2-72-255-00	C900011583	URBAN SHINE WINDOW CLEANING	EXTERIOR WINDOW CLEANING	35.00
	24/05/01	2-72-255-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	145.00
	24/05/10	2-72-255-00	C000016731	GUARDIAN DRUGS	HAND SOAP	16.97
	24/04/29	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	623.80
	24/04/29	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	1,321.13

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
						FUNCTION TOTAL
73	24/04/12	2-73-251-00	C900011576	TOFIELD CAR, RV & TRUCK WASH I	CAR WASH	18.00
	24/04/12	2-73-251-00	C900011566	CHEHADE, BRENDA	SHUTTLE DRIVER	90.00
	24/04/12	2-73-251-00	C900011565	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	427.13
	24/04/12	2-73-251-00	C900011569	FORSTNER, DORIS	SHUTTLE DRIVER	250.00
	24/04/19	2-73-251-00	C900011573	MADRO, DOLORES	SHUTTLE DRIVER	390.00
	24/04/26	2-73-251-00	C900011610	LAMB FORD SALES LTD.	INSPECTION & REPAIR	3,729.74
	24/04/26	2-73-251-00	C900011648	CHEHADE, BRENDA	SHUTTLE DRIVER	220.00
	24/04/26	2-73-251-00	C900011652	FORSTNER, DORIS	SHUTTLE DRIVER	240.00
	24/05/10	2-73-251-00	C900011656	MADRO, DOLORES	SHUTTLE DRIVER	360.00
	24/05/10	2-73-251-00	C000016733	NAPA AUTO PARTS TOFIELD	BILLINGS	62.86
	24/05/10	2-73-251-00	C900011691	TOFIELD CAR, RV & TRUCK WASH I	CAR WASH	38.00
	24/05/10	2-73-251-00	C900011673	CHEHADE, BRENDA	BUS DRIVER	412.18
	24/05/10	2-73-251-00	C900011672	CANOE PROCUREMENT GROUP OF CAN	FUEL	646.65
	24/05/10	2-73-251-00	C000016729	ECO MEDICAL EQUIPMENT	REPAIRS	308.75
						FUNCTION TOTAL
74	24/05/06	1-74-400-03	C000016612	MURPHY, MIKE	REFUND/ RAELEIGH & DAWSON	100.00-
	24/04/19	1-74-400-10	C900011614	TOFIELD AGRICULTURAL SOCIETY	TAYO RAFFLE TICKETS	300.00
	24/04/12	2-74-400-03	C900011578	TOFIELD MERCURY PUBLISHING LTD	AD/ SUMMER PROGRAM COORDINATOR	206.50
						FUNCTION TOTAL
75	24/04/08	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.30
	24/05/07	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	156.03
	24/04/26	2-75-240-00	C900011649	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	24/04/26	2-75-240-00	C900011658	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
						FUNCTION TOTAL
76	24/04/08	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.74
	24/05/07	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.75
	24/05/10	2-76-215-01	C900011698	XPLORE INC.	ACCT 1672172/ WIFI CAMPGROUND	160.00
	24/04/12	2-76-250-00	C900011582	UNIVERSAL FENCE LTD.	FENCE AROUND HEAT PUMP	4,393.01
	24/04/19	2-76-250-00	C900011617	YOUR DOLLAR STORE (YDSWM)	PROPANE FOR BBQ	60.58
	24/04/08	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.75
	24/05/07	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.74
	24/05/10	2-76-250-01	C900011695	TRU HARDWARE	BILLINGS	82.75
	24/05/10	2-76-250-01	C000016728	BIRCH FUMIGATORS LTD.	GOPHER CONTROL	2,132.21
	24/04/29	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	87.85
	24/05/10	2-76-250-02	C900011695	TRU HARDWARE	BILLINGS	33.99
	24/04/12	2-76-250-03	C900011575	SUDDEN FUN RECREATION EQUIPMEN	PET WASTE STATION	1,197.00
	24/05/01	2-76-250-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	472.98

05/08/24 15:49:34

ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
76	24/05/10	2-76-250-03	C900011683	ON COURSE PARKS LTD.	PLAYGROUND AUDITS	4,000.00
						FUNCTION TOTAL 13,043.35
						FINAL TOTALS TOTAL 643,271.72

* * * E N D O F R E P O R T * * *

**MINUTES OF THE REGULAR MEETING OF HIGHWAY 14
REGIONAL WATER COMMISSION held THURSDAY, APRIL
18, 2024 Highway 14 Regional Water Commission
Administration Building Boardroom**

PRESENT

1. Chair Ducherer; Vice Chair Martineau, Director Smook, MacGregor, and Buttner

Also Present: Brent Clark, Interim CAO
Lawrence Allen, Director of Operations
Crystal Yeske, Office Manager

Guests present: Rob Hoar, Yaremchuk & Annichiarico

- CALL TO ORDER**
2. Chair Ducherer called the meeting to order at 6:03 p.m.

- ADOPTION OF AGENDA**
3. **MOVED** by Smook that the agenda be approved as amended.

75-04-24

CARRIED UNANIMOUSLY

Additions: 6.3 Board Direction on Commission Debt
9.3 Director of Operation Report
11.1 In Closed Session

DELEGATE

4. Delegate: Rob Hoar, Yaremchuk and Annichiarico, to present the Draft Audited Financial statements, for the year ending December 31, 2023.

MOVED by Martineau that the Highway 14 Regional Water Services Commission accept the Draft Audited Financial Statements as presented, contingent on legal advice concerning the prior CAO.

76-04-24

CARRIED UNANIMOUSLY

Rob Hoar left the meeting at 7:09 p.m.

**Minutes of the Highway 14 Regional Water Services
Commission Regular Meeting April 18, 2024**

Break at 7:10 p.m.

Reconvene the Regular meeting at 7:16 p.m.

MINUTES

5. **MOVED** by MacGregor to approve the minutes of the Regular Meeting held March 28, 2024, as amended.

77-04-24

CARRIED UNANIMOUSLY

FINANCIALS

- 6.1 Monthly Bank Reconciliation Statement- March 31, 2024

MOVED by Ducherer to approve the Monthly Bank Reconciliation Statement for March 31, 2024, for information as presented.

78-04-24

CARRIED UNANIMOUSLY

- 6.2 2024 Draft Budget

The 2024 Draft Budget, to be brought back to the next Regular Meeting with revisions.

Request for Decision for the property located in Ryley, Old office building and the Strategic Plan, bring back to the next Regular Meeting

- 6.3 Commission Debt

MOVED by Ducherer to direct the CAO to speak to ATB Financial regarding paying down the debt.

79-04-24

CARRIED UNANIMOUSLY

**Minutes of the Highway 14 Regional Water Services
Commission Regular Meeting April 18, 2024**

Break 8:44 p.m.

Reconvene Regular meeting at 8:50 p.m.

UNFINISHED

- 7.1 Policy HUM 1.05 Health and Wellness

Bring back to the next Regular meeting with the addition of \$800.00 per year.

- 7.2 **MOVED** by Smook to approve policy HUM 1.07 Workplace Violence and Harassment Prevention, as presented.

80-04-24

CARRIED UNANIMOUSLY

- 7.3 **MOVED** by Martineau to approve policy HUM 1.08 Whistle Blower, as presented.

81-04-24

CARRIED UNANIMOUSLY

- 7.4 Letter from the Village of Ryley- Ryley Distribution System

Brent Clark, CAO advised he met with Glen Hambro, CAO, Village of Ryley. Discussed the transfer of the ownership of the distribution line system.

NEW BUSINESS

8. Brent Clark, CAO introduced to the board the new Director of Operations, Lawrence Allen. He joined the water commission on April 15, 2024.

REPORTS

- 9.1 **MOVED** by MacGregor to approve the Interim CAO Report for March, for information.

82-04-24

CARRIED UNANIMOUSLY

- 9.2 Commissioner report for information.

**Minutes of the Highway 14 Regional Water Services
Commission Regular Meeting April 18, 2024**

9.3 Director of Operations report for information.

CORROSPONDENCE

10. No Correspondence

CLOSED SESSION

Director of Operations, Lawrence Allen left the meeting at 10:14 p.m.

11.1 **MOVED** by Buttner to meet in Closed Session at 10:15 p.m. to discuss matters under the Alberta FOIP, Act as follows:

Section 17(1) – Disclosure harmful to personal privacy – Freedom of information and Protection of Privacy Act- Personnel Matters.

83-04-24

CARRIED UNANIMOUSLY

MOVED by Buttner to revert to the regular session at 10:45 p.m.

84-04-24

CARRIED UNANIMOUSLY

Next Regular meeting scheduled for May 16, 2024.

ADJOURNMENT 12. **MOVED** by Ducherer that the meeting adjourn at 10:50 p.m.

85-04-24

CARRIED UNANIMOUSLY

CHAIR

CHIEF ADMINISTRATIVE OFFICER

BEAVER AMBULANCE SOCIETY
Regular Meeting – April 24, 2024
Page 1 of 3

Regular meeting of the Beaver Ambulance Society Board of Directors was held on April 24, 2024, at the Tofield Health Centre Board Room.

Present:	Mr. Norm Martineau, Chair	Town of Tofield
	Mr. Wes Baerg	Secretary Treasurer, Executive Director
	Mrs. Crystal Stevenson	Recording Secretary, General Manager
	Mrs. Cindy Lefsrud	Town of Viking
	Mr. Milt MacGregor	Village of Holden
	Ms. Lyndie Knockleby	Village of Ryley
	Mr. Barry Bruce, Vice Chair	Beaver County
	Ms. Cathy Brown	Member-at-large

1. Call to Order

-Mr. N. Martineau called the meeting to order at 6:00 pm.

2. Consideration of Agenda

MOTION #34/24

Moved by: Ms. L. Knockleby

Motion for approval of agenda with additions.

MOTION CARRIED

3. Review of Minutes

-The minutes from the March 27, 2024, meeting was reviewed.

MOTION # 35/24

Moved by: Mr. B. Bruce

Motion to approve March 27, 2024, minutes.

MOTION CARRIED

4. Business Arising from Previous Meeting

4.1 BioScience Contamination Report

-Mr. Baerg presented the slide show with all the results and recommendations of the biohazard and bacteria testing, noting that Beaver EMS is in the top 10% of healthcare organizations who have been tested. The final recommendation was to continue the cleaning practices and products currently being used and to add a UV disinfection lamp to further improve the cleaning procedures.

5. Standing Items and New Business

5.1. Financial Review

- The Income Statement, Cheque Register and Bank Statements for March 2024 were reviewed.

MOTION #36/24

Moved by: Ms. L. Knockleby

Motion to approve the income statement, cheque register and bank statements for March 2024.

MOTION CARRIED

BEAVER AMBULANCE SOCIETY
Regular Meeting – April 24, 2024
Page 2 of 3

5.2. Response Stats

- The Response statistics for March 2024 were presented and reviewed.

5.3. AHS Update

- AHS will be updating the mobile data terminals, tablets, radios and unit phones and updating hardware, software, firmware and programming over the next couple of months.

-AHS contract manager has scheduled a teams meeting next week to discuss a new contract.

-IFT contracts in metro zones have been contracted to Associated Ambulance and MedavieWest Health Services.

5.4. Quality Improvement and Safety

- Many staff participated in the NRP training this month that was held in Tofield.

- The transport Ventilator training has been ongoing to get all of the staff trained on it so they could be put into service. The Beaver EMS Safe Lifting course has been finalized and there is a target of having all staff trained by the end of May.

5.5. Complaints and Commendations

-Three commendation were reviewed with the board.

5.6. Vehicles and Equipment

-Unit 2311 and the power stretcher have been sold, the decommissioning process will take place within the next month.

-The Tofield ambulance station bathrooms need an upgrade, which would include new vanities, mirrors and light fixtures, toilet, re-tiling around the showers and re-grouting the floor. We will get quotes for this project by next meeting.

5.7. Policy Review

-Board Policy 8 Capital Expenditures, 9 Accounts Receivable, 11 Board Meetings

MOTION #37/24

Moved by: Mrs. C. Lefsrud

Motion to approve Board Policy 08 Capital Expenditures as reviewed.

MOTION CARRIED

MOTION #38/24

Moved by: Mr. B. Bruce

Motion to approve Board Policy 09 Accounts Receivable with amendments.

MOTION CARRIED

BEAVER AMBULANCE SOCIETY
Regular Meeting – April 24, 2024
Page 3 of 3

MOTION #39/24

Moved by: Ms. L. Knockleby

Motion to approve Board Policy 11 Board Meetings as reviewed.

MOTION CARRIED

5.8. Closed Session

-Paramedic Service Week is May 19-25 this year, there will be an open house and BBQ on May 24th in Viking from 5:00-7:00pm, and an open house and breakfast in Tofield May 25th 9:00-11:00.

5.9. Closed Session

- There was no need to move into closed session for any discussion. The Executive Director position will be advertised May 1st internally, all applicants will be directed to send their resume into Norm and Barry.

6. Other Business

-The next board meeting will be held on May 22, 2024 at 6:00pm in the Tofield Health Center board room.

MOTION #40/24

Moved by: Mr. B. Bruce

Motion to adjourn the meeting at 8:07 pm

MOTION CARRIED

Chair

Secretary Treasurer



www.viking.ca

Town of Viking Office of the
CAO
5120-45 Street,
Viking, AB, T0B 4N0
Phone: 780-336-3466
Email: CAO@viking.ca

Deb Dueck; Norm Martineau; Kevin Iverson
Town of Tofield
5407 50 Street, Box 30
Tofield, Alberta
T0B 4J0

Dear Deb, Norm, and Kevin,

On behalf of the Town of Viking, we would like to extend our gratitude for your attendance at our Seasonal Raw Water Station Open House.

Your presence not only contributed to the success of the event but also demonstrated your genuine interest and support for our initiatives in sustainable water management. We trust that the information shared during the Open House was insightful and beneficial to you.

We greatly appreciate the opportunity to showcase our commitment to preserving and responsibly utilizing our water resources. Your attendance underscored the importance of collaborative efforts in addressing environmental challenges.

Please do not hesitate to reach out if you have any further questions regarding our Raw Water Pump Station.

Once again, thank you for your participation and support. We were truly grateful for the opportunity to connect with you at the Open House.

Sincerely,

A handwritten signature in blue ink, appearing to read "Doug Lefsrud".

Doug Lefsrud
Town of Viking CAO



2024 BUDGET

	2024 ACTUAL	2024 BUDGET
OPERATING REVENUES		
1-02-000-00 General Municipal Revenues	(109,662)	(412,000)
1-12-000-00 Administration	(15,438)	(231,500)
1-24-000-00 Emergency Management	-	(2,400)
1-26-000-00 Bylaw Enforcement	(2,190)	(43,000)
1-32-000-00 Roads, Streets, Walks, Lighting	(1,500)	(30,239)
1-33-000-00 Airport	(5,950)	(20,108)
1-41-000-00 Water Supply & Distribution	(400,459)	(1,205,750)
1-42-000-00 Sanitary Sewage & Treatment	(60,199)	(215,400)
1-43-000-00 Garbage Collection & Disposal	(41,965)	(126,400)
1-51-000-00 Family Community Support Services	(154,162)	(554,979)
1-56-000-00 Cemetery	(12,050)	(40,000)
1-70-000-00 Community Develop. Administration	-	(11,000)
1-71-000-00 Tourism/Economic Development	(32,766)	(99,700)
1-72-000-00 Community Hall	(6,278)	(35,000)
1-73-000-00 Transportation Tofield Bus	(4,758)	(17,000)
1-74-000-00 Recreation Programs	-	(16,282)
1-76-000-00 Parks	(358)	(82,250)
1-75-000-00 Library	-	(119,412)
1-97-000-00 Operating Reserve	-	(63,000)
TOTAL: OPERATING REVENUES	(847,736)	(3,325,420)

OPERATING EXPENDITURES

2-11-000-00 Council & Other Legislative	26,634	97,200
2-12-000-00 General Administration	427,216	1,220,643
2-23-000-00 Fire Fighting & Preventative Serv	46,748	328,657
2-24-000-00 Emergency Management	2,234	2,400
2-26-000-00 Bylaw Enforcement	135,180	196,281
2-32-000-00 Roads, Streets, Walks & Lighting	295,999	1,163,070
2-33-000-00 Airport	21,779	18,900
2-41-000-00 Water Supply & Distribution	282,018	1,183,842
2-42-000-00 Sanitary Sewage & Treatment	48,528	170,000
2-43-000-00 Garbage Collection & Disposal	35,996	108,048
2-51-000-00 Family Community Support Services	129,218	554,978
2-56-000-00 Cemetery	8,357	32,150
2-66-000-00 Subdivision Land & Development	-	63,000
2-70-000-00 Community Development Administratio	33,611	100,410
2-71-000-00 Tourism/Economic Development	37,036	141,900
2-72-000-00 Community Hall	18,052	57,240
2-73-000-00 Transportation Tofield Bus	14,696	26,000
2-74-000-00 Recreation Program	207	43,200
2-76-000-00 Parks	89,381	450,700
2-75-000-00 Library	57,282	199,052
2-99-750-00 School Requisition	165,010	707,560
2-99-752-00 Beaver Foundation Requisition	67,520	135,040
2-99-756-00 Designated Industrial Property	-	454
TOTAL: OPERATING EXPENDITURES	1,942,699	7,000,725

FINANCES ACQUIRED

5-32-000-00 Roads, Streets, Walks, Lighting	(199,384)	(429,200)
5-42-000-00 Sanitary Sewage & Treatment	-	(92,000)
5-56-000-00 Cemetery	-	(25,000)
5-72-000-00 Community Hall	-	(50,000)
5-76-000-00 Parks	(48,913)	(147,000)

TOTAL: FINANCES ACQUIRED (248,297) (743,200)

FINANCES APPLIED

6-32-000-00 Roads, Streets, Walks, Lighting	112,714	429,200
6-42-000-00 Sanitary Sewage & Treatment	-	92,000
6-56-000-00 Cemetery	-	25,000
6-72-000-00 Community Hall	-	50,000
6-76-000-00 Parks	-	147,000

TOTAL: FINANCES APPLIED 112,714 743,200

Requisitions/Contributions

	2023	2024	%
School Non Residential	\$190,793	\$201,851	5.79%
School Residential	\$469,245	\$505,709	7.7%
Beaver Foundation	\$121,593	\$135,040	11.06%
Policing	\$75,986	\$112,961	48.6%
BESC	\$358,328	\$328,657	8.28%
Municipal Requirement	\$2,301,185	\$2,390,637	3.88%

2024 CAPITAL

CATEGORY AND DESCRIPTION	FUNDS EXPENDED	FUNDING SOURCE											FUNDS ACQUIRED	TO RESERVE	TO MSI DEFERRED REV	TO CS REVENUE	
		RESERVES	MSI	LGFF	CLAYSTONE	CCBF	DONATIONS	LIONS CLUB	CFEP	BEAVER COUNTY	CCBF DEFERRED REV	TAXES					
ADMINISTRATION																	
	\$0.00				\$0.00												\$0.00
6-12-764-00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSPORTATION - ROADS, STREETS AND WALKS (TRANS)																	
TRANS - ENGINEERED STRUCTURES																	
Sidewalk Repair/Replacement	\$57,200.00				\$57,200.00								\$0.00				
Alley Rehabilitation Block 7	\$94,000.00					\$94,000.00											
6-32-610-00	\$151,200.00	\$0.00	\$0.00	\$0.00	\$57,200.00	\$94,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANS - BUILDING																	
6-32-620	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANS - MACHINERY AND EQUIPMENT																	
Volvo Loader Tires	\$22,000.00				\$22,000.00												
Snow Blower Repairs	\$15,000.00				\$15,000.00												
Vac Truck Repairs	\$29,000.00				\$29,000.00												
		\$0.00					\$0.00										
6-32-630-00	\$66,000.00	\$0.00	\$0.00	\$0.00	\$66,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANS - VEHICLES																	
1 Ton (Snow Plow)	\$150,000.00		\$49,244.00	\$100,756.00													
1/2 Ton	\$59,000.00			\$59,000.00													
6-32-650	\$209,000.00	\$0.00	\$49,244.00	\$159,756.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANS - RESERVE																	
Equipment Reserve												\$0.00	\$0.00	\$15,000.00			
Road Work Reserve												\$0.00	\$0.00	\$50,000.00			
6-32-764	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$0.00
ENVIRONMENTAL USE - WATER SUPPLY AND DISTRIBUTION																	
WATER SYSTEM - BUILDING																	
6-41-620-00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENVIRONMENTAL USE - WASTE WATER																	
WASTE WATER SYSTEM - ENGINEERING STRUCTURES																	
													\$0.00				
6-42-610-00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WASTE WATER SYSTEM - MACHINE & EQUIPMENT																	
Smart Cover	\$17,000.00				\$17,000.00												
Stormsewer Pump	\$75,000.00				\$75,000.00												
6-42-630-00	\$92,000.00	\$0.00	\$0.00	\$0.00	\$92,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WASTE WATER SYSTEM - RESERVE																	
Sanitary Reserve														\$40,000.00			
6-42-630-00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00

2024 CAPITAL

CATEGORY AND DESCRIPTION	FUNDS EXPENDED	RESERVES	MSI	LGFF	CLAYSTONE	CCBF	DONATIONS	LIONS CLUB	CFEP	BEAVER COUNTY	CCBF DEFERRED REV	TAXES	FUNDS ACQUIRED	TO RESERVE	TO MSI DEFERRED REV	TO MSI DEFERRED REV
CEMETERY																
Fencing	\$25,000.00					\$25,000.00										
6-56-620-00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NATURE CENTRE																
6-71-610	\$0.00		\$0.00													
COMMUNITY HALL																
Roof Replacement	\$50,000.00	\$50,000.00														
6-72-630-00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBDIVISION, LAND DEVELOPMENT																
6-66-640-00	\$0.00	\$0.00														
PARKS AND RECREATION (P&R)																
P&R - LAND IMPROVEMENTS																
Pumptrack Fencing	\$15,000.00					\$15,000.00										
Ground Prep - Playground Completion	\$8,000.00					\$8,000.00										
6-76-610-00	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
P&R -BUILDINGS																
Solar Lights (10)	\$100,000.00					\$100,000.00										
6-76-620-00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
P&R - EQUIPMENT																
Mower	\$24,000.00	\$0.00			\$24,000.00											
6-76-630-00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
P&R - RESERVE																
Equipment Reserve												\$0.00		\$5,000.00		
6-76-764-00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
TOTAL CAPITAL	\$740,200.00	\$50,000.00	\$49,244.00	\$159,756.00	\$239,200.00	\$242,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	\$0.00	\$0.00

TOWN OF TOFIELD

BY-LAW NUMBER 1348

A BY-LAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF THE TOWN OF TOFIELD IN THE PROVINCE OF ALBERTA FOR THE 2024 TAXATION YEAR

WHEREAS, the Council of the Town of Tofield shall, by Bylaw, authorize the levying of taxes at such uniform rates on the dollar as the Council deems sufficient to produce the amount of revenue required. Section 353 of the Municipal Government Act RSA 2000 Chapter M-26, as amended, requires Council to annually pass a property tax bylaw;

AND WHEREAS a property tax bylaw authorizes a Council to impose a tax in respect of property raise revenue to be used towards the payment of requisitions and expenditures and transfers set out in a municipality budget;

AND WHEREAS, the assess value of all property in the Town of Tofield as show on the Assessment Roll is:

	Total Assessment	Non-Taxable Assessment	Taxable Assessment
MUNICIPAL	342,290,670	93,167,050	249,123,620
EDUCATION	342,290,670	93,486,370	248,804,300
SENIOR FDN	342,290,670	91,746,950	250,543,720
DESIGNATED INDUSTRIAL PROPERTIES	342,290,670	336,344,300	5,946,370

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Tofield for 2024 total \$6,900,875; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$4,068,620 and the balance of \$2,832,255 is to be raised by general municipal taxation; and

WHEREAS, the requisitions pursuant to Section 359 of the Municipal Government Act RSA 2000 Chapter M-26, as amended are as follows:

Alberta School Foundation	707,560
Seniors Foundation	135,040
Designated Industrial Properties	454

NOW THEREFORE by virtue of the power conferred upon it by the provisions of the Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto, the Council of the Town of Tofield, duly assembled **HEREBY ENACTS AS FOLLOWS:**

1. The Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation on the assessed values of the lands, buildings, and improvements, and on assessed values of transmission lines, as these various classifications appear on the Assessment and Tax Roll of the Town of Tofield for the year 2024.

TOWN OF TOFIELD
 BYLAW 1348

ON RESIDENTIAL, URBAN RESERVE, ANNEXED LANDS USING TOWN MILL RATE AND FARMLAND PROPERTIES:

FOR MUNICIPAL PURPOSES	7.6811
FOR BEAVER EMERGENCY SERVICES COMMISSION	1.3229
FOR POLICING (RCMP Cost-Sharing)	0.4545
FOR ALBERTA SCHOOL FOUNDATION FUND	2.5918
FOR BEAVER FOUNDATION	0.5390
TOTAL MILL RATE	12.5893

ON COMMERCIAL, INDUSTRIAL, FEDERAL AND PROVINCIAL COMMERCIAL

FOR MUNICIPAL PURPOSES	16.6167
FOR BEAVER EMERGENCY SERVICES COMMISSION	1.3229
FOR POLICING (RCMP Cost-Sharing)	0.4545
FOR ALBERTA SCHOOL FOUNDATION FUND	3.7597
FOR BEAVER FOUNDATION	0.5390
TOTAL MILL RATE	22.6928

ON COMMERCIAL, INDUSTRIAL, - MUNICIPAL TAX FREE

FOR ALBERTA SCHOOL FOUNDATION FUND	3.7597
FOR BEAVER FOUNDATION	0.5390
TOTAL MILL RATE	4.2987

ON PROPERTIES FOR MACHINERY AND EQUIPMENT(non designated properties)

FOR MUNICIPAL PURPOSES	16.6167
FOR BEAVER EMERGENCY SERVICES COMMISSION	1.3229
FOR POLICING (RCMP Cost-Sharing)	0.4545
FOR BEAVER FOUNDATION	0.5390
TOTAL MILL RATE	18.9331

ON PROPERTIES FOR DESIGNATED INDUSTRIAL - MACHINERY AND EQUIPMENT

FOR MUNICIPAL PURPOSES	16.6167
FOR BEAVER EMERGENCY SERVICES COMMISSION	1.3229
FOR POLICING (RCMP Cost-Sharing)	0.4545
FOR BEAVER FOUNDATION	0.5390
DESIGNATED INDUSTRIAL	0.0763
TOTAL MILL RATE	19.0094

ON LINEAR, RAILWAY AND INDUSTRIAL IMPROVED (DIP)

FOR MUNICIPAL PURPOSES	16.6167
FOR BEAVER EMERGENCY SERVICES COMMISSION	1.3229
FOR POLICING (RCMP Cost-Sharing)	0.4545
FOR ALBERTA SCHOOL FOUNDATION FUND	3.7597
FOR BEAVER FOUNDATION	0.5390
DESIGNATED INDUSTRIAL	0.0763
TOTAL MILL RATE	22.7691

ON PROPERTIES ANNEXED USING COUNTY MILL RATE; FARM SITE, OCCUPIED RESIDENTIAL, MAIN FARM RESIDENCE, OCCUPIED RESIDENTIAL AT AG VALUE, LARGE ACREAGE AT MARKET AND ADDITIOANL FARM RESIDENCE

FOR MUNICIPAL PURPOSES – COUNTY MILL RATE	3.924
FOR BEAVER EMERGENCY SERVICES COMMISSION -COUNTY	0.777
FOR POLICING (RCMP Cost-Sharing)	0.2969
FOR ALBERTA SCHOOL FOUNDATION FUND	2.5918
FOR BEAVER FOUNDATION	0.5390
TOTAL MILL RATE	8.1287

ON PROPERTIES ANNEXED USING COUNTY AND TOWN MILL RATE - FARMLAND

FOR MUNICIPAL PURPOSES – TOWN MILLRATE	7.6811
FOR BEAVER EMERGENCY SERVICES COMMISSION – COUNTY MILL RATE	0.777
FOR POLICING (RCMP Cost-Sharing) – COUNTY MILL RATE	0.2969
FOR ALBERTA SCHOOL FOUNDATION FUND	2.5918
FOR BEAVER FOUNDATION	0.5390
TOTAL MILL RATE	11.8858

ON PROPERTIES ANNEXED USING COUNTY AND TOWN MILL RATE – LINEAR (Dip)

FOR MUNICIPAL PURPOSES – TOWN MILLRATE	16.6167
FOR BEAVER EMERGENCY SERVICES COMMISSION – COUNTY MILL RATE	0.777
FOR POLICING (RCMP Cost-Sharing) – COUNTY MILL RATE	0.2969
FOR ALBERTA SCHOOL FOUNDATION FUND	3.7597
FOR BEAVER FOUNDATION	0.5390
DESIGNATED INDUSTRIAL	0.0763
TOTAL MILL RATE	22.0656

2. Notwithstanding the above, all properties which were separated from Beaver County and annexed to the Town of Tofield by the Province of Alberta Order in Council 443/2009, dated September 14, 2009, must be taxed by the Town of Tofield in respect of each assessment class that applies to the annexed land and the assessable improvements to it from 2009 and in each subsequent year up to and including 2024, using

- (a) The municipal tax rate established by Beaver County, or
- (b) The municipal tax rate established by the Town of Tofield,

Whichever is lower.

3. That this bylaw shall take effect on the date of the third and final reading

TOWN OF TOFIELD
BYLAW 1348

READ a first time this day of May 2024

READ a second time this day of May 2024

READ a third time and passed this day of May 2024

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF TOFIELD
15 YEAR CAPITAL PLAN

		2023 Cost	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
CAPITAL EXPENSE																	
ADM	Equipment Reserve	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
ADM	Road Reserve Contribution	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
ADM	Sanitary Reserve	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
ADM	Equipment/Trail Reserve	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
ADM	Capital Debt Servicing	498,658	498,658	498,658	498,658	498,658	498,658	498,658	144,716								
ADM	Additional Debt Servicing								70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
ADMINISTRATION TOTAL			608,658	608,658	608,658	608,658	608,658	608,658	214,716	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
MCW								531,353									
MCW																	
MCW	Sanitary Relining Project	445,000		411,008													
MCW	53 Avenue 48 to 49 St - Road	380,000			1,327,340												
MCW	Belvedere's Subdivision Road Work	1,180,000			112,486												
MCW	Lagoon Lift Station Upgrade	100,000				818,901											
MCW	56 Ave - Road	700,000					442,862										
MCW	58 Ave - 50 to 51 St - Water/Road	364,000					541,411										
MCW	51 St - 58 Ave to Sunshine Villa	445,000										1,343,916		1,425,761		734,267	1,512,590
MCW	Addition of 2 Anaerobic Cells	2,500,000															
MCW	Ongoing Annual Major Capital Work	1,000,000						597,026	614,937	633,385	652,387						
MCW	Ongoing Major Capital Work	500,000															
MAJOR CAPITAL WORKS TOTAL				411,008	1,439,826	818,901	984,272	1,128,379	614,937	633,385	652,387	1,343,916	692,117	1,425,761	734,267	1,512,590	778,984
FLEET	Unit 9 1 Ton Ford (Snow Plow)	91,000	150,000														
FLEET	Sander/Plow	35,000															
FLEET	21 1/2 Ton GMC	65,000	59,000														
FLEET	10 1 Ton FMC (water truck)	125,000			393,702		75,353										
FLEET	17 Volvo Loader	350,000	22,000														
FLEET	2 1/2 Ton Dodge	65,000						77,613									
FLEET	21 1/2 Ton Dodge	65,000							52,637								
FLEET	8 Neustar Gravel	40,000							746,646								
FLEET	5 Grader John Deere	650,000							459,474								
FLEET	16 Genie Lift	123,000								120,343							
FLEET	22 Trackhoe	400,000								410,081							
FLEET	4 Ford F-550	35,000	28,000							272,356							
FLEET	3 Freightline 6500 (Vac Truck)	350,000								31,669							
FLEET	13 Peterbilt	215,000									84,810						
FLEET	18 John Deere Flail Mower	25,000									84,810						
FLEET	1 1/2 Ton Dodge	65,000									130,477						
FLEET	12 1/2 Ton Dodge	200,000										397,880					
FLEET	14 Bobcat	320,000											95,455				650,414
FLEET	7 Backhoe/Finning CAT	65,000															
FLEET	19 1/2 Ton Chev	430,000															
FLEET	6 Street Sweeper																
FLEET	31 Tool Cat																
FLEET TOTAL			259,000		393,702		75,353	77,613	1,258,757	834,449	300,098		397,880	178,220	95,455	650,414	
PW	Sidewalk Repair/Replacement	55,000	57,200	59,488	61,868	64,342											
PW	Walking Trail New/Rehab	100,000		108,160		116,986											
PW	Fairground Fencing - Pump track	20,000	15,000														
PW	Storm Sewer Pump		75,000														
PW	Complete Playground		8,000														
PW	Community Hall Replacement		50,000														
PW	Cemetery Fencing		25,000														
PW	Smart Cover Manhole		17,000														
PW	Snow Blower Repairs		15,000														
PW	Solar Lights	100,000	100,000	108,160	112,486	116,986	14,600										
PW	Cross Walk Lights	12,000															
PW	Mower	20,000	24,000		21,855												
PW	Remote Mower	50,000	94,000				244,268	254,234	264,607	275,403	286,639	298,334	310,506	323,175	336,360	350,084	364,367
PW	Alley Rehab	200,000															
PW	Ongoing Annual PW Projects																
PUBLIC WORKS TOTAL			480,200	275,808	196,208	298,314	258,868	254,234	264,607	275,403	286,639	298,334	310,506	323,175	336,360	350,084	364,367
CAPITAL EXPENSE TOTAL			739,200	1,295,474	2,638,395	1,725,873	1,927,151	1,674,943	2,208,301	1,813,237	1,309,124	1,712,250	1,470,503	1,997,156	1,236,082	2,583,087	1,213,351
CAPITAL REVENUE		2023 Value															
Claystone funding @ 100%		620,000	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758	620,758
MSI		245,728	49,233						49,323								
Canada Community Building Fund (CCBF)		124,706		130,274	130,274	130,274	130,274	130,274	130,274	130,274	130,274	130,274	130,274	130,274	130,274	130,274	130,274
Local Government Fiscal Framework (LGFF)			392,160	431,082	431,082	431,082	431,082	431,082	431,082	431,082	431,082	431,082	431,082	431,082	431,082	431,082	431,082
Local Improvement																	
AMWWP (Provincial Share)																	
Reserves:																	
Sewer Reserve		24,500															
Water Reserve		131,500															
General Administration Reserve		111,000															
Offsite Levy Reserve		111,301															
General Capital Reserve		2,584,577	10,000		50,000		7,500	7,500	200,000	150,000	35,000						
Revenue from Sale of Unit																	
Capital Water and Sewer from Utility Rate																	
Borrow (Unused = \$5,311,970)																	
Other Government Grant (eg. STIP/ICIP)																	
ICF Contributions to Capital Improvements								144,716	498,658	498,658	498,658	498,658	498,658	498,658	498,658	498,658	498,658
Additional Tax Revenue			498,658	498,658	498,658	498,658	498,658	498,658	528,000	528,000	528,000	528,000	528,000	528,000	528,000	528,000	528,000
Capital Debt Payment (from Operating Budget)					1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000	1,088,000
Transfer from General Capital Reserve																	
Total Capital Revenue			2,020,557	1,680,772	2,818,772	1,853,772	2,114,272	1,300,974	1,883,081	1,438,758	934,758	1,337,758	1,220,758	1,747,758	986,758	2,333,758	963,758
Outstanding Balance			- 1,281,357	- 385,298	- 180,377	- 127,899	- 187,121	373,969	325,220	374,479	374,366	374,492	249,745	249,398	249,324	249,329	249,593
Capital Reserve Levy				300,000	300,000	300,000	300,000	400,000	400,000	400,000	400,000	400,000	450,000	450,000	450,000	450,000	450,000
Balance: Aggregated Balance		2,962,878	3,072,878	3,													

Bill 20: Municipal Affairs Statutes Amendment Act

Townhall with municipalities

May 8, 2024

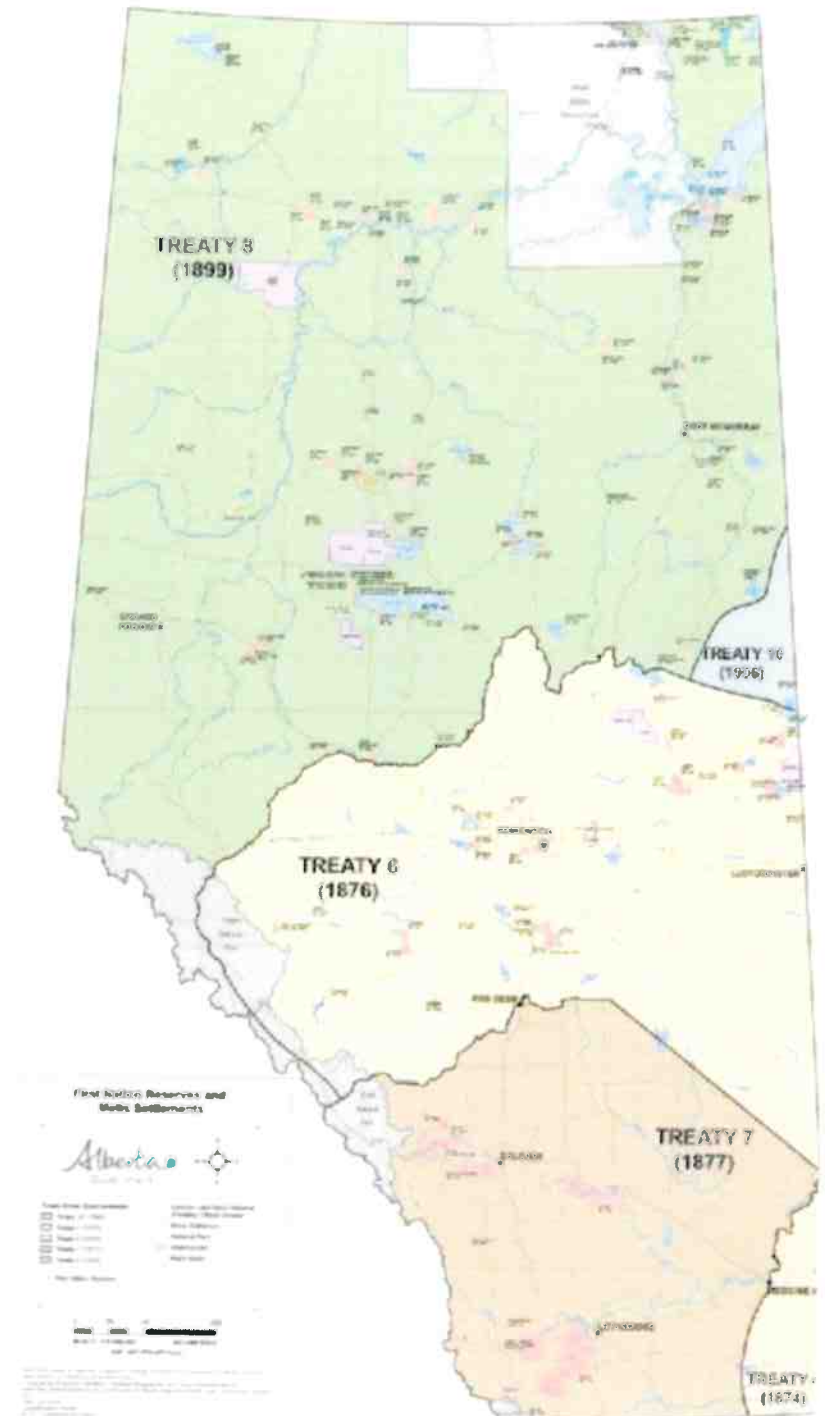


 **Alberta
Municipalities**
Strength
In Members

Land acknowledgement

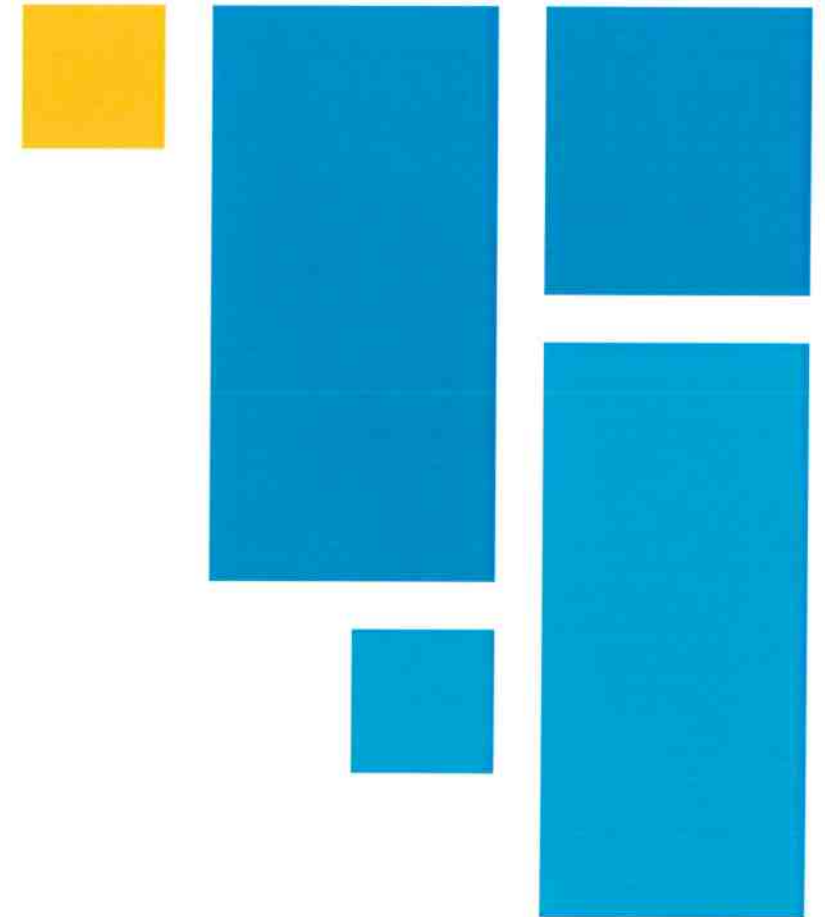
Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

We acknowledge the courageous and resilient community leadership of Indigenous leaders, of all ages, Knowledge Keepers, and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation, gratitude, and commitment to pursuing an inclusive, collaborative, and respectful path towards building strong communities.



Purpose of this webinar

1. Overview of ABmunis' recent advocacy
2. Inform you of key changes that are proposed to the:
 - Local Authorities Election Act (LAEA), and
 - Municipal Government Act (MGA)
3. How you can help in advocacy
4. Questions



Participation in today's webinar

1. Set your screen name to first name, last name, municipality.
2. Ask questions by posting them to the Q&A box.
3. Share your ideas and concerns in the chat box. Our staff is monitoring to capture your thoughts.
4. Only regular members of ABmunis should answer the poll questions.

Note

All references to “councillors” includes any member of council including mayors, reeves, and councillors.



Timeline



2020	Former Minister of Municipal Affairs (Madu) proposes the idea of political parties.
Summer 2023	ABmunis continues to hear potential interest in municipal political parties.
Aug 2023	Poll by Janet Brown Opinion Research indicates that 68% of Albertans are opposed to local political parties (9% not sure).
Sep 2023	At ABmunis' Convention, Premier Smith states that local political parties would increase voter turnout in municipal elections and that her government was exploring options to add political parties to local election ballots.
Nov 2023	Government of Alberta conducts public survey on possible changes to the MGA and LAEA.
Jan 2024	Results of the province's survey are FOIPed and the survey results show that 70% of respondents do not support the introduction of local political parties.
Mar 2024	At ABmunis' Spring Municipal Leaders' Caucus, Premier Smith and Minister McIver confirm that legislation will be introduced in spring 2024 that would set out rules for how municipal political parties can operate.
Apr 25, 2024	Bill 20: Municipal Affairs Statutes Amendment Act is introduced in the legislature.
May 2, 2024	News release from Minister McIver announces that the government will amend Bill 20 based on concerns raised.

Status of Bill 20

- Introduced on April 25, 2024
- Currently at second reading
- Expected to complete the legislative process – including any amendments – by May 30



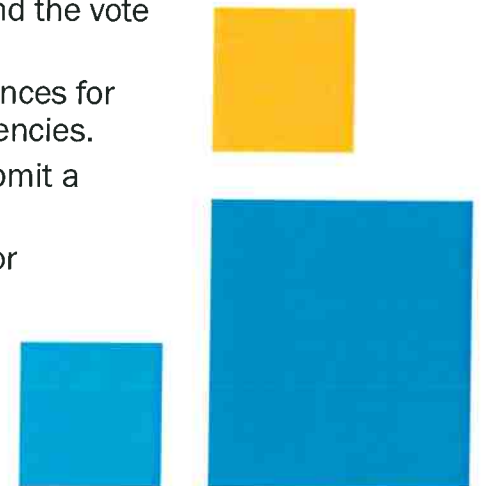
Summary of Proposed Changes under Bill 20

Municipal Government Act

- If “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can vote on whether the councillor should be removed.
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw.
- Allow councillors to recuse themselves for real or perceived conflicts of interest.
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety.
- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs.
- Mandate that all councillors attend orientation training.
- A councillor’s seat is automatically vacant upon disqualification.
- Enable regulations regarding criteria and exemptions for joint use planning agreements with schools.
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Fully exempt non-profit subsidized affordable housing from property taxes.
- Enable multi-year residential property tax incentives.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

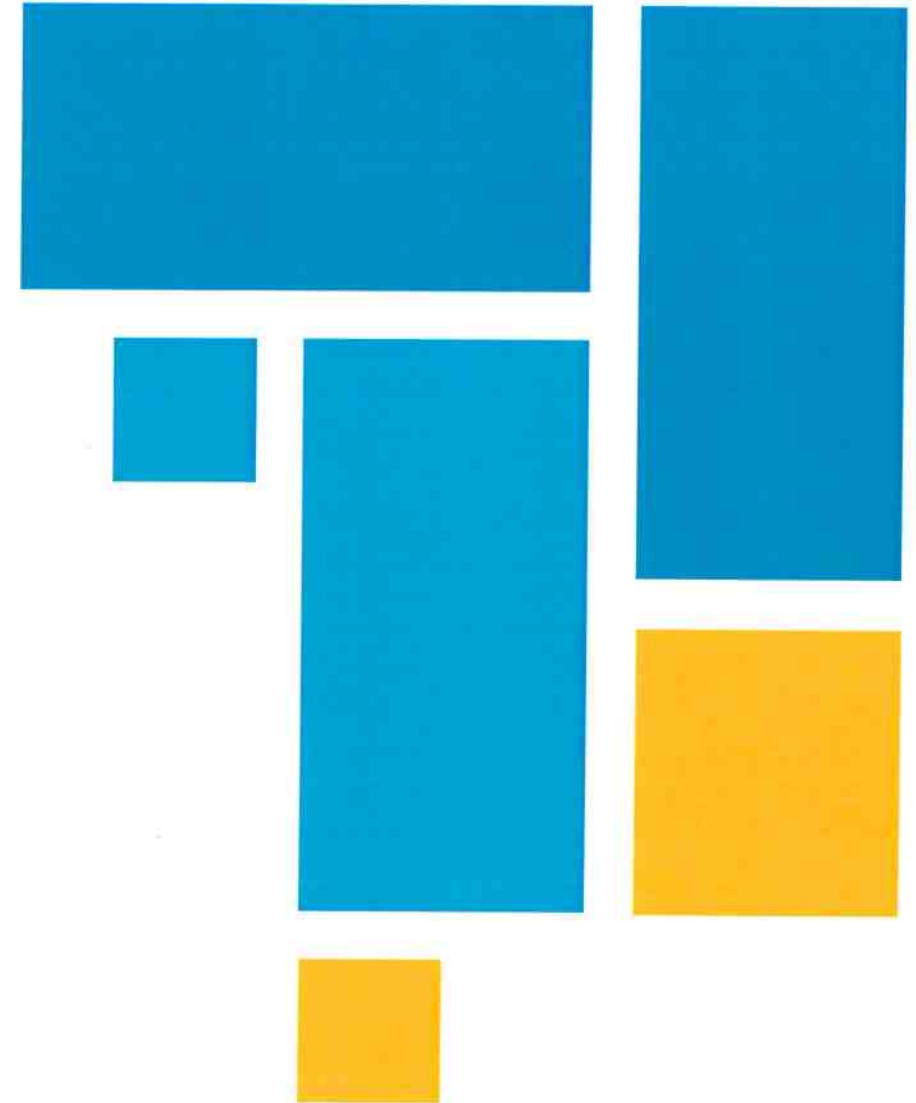
Local Authorities Election Act

- Enable regulations to define local political parties, with this piloted in Calgary and Edmonton in the 2025 election.
- Corporations and unions will be allowed to contribute to local election campaigns (\$5,000 per year per municipality).
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period.
- Allow donations outside the local election year and require annual reporting of donations.
- Require issue-based advertisers to register and report finances.
- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.
- Expand the use of special ballots and update processes.
- Limit vouching to only apply to someone’s address.
- Prohibit automated vote counting equipment.
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes.
- Enable regulation to define powers and circumstances for when a local election can be postponed in emergencies.
- Enable municipalities to require candidates to submit a criminal record check at nomination.
- Repeal the ability for a candidate’s official agent or scrutineer to object to an elector.
- Clarify rules and streamline processes for scrutineers.



Major Concerns with Bill 20

- Brings big money and tax inequities into local elections.
- Increases partisanship instead of fostering respect.
- Increases accountability to political parties instead of residents.
- Increases councillor accountability to provincial cabinet instead of accountability to local residents.



Proposed changes to LAEA

Brings big money and tax inequities into local elections

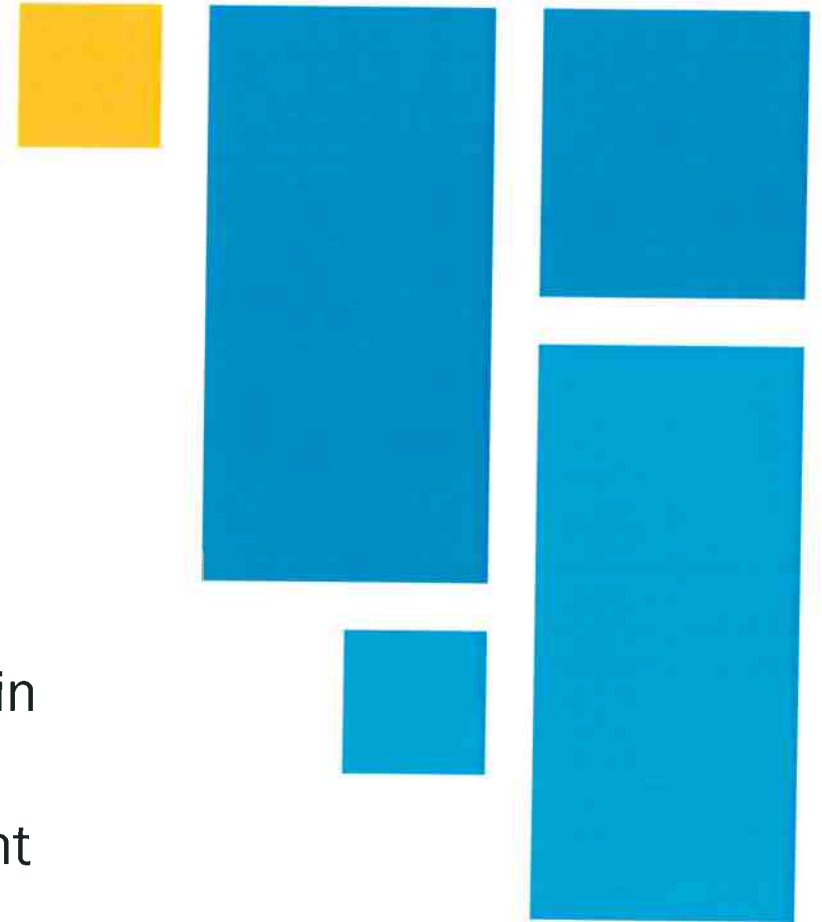
- Corporations and unions can now contribute to local election campaigns (\$5,000 per year per municipality)
- Maintains the contribution limit for individuals at \$5,000, which creates an environment where the interests of more wealthy Albertans may take priority
- The province hasn't considered the tax consequences of donations to candidates.
 - Corporations can benefit from writing off a contribution, but individuals receive no tax benefit.
 - Candidates with their own corporation may gain a notable tax advantage if self-funding their campaign.



Proposed Changes to LAEA

Increases partisanship, instead of fostering respect and increases accountability to parties, not residents

- Political parties will be piloted in Calgary and Edmonton in the 2025 election
- Potential to expand political parties to all municipalities in the 2029 election
- The politics in Calgary and Edmonton generate significant media attention, which will influence the public view of politics in most municipalities





Proposed Changes to LAEA

Increases costs and other impacts for municipalities

Oppose

- Prohibit automated vote counting equipment

Oppose as written

- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta
- Limit vouching to only apply to someone's address

More review needed

- Allow donations outside the local election year and require annual reporting of donations
- Repeal the ability for a candidate's official agent or scrutineer to object to an elector
- Clarifying rules and streamlining processes for scrutineers

Proposed Changes to LAEA

ABmunis supports with qualifications



- Enables the Minister to create a regulation to define powers and circumstances for when a local election can be postponed in emergencies such as natural disasters
- Enable municipalities to require candidates to submit a criminal record check at nomination
- Require issue-based advertisers to register and report finances
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period
- Expand the use of special ballots and update processes
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes



Proposed changes to MGA

Increases accountability to provincial cabinet instead of accountability to local residents

- If viewed to be “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can determine whether the councillor should be removed
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety



Proposed changes to MGA

Recusal from decisions and changes for planning and development

- Allow councillors to recuse themselves for real or perceived conflicts of interest
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

More review needed

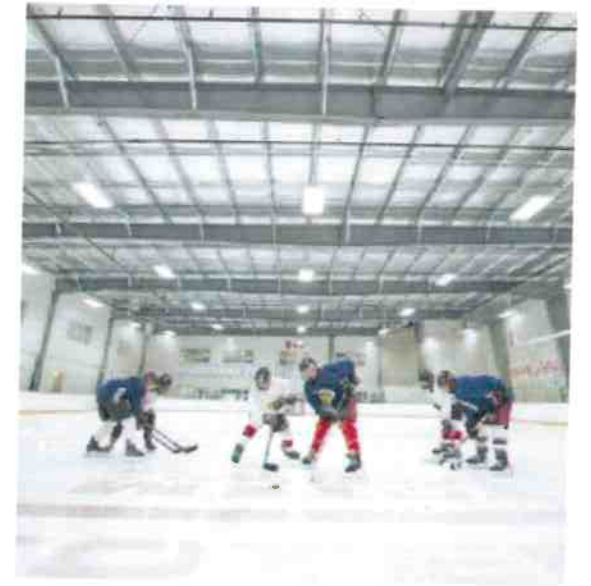
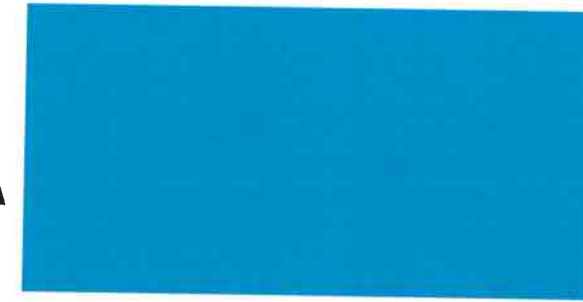
- Fully exempt non-profit subsidized affordable housing from property taxes.



Proposed Changes to MGA

ABmunis supports with qualifications

- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs
- Mandates that all councillors attend orientation training after their election
- Councillor's seat is automatically vacant upon disqualification
- Minister may create regulations regarding criteria and exemptions for joint use planning agreements with schools
- Enable multi-year residential property tax incentives.



How you can help

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Be united in our messaging

ABmunis Key Messages

- Keep big money out of local elections
- Foster respect instead of partisanship party politics
- Respect the decisions of duly elected local officials



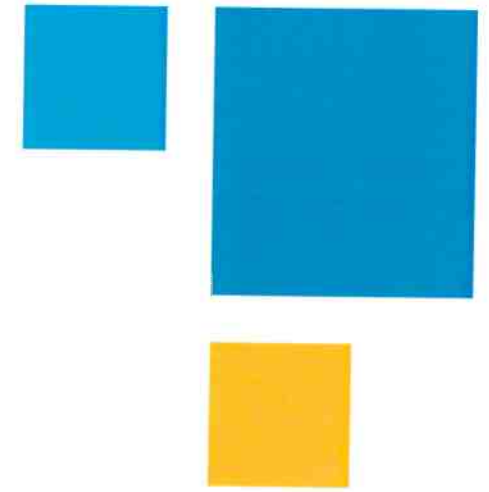
Question: Scope of Mandatory Councillor Training

Before or at the organizational meeting:

- a. Role of municipalities in Alberta
- b. Municipal organization and function
- c. Your municipality's code of conduct
- d. Roles and responsibilities of council and councillors
- e. Roles and responsibilities of the CAO and staff

Prior to, or on the same day, as the first regular council meeting or can be extended by up to 90 days by council resolution

- f. Key municipal plans, policies and projects
- g. Budgeting and financial administration
- h. Public participation



Want to see changes?
Type your suggestion
in the chat box.

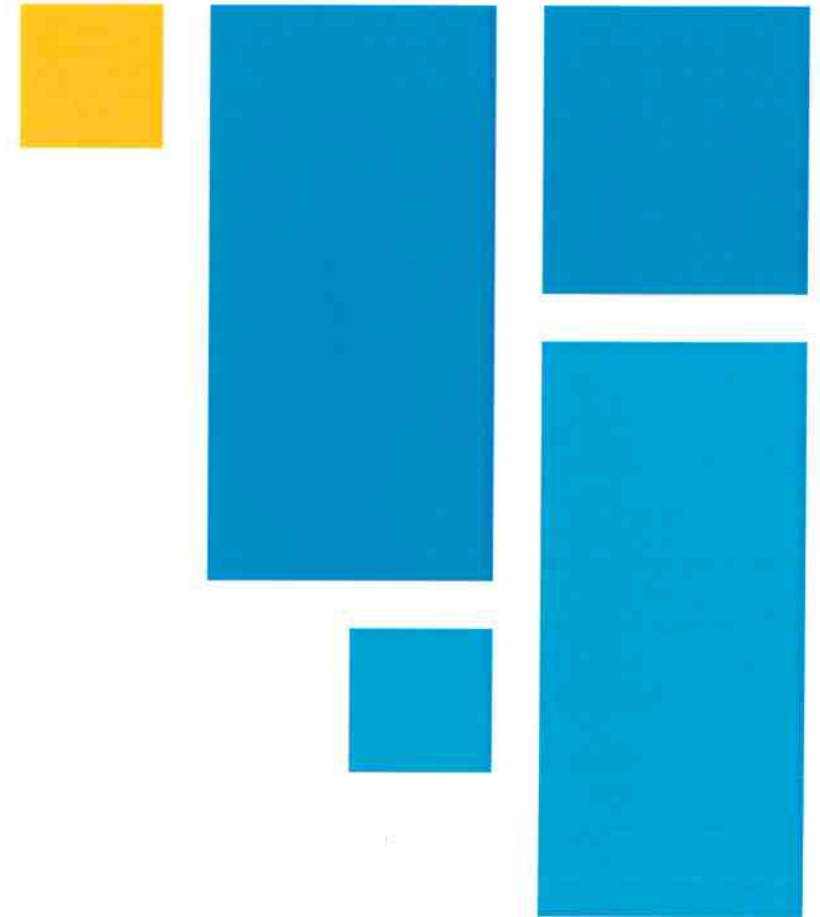
Poll Question

Engagement with your MLA

Have you talked/written to your MLA about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities



Poll Question

Engagement with Media and Residents

Have you communicated to your local media and/or residents about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Media Exposure

Since Bill 20 was introduced (April 25), ABmunis has advocated publicly & achieved extensive news coverage:

- Issued multiple news releases and official statements
- Livestreamed media events
- 1,250 news article mentions across Alberta & Canada
- 1.2 million readers of print news

Social media posts across X (Twitter), Facebook, & LinkedIn:

- 105,000 impressions
- 16,000 video views

Digital advertising:

- 5 different ads on YouTube
- 500,000 impressions to date



Poll Question

ABmunis' Public Approach to Bills 18 and 20

What is your view of ABmunis approach on municipal political parties and Bill 18 and Bill 20 over the last six months?

- a) Too weak in your criticism of the provincial government's latest bills
- b) Just right
- c) Too strong in your criticism of the provincial government's latest bills

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

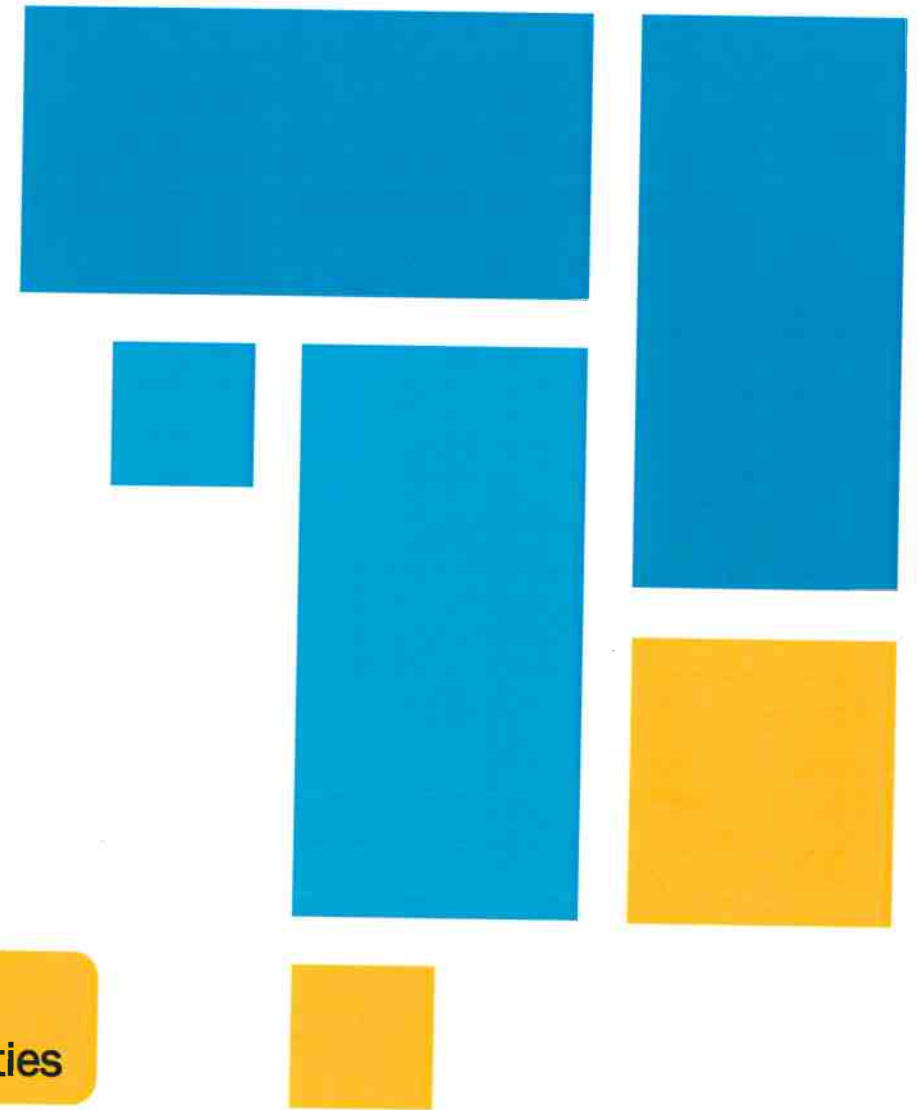
Poll Question

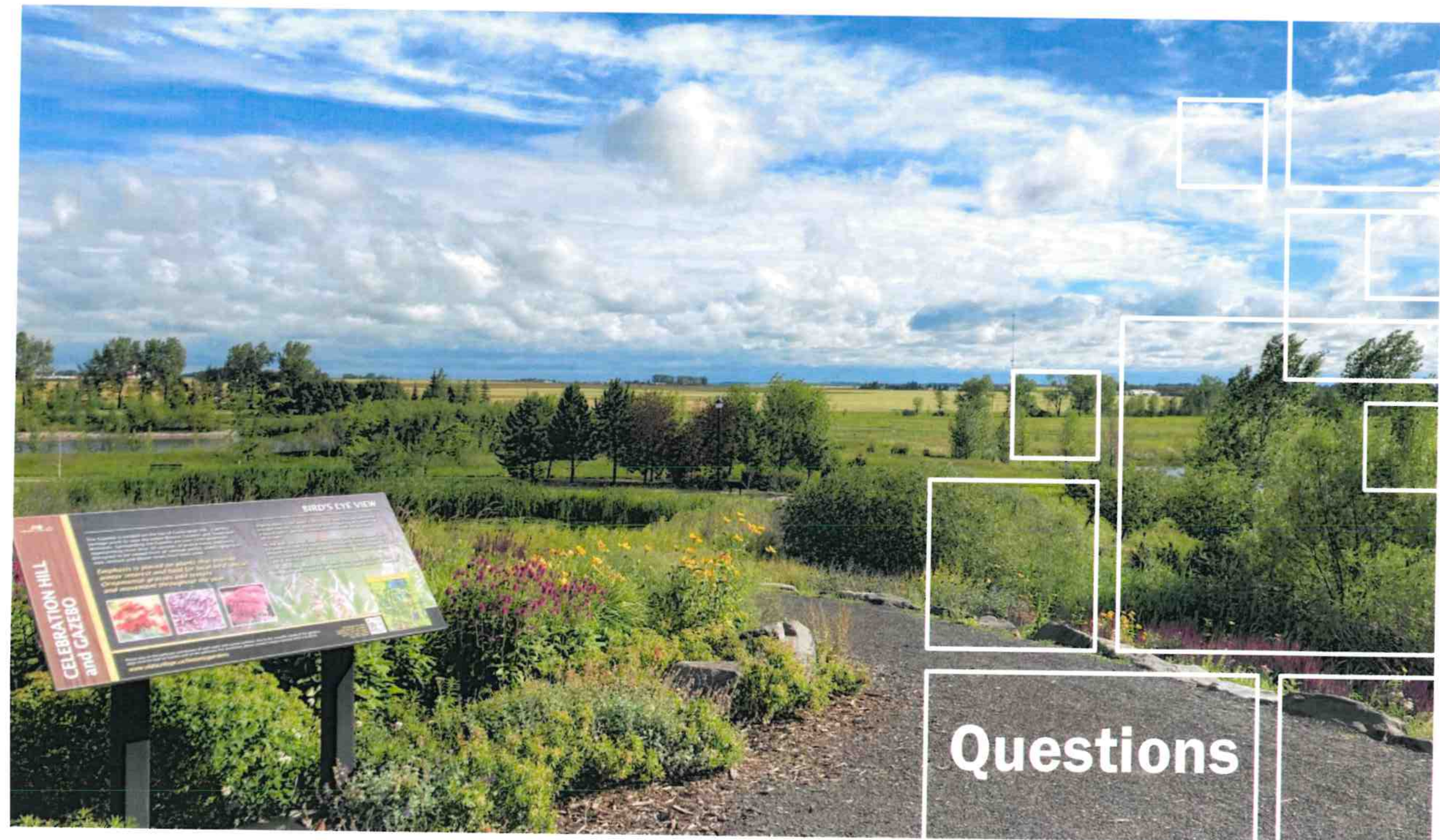
ABmunis position on Bill 20

Do you support ABmunis taking the position that Bill 20 be rescinded rather than amended?

- Yes
- No
- I don't know

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities





**CELEBRATION HILL
and GAZEBO**

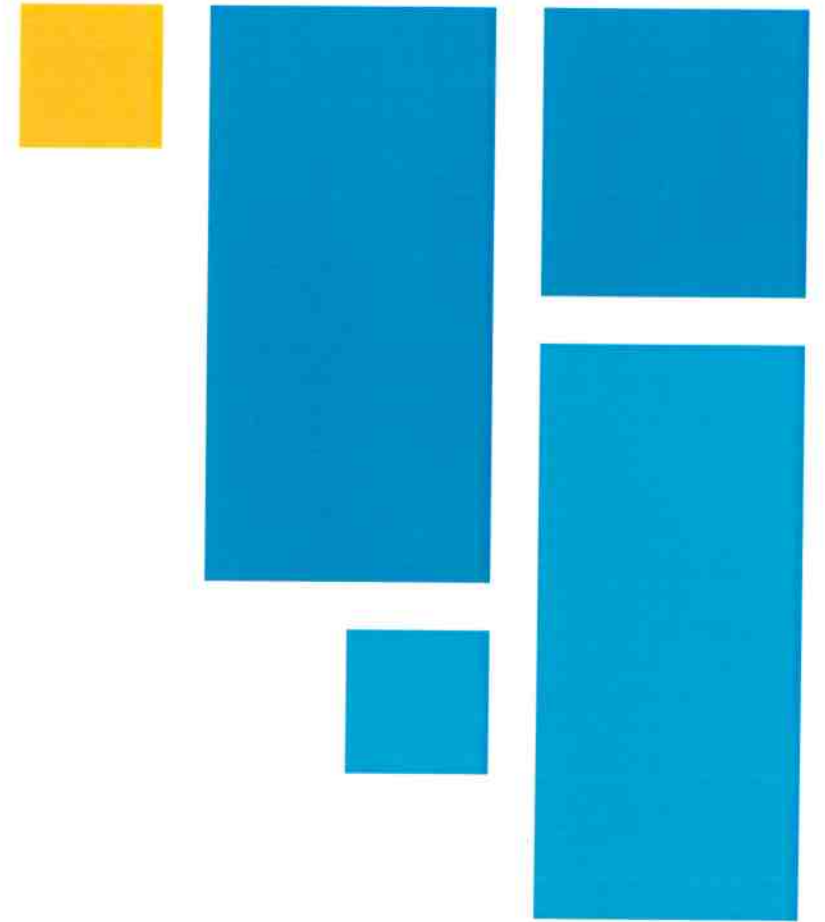
BIRD'S EYE VIEW

...to provide a view of the landscape from a high vantage point. The sign also features several small images of plants and flowers.

Questions

Next Steps

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Share our webpage – **Keep Local Elections Local**
www.abmunis.ca/advocacy-resources/keep-local-elections-local



Thank you

Send questions or input to
advocacy@abmunis.ca

300, 8616 51 Avenue NW
Edmonton, AB T6E 6E6

abmunis.ca

hello@abmunis.ca

310-MUNI



 **Alberta
Municipalities**
Strength
In Members

Key Messages and Proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act

May 9, 2024

Key Messages for ABmunis' members:

The **NAME OF MUNICIPALITY** recommends that the Government of Alberta rescind Bill 20, the *Municipal Affairs Statutes Amendment Act*, due to concern that Bill 20's proposed legislative amendments will:

- Increase divisiveness within council and our community instead of encouraging collaborative decision-making to solve the future challenges our community faces.
- Prioritize the interests of the provincial cabinet over the interests of the residents of **MUNICIPALITY**.
- Increase the influence of corporations and unions in municipal government through political donations to local candidates, which will drown out the interests of everyday Albertans who cannot afford to donate large sums of money to political campaigns.
- Create tax inequities between individuals and corporations as it relates to donations to municipal candidates.
- Give power to the provincial cabinet to remove a councillor without clear criteria, which creates an environment where councillors will become more accountable to provincial government leaders instead of our local residents.
- Increase costs for property taxpayers by forcing a hand count of election results instead of allowing the use of proven and more cost-effective electronic equipment.
- Increase costs for property taxpayers by forcing our municipality to create and regularly maintain a permanent electors register.
- Allow councillors to claim that they have a perceived conflict of interest and avoid making politically challenging decisions in council.
- Remove our council's ability to determine what studies are needed for each type of development. Without the power to ask developers for that information, our municipality will be forced to fund those studies ourselves and pass the cost onto all existing residents instead of new development paying for itself.
- Fail to address the fundamental flaws of the current recall rules, which has destabilized the local political environment.
- Fail to give municipalities the option to require candidates to file financial disclosures prior to election day.
- Lead to unforeseen consequences because of the short window, without full input from municipal governments, in which Bill 20 was developed.

Messages that are more specific to smaller and more rural municipalities:

- Forces the **NAME OF MUNICIPALITY** to conduct online public hearings on planning and development which is not possible due to a lack of high-speed internet in our municipality.
- Increases costs for property taxpayers by forcing our municipality to purchase audio and video equipment that will enable residents to participate in public hearings through an online format.

Proposed Council Motion

Municipalities may consider passing a motion in council to communicate your council's view of Bill 20. The following is a template that municipalities may use or consider developing your own motion based on your council's views.

*That the **NAME OF MUNICIPALITY** send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including **MUNICIPALITY** council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.*

Background

- In fall 2023, the Government of Alberta conducted an online survey on a wide scope of issues related to the *Local Authorities Election Act* and *Municipal Government Act*.
- On April 25, 2024, the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act.
 - [Bill 20](#)
 - [Government of Alberta's Summary Sheet on Bill 20](#) – April 25, 2024
- On April 29, 2024, ABmunis hosted a [media conference](#) to respond to proposals in Bill 20.
- On May 2, 2024, Minister McIver [announced](#) that the province will introduce amendments to clarify aspects of Bill 20 based on concerns raised.
- On May 3, 2024, ABmunis published a [preliminary analysis report](#) on Bill 20.
- On May 8, 2024, ABmunis hosted webinar for municipalities and sought member input on ABmunis' position on Bill 20. Based on a webinar poll with 221 responses, 76 per cent of members want Bill 20 to be rescinded and 8 per cent don't have an opinion yet.
- As of May 9, 2024, Bill 20 is at second reading.
- The spring legislative session is scheduled to end May 30, 2024.

ABmunis' Resources and News Releases on Bill 20

- Visit ABmunis' [Keep Local Elections Local](#) webpage to access our analysis, videos, and resources.
- [April 25, 2024](#) news release
- [April 29, 2024](#) news release
- [May 8, 2024](#) news release