

AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, July 8, 2024, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

1. Present

2. Call to Order

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held Monday, June 10, 2024

5. Financial

- (a) Financial Statement for the month ending June 30, 2024.
- (b) Town of Tofield Budget Report for the month ending June 30, 2024.
- (c) Open Payables for the month of June and July 2024 in the total amount of \$479,418.24.

6. Correspondence

- Letter from the Minister of Alberta Municipal Affairs regarding the Canada Community Building Fund;
- Email from Tyler Gandam, President, AB Municipalities regarding the retirement of the CEO Dan Rude;
- Letter from the Honourable Danielle Smith, Premier of Alberta regarding Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024*;
- Claystone Waste Ltd, Shareholder Summary of June 6 & 7, 2024 Board meeting;
- Memorandum from Claystone Waste Ltd regarding the Opening of Claystone Waste's Edmonton Branch Office.

7. Adjournment

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, June 10, 2024 Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer (Via TEAMS).

Also Present: Kari Janzen, Tofield Mercury

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as amended.

01-06-24

CARRIED UNANIMOUSLY

Delete:

6. Correspondence

- Unapproved Minutes, April 24, 2024 Beaver Ambulance and
- Letter from Town of Viking Seasonal Raw Water Station.

Add:

7. (c) Beaver County letter regarding letter to Hockey Alberta.
- (h) Alberta Day Festival Grant
8. Closed Session

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held May 27, 2024, be approved as presented.

02-06-24

CARRIED UNANIMOUSLY

FINANCIAL

5. (a) **MOVED** by Tiedeman that the Financial Statement for the month May 31, 2024 be approved.

03-06-24

CARRIED UNANIMOUSLY

- (b) **MOVED** by Conquest that the Interim Operating Budget for the month ending May 31, 2024 be approved.

04-06-24

CARRIED UNANIMOUSLY

- (c) **MOVED** by Chehade that the Open Payables for the months of May and June 2024 in the total amount of \$558,479.07 be approved

05-06-24

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
June 10, 2024**

CORRESPONDENCE

6. The following Correspondence was presented:

- Unapproved Minutes of the regular meeting of Highway 14 Regional Water Services Commission held May 16, 2024.

MOVED by Martineau that the Correspondence be received and filed.

06-06-24

CARRIED UNANIMOUSLY

NEW BUSINESS

7. (a) Recreation Business Case for presentation to Beaver County.

MOVED by Conquest to approve the Recreation Business Case as presented.

07-06-24

CARRIED UNANIMOUSLY

(b) Draft Agenda for Summer 2024 Municipal Leaders' Caucus was discussed.

(c) Proposed letter from the Tofield Agricultural Society and the Town of Tofield to Hockey Alberta regarding Tofield Minor Hockey Association was presented.

MOVED by Chehade that the proposed letter be approved.

08-06-24

CARRIED UNANIMOUSLY

(d) Town of Tofield Citizenship Applications item was moved to Closed Session.

(e) Tofield Golden Club Event – Bob Layton June 12, 2024 was presented for information.

(f) July Council meeting

MOVED by Chehade that July 22, 2024 Council meeting be cancelled.

(g) Regional Parades

Ryley – June 15, 2024

Bruce – July 28, 2024

(h) Alberta Day Festival Grant

MOVED by Martineau to support the Welcoming Initiative Committee in their application to apply for the Alberta Day Festival Grant.

09-06-24

CARRIED UNANIMOUSLY

Janzen left the meeting 5:35 p.m.

**Minutes of the Town of Tofield Regular Council Meeting
June 10, 2024**

CLOSED SESSION

8. **MOVED** by Conquest to go into Closed Session at 5:35 p.m. discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 17 – Harmful to Personal Privacy -
Freedom of Information and Protection of Privacy Act.

10-06-24

CARRIED UNANIMOUSLY

MOVED by Tiedemann to revert to the regular session at 5:40 p.m.

11-06-24

CARRIED UNANIMOUSLY

No public present.

MOVED by Chehade to award the Town of Tofield
Citizenship award \$1000 each to both applicants.

12-06-24

CARRIED UNANIMOUSLY

ADJOURNMENT

9. **MOVED** by Martineau that the meeting adjourn at 5:41 p.m.

13-06-24

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF TOFIELD
MONTHLY STATEMENT
MONTH ENDING JUNE 30, 2024

| | General Account | Investments | Investment-Nesbitt Burns | TOTAL |
|--|-----------------|-------------|--------------------------|--------------|
| Net Balance at End of Previous Month | 1,545,335.24 | 252,224.88 | 1,723,007.35 | 3,520,567.47 |
| ADD: | | | | |
| Receipts for the Month | 672,647.49 | | | 672,647.49 |
| Debentures | | | | 0.00 |
| Interest on Account | 5,461.48 | | 12,826.98 | 18,288.46 |
| Cancel Cheques | | | | 0.00 |
| Reverse Annual Fees M/C | | | | 0.00 |
| Service Charge Reversal | | | | 0.00 |
| Sub Total | 2,223,444.21 | 252,224.88 | 1,735,834.33 | 4,211,503.42 |
| LESS: | | | | |
| Disbursements for the Month | 829,740.88 | | | 829,740.88 |
| Utility Deposits | | | | 0.00 |
| Debenture Payments | 201,586.00 | | | 201,586.00 |
| Service Charges | 203.06 | | | 203.06 |
| NSF Cheque | 10.00 | | | 10.00 |
| Cancel Receipt | 10,890.00 | | | 10,890.00 |
| Overdraft Interest | | | | 0.00 |
| NET BALANCE AT END OF MONTH | 1,181,014.27 | 252,224.88 | 1,735,834.33 | 3,169,073.48 |
| | | | | |
| Balance at End of Month from Statement | 1,173,015.48 | 252,224.88 | 1,735,834.33 | 3,161,074.69 |
| ADD: | | | | |
| O/S Telebank | | | | 0.00 |
| O/S Direct Deposit | | | | 0.00 |
| Outstanding Deposits | 9,929.84 | | | 9,929.84 |
| O/S Interac (Option Pay) | 696.00 | | | 696.00 |
| Bank Error | | | | 0.00 |
| Sub Total | 1,183,641.32 | 252,224.88 | 1,735,834.33 | 3,171,700.53 |
| LESS: | | | | |
| O/S Direct Deposit | | | | 0.00 |
| Outstanding Cheques | 2,327.05 | | | 2,327.05 |
| O/S Telebank | 300.00 | | | 300.00 |
| Bank Error | | | | 0.00 |
| NET BALANCE AT END OF MONTH | 1,181,014.27 | 252,224.88 | 1,735,834.33 | 3,169,073.48 |
| | 0.00 | | | |

THIS STATEMENT SUBMITTED TO COUNCIL THIS 8TH DAY OF JUNE, 2024.

 CHIEF ELECTED OFFICIAL

 CHIEF ADMINISTRATIVE OFFICER



COUNCIL BUDGET MONTHLY BUDGET REPORT 30-Jun-24

| | THIS PERIOD | YEAR-TO DATE | BUDGET | VARIANCE | % USED |
|---|-----------------------|-----------------------|-----------------------|-----------------------|--------------|
| OPERATING REVENUES | | | | | |
| 1-01-000-00 Taxes & Grants in Lieu | (3,671,647.61) | (3,671,647.61) | (3,675,307.00) | (3,659.39) | 99.90 |
| 1-02-000-00 General Municipal Revenues | (18,660.35) | (164,346.45) | (412,000.00) | (247,653.55) | 39.89 |
| 1-12-000-00 Administration | (2,674.52) | (21,982.07) | (231,500.00) | (209,517.93) | 9.50 |
| 1-24-000-00 Emergency Management | (2,235.01) | (2,235.01) | (2,400.00) | (164.99) | 93.13 |
| 1-26-000-00 Bylaw Enforcement | (240.00) | (2,550.00) | (43,000.00) | (40,450.00) | 5.93 |
| 1-32-000-00 Roads, Streets, Walks, Lighting | (25,757.62) | (27,354.62) | (30,239.00) | (2,884.38) | 90.46 |
| 1-33-000-00 Airport | (1,764.07) | (8,898.57) | (20,108.00) | (11,209.43) | 44.25 |
| 1-41-000-00 Water Supply & Distribution | (99,822.89) | (604,027.48) | (1,205,750.00) | (601,722.52) | 50.10 |
| 1-42-000-00 Sanitary Sewage & Treatment | (14,894.05) | (90,182.10) | (215,400.00) | (125,217.90) | 41.87 |
| 1-43-000-00 Garbage Collection & Disposal | (10,483.33) | (62,908.70) | (126,400.00) | (63,491.30) | 49.77 |
| 1-51-000-00 Family Community Support Services | (119,851.08) | (278,030.26) | (554,979.00) | (276,948.74) | 50.10 |
| 1-56-000-00 Cemetery | (2,380.00) | (17,781.19) | (40,000.00) | (22,218.81) | 44.45 |
| 1-70-000-00 Community Develop. Administration | (11,000.00) | (11,000.00) | (11,000.00) | - | 100.00 |
| 1-71-000-00 Tourism/Economic Development | (600.00) | (40,887.30) | (99,700.00) | (58,812.70) | 41.01 |
| 1-72-000-00 Community Hall | (975.00) | (8,575.71) | (35,000.00) | (26,424.29) | 24.50 |
| 1-73-000-00 Transportation Tofield Bus | (1,042.00) | (7,698.06) | (17,000.00) | (9,301.94) | 45.28 |
| 1-74-000-00 Recreation Programs | (6,135.00) | (6,375.00) | (16,282.00) | (9,907.00) | 39.15 |
| 1-76-000-00 Parks | (2,609.51) | (6,996.38) | (82,250.00) | (75,253.62) | 8.51 |
| 1-75-000-00 Library | - | - | (119,412.00) | (119,412.00) | - |
| 1-97-000-00 Operating Reserve | - | - | (63,000.00) | (63,000.00) | - |
| TOTAL: OPERATING REVENUES | (3,992,772.04) | (5,033,476.51) | (7,000,727.00) | (1,967,250.49) | 71.90 |

OPERATING EXPENDITURES

| | | | | | |
|---|-------------------|---------------------|---------------------|---------------------|--------------|
| 2-11-000-00 Council & Other Legislative | 9,593.67 | 45,892.90 | 97,200.00 | 51,307.10 | 47.22 |
| 2-12-000-00 General Administration | 129,537.97 | 635,694.67 | 1,220,643.00 | 584,948.33 | 52.08 |
| 2-23-000-00 Fire Fighting & Preventative Serv | - | 46,747.52 | 328,657.00 | 281,909.48 | 14.22 |
| 2-24-000-00 Emergency Management | - | 2,234.30 | 2,400.00 | 165.70 | 93.10 |
| 2-26-000-00 Bylaw Enforcement | 7,985.45 | 150,311.78 | 196,281.00 | 45,969.22 | 76.58 |
| 2-32-000-00 Roads, Streets, Walks & Lighting | 214,072.07 | 576,040.17 | 1,163,070.00 | 587,029.83 | 49.53 |
| 2-33-000-00 Airport | 377.54 | 22,542.30 | 18,900.00 | (3,642.30) | 119.27 |
| 2-41-000-00 Water Supply & Distribution | 144,989.84 | 515,045.93 | 1,183,842.00 | 668,796.07 | 43.51 |
| 2-42-000-00 Sanitary Sewage & Treatment | 10,544.21 | 68,124.47 | 170,000.00 | 101,875.53 | 40.07 |
| 2-43-000-00 Garbage Collection & Disposal | - | 54,003.50 | 108,048.00 | 54,044.50 | 49.98 |
| 2-51-000-00 Family Community Support Services | 35,774.00 | 206,206.25 | 554,978.00 | 348,771.75 | 37.16 |
| 2-56-000-00 Cemetery | 3,862.72 | 14,126.80 | 32,150.00 | 18,023.20 | 43.94 |
| 2-66-000-00 Subdivision Land & Development | - | - | 63,000.00 | 63,000.00 | - |
| 2-70-000-00 Community Development Administratio | 8,400.76 | 50,412.12 | 100,410.00 | 49,997.88 | 50.21 |
| 2-71-000-00 Tourism/Economic Development | 1,368.92 | 46,368.85 | 141,900.00 | 95,531.15 | 32.68 |
| 2-72-000-00 Community Hall | 3,077.31 | 25,698.69 | 57,240.00 | 31,541.31 | 44.90 |
| 2-73-000-00 Transportation Tofield Bus | 1,825.70 | 19,652.26 | 26,000.00 | 6,347.74 | 75.59 |
| 2-74-000-00 Recreation Program | 5,007.85 | 8,942.50 | 43,200.00 | 34,257.50 | 20.70 |
| 2-76-000-00 Parks | 48,991.75 | 186,412.36 | 450,700.00 | 264,287.64 | 41.36 |
| 2-75-000-00 Library | 42,666.72 | 100,505.18 | 199,052.00 | 98,546.82 | 50.49 |
| 2-99-750-00 School Requisition | 165,009.57 | 330,019.13 | 707,560.00 | 377,540.87 | 46.64 |
| 2-99-752-00 Beaver Foundation Requisition | - | 67,520.14 | 135,040.00 | 67,519.86 | 50.00 |
| 2-99-754-00 Beaver Emergency Commission | 95,969.90 | 95,969.90 | - | (95,969.90) | - |
| 2-99-756-00 Designated Industrial Property | - | - | 454.00 | 454.00 | - |
| TOTAL: OPERATING EXPENDITURES | 929,055.95 | 3,268,471.72 | 7,000,725.00 | 3,732,253.28 | 46.69 |

FINANCES ACQUIRED

| | | | | | |
|---|----------|--------------|--------------|--------------|-------|
| 5-12-000-00 Administration | (431.12) | (431.12) | - | 431.12 | - |
| 5-32-000-00 Roads, Streets, Walks, Lighting | - | (199,383.86) | (429,200.00) | (229,816.14) | 46.46 |
| 5-42-000-00 Sanitary Sewage & Treatment | - | - | (92,000.00) | (92,000.00) | - |
| 5-56-000-00 Cemetery | - | - | (25,000.00) | (25,000.00) | - |
| 5-72-000-00 Community Hall | - | - | (50,000.00) | (50,000.00) | - |
| 5-76-000-00 Parks | - | (48,913.02) | (147,000.00) | (98,086.98) | 33.27 |

TOTAL: FINANCES ACQUIRED (431.12) (248,728.00) (743,200.00) (494,472.00) 33.47

FINANCES APPLIED

| | | | | | |
|---|------------|------------|------------|------------|-------|
| 6-32-000-00 Roads, Streets, Walks, Lighting | - | 112,714.32 | 429,200.00 | 316,485.68 | 26.26 |
| 6-42-000-00 Sanitary Sewage & Treatment | - | 91,265.00 | 92,000.00 | 735.00 | 99.20 |
| 6-56-000-00 Cemetery | - | - | 25,000.00 | 25,000.00 | - |
| 6-72-000-00 Community Hall | - | - | 50,000.00 | 50,000.00 | - |
| 6-76-000-00 Parks | 115,557.17 | 115,557.17 | 147,000.00 | 31,442.83 | 78.61 |

TOTAL: FINANCES APPLIED 115,557.17 319,536.49 743,200.00 423,663.51 43.00

| | | |
|--------------------|--------------------|-------------|
| June 2024 Advances | Stub 11824 – 11843 | \$19,150.00 |
| June 2024 Payroll | Stub 11875 – 11900 | \$81,721.89 |
| June 2024 Council | Stub 11901 – 11905 | \$ 8,073.66 |
| June 2024 Final | Stub 11906 | \$ 623.01 |

Total \$109,568.56

0.00

19,150.00

81,721.89

8,073.66

623.01

004

109,568.56

337,335.62

2,576.19

25,494.03

4,443.84

008

479,418.24

0.00

07/04/24 14:19:30

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 1

| Function | Date | Account Number (Including Delimiters) | Reference Number | Transaction Description | Transaction Description Additional | Transaction Amount |
|-------------------|----------|---|---------------------|--------------------------------|--|-----------------------|
| 2 | 24/07/04 | 1-02-590-00 | C000016770 | NORTON, RICK | REFUND PAYMENT IN ERROR | 181.35 |
| FUNCTION TOTAL | | | | | | 181.35 |
| 11 | 24/07/02 | 2-11-211-00 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 353.51 |
| FUNCTION TOTAL | | | | | | 353.51 |
| 12 | 24/06/14 | 2-12-215-00 | C900011856 | PITNEYWORKS | ACCT 6100908000118935 | 1,000.00 |
| | 24/06/17 | 2-12-215-00 | AP DRCT DB | TELUS MOBILITY | BUSINESS CONNECT - ADMIN | 369.00 |
| | 24/06/21 | 2-12-215-00 | C000016760 | PETTY CASH | REGISTERED MAIL/ LEGAL | 25.19 |
| | 24/06/21 | 2-12-215-00 | C900011865 | LOOMIS EXPRESS | FREIGHT/ RMRF | 70.64 |
| | 24/07/05 | 2-12-215-00 | C900011937 | PITNEY BOWES | INSERTER LEASE | 686.16 |
| | 24/07/05 | 2-12-215-00 | C900011938 | PITNEYWORKS | ACCT 6100908000118935 | 1,000.00 |
| | 24/06/14 | 2-12-220-00 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | AD/ SPRING SUPPLEMENT | 103.90 |
| | 24/06/14 | 2-12-220-00 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | AD/ TOFIELD GRAD | 185.00 |
| | 24/06/14 | 2-12-220-00 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | COUNCIL CORNER | 212.50 |
| | 24/06/14 | 2-12-220-00 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | AD/ SUPPORTING FIRST RESPONDER | 214.00 |
| | 24/07/05 | 2-12-220-00 | C000016768 | ALTALIS | MAPPING SOFTWARE | 81.00 |
| | 24/07/05 | 2-12-221-00 | C900011940 | SHINEATEK CORP. | MANAGED SERVICES | 2,054.23 |
| | 24/06/21 | 2-12-230-00 | C900011871 | STUART, LARAINÉ | PLANNING & DEVELOPMENT SERVICE | 403.75 |
| | 24/06/28 | 2-12-230-00 | C900011920 | REYNOLDS MIRTH RICHARDS & FARM | GENERAL MATTERS | 613.50 |
| | 24/07/05 | 2-12-230-00 | C900011941 | TANMAR CONSULTING INC. | ASSESSMENT SERVICES | 2,059.75 |
| | 24/06/21 | 2-12-230-01 | C900011869 | SDI HEALTH, SAFETY & LOSS | HEALTH & SAFETY MAINTENANCE | 1,792.40 |
| | 24/07/02 | 2-12-230-01 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 120.00 |
| | 24/07/05 | 2-12-230-02 | C900011947 | ZAG CREATIVE GROUP INC. | SOCIAL MEDIA STRATEGY | 2,500.00 |
| | 24/07/05 | 2-12-230-02 | C900011947 | ZAG CREATIVE GROUP INC. | WEBSITE MAINTENANCE | 350.00 |
| | 24/06/21 | 2-12-230-06 | C900011870 | SELECT ENGINEERING CONSULTANTS | STORMWATER MASTER PLAN | 2,423.34 |
| | 24/06/28 | 2-12-230-06 | C000016765 | GRANT CATALYST INC. | ACP GRANT APPLICATION | 600.00 |
| | 24/06/28 | 2-12-240-00 | C900011909 | DEMERS, ELISA | JANITORIAL - ADMIN | 350.00 |
| | 24/06/28 | 2-12-240-00 | C900011918 | PIDERNAL, MARY GRACE | JANITORIAL - ADMIN | 350.00 |
| | 24/07/05 | 2-12-250-00 | C900011928 | CANADIAN LINEN AND UNIFORM | RUGS | 51.26 |
| | 24/07/05 | 2-12-250-00 | C900011928 | CANADIAN LINEN AND UNIFORM | RUGS | 51.26 |
| | 24/06/14 | 2-12-510-00 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | BILLINGS | 178.10 |
| | 24/06/21 | 2-12-510-00 | C000016760 | PETTY CASH | FORTIS PRESENTATION | 14.05 |
| | 24/06/21 | 2-12-510-00 | C900011868 | PLATINUM SUPPLY 2022 LTD. | JANITORIAL SUPPLIES | 171.43 |
| | 24/06/28 | 2-12-510-00 | C900011916 | NEUFELD, CINDY | EXPENSES/ FLOAT | 39.96 |
| | 24/06/28 | 2-12-510-00 | C900011912 | GREAT NORTHERN DATA SUPPLIES (| TONERS/ UPSTAIRS PRINTER | 392.18 |
| | 24/07/02 | 2-12-510-00 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 50.00 |
| | 24/07/05 | 2-12-510-00 | C900011935 | IRON MOUNTAIN CANADA OPERATION | RECYCLE BIN | 296.65 |
| | 24/06/28 | 2-12-540-50 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - ADMIN BLDG | 1,473.39 |
| | 24/06/28 | 2-12-540-51 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | GAS - ADMIN BLDG | 250.41 |
| | 24/06/28 | 2-12-770-00 | C900011922 | TOFIELD AGRICULTURAL SOCIETY | AB AG GRANT - SSF | 14,532.12 |
| | 24/06/17 | 4-12-230-00 | AP DRCT DB | RECEIVER GENERAL | REMITTANCE | 2,000.00 |
| | 24/06/28 | 4-12-234-00 | C900011914 | LOCAL AUTHORITIES PENSION PLAN | EMP #215 - REMITTANCE | 19,655.63 |
| | 24/07/05 | 4-12-235-00 | C900011926 | AMSC INSURANCE SERVICES LTD. | REMITTANCE/ ACCT 2-0815 | 12,618.12 |
| | 24/06/28 | 4-12-239-00 | C900011923 | TOWN OF TOFIELD SOCIAL FUND | REMITTANCE | 180.00 |

ACCOUNTS PAYABLES LISTING BY FUNCTION

| Function | Date | Account Number (Including Delimiters) | Reference Number | Transaction Description | Transaction Description Additional | Transaction Amount |
|----------|----------|---|---------------------|--------------------------------|--|-----------------------|
| | | | | | | FUNCTION TOTAL |
| | | | | | | 69,518.92 |
| 26 | 24/06/21 | 2-26-255-00 | C000016760 | PETTY CASH | REGISTERED MAIL/ NOE | 34.95 |
| | 24/06/28 | 2-26-255-00 | C900011919 | RAMEUS INVESTMENTS | YARD MAINTENANCE | 800.00 |
| | 24/06/14 | 2-26-260-00 | C900011859 | TOWN OF VEGREVILLE | BYLAW ENFORCEMENT | 7,866.50 |
| | | | | | | FUNCTION TOTAL |
| | | | | | | 8,701.45 |
| 32 | 24/06/17 | 2-32-215-00 | AP DRCT DB | TELUS MOBILITY | BUSINESS CONNECT - OPERATIONS | 35.95 |
| | 24/06/14 | 2-32-520-45 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | BILLINGS | 1,469.58 |
| | 24/06/14 | 2-32-520-46 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | BILLINGS | 67.12 |
| | 24/06/14 | 2-32-520-46 | C900011857 | RAYMAX EQUIPMENT SALES | DEAERATION TANK | 1,072.67 |
| | 24/07/05 | 2-32-520-49 | C900011945 | TRU HARDWARE | BILLINGS | 13.58 |
| | 24/07/02 | 2-32-520-62 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 292.76 |
| | 24/07/05 | 2-32-520-71 | C900011927 | CALMONT EQUIPMENT LTD. | SIDE MIRROR | 71.91 |
| | 24/06/14 | 2-32-521-00 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | PUBLIC WORKS FUEL | 1,989.38 |
| | 24/06/14 | 2-32-521-00 | C900011861 | WILD ROSE CO-OPERATIVE ASSOCIA | FUEL - PUBLIC WORKS | 652.28 |
| | 24/06/14 | 2-32-521-00 | C000016757 | WEX CANADA LTD. | FUEL | 296.40 |
| | 24/06/14 | 2-32-530-00 | C000016754 | MYNT DOOR SERVICE | OVERHEAD DOOR REPAIR | 300.00 |
| | 24/07/05 | 2-32-530-00 | C900011945 | TRU HARDWARE | BILLINGS | 158.29 |
| | 24/07/05 | 2-32-530-00 | C900011928 | CANADIAN LINEN AND UNIFORM | RUGS | 30.96 |
| | 24/07/05 | 2-32-530-00 | C900011928 | CANADIAN LINEN AND UNIFORM | RUGS | 30.96 |
| | 24/06/14 | 2-32-530-03 | C900011848 | DRIVEN TRANSPORT INC | 3/4 ROAD CRUSH | 1,600.00 |
| | 24/06/21 | 2-32-530-03 | C900011864 | DRIVEN TRANSPORT INC | ROAD CRUSH | 1,500.00 |
| | 24/07/02 | 2-32-530-03 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 151.45 |
| | 24/06/28 | 2-32-540-50 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - PUBLIC WORKS | 10,447.25 |
| | 24/06/28 | 2-32-540-51 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | GAS - PUBLIC WORKS | 582.37 |
| | | | | | | FUNCTION TOTAL |
| | | | | | | 17,823.75 |
| 33 | 24/06/28 | 2-33-250-00 | C900011909 | DEMERS, ELISA | JANITORIAL - AIRPORT | 50.00 |
| | 24/06/28 | 2-33-250-00 | C900011918 | PIDERNAL, MARY GRACE | JANITORIAL - AIRPORT | 50.00 |
| | 24/06/28 | 2-33-540-50 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - AIRPORT | 146.50 |
| | 24/06/28 | 2-33-540-51 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | GAS - AIRPORT | 131.04 |
| | | | | | | FUNCTION TOTAL |
| | | | | | | 377.54 |
| 41 | 24/06/21 | 2-41-215-00 | C900011866 | MCSNET | CUST #0054024/ INTERNET | 109.90 |
| | 24/06/14 | 2-41-250-00 | C900011852 | HAUSER HOME BUILDING CENTRE | CEMENT/CONCRETE MIX | 437.58 |
| | 24/06/21 | 2-41-250-00 | C000016764 | TOFIELD TRANSIT MIX LTD. | FILL/ TRUCKFILL REPAIR | 652.00 |
| | 24/06/21 | 2-41-250-00 | C000016761 | RED'S PLUMBING & DRAIN CLEANIN | TRUCKFILL REPAIR | 3,599.26 |
| | 24/06/21 | 2-41-250-00 | C000016758 | ICONIX WATERWORKS LP | PARTS / TRUCKFILL REPAIR | 79.02 |
| | 24/06/28 | 2-41-250-00 | C900011917 | NIKIFORUK CONSTRUCTION LTD. | TRUCK FILL REPAIR | 15,720.29 |
| | 24/07/02 | 2-41-250-00 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 138.93 |
| | 24/07/05 | 2-41-250-00 | C900011945 | TRU HARDWARE | BILLINGS | 16.49 |

ACCOUNTS PAYABLES LISTING BY FUNCTION

| Function | Date | Account Number (Including Delimiters) | Reference Number | Transaction Description | Transaction Description Additional | Transaction Amount |
|----------|----------|---|---------------------|--------------------------------|--|-----------------------|
| 41 | 24/07/05 | 2-41-250-00 | C900011931 | CLEARTECH INDUSTRIES INC. | POCKET COLORIMETER | 133.33 |
| | 24/07/05 | 2-41-250-00 | C900011925 | ACCU-FLO METER SERVICE LTD. | NEPTUNE 360 | 2,550.00 |
| | 24/06/28 | 2-41-540-50 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - WATER STORAGE | 2,663.47 |
| | 24/06/28 | 2-41-540-51 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | WATER STORAGE | 628.20 |
| | 24/07/05 | 2-41-550-00 | C900011934 | HIGHWAY 14 REGIONAL WATER | ACCT 371341.01 | 30,245.59 |
| | 24/07/05 | 2-41-550-00 | C900011934 | HIGHWAY 14 REGIONAL WATER | ACCT 395431.01 | 42,468.92 |
| | 24/07/05 | 3-41-274-00 | C000016769 | REFUND-UT-0005519201 | MILLS, FRED | 3.16 |
| | 24/07/05 | 3-41-274-00 | C000016769 | REFUND-UT-0005519201 | MILLS, FRED | 76.64 |
| | 24/07/05 | 3-41-274-00 | C000016769 | REFUND-UT-0005519201 | MILLS, FRED | 500.00 |
| | | | | | FUNCTION TOTAL | 99,869.50 |
| 42 | 24/06/21 | 2-42-215-00 | C900011866 | MCSNET | CUST #0054024/ INTERNET | 74.85 |
| | 24/07/05 | 2-42-250-00 | C900011945 | TRU HARDWARE | BILLINGS | 15.99 |
| | 24/06/28 | 2-42-540-50 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - SEWER | 1,230.70 |
| | | | | | FUNCTION TOTAL | 1,321.54 |
| 43 | 24/07/05 | 2-43-550-00 | C900011930 | CLAYSTONE WASTE LTD. | GARBAGE COLLECTION | 9,004.00 |
| | | | | | FUNCTION TOTAL | 9,004.00 |
| 51 | 24/06/17 | 2-51-215-00 | AP DRCT DB | TELUS MOBILITY | BUSINESS CONNECT - FCSS | 143.80 |
| | 24/06/28 | 2-51-245-00 | C900011909 | DEMERS, ELISA | JANITORIAL - FCSS | 50.00 |
| | 24/06/28 | 2-51-245-00 | C900011918 | PIDERNAL, MARY GRACE | JANITORIAL - FCSS | 50.00 |
| | 24/06/14 | 2-51-400-00 | C900011851 | HARE FOODS LTD. | ACCOUNT 7506990 | 27.97 |
| | 24/06/14 | 2-51-400-00 | C900011851 | HARE FOODS LTD. | ACCOUNT 7506990 | 19.47 |
| | 24/06/14 | 2-51-400-00 | C900011851 | HARE FOODS LTD. | ACCOUNT 7506990 | 40.67 |
| | 24/06/14 | 2-51-400-00 | C900011851 | HARE FOODS LTD. | ACCOUNT 7506990 | 32.42 |
| | 24/07/02 | 2-51-400-00 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 30.00 |
| | 24/07/02 | 2-51-400-01 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 245.82 |
| | 24/06/28 | 2-51-400-03 | C900011924 | WARAWA, LYNNETTE | SPA DAY SUPPLIES | 62.31 |
| | 24/06/28 | 2-51-400-04 | C900011913 | IRVINE, CHARLENE | GENERAL COUNSELLOR | 4,950.00 |
| | 24/06/14 | 2-51-400-05 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | AD/ SENIORS APPPRECIATION WEEK | 279.00 |
| | 24/06/14 | 2-51-400-05 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | AD/ SENIORS BENEFITS | 263.50 |
| | 24/06/14 | 2-51-400-05 | C900011845 | BOAST RADLEY, TRACEY | FOOD/ SENIOR'S APPRECIATION | 8.65 |
| | 24/06/21 | 2-51-400-05 | C900011872 | SUTTON, JAMIE R | EXPENSES/ SENIORS APPRECIATION | 107.93 |
| | 24/07/02 | 2-51-400-05 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 296.92 |
| | 24/07/05 | 2-51-400-06 | C900011943 | TOFIELD LODGE | MEALS ON WHEELS | 684.00 |
| | 24/06/14 | 2-51-400-07 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | AD/ TOFIELD GRAD | 40.00 |
| | 24/06/14 | 2-51-400-07 | C000016756 | WEEKLY REVIEW | ANXIETY CARDS | 656.00 |
| | 24/06/14 | 2-51-400-07 | C900011859 | TOWN OF VEGREVILLE | COMMUNITY CONNECT/ MAY 27 | 683.22 |
| | 24/07/02 | 2-51-400-07 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 91.27 |
| | 24/06/14 | 2-51-400-11 | C900011845 | BOAST RADLEY, TRACEY | FOOD/ SENIOR'S CONNECTOR | 15.57 |
| | 24/06/14 | 2-51-400-11 | C900011860 | WARAWA, LYNNETTE | SC/ MEAL PREP GROCERIES | 129.59 |
| | 24/06/14 | 2-51-400-11 | C000016753 | KELLER, TOM | MILEAGE/ SENIOR'S CONNECTOR | 37.64 |

| Function | Date | Account Number (Including Delimiters) | Reference Number | Transaction Description | Transaction Description Additional | Transaction Amount |
|----------|----------|---|---------------------|--------------------------------|--|-----------------------|
| 51 | 24/06/21 | 2-51-400-11 | C000016762 | SCHULTZ, TREVA | MILEAGE/ SC/ CLEANING | 20.80 |
| | 24/06/21 | 2-51-400-11 | C000016759 | KELLER, TOM | MILEAGE/ SC/ LAWN CARE | 18.82 |
| | 24/06/28 | 2-51-400-11 | C900011924 | WARAWA, LYNNETTE | PAINTING/CLEANING SUPPLIES | 125.38 |
| | 24/06/28 | 2-51-400-11 | C900011924 | WARAWA, LYNNETTE | EXPENSES/ MEAL PREP | 24.99 |
| | 24/06/28 | 2-51-400-11 | C900011924 | WARAWA, LYNNETTE | EXPENSES/ MEAL PREP | 11.59 |
| | 24/07/02 | 2-51-400-11 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 42.76 |
| | 24/07/05 | 2-51-400-11 | C900011936 | KELLER, TOM | SC/ MILEAGE/ LAWN CARE | 58.44 |
| | 24/06/21 | 2-51-400-14 | C900011872 | SUTTON, JAMIE R | EXPENSES/ CANADA DAY MOVIE | 20.00 |
| | 24/06/28 | 2-51-400-14 | C900011907 | AUDIO CINE FILMS INC. | FAMILY MOVIE LICENCE | 804.00 |
| | 24/06/28 | 2-51-400-14 | C900011908 | BOAST RADLEY, TRACEY | CANADA DAY - CANDY FOR MOVIE | 101.90 |
| | 24/06/14 | 2-51-510-00 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | BILLINGS | 73.96 |
| | 24/06/14 | 2-51-510-01 | C900011860 | WARAWA, LYNNETTE | VOLUNTEER OF THE MONTH | 21.74 |
| | | | | | FUNCTION TOTAL | 10,270.13 |
| 56 | 24/06/21 | 2-56-250-00 | C900011867 | NELSON GRANITE LIMITED | PLAQUE/ FULCHER TOUGH | 587.00 |
| | 24/06/21 | 2-56-250-00 | C900011867 | NELSON GRANITE LIMITED | PLAQUE/ SHLEMKO/SHANKMAN | 637.00 |
| | 24/06/21 | 2-56-250-00 | C900011867 | NELSON GRANITE LIMITED | PLAQUE/ SHLEMKO TOUGH | 587.00 |
| | | | | | FUNCTION TOTAL | 1,811.00 |
| 71 | 24/06/28 | 2-71-240-00 | C900011909 | DEMERS, ELISA | JANITORIAL - NATURE CENTRE | 150.00 |
| | 24/06/28 | 2-71-240-00 | C900011918 | PIDERNAL, MARY GRACE | JANITORIAL - NATURE CENTRE | 150.00 |
| | 24/06/21 | 2-71-250-00 | C900011868 | PLATINUM SUPPLY 2022 LTD. | JANITORIAL SUPPLIES | 134.99 |
| | 24/06/28 | 2-71-540-50 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - NATURE CENTRE | 430.91 |
| | 24/06/28 | 2-71-540-51 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | GAS - NATURE CENTRE | 356.22 |
| | | | | | FUNCTION TOTAL | 1,222.12 |
| 72 | 24/06/14 | 2-72-240-00 | C900011849 | DUKART, DENISE M. | HALL CARETAKER | 750.00 |
| | 24/06/28 | 2-72-240-00 | C900011910 | DUKART, DENISE M. | HALL CARETAKER | 750.00 |
| | 24/06/21 | 2-72-255-00 | C900011868 | PLATINUM SUPPLY 2022 LTD. | JANITORIAL SUPPLIES | 147.79 |
| | 24/06/28 | 2-72-540-50 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - COMMUNITY HALL | 639.95 |
| | 24/06/28 | 2-72-540-51 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | GAS - COMMUNITY HALL | 478.30 |
| | | | | | FUNCTION TOTAL | 2,766.04 |
| 73 | 24/06/14 | 2-73-251-00 | C900011847 | CHEHADE, BRENDA | SHUTTLE DRIVER | 230.00 |
| | 24/06/14 | 2-73-251-00 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | FUEL - HANDIVAN | 665.70 |
| | 24/06/14 | 2-73-251-00 | C900011850 | FORSTNER, DORIS | SHUTTLE DRIVER | 310.00 |
| | 24/06/14 | 2-73-251-00 | C900011855 | MADRO, DOLORES | SHUTTLE DRIVER | 110.00 |
| | 24/06/21 | 2-73-251-00 | C900011873 | TOFIELD CAR, RV & TRUCK WASH I | CAR WASH | 80.00 |
| | 24/06/28 | 2-73-251-00 | C900011911 | FORSTNER, DORIS | SHUTTLE DRIVER | 250.00 |
| | 24/06/28 | 2-73-251-00 | C900011915 | MADRO, DOLORES | SHUTTLE DRIVER | 180.00 |
| | 24/07/05 | 2-73-251-00 | C900011929 | CHEHADE, BRENDA | SHUTTLE/ 06/27, 07/04 | 220.00 |

07/04/24 14:19:30

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 5

| Function | Date | Account Number (Including Delimiters) | Reference Number | Transaction Description | Transaction Description Additional | Transaction Amount |
|----------------|----------|--|------------------|--------------------------------|------------------------------------|--------------------|
| 73 | 24/07/05 | 2-73-251-00 | C900011933 | FORSTNER, DORIS | SHUTTLE/ OATS N NOTES, WEDDING | 770.00 |
| FUNCTION TOTAL | | | | | | 2,815.70 |
| 74 | 24/06/28 | 1-74-400-03 | C000016767 | WHITLEY, KATHLEEN M.B. | REFUND/ KEIRA/ JURASSIC FOREST | 45.00 |
| | 24/06/14 | 1-74-400-10 | C000016755 | TOFIELD GOLDEN CLUB DROP-IN CE | BOB LAYTON TICKETS | 140.00 |
| | 24/06/14 | 1-74-400-10 | C000016755 | TOFIELD GOLDEN CLUB DROP-IN CE | BOB LAYTON TICKETS | 210.00 |
| | 24/06/21 | 1-74-400-10 | C000016763 | TOFIELD GOLDEN CLUB DROP-IN CE | TICKETS/ BOB LAYTON | 70.00 |
| | 24/06/21 | 1-74-400-10 | C900011874 | TOTAL RY-TOF TOURNAMENT | RY-TOF /DO BETTER | 500.00 |
| | 24/06/21 | 1-74-400-10 | C900011874 | TOTAL RY-TOF TOURNAMENT | RYLEY CAMPING/ DO BETTER | 150.00 |
| | 24/06/21 | 1-74-400-10 | C900011874 | TOTAL RY-TOF TOURNAMENT | RY-TOF / RBL DEPOSIT | 150.00 |
| | 24/06/28 | 1-74-400-10 | C900011922 | TOFIELD AGRICULTURAL SOCIETY | WESTERN DAYS/ SDI GROUP | 1,500.00 |
| | 24/06/28 | 1-74-400-10 | C900011922 | TOFIELD AGRICULTURAL SOCIETY | WESTERN DAYS/ NUTRIEN AG | 1,000.00 |
| | 24/07/05 | 1-74-400-10 | C900011942 | TOFIELD AGRICULTURAL SOCIETY | WESTERN DAYS/ AMPED ENERGY | 1,000.00 |
| | 24/07/05 | 1-74-400-10 | C900011944 | TOTAL RY-TOF TOURNAMENT | CRAZY SWINGERS | 150.00 |
| | 24/06/28 | 2-74-400-03 | C000016766 | PETTY CASH | CASH FLOAT/ SUMMER PROGRAM | 100.00 |
| | 24/07/02 | 2-74-400-03 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 565.74 |
| | 24/06/14 | 2-74-400-10 | C900011858 | TOFIELD MERCURY PUBLISHING LTD | AD/ GARAGE SALE | 88.00 |
| | 24/06/14 | 2-74-400-10 | C900011853 | HILLYER, DAN | FIREWORKS / CANADA DAY | 257.60 |
| | 24/07/05 | 2-74-400-10 | C900011932 | EGLAUER, VANITA | CANADA DAY - FACE PAINTING | 250.00 |
| | 24/07/05 | 2-74-400-10 | C900011939 | RLT TECHNOLOGIES | CANADA DAY INFLATABLES | 1,323.00 |
| FUNCTION TOTAL | | | | | | 7,499.34 |
| 75 | 24/06/28 | 2-75-240-00 | C900011909 | DEMERS, ELISA | JANITORIAL - LIBRARY | 200.00 |
| | 24/06/28 | 2-75-240-00 | C900011918 | PIDERNAL, MARY GRACE | JANITORIAL - LIBRARY | 200.00 |
| FUNCTION TOTAL | | | | | | 400.00 |
| 76 | 24/07/05 | 2-76-215-01 | C900011946 | XPLORE INC. | ACCT 1672172/ WIFI @CAMPGROUND | 160.00 |
| | 24/07/02 | 2-76-250-00 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 38.99 |
| | 24/06/14 | 2-76-250-01 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | FUEL - SPORTSFIELDS | 573.71 |
| | 24/06/14 | 2-76-250-01 | C900011861 | WILD ROSE CO-OPERATIVE ASSOCIA | FUEL - SPORTSFIELDS | 97.51 |
| | 24/07/02 | 2-76-250-01 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 1,736.95 |
| | 24/06/28 | 2-76-250-02 | AP DRCT DB | ALBERTA MUNICIPAL SERVICES COR | POWER - CAMPGROUND | 435.10 |
| | 24/07/05 | 2-76-250-02 | C900011945 | TRU HARDWARE | BILLINGS | 173.34 |
| | 24/06/28 | 2-76-250-04 | C900011921 | SCHINKEL, LYLA-JO | WATERING | 2,000.00 |
| | 24/06/14 | 2-76-520-00 | C900011854 | IVERSON, KEVIN W | TRIMMER REPAIR/ XTREME | 191.39 |
| | 24/06/21 | 2-76-520-00 | C900011863 | BERRECILOTH, DAVE | DRAG HARROWS FOR RODEO ARENA | 649.83 |
| | 24/07/02 | 2-76-520-00 | AP DRCT DB | BMO BANK OF MONTREAL | BILLINGS | 91.57 |
| | 24/06/14 | 2-76-521-00 | C900011846 | CANOE PROCUREMENT GROUP OF CAN | FUEL - PARKS | 573.71 |
| | 24/06/14 | 2-76-521-00 | C900011861 | WILD ROSE CO-OPERATIVE ASSOCIA | FUEL - PARKS | 97.51 |
| | 24/06/14 | 6-76-630-00 | C900011844 | BATTLE RIVER IMPLEMENTS LTD. | JOHN DEERE Z970R ZTRACK | 23,252.17 |
| FUNCTION TOTAL | | | | | | 30,071.78 |

07/04/24 14:19:30

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 6

| Function | Date | Account Number (Including Delimiters) | Reference Number | Transaction Description | Transaction Description Additional | Transaction Amount | |
|----------|----------|---|---------------------|--------------------------------|--|-----------------------|------------|
| 99 | 24/06/21 | 2-99-754-00 | C900011862 | BEAVER EMERGENCY SERVICES COMM | 2Q CAPITAL REQUISITION | 32,299.03 | |
| | 24/06/21 | 2-99-754-00 | C900011862 | BEAVER EMERGENCY SERVICES COMM | 2Q OPERATING REQUISITION | 63,670.87 | |
| | | | | | | FUNCTION TOTAL | 95,969.90 |
| | | | | | | FINAL TOTALS TOTAL | 359,977.57 |

* * * E N D O F R E P O R T * * *



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
M.L.A. Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

Cindy Neufeld

From: Tyler Gandam <president@abmunis.ca>
Sent: June 19, 2024 8:45 AM
To: Cindy Neufeld
Subject: Important Announcement to the Members of Alberta Municipalities

On behalf of the Board of Directors of Alberta Municipalities and Dan Rude, CEO:

We want to share some important news with Alberta Municipalities' members. After over 20 years of dedicated service to Alberta Municipalities, including 7 years as our CEO, Dan Rude has notified the board of his decision to retire effective December 31, 2024. Dan will continue to serve as our CEO until the end of this year.

The board has started a recruitment process with the objective of having Dan's successor in place for the start of 2025. Your association's board is fully committed to conducting a thorough and thoughtful search to ensure we find the right leader and CEO for ABmunis' next chapter. We are also confident that the organization's strong and capable administration team will make the transition seamless at Dan's retirement.

Leaders International has been selected by the Board to execute the recruitment process and we will update members on the CEO search in the months ahead.

"We are deeply grateful for Dan's contribution, commitment, and guidance over the years. Alberta Municipalities has achieved tremendous success under Dan's leadership. His passionate dedication to the organization and to our members has enabled Alberta Municipalities to be the formidable organization that it is today." Tyler Gandam, President

"It has been a privilege to lead Alberta Municipalities and witness the incredible growth and positive change we've achieved together. I am proud of what has been accomplished and have full confidence in the organization's continued success." Dan Rude, CEO

Thank you for your continued support and dedication to Alberta Municipalities.

Tyler Gandam, President and Dan Rude, CEO
[Tyler Gandam](#) | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR115303

June 21, 2024

Her Worship Debora Dueck
Mayor
Town of Tofield
PO Box 30
Tofield AB T0B 4J0

Dear Mayor Dueck:

The Honourable Danielle Smith, Premier of Alberta, shared your letter of May 15, 2024, regarding Alberta's introduction of Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024*. I am pleased to respond on behalf of the Government of Alberta.

As you are aware, the recently passed Bill 20 will modify two key pieces of legislation for Alberta municipalities – the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)*. Bill 20 will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials. I realize there has been much misinformation about the contents and intent of this bill, and I am pleased to respond.

Under Canada's Constitution, there are two levels of government that are defined: provincial and federal. All municipal matters fall under provincial jurisdiction. The Government of Alberta has delegated significant authority to locally elected municipal governments under the *MGA*, to make decisions of a local nature on behalf of their residents. This said, all municipal jurisdictions are subject to provincial legislation and authority.

Through the powers in the Constitution and the *MGA*, the provincial government has always had the ability to dismiss a councillor, and it is a process that is not taken lightly. As you may be aware, I recently made the decision to dismiss a mayor and several councillors. More information on that situation is available at www.alberta.ca/chestermere-municipal-inspection.

This process was done through a municipal inspection and Ministerial Order. While this process may be appropriate for most cases, there may be situations that require an expedited process as outlined in Bill 20. I strongly believe in local decision-making, but like all governments, municipalities must focus on matters within their delegated responsibility when making their decisions.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Printed on recycled paper

Similarly, the province's authority to repeal or amend bylaws is not new. The *MGA* already provides Cabinet the ability to intervene in planning and development bylaws; however, this ability has never been used. In 2022, the government introduced Bill 4, which amended the *MGA* to repeal bylaws related to face mask mandates in the City of Edmonton. This was an example of a municipal bylaw that was contrary to provincial public health advice. The changes in Bill 20 will enable government to address similar situations through a more expedited process; however, it remains that this would be only used in rare circumstances.

On May 23, I tabled additional amendments, to further clarify the intent of this bill. The amendments can be found at www.alberta.ca/strengthening-local-elections-and-councils. I encourage you to review the bill with amendments directly for more information on the contents of Bill 20.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when a municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws or order public votes on possible dismissal of a councillor will be considered as a last resort; I anticipate that these powers will be used very rarely, if ever.

In addition, the updates to the *MGA* and the *LAEA* will enhance transparency and ensure that local elected officials are held accountable to the Albertans they represent. We are strengthening public trust in local elections by eliminating the use of electronic tabulators. It is important for Albertans to feel they can trust the methods and results of local elections and requiring all ballots to be counted by hand will give Albertans that assurance.

Bill 20 will also enable the option to have criminal record checks as a part of candidate nomination packages and will allow local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. I will also note that no candidate will be required to join a political party – they will always remain voluntary and local.

Bill 20 will also increase transparency in campaign financing. In 2018, the government at the time banned corporation and union donations to individual candidates. Rather than taking the "big money" out of local elections, donations shifted to third-party advertisers. For example, Calgary's Future raised \$1.7 million to endorse nine specific candidates who were elected in the 2021 municipal election. By enabling corporation and union donations at a cap of \$5,000 per municipality, voters will have public records of the unions, corporations, and individuals supporting candidates. We are also introducing an expense cap for municipal campaigns to limit donations collected and keep local campaigns focused on the current election.

Albertans deserve to have faith in their local governments, and Albertans expect municipal leaders to behave responsibly to reflect the interests and needs of the community. Occasionally, the provincial government is asked to look into the management of an Alberta municipality and the leadership of its elected officials. We always treat such requests with the due diligence they deserve. Albertans deserve a provincial government that can respond promptly to extraordinary situations that occur within a municipality.

Bill 20 also includes amendments to the *MGA* that will encourage housing development in municipalities. Affordable and attainable housing has become one of the most urgent concerns across the country, and the Government of Alberta is unlocking options for municipalities to consider as they take local action to address housing affordability. The amendments to the *MGA* will create balance between appropriate engagement with residents and stakeholders and prompt municipal planning and development decisions. This ensures that municipalities have greater flexibility to tackle their housing priorities while providing residents with the opportunity to have their say about development plans in their communities.

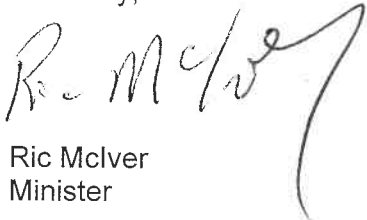
This bill was informed by feedback my ministry received from Albertans in 2021-23. The results of the consultation surveys can be found at www.alberta.ca/local-elections-and-councillor-accountability-engagement.

I appreciate your feedback and your participation in the discussion of this important piece of legislation. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve.

Now that Bill 20 has passed, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ric McIver', with a long, sweeping flourish extending from the end of the name.

Ric McIver
Minister

cc: Honourable Danielle Smith, Premier of Alberta

SHAREHOLDER SUMMARY OF BOARD MEETING

Board Meeting of June 6th and 7th 2024

Purpose

To provide shareholding municipalities with a summary of matters discussed at the June 6/7th Board of Directors meeting.

Summary of Board Meeting

The Board of Directors discussed the following at the meeting.

Board matters:

- The Board received a Quarterly Health and Safety report for information.
- The Board received a Quarterly Human Resources Report for information.
- The Board received the COR Safety Audit Results for information and discussed new procedures related to how the next safety audit would be performed.
- The Board was presented with a preliminary Talent Management System and Human Resources Strategy for feedback and discussion. Board feedback will be incorporated into the strategy for further discussion at the next meeting.
- The Board received a Strategic Road Map Review and discussed further refinement to strategic goals and values to reflect a more clearly defined Claystone purpose and mission.
- The Board engaged in a strategic planning session to discuss current business state, regional market indicators, and expansion projects and initiatives. The Board further discussed how competitive pressures and regulatory changes in the waste management industry could impact Claystone's decision-making processes.
- The Board received an overview of the outcomes from the organization-wide DEI training and report.
- The Board received its regular business development update and major projects updated related to the 152 St Transfer Station project and compost expansion projects.

Governance matters:

- The Board approved revisions to the following non-core policy:
 - HUM-0004 Health and Safety Policy (revision)
 - This policy is in place to ensure a healthy and safe work environment for all employees, contractors, visitors and the general public at all locations where Claystone Waste Ltd. conducts work
 - Minor changes were made to the policy to emphasize that the policy applies to staff, visitors, and contractors at CWL sites.
- The Board approved the following new non-core policy:
 - HUM-0007: Recruitment Policy
 - This policy establishes controls around recruitment to ensure that quality employees are being obtained, proper oversight is being provided to human

resources activity, and that all procedures are being followed in the recruitment process.

Financial matters:

- None to report.

Next Meeting of the Board:

- The next meeting of the Board is scheduled for August 21, 2024.

Attachments:

- HUM-0004 Health and Safety Policy (revision)
- HUM-0007: Recruitment Policy (new)

Memorandum

To: Municipal Shareholders

From: Corey Popick, Chief Executive Officer

Date: June 28, 2024

Subject: Opening of Claystone Waste's Edmonton Branch Office

Dear Municipal Shareholders,

Further to recent discussions, I am writing to announce the opening of a new Claystone Waste branch office in Edmonton, effective July 2nd, which will be located at Suite 225, 10216 124th Street NW.

The decision to establish a branch office in Edmonton comes after extensive assessment and strategic planning, primarily aimed at expanding our presence in the Edmonton region. We started by establishing operations at the 152 Street Transfer Station, and we are now proceeding with the next key step in our strategy – setting up an administrative presence. This branch office will support the operations of the 152nd Street Transfer Station and provide dedicated space for our business development and sales teams to strengthen relationships and opportunities in the Edmonton metropolitan area including municipal, commercial, and industrial customers.

Information:

- Location: Suite 225, 10216 124th St, Edmonton
- The hours of operation for the office will be 8:00 am – 4:00 pm, Monday to Friday.
- Access to the Suite provided by appointment.
- Public parking is available as per the below map (See attached parking map for more information).

Impact on Beaver County Headquarters:

- Claystone's facility in Beaver County will continue to function as the head office of the company and house the vast majority of Claystone employees.
- Shareholder and residential services will remain in Beaver County.
 - Head office hours remain 8:00am-4:00pm Monday-Friday.
- Any surplus office space will be evaluated for potential partnerships with regional authorities to ensure efficient use of our facilities.

Who Will Be Working at the Edmonton Branch Office:

- The primary staff utilizing this branch will be the sales and business development team and some finance team members.



- Safety and Human Resources will utilize the office to train, mentor, develop, and recruit staff for Edmonton based opportunities including the operations of the 152 St transfer station.
- The Executive Team, Engineering and Project Management will utilize this office from time to time - as needed.

We are confident that this new branch office will significantly benefit our operations and our ability to drive successful new ventures in the Edmonton region. I greatly appreciate your ongoing support and look forward to continued collaboration.

If you have any questions, please contact me directly at corey.popick@claystonewaste.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Corey Popick", written in a cursive style.

Corey Popick
CEO, Claystone Waste Ltd.

Attached: Pictures of Edmonton branch office location and parking

Office Building – Claystone is leasing suite 225



Parking

- Plaza 124 has 275 underground parking stalls
- Street parking around plaza 124
- Impark lot 338 10315 124 St NW





Please join us for our

Claystone Shareholder's Dinner

Hosted by Claystone Board of Directors

Thursday, August 22, 2024

5:30 pm ~ 8:00 pm

Coal Creek Golf Resort
18112 Township Road 492, Beaver County

RSVP by August 7, 2024 to:
Lavonne.svenson@claystonewaste.com