

## **AGENDA**

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**REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD** to be held Monday, January 8, 2024, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

**1. Present**

**2. Call to Order**

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

**3. Adoption of Agenda**

**4. Minutes**

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held December 11, 2023.

**5. Financial**

- (a) Financial Statement for the month ending December 31, 2023.
- (b) Open Payables for the month of December 2023 in the total amount of \$280,585.69.
- (c) List of Cancelled Accounts Receivable Invoices 2023

## **6. Correspondence**

- Unapproved Minutes of Beaver Ambulance Society meeting held December 12, 2023;
- Claystone Waste Ltd Shareholder Summary of Board meeting held November 23 & 24, 2023;
- Unapproved Minutes of Highway 14 Regional Water Commission Special and Organizational meetings held November 16, 2023;
- CPO October, November and December 2023 Quarterly Report from the Town of Vegreville;
- Letter from the Minister of Municipal Affairs, the Honourable Ric McIver regarding the meeting of December 4, 2023, discussing the water supply and regional waterline capacity;
- Letter from Minister of Arts, Culture and Status of Women, the Honourable Tanya Fir to Dave Berrecloth, President of the Tofield Agricultural Society, regarding Community Facility Enhancement Funding;
- Letter from the Minister of Municipal Affairs, the Honourable Ric McIver, regarding the Local Government Fiscal Framework funding;
- Letter from the Minister of Environment and Protected Areas, the Honourable Rebecca Schulz, regarding the significant drought in Alberta.

## **7. Closed Session**

Section 21 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act* - Highway 14 Regional Water Commission

Section 17 – Harmful to Intergovernmental Relations - *Freedom of Information and Protection of Privacy Act* - Personal privacy

## **8. Adjournment**

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE  
TOWN OF TOFIELD held Monday, December 11, 2023  
Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck; Councillors, Tiedemann, Martineau (VIA ZOOM), Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:00 p.m.
- “As we gather here today, we acknowledged that we are on Treaty 6 Territory and the Homeland of the Metis and that we pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another”

**ADOPTION OF  
AGENDA**

01-12-23

3. **MOVED** by Chehade that the Agenda be approved as amended.

CARRIED UNANIMOUSLY

Add: 7. (d) Winterfest Update  
8. CAO Report  
9. Councillor Reports  
10. Closed Session  
11. Adjournment

**MINUTES**

02-12-23

4. (a) **MOVED** by Tiedemann that the Minutes of the Regular meeting of Council of the Town of Tofield held November 14, 2023, be approved as amended.

CARRIED UNANIMOUSLY

**FINANCIAL**

03-12-23

5. (a) **MOVED** by Conquest that the Monthly Financial Statement for the period ending November 30, 2023, be approved.

CARRIED UNANIMOUSLY

04-12-23

- (b) **MOVED** by Chehade that the Budget Report for the month ending November 30, 2023, be accepted as presented.

CARRIED UNANIMOUSLY

05-12-23

- (c) **MOVED** by Chehade that the Open Payables for the months of November and December 2023 in the total amount of \$1,294,358.61 be approved for payment.

CARRIED UNANIMOUSLY

- (d) **MOVED** by Tiedemann that 2024 Interim Operating Budget be approved.

**Minutes of the Town of Tofield Regular Council Meeting  
December 11, 2023**

**CORRESPONDENCE**

6. The following Correspondence was presented:
- Unapproved Minutes of Beaver Ambulance Society meeting held November 28, 2023;
  - RCMP Quarterly Community Policing Report.

**MOVED** by Chehade that the Correspondence be received and filed.

06-12-23

CARRIED UNANIMOUSLY

**NEW BUSINESS**

7. (a) Request for Decision – Staff & Council Christmas Party.

**MOVED** by Conquest to approve the Staff & Council Christmas Party to be held on January 13, 2024, with Supper and Bowling in Camrose.

07-12-23

CARRIED UNANIMOUSLY

- (b) Request to hold Ride for Dad on June 15, 2024.

**MOVED** by Martineau to approve holding the Ride for Dad on June 15, 2024, and barricading main street as required.

08-12-23

CARRIED UNANIMOUSLY

- (c) Purchase and Sale Agreement between the Town of Tofield and the Tofield Golden Club.

**MOVED** by Conquest to approve the Purchase and Sale Agreement between the Town of Tofield and the Tofield Golden Club.

09-12-23

CARRIED UNANIMOUSLY

- (d) Winterfest Update

Mayor Dueck provided a verbal update of the Winterfest Festivities.

**CAO REPORT**

8. CAO Report was provided.

**COUNCILLOR  
REPORTS**

9. Councillor Reports were provided.

**Minutes of the Town of Tofield Regular Council Meeting  
December 11, 2023**

**CLOSED SESSION**

10. **MOVED** by Chehade that Council meet in Closed Session At 5:43 p.m.to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act.*

Claystone Waste Ltd.

10-12-23

CARRIED UNANIMOUSLY

11-12-23

- MOVED** by Tiedemann to revert to the regular session at 6:00 p.m.

CARRIED UNANIMOUSLY

No Public Present.

**ADJOURNMENT**

11. **MOVED** by Chehade that the meeting adjourn at 6:01 p.m.

12-12-23

CARRIED UNANIMOUSLY

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

TOWN OF TOFIELD

MONTHLY STATEMENT

MONTH ENDING December 31, 2023

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	3,146,752.00	250,000.00	1,672,602.25	5,069,354.25
ADD:				
Receipts for the Month	652,250.76			652,250.76
Debentures				0.00
Interest on Account	10,266.81			10,266.81
Cancel Cheques	3,087.22			3,087.22
Reverse Annual Fees M/C				0.00
Service Charge Reversal				0.00
Sub Total	3,812,356.79	250,000.00	1,672,602.25	5,734,959.04
LESS:				
Disbursements for the Month	1,571,364.79			1,571,364.79
Utility Deposits				0.00
Debenture Payments	201,586.00			201,586.00
Service Charges	195.34			195.34
NSF Cheque				0.00
Cancel Receipt				0.00
Overdraft Interest				0.00
NET BALANCE AT END OF MONTH	2,039,210.66	250,000.00	1,672,602.25	3,961,812.91
Balance at End of Month from Statement	2,045,246.95	250,000.00	1,672,602.25	3,967,849.20
ADD:				
O/S Telebank	6,535.34			6,535.34
O/S Direct Deposit				0.00
Outstanding Deposits	477.66			477.66
O/S Interac (Option Pay)				0.00
Bank Error				0.00
Sub Total	2,052,259.95	250,000.00	1,672,602.25	3,974,862.20
LESS:				
O/S Direct Deposit				
Outstanding Cheques	8,624.15			8,624.15
O/S MC Payment	4,425.14			4,425.14
Bank Error				0.00
NET BALANCE AT END OF MONTH	2,039,210.66	250,000.00	1,672,602.25	3,961,812.91
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 8TH DAY OF JANUARY, 2024.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

December 2023 Advances	Stub 11133 – 11150	\$17,750.00
December 2023 Payroll	Stub 11164 – 11185	\$75,005.95
December 2023 Council	Stub 11186 – 11190	\$ 5,970.33

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Total	\$98,726.28
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	0.00
	17,750.00
	75,005.95
	5,970.33
003	98,726.28
	143,994.39
	576.19
	35,288.63
	2,000.00
007	280,585.69
	0.00

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## ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
11	23/12/29	2-11-211-00	C900011202	HRYHIRCHUK, LYNN	FCSS MEMBER AT LARGE	400.00
					FUNCTION TOTAL	400.00
12	23/12/29	2-12-211-00	C900011198	EDWARDS, JEFFREY C.	MILEAGE	54.40
	23/12/15	2-12-215-00	C900011160	PITNEYWORKS	ACCT 6100908000118935	1,000.00
	23/12/15	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	369.00
	23/12/15	2-12-220-00	C900011162	TOFIELD MERCURY PUBLISHING LTD	AD/ REMEMBRANCE DAY	210.00
	23/12/15	2-12-220-00	C900011162	TOFIELD MERCURY PUBLISHING LTD	AD/ COUNCIL CORNER	212.50
	23/12/15	2-12-220-00	C900011152	ALBERTA NWT COMMAND	AD/ "HONOURING OUR VETERANS"	357.14
	23/12/29	2-12-221-00	C900011210	SYLOGIST LTD.	SYLOGIST UPGRADE	585.00
	23/12/15	2-12-225-00	C900011151	ALBERTA MUNICIPALITIES	KINGS PRINTER SUBSCRIPTION	125.00
	23/12/29	2-12-230-00	C900011208	REYNOLDS MIRTH RICHARDS & FARM	GENERAL MATTERS	660.00
	23/12/29	2-12-230-00	C900011209	SELECT ENGINEERING CONSULTANTS	GENERAL ENGINEERING	6,188.94
	23/12/29	2-12-230-01	C000016675	VAN STRAATEN, SANDI	CATERING/ SAFETY MEETING	305.10
	23/12/29	2-12-235-00	C900011211	THE INSPECTIONS GROUP INC.	SAFETY PERMITS	301.50
	23/12/29	2-12-240-00	C900011196	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	23/12/29	2-12-240-00	C900011207	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	23/12/29	2-12-250-00	C000016670	BLINDS UNLIMITED	BLINDS FOR MAIN OFFICE	6,136.00
	23/12/13	2-12-510-00	C000016666	GUARDIAN DRUGS	JANITORIAL	41.24
	23/12/15	2-12-510-00	C900011158	HARE FOODS LTD.	ACCOUNT 7506989	222.59
	23/12/15	2-12-510-00	C000016667	PETTY CASH	REPLENISH PETTY CASH	13.29
	23/12/15	2-12-510-00	C900011161	PLATINUM SUPPLY 2022 LTD.	JANITORIAL SUPPLIES	109.99
	23/12/29	2-12-510-00	C000016671	GUARDIAN DRUGS	GIFT CARDS/ BYLAW, CLEANERS	130.00
	23/12/29	2-12-510-00	C000016675	VAN STRAATEN, SANDI	CATERING/ PLANNING	220.35
	23/12/29	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	1,071.01
	23/12/29	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	685.72
	23/12/29	2-12-770-00	C000016672	PETTY CASH	REPLENISH PETTY CASH	20.00
	23/12/21	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00
	23/12/29	4-12-234-00	C900011204	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	16,814.18
	23/12/29	4-12-239-00	C900011213	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	170.00
					FUNCTION TOTAL	38,702.95
24	23/12/15	2-24-230-00	C900011158	HARE FOODS LTD.	ACCOUNT 7506989	84.83
	23/12/29	2-24-230-00	C900011192	BOLT FROM THE BLUE	ICP EXERCISE & ESS WORKSHOP	8,234.30
	23/12/29	2-24-230-00	C000016675	VAN STRAATEN, SANDI	CATERING/ ICS EXERCISE	950.90
					FUNCTION TOTAL	9,270.03
26	23/12/15	2-26-260-00	C900011163	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	4,359.00
					FUNCTION TOTAL	4,359.00
32	23/12/15	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95



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## ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
32	23/12/29	2-32-520-54	C900011193	CALMONT EQUIPMENT LTD.	DOOR GLASS	319.99
	23/12/29	2-32-520-54	C900011193	CALMONT EQUIPMENT LTD.	DOOR SEAL	88.33
	23/12/15	2-32-520-71	C900011155	CALMONT EQUIPMENT LTD.	COVER, AIR CLEANER	119.36
	23/12/29	2-32-520-71	C900011193	CALMONT EQUIPMENT LTD.	LATCH FRONT KIT	79.47
	23/12/15	2-32-521-00	C000016669	WEX CANADA LTD.	ACCT 0496-00-948016-1/ FUEL	222.29
	23/12/29	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	9,284.87
	23/12/29	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	1,136.09
					FUNCTION TOTAL	11,286.35
33	23/12/29	2-33-250-00	C900011196	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00
	23/12/29	2-33-250-00	C900011207	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	50.00
	23/12/29	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	109.27
	23/12/29	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	164.85
					FUNCTION TOTAL	374.12
41	23/12/29	2-41-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	1,928.61
	23/12/15	2-41-250-00	C900011159	KAIZENLAB INC.	2023 LEAD TESTING	59.50
	23/12/29	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	2,214.80
	23/12/29	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	675.30
					FUNCTION TOTAL	4,878.21
42	23/12/15	2-42-215-00	C900011154	BELL MOBILITY	ACCT 528927011/ CELL PHONES	7.95
	23/12/15	2-42-250-00	C900011159	KAIZENLAB INC.	ANNUAL LAGOON SAMPLING	214.20
	23/12/29	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	720.15
	23/12/29	6-42-610-00	C900011191	BI-SYSTEMS ELECTRIC & CONTROLS	LAGOON CONTROL PANEL	21,714.76
					FUNCTION TOTAL	22,657.06
51	23/12/29	2-51-211-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	103.50
	23/12/15	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	23/12/15	2-51-225-00	C000016668	SMOOK, KEVIN	HOTEL/ FCSSAA CONFERENCE	393.12
	23/12/29	2-51-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	1,294.53
	23/12/29	2-51-245-00	C900011196	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	23/12/29	2-51-245-00	C900011207	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	23/12/29	2-51-400-04	C900011203	IRVINE, CHARLENE	GENERAL COUNSELLOR	5,362.50
	23/12/15	2-51-400-07	C900011162	TOFIELD MERCURY PUBLISHING LTD	AD/ REMEMBRANCE DAY	63.00
	23/12/29	2-51-400-14	C900011200	HARE FOODS LTD.	ACCOUNT 7506990	92.41
	23/12/29	2-51-400-14	C900011200	HARE FOODS LTD.	ACCOUNT 7506990	31.15
	23/12/29	2-51-400-14	C900011200	HARE FOODS LTD.	ACCOUNT 7506990	41.03
	23/12/29	2-51-510-00	C000016673	PETTY CASH - FCSS	REPLENISH PETTY CASH	20.00

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## ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
FUNCTION TOTAL						7,645.04
71	23/12/29	2-71-240-00	C900011196	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	23/12/29	2-71-240-00	C900011207	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	23/12/15	2-71-400-02	C900011158	HARE FOODS LTD.	ACCOUNT 7506989	80.06
	23/12/15	2-71-400-02	C900011158	HARE FOODS LTD.	ACCOUNT 7506989	189.99
	23/12/15	2-71-400-02	C900011162	TOFIELD MERCURY PUBLISHING LTD	WINTERFEST/ FULL COLOUR SPREAD	750.00
	23/12/29	2-71-400-02	C900011206	NORTHERN GRAPHICS	SIGNS/ WINTERFEST PARTICIPANT	120.00
	23/12/29	2-71-400-02	C000016674	TOFIELD/RYLEY & AREA FOOD BANK	FESTIVAL OF TREES	100.00
	23/12/29	2-71-400-02	C900011201	HILLYER, DAN	WINTERFEST/ SPEAKERS	94.00
	23/12/29	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	318.36
	23/12/29	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	633.33
FUNCTION TOTAL						2,585.74
72	23/12/15	2-72-240-00	C900011156	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/12/29	2-72-240-00	C900011197	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/12/15	2-72-255-00	C900011161	PLATINUM SUPPLY 2022 LTD.	JANITORIAL SUPPLIES	535.34
	23/12/29	2-72-255-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	816.41
	23/12/29	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	495.20
	23/12/29	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	936.39
FUNCTION TOTAL						4,283.34
73	23/12/15	2-73-251-00	C900011154	BELL MOBILITY	ACCT 528927011/ CELL PHONES	12.02
	23/12/29	2-73-251-00	C900011194	CHEHADE, BRENDA	SHUTTLE DRIVER	150.00
	23/12/29	2-73-251-00	C900011199	FORSTNER, DORIS	SHUTTLE DRIVER	620.00
	23/12/29	2-73-251-00	C900011205	MADRO, DOLORES	SHUTTLE DRIVER	280.00
FUNCTION TOTAL						1,062.02
74	23/12/13	1-74-400-10	C900011132	TOFIELD AGRICULTURAL SOCIETY	ICE RENT/ GORANSRUD	4,370.00
	23/12/29	1-74-400-10	C900011212	TOFIELD AGRICULTURAL SOCIETY	ICE RENT/ RUSS BEDELL	158.00
	23/12/29	1-74-400-10	C900011195	COMMUNITY CHRISTMAS HAMPER	DONATION/ GARY HOMENIUK	100.00
FUNCTION TOTAL						4,628.00
75	23/12/29	2-75-240-00	C900011196	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	23/12/29	2-75-240-00	C900011207	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
FUNCTION TOTAL						400.00
76	23/12/29	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	306.89

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
76	23/12/29	2-76-250-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	79.97
					FUNCTION TOTAL	386.86
99	23/12/15	2-99-752-00	C900011153	BEAVER FOUNDATION	REQUISITION/ 4TH QUARTER	30,398.36
					FUNCTION TOTAL	30,398.36
					FINAL TOTALS TOTAL	143,317.08

\* \* \* E N D O F R E P O R T \* \* \*

## LIST OF CANCELLED ACCOUNTS RECEIVABLE INVOICES 2023

	#	CUSTOMER	AMOUNT	REASON CHARGED	REASON CANCELLED
1	958	Anderson, Haak & Engels	\$0.45	Interest	Interest Only
2	203	UFA	\$1.80	Interest	Interest Only
3	134	Town of Viking	\$17.70	Interest	Interest Only
4	59	Tofield Lodge	\$1.80	Interest	Interest Only
5	610	Norm Duffy	\$22.67	Interest	Interest Only
6	21	Killearn Farms	\$2.71	Interest	Interest Only
7	988	Navy League Corps	\$2.25	Interest	Interest Only
8	203	UFA	\$1.80	Interest	Interest Only
9	875	Highway 14 Water	\$6.64	Interest	Interest Only
10	9	Tofield Ag Society	\$177.98	TRU pd by Town	Double charged
11	1351	Xplornet	\$54.90	Interest	Interest Only
12	1352	Beaver Hills Biosphere	\$2.28	Interest	Interest Only
13	14	Village of Ryley	\$27.00	Interest	Interest Only
14	1352	Beaver Hills Biosphere	\$1.97	Interest	Interest Only
15	705	The House Ministries	\$5.40	Interest	Interest Only
16	1265	Simspon & Associates LLP	\$0.45	Interest	Interest Only
17	59	Tofield Lodge	\$0.90	Interest	Interest Only
18	1180	Black Earth Products	\$21.39	Interest	Interest Only
19	71	Beaver County Victim Services	\$13.50	GST on Hall Rent	GST Only
20	2	Clean Harbors	\$3.52	Interest	Interest Only
21	21	Killearn Farms	\$3.84	Interest	Interest Only
22	985	Claystone Waste	\$1.22	Interest	Interest Only
23	421	Kelly A. Kristensen	\$0.90	Interest	Interest Only
24	1365	Gordon Schmidt	\$9.45	Interest	Interest Only
25	1379	SPEQ Global	\$250.00	Winterfest Fireworks	Sponsorship pulled
26	1270	Palmer Henry	\$6.30	Interest	Interest Only
27	1369	Weir Bowen LLP	\$0.45	Interest	Interest Only
28					
29					
30					
TOTAL			\$639.27		

**BEAVER AMBULANCE SOCIETY**  
**Regular Meeting – December 12, 2023**  
**Page 1 of 3**

Regular meeting of the Beaver Ambulance Society Board of Directors was held on December 12, 2023, at the Tofield Health Centre Board Room.

<b>Present:</b>	Mr. Norm Martineau, Chair	Town of Tofield
	Mr. Wes Baerg	Secretary Treasurer, Executive Director
	Mrs. Crystal Stevenson	Recording Secretary, General Manager
	Mrs. Cindy Lefsrud	Town of Viking
	Mr. Milt MacGregor	Village of Holden
	Ms. Cathy Brown	Member-at-large

<b>Regrets:</b>	Ms. Lyndie Nickel	Village of Ryley
	Mr. Barry Bruce, Vice Chair	Beaver County

**1. Call to Order**

-Mr. N. Martineau called the meeting to order at 6:49 pm.

**2. Consideration of Agenda**

**MOTION #81/23**

**Moved by: Ms. C. Brown**

Motion for approval of agenda.

**MOTION CARRIED**

**3. Review of Minutes**

-The minutes from the November 28, 2023, meeting was reviewed.

**MOTION # 82/23**

**Moved by: Mrs. C. Lefsrud**

Motion to approve November 28, 2023, minutes.

**MOTION CARRIED**

**4. Business Arising from Previous Meeting**

**4.1 Business Arising from previous minutes.**

-Wes reviewed the Accreditation power point presentation and discussed their observations and recommendations. The surveyors indicated we had successfully passed the survey but we would receive the official written notification within 20 days.

**5. Standing Items and New Business**

**5.1. Financial Review**

- The Income Statement, Cheque Register and Bank Statements for November 2023 were reviewed.

**BEAVER AMBULANCE SOCIETY**  
**Regular Meeting – December 12, 2023**  
**Page 2 of 3**

**MOTION #83/23**

**Moved by: Mr. M. MacGregor**

Motion to approve the income statement, cheque register and bank statements for November 2023.

**MOTION CARRIED**

**5.2. Response Stats**

- The Response statistics for November 2023 were presented and reviewed.

**5.3. AHS Update**

- The Q2 meeting with AHS is scheduled for December 13, 2023, and there is an Alberta Health Meeting on December 20<sup>th</sup> to discuss the upcoming health system changes.

**5.4. Quality Improvement and Safety**

- Mr. Baerg is researching some of the recommendations of the accreditation surveyor for quality improvement processes.

**5.5. Complaints and Commendations**

- None to report

**5.6. Vehicles and Equipment**

- The new ambulance Unit 3574 has been fully stocked, inspected and put into service. Unit 2190 has a broken spring that will be repaired when it is in the shop for it's semi annual inspection.
- The solar system finally has been recognized and updated by Fortis to be a Microgen service, effective December 11, 2023. Still in discussion with Dandelion Renewable on potential compensation for the lost revenue.

**5.7. Policy Review**

- Tabled for next meeting

**5.8. Closed Session**

**MOTION #84/23**

**Moved by: Mr. M. MacGregor**

Motion to move into closed session at 8:11 pm

**MOTION CARRIED**

**MOTION #85/23**

**Moved by: Mrs. C. Lefsrud**

Motion to move out of closed session at 7:40 pm

**MOTION CARRIED**

**BEAVER AMBULANCE SOCIETY**  
**Regular Meeting – December 12, 2023**  
**Page 3 of 3**

**MOTION #86/23**

**Moved by: Mrs. C. Lefsrud**

Motion to allocate \$10,000 as remuneration towards an investment account for Mr. W. Baerg.

**MOTION CARRIED**

**6. Other Business**

-The next board meeting will be held on January 24, 2024 6:00 pm in the Tofield Health Center Board Room.

**MOTION #87/23**

**Moved by: Mr. N. Martineau**

Motion to adjourn the meeting at 8:47 pm

**MOTION CARRIED**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer

## SHAREHOLDER SUMMARY OF BOARD MEETING

Board Meeting of November 23<sup>rd</sup> & 24<sup>th</sup>, 2023

### Purpose

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To provide shareholding municipalities with a summary of matters discussed at the November 23<sup>rd</sup> & 24<sup>th</sup> Board of Directors meeting.

### Summary of Board Meeting

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The Board of Directors discussed the following at the meeting.

#### Board matters:

- The Board received a strategic planning update and determined that the Claystone Waste Strategic Plan will be updated annually with any revisions to be completed each fall. The Board also determined that shareholder municipalities will receive briefings on Strategic Plan updates each year.
- The Board received a business development update.
- The Board received an update on the 152 St Transfer Station project. The development permit has been approved for the transfer station and management is working on the design and building permits for structures on the property. The project is on schedule to accept construction and demolition waste in the Spring of 2024 and municipal solid waste in the Fall of 2024.
- The Board approved revisions to the following core policy (changes are non-material).
  - HUM-0001 Whistleblower Protection Policy (revision)
    - This policy establishes the process by which Claystone employees, contractors, or other stakeholders can confidentially and safely report any instances of wrongdoing, unethical behavior, or illegal activities. Minor revisions to the policy included expanding examples of wrongdoing, providing a confidential hotline to report wrongdoing, and minor clerical edits. All revisions are consistent with policy intent.
- The Board approved the following non-core policies:
  - BRD-0021: Crisis Management
    - This policy provides guidance to Claystone Board and management, inclusive of Claystone Waste subsidiaries, regarding the management of potential crisis events including weather events, health and safety events, environmental hazard events, cybersecurity breaches, and other scenarios.
  - FIN-0023: Approval Authority (revision)
    - This policy provides clarity on financial approval authorities. Minor, non-material amendments were made to the policy regarding authority limits for various staff roles.
  - Governance and Human Resources Committee (GHRC) Charter (revision)
    - This Charter further defines the role and responsibility of the GHRC. The Charter was amended to expand the maximum number of Committee members from 5 to 7 to be consistent with the current number of Board Directors.



- Financial and Audit Committee (FAC) Charter (revision)
  - This Charter further defines the role and responsibility of the FAC. The Charter was amended to expand the maximum number of Committee members from 5 to 7 to be consistent with the current number of Board Directors.

**Financial matters:**

- The Board approved Claystone's 2024 budget including revised revenue and growth projections related to the Compost Facility, 152nd Street Transfer Station, and gradual reduction of MSW tonnage from urban waste diversion initiatives. Of note for municipal shareholders include the following:
  - Existing contract terms, conditions and subsidized waste collection rates with municipal members are continued into 2024 and through to December 31, 2025.
  - 2024 waste management fees for residential users of the landfill are unchanged.
- The Board received a Q3 financial update.

**Next Meeting of the Board:**

- The next meeting of the Board is scheduled for February 29 and March 1<sup>st</sup>, 2024.

**Attachments:**

- HUM-0001 Whistleblower Protection Policy
- BRD-0021: Crisis Management
- FIN-0023: Approval Authority
- Governance and Human Resources Committee (GHRC) Charter
- Financial and Audit Committee (FAC) Charter
- CAO Summary – Financial Matters Oct 2023 YTD

Excerpt to include in Shareholder Summary:

**Financial matters:**

- Through year-to-date October 2023 Claystone Waste has generated \$6.9M in net income compared to \$5.5M in net income in the same period of the previous year. The key financial highlights include:
  - Total revenues of \$24.7M, including \$19.9M from waste disposal at the Ryley Landfill, \$2.5M in hauling services, \$0.5M in Collections and Bin Rentals, \$0.5M for Organic Waste Processing and \$1.4M from other revenues, primarily income from investments.
  - The Ryley Compost facility has been operating steadily for 3.5 months and is nearing the completion of its first compost batches expected before the end of 2023.
  - New Municipal Solid Waste (MSW) customers and increases in MSW from the City of Edmonton were the main factors in the year over year increase.
  - Contaminated soil from large projects received early in the year and significant rises in investment income with Claystone Waste benefiting from high interest rates were the other major factors of the year over year rise.
  - Total operating expenses were \$13.1M, \$0.9M higher than the previous year-to-date October. This increase was included as part of Claystone Waste's 2023 annual budget and aligned with increased revenues and increased target income. The increase in year over year costs were mainly due to:
    - Subcontracted hauling services for large waste disposal customers starting in Q2 2022;
    - Branding and customer-focused marketing initiatives commenced later in the 2022 fiscal year;
    - Higher property taxes to Beaver County;
    - Improved 2022 financial performance compared to the 2021 fiscal year which resulted in higher performance compensation for staff and;
    - Professional consulting services related to staff recruitment and strategic growth;
    - Fuel savings from lower average prices of diesel.

- Capital spend of \$9.5M year to date, majorly on:
  - The construction of the new compost processing facility at Ryley and the related equipment for the facility;
  - The acquisition of land and planning costs for a new West Edmonton Transfer Station;
  - The purchase of a new landfill compactor, Bulldozer and other minor equipment replacements;
  - Professional consulting in order to get the Section 11 quarters of land permitted for future landfilling;
  - Acquisition of neighbouring land and;
  - Landfill capping and other minor site projects
- Claystone Waste's continues to grow its strong financial position through July 2023 with \$9.6M in positive cash flow from operations, \$80.5M in assets and no existing external debt.
- Through October 2023 Claystone Waste continues to provide benefits to its shareholders and the community in the form of:
  - \$3M in annual distributions to shareholders
  - \$1.0M contributed to the landfill closure and post closure investment fund
  - \$727k in subsidized regional collection services and transfer stations
  - \$445k in property taxes to Beaver County, with full year spend of \$533k
  - \$237k in Good Neighbour Grants to Ryley and Beaver County
  - \$26k in Community grants
- Note that while Claystone Waste's October 2023 YTD results still remain favourable compared to the previous year, this is not always indicative of the full year expectations.

***HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION***

**Special Meeting  
November 16<sup>th</sup> 2023 at 1:00 p.m.  
Sunshine Club**

**PRESENT:**

**COMMISSION members PRESENT at commencement:**

**Norm Martineau, Town of Tofield  
Dale Pederson, Beaver County  
Dana Ewashko, Town of Viking  
Milt MacGregor, Village of Holden  
Brian Ducherer, Village of Ryley (by phone)**

**ADMINISTRATION members PRESENT at commencement:**

**Michael Bolch, CAO  
Grant Kipling, Operations Manager**

**ADMINISTRATION members ABSENT at commencement:**

**Crystal Yeske, Office Manager  
Bev Hutton, Records Coordinator**

**GUEST PRESENT at commencement:**

**Brent Clark, Consultant  
Larry Tiedemann, Town of Tofield (alternate)  
Glen Hamilton-Brown, Village of Ryley  
Lyndie Nickel, Village of Ryley  
Jana Semeniuk, Tofield Mercury**

**1. CALL TO ORDER:**

Chairman Ewashko called the Special Meeting to order at 1:05 p.m.

**2. ADDITIONS/DELETIONS TO THE AGENDA:**

Minutes

Nov 16<sup>th</sup>, 2023

Pg. 2

6.3 Presentation CAO Ryley

**23-62 MOVED** by *CM Pederson* that the *Highway 14 Regional Water Services Commission* accept the agenda as amended.

**CARRIED**

**3. MINUTES:**

3.1 Minutes of the Highway 14 Regional Water Services Commission Special Meeting held September 21<sup>st</sup>, 2023.

**23-63 MOVED** by *CM Martineau* that the *Highway 14 Regional Water Services Commission* to approve the minutes of the Special Meeting held September 21<sup>st</sup>, 2023 as presented.

**CARRIED**

**4. UNFINISHED BUSINESS:**

**23-64 MOVED** by *CM Martineau* that the *Highway 14 Regional Water Services Commission* to discuss further the *BRP letter from September 25, 2023* to be brought to the next meeting.

**CARRIED**

**5. NEW BUSINESS:**

No New Business

**6. REPORTS:**

6.1 Operations Manager Report

**23-65 MOVED** by *CM MacGregor* that the *Highway 14 Regional Water Services Commission* adopt the Operation's Manager report for information.

**CARRIED**

Minutes

Nov 16<sup>th</sup>, 2023

Pg. 3

CM Pederson would like to invite MLA to Highway 14 Regional Water Services in the New Year to discuss expansion on the water line.

6.2 Commission Reports

**23-66 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission accept to accept commission Reports.**

**CARRIED**

6.3 Presentation CAO Ryley

**23-67 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission accept the report for information.**

**CARRIED**

**7. CORRESPONDENCE:**

No Correspondence

**8. CLOSED SESSION:**

**23-68 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to convene into a closed Session at 1:27 p.m.**

**CARRIED**

**23-69 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission to reconvene out of closed session at 3:52 p.m.**

**CARRIED**

Chairman Ewashko calls a break at 3:53 p.m.

Chairman Ewashko reconvene the meeting at 4:15 p.m.

**23-70 MOVED** by CM Martineau that the Highway 14 Regional Water Services Commission to go forward with starting the franchise negotiations, then create a package that will be available to all commissioners that will include all financial documents and all numbers to be reviewed by the Village of Ryley and Holden, including all revenue and expenses accrued by Highway 14 Regional Water Services commission. This is to be brought back to meeting no later than February 15, 2024.

**CARRIED**

**23-71 MOVED** by CM Pederson that the Highway 14 Regional Water Services Commission Chairman to provide a letter to BRP and all CAO's and the board directors of Highway 14 Regional Water Services Commission and all correspondence, letters and information received from all sources to the present time.

**CARRIED**

**8. ADJOURNMENT:**

**23-72 MOVED** by CM MacGregor to adjourn the regular meeting at 4:18 p.m.

**CARRIED**

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Chairman

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CAO

# HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

## ORGANIZATIONAL Meeting

Friday, November 16<sup>th</sup>, 2023  
Ryley Legion,  
Ryley, Alberta  
1:00 p.m.

### COMMISSION members PRESENT at commencement:

Milt MacGregor, Village of Holden  
Brian Ducherer, Village of Ryley  
Dale Pederson, Beaver County  
Dana Ewashko, Town of Viking  
Norm Martineau, Town of Tofield

### ADMINISTRATION present at commencement:

Michael Bolch, CAO  
Grant Kipling, Operations Manager

### ADMINISTRATION absent at commencement:

Crystal Yeske, Office Manager  
Bev Hutton, Records Coordinator

### GUEST present at commencement:

Brent Clark, Consultant  
Larry Tiedemann, Town of Tofield  
Glen Hamilton-Brown, Village of Ryley  
Lyndie Nickel, Village of Ryley  
Jana Semeniuk, Tofield Mercury

### 1. CALL TO ORDER:

The CAO called the Organizational meeting to order at 4:19 p.m.

3.21



2. ADDITIONS/DELETIONS TO THE AGENDA:

**23-73 MOVED by CM Martineau that the agenda be approved as presented.**

**CARRIED**

3. ORGANIZATIONAL PROCEDURES:

3.1 Organizational Meeting Nomination Procedure

For Information only

**23-74 MOVED by CM Ewashko that the Commission waive the verbal reading of the nomination procedure and protocol.**

**CARRIED**

Noting that this was an indication all Commissioners had read and understood the nomination procedure.

4. CORRESPONDENCE:

Reading of appointments

**23-75 MOVED by CM Ducherer to waive the verbal reading of the appointments. Noting that this was an indication all Commissioners had read the appointments and there were no disputes.**

**CARRIED**

5. NOMINATIONS FOR THE POSITION OF CHAIRPERSON

The CAO called for nominations for the position of Chairman of the Water Commission.

CM Pederson Nominates CM Ducherer for position of Chairman.

The CAO made three distinct calls for further nominations.

**23-76 MOVED by CAO that nominations cease.**

**CARRIED UNANIMOUSLY**

6. RELIEF OF CHAIR:

The CAO granted relief of the Chair to Chairman CM Ducherer at 4:20 p.m.

The CAO congratulated Chairman Ducherer and Chairman Ducherer thanked the attending Commission members for their support.

7. NOMINATIONS FOR THE POSITION OF VICE-CHAIR:

Chairman Ducherer called for nominations for Vice-Chair.

CM Pederson nominated CM Ewashko for vice-chair.

Chairman Ducherer nominated CM Martineau for vice-chair.

Chairman Ducherer made three distinct calls for further nominations.

Chairman Ducherer calls for vote on vice-chair.

Vote being done by ballot, Count done by Larry Tiedemann.

Three votes for CM Martineau and two votes for CM Ewashko.

Chairman Ducherer congratulated CM Martineau as the Vice-Chair.

CM Martineau takes position of Vice-Chair.

**23-77 MOVED by Chairman Ducherer that nomination cease.**

**CARRIED UNANIMOUSLY**

**23-78 MOVED by Vice-chair Martineau to destroy ballots.**

**CARRIED**

8. DATES/TIMES FOR SCHEDULED MEETINGS:

(a) Regular Meetings

**23-79 MOVED by Chairman Ducherer that meetings will be set for the following dates; every third Thursday of every month at 1:00 p.m.**

**CARRIED**

**23-80 MOVED by Vice-chair Martineau to table orientation for CM MacGregor until next scheduled meeting.**

**CARRIED**

9. SIGNING AUTHORITY:

The CAO explained the protocol relative to signing authority. Any two of the four: Chairman, or Vice-Chairman and the CAO or the Office Manager.

**23-81 MOVED by Chairman Ducherer that in regards to the signing authority any two of the executive including the Chairperson, Brian Ducherer, or Vice-Chairperson, Norm Martineau or CAO, Michael Bolch are authorized as signators. In the absence of the CAO the Office Manager, Crystal Yeske may sign. On no occasion may the CAO and the Office Manager jointly sign any document.**

**CARRIED**

10. APPOINTMENT OF AUDITORS:

**23-82 MOVED** by CM Pederson that the firm of Yaremchuk & Annichiarico be retained as the Auditors for the Commission.

**CARRIED**

11. APPOINTMENT OF LEGAL:

**23-83 MOVED** by CM MacGregor that the firm of MLT Aikins retained as legal counsel for the Commission.

**CARRIED**

Next scheduled December 14, 2023 at 1:00 p.m.

12. ADJOURNMENT:

**23-84 MOVED** by Chairman Ducherer that the Commission adjourn the *Organizational Meeting* at 4:40 p.m.

**CARRIED UNANIMOUSLY**

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CHAIRPERSON

---

ADMINISTRATOR



TOWN OF

VEGREVILLE

Town of Vegreville/Municipal Enforcement  
6820 Hwy 16A W  
VEGREVILLE, ALBERTA T9C 0A7

T: 780-631-2810 | F: 780-632-2296  
muni-enforce@vegreville.com | www.vegreville.com

## QUARTERLY REPORT October, November, and December 2023

**DATE:** Dec 22, 2023

**TO:** Cindy Neufeld  
Chief Administrative Officer

**From:** CPO. Chelaine Regehr  
Municipal Enforcement Services Dept.

### COMMUNITY STANDARDS

Door Knockers/Notices to maintains Snow:	21
Notice to maintain to one owner:	6

### ANIMAL CONTROL

Dogs Barking:	1
Dogs Running at Large:	1
Dog aggression:	1
Dogs off leash:	3

### Other

Neighbour dispute:	1
Assist General Public:	5
Land Use:	3
Traffic complaints:	7
Noise:	0
Traffic Tickets:	19
Bylaw Tickets:	0



TOWN OF

VEGREVILLE



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## PROVINCIAL STATUTES

Frequent traffic operations have been organized and because of this many tickets and warnings have been issued. These traffic operations have been conducted with and without RCMP. Another issue that occurred this quarter was regarding some younger individuals riding on the outside of a vehicle during school hours. While no tickets were given to the individuals, the school was contacted, and the individuals were spoken to, and parents called regarding this dangerous behavior. To date this action has not been repeated and the individuals have been warned about the consequences and/or tickets that could happen if it were to happen again.

School zones have continued to be a main priority along with the bus routes through town. In this past quarter there have been three individuals ticketed for not stopping for a school bus when the bus had the appropriate operational equipment running to inform drivers that they must stop for a school bus. The officer has been thanked by the bus drivers and some of the Educational Assistants that ride with the bus drivers for catching these drivers and keeping children safe.

## MUNICIPAL BYLAW COMPLAINTS

There have been a couple of complaints regarding people living in travel trailers parked on their property. Under the Land Use Bylaw this is an infraction. In both instances the individuals were spoken with, educated about this bylaw and in turn ceased to live in the travel trailer.

This past quarter there have been a handful of different dog complaints. The most serious being a dog that chased a child in which both the RCMP and bylaw were involved. For the other dog complaint calls owners were educated, making necessary changes and no other infractions have occurred.

Foot patrols in both schools are being conducted when time allows, to keep public relations strong. This has made a few issues/complaints that have occurred this past quarter easier to deal with as I have a relationship with one of the students, teachers, and administrative staff.

This is a breakdown of the complaints and statistics that we have compiled. Our focus in the next three months will be traffic and property snow removal as in the last three months very little snow removal needed to occur.

Should you require further information or clarification, please contact CPO Chelaine Regehr.

Respectfully,

CPO. Chelaine Regehr  
Municipal Enforcement Services Dept.



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

DEC 20 2023

AR113261

Her Worship Debora Dueck  
Mayor  
Town of Tofield  
PO Box 30  
Tofield AB T0B 4J0

Reeve Kevin Smook  
Beaver County  
PO Box 140  
Riley, AB T0B 4A0

Dear Mayor Dueck and Reeve Smook:

Thank you for meeting with me on December 4, 2023, to discuss your concerns with your water supply and regional waterline capacity related to possible future industrial development and growth.

Strengthening and maintaining a relationship of mutual respect with municipal leaders remains a key priority for me. I appreciated the opportunity to discuss your water supply and system challenges, and several responsibilities outlined in my mandate letter, including the Local Government Fiscal Framework and Assessment Model Review.

I have shared your concerns with the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors. I encourage you to explore regional water infrastructure funding that may be available through Transportation and Economic Corridors' programs. As Municipal Affairs has no other funding available for waterline expansion, you may also consider using future funding from the Local Government Fiscal Framework and Canada Community-Building Fund to support water infrastructure.

Please contact my office if you require any additional information.

Sincerely,

Ric McIver  
Minister

cc: Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors  
Jackie Lovely, MLA, Camrose  
Norm Martineau, Acting Deputy Mayor, Town of Tofield  
Cindy Neufeld, Chief Administrative Officer, Town of Tofield  
Kayleena Spiess, Chief Administrative Officer, Beaver County



ALBERTA

ARTS, CULTURE AND  
STATUS OF WOMEN

*Office of the Minister*

December 22, 2023

Dave Berrecloth  
Tofield Agricultural Society  
Box 273, 4748 - 53 Avenue  
Tofield, AB T0B 4J0

Dear Dave Berrecloth:

RE: Community Facility Enhancement Program (CFEP) Large Grant

On behalf of the Government of Alberta, I am pleased to advise you that your Community Facility Enhancement Program (CFEP) Large Grant Application No. CFEP-00112779 to assist Tofield Agricultural Society with facility upgrades to the Tofield Arena has been approved for \$433,056. An electronic transfer of funds will be sent to your bank account in the coming weeks and notification will follow.

As Minister of Arts, Culture and Status of Women, I am extremely honoured to support the work of non-profit organizations that aim to foster healthy, vibrant communities across Alberta. The Government of Alberta is proud to support organizations that improve the quality of life in our communities.

The CFEP Large grant funding approvals require the grant recipient to enter into a formal grant agreement with the ministry outlining the CFEP Large program. Staff will provide the grant agreement to be signed by a signing authority within your organization and the ministry representative.

Your organization is to be commended on its hard work in connection with this large community project. It will have a positive effect on the quality of life in our community.

If you have any inquiries, please contact program administration at 1-800-642-3855 or [CommunityGrants@gov.ab.ca](mailto:CommunityGrants@gov.ab.ca).

I wish you continued success with your important work.

Sincerely,

Honourable Tanya Fir  
Minister of Arts, Culture and Status of Women

cc: Jackie Lovely, MLA  
Camrose





*Office of the Minister  
MLA, Calgary-Hays*

AR113125

December 15, 2023

Dear Chief Elected Officials:

The Alberta government recognizes local infrastructure is critical to Albertans and to supporting the province's economy, and we are committed to providing predictable, long-term infrastructure funding for all communities. As part of this commitment, I am pleased to announce the launch of the Local Government Fiscal Framework (LGFF) program, which will enable municipalities and Metis Settlements to build infrastructure and serve their communities more effectively.

With LGFF capital funding starting at \$722 million in 2024, the LGFF strikes a fair balance between predictable funding for communities and fiscal responsibility for government. To ensure no community experiences a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative (MSI) in 2023, top-up funding will be available for affected communities as part of the transition to the LGFF in 2024. In addition to the legislated LGFF capital funding, based on *Budget 2023* targets and subject to Budget 2024 approval, local governments will have access to \$60 million in LGFF operating funding.

LGFF capital funding in future years will reflect the percentage change in provincial revenues from three years prior. This means in 2025, Alberta communities will receive \$820 million, an increase of nearly 14 per cent, in accordance with growth in provincial revenues between 2021/22 and 2022/23.

For local governments other than Calgary and Edmonton, the LGFF includes a new allocation formula that is substantially different than the one used under the MSI. While the new allocation formula has a greater focus on communities with limited local assessment bases, the formula was chosen to balance the needs of all types of communities – small and large, rural and urban – over the long term. In keeping with our commitment for predictable funding, 2024 and 2025 LGFF capital allocations for all local governments are now available on the program website ([www.alberta.ca/local-government-fiscal-framework-capital-funding](http://www.alberta.ca/local-government-fiscal-framework-capital-funding)), to help you plan for the use of this funding. The website also includes a description of the new funding formula.

Last year, we heard through the online survey on the program design that local governments were highly satisfied with how the MSI has been administered. I am pleased to confirm the delivery of the new program will be largely similar to the MSI. While there are some changes to the LGFF capital component when compared to the MSI, we feel strongly these changes will improve the program for local governments and Alberta taxpayers alike. Additional information on the program design will be provided in an email to chief administrative officers, which they should receive shortly.

.../2

330 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

*Printed on recycled paper*

In addition, estimated 2024 LGFF operating allocations, subject to approval in Budget 2024, are available on the program website ([www.alberta.ca/local-government-fiscal-framework-operating-funding](http://www.alberta.ca/local-government-fiscal-framework-operating-funding)). The allocations will not change from what local governments received in 2023. LGFF operating guidelines will be available in 2024.

I am grateful for your council's work and the work of Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council to help develop the LGFF program and allocation formula. I look forward to working with you to ensure your local infrastructure and operating needs continue to be supported as we grow and strengthen Alberta's economy.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, flowing style.

Ric McIver  
Minister

cc: Chief Administrative Officers

# Local Government Fiscal Framework – Capital Funding

Local Government	2024 Allocation	2025 Allocation
<b>Charter Cities</b>		
CALGARY	223,865,417	254,980,948
EDMONTON	158,134,583	179,067,590
<b>Charter Cities Sub-total</b>	<b>382,000,000</b>	<b>434,048,538</b>
<b>Other Cities</b>		
AIRDRIE	8,022,724	9,323,778
BEAUMONT	2,377,384	2,743,339
BROOKS	1,832,503	2,100,833
CAMROSE	2,432,254	2,815,477
CHESTERMERE	2,322,425	2,661,954
COLD LAKE	2,092,889	2,411,348
FORT SASKATCHEWAN	3,377,559	3,905,018
GRANDE PRAIRIE	7,878,359	9,140,129
LACOMBE	1,789,732	2,054,696
LEDUC	4,629,986	5,350,363
LETHBRIDGE	12,323,689	14,272,235
LLOYDMINSTER	2,610,197	3,025,206
MEDICINE HAT	8,196,006	9,461,402
RED DEER	13,207,703	15,330,053
SPRUCE GROVE	4,257,264	4,929,748
ST. ALBERT	7,969,935	9,257,152
WETASKIWIN	1,645,709	1,873,886
<b>Towns</b>		
ATHABASCA	518,404	575,400
BANFF	1,296,389	1,486,202
BARRHEAD	744,316	853,040
BASHAW	287,914	300,508
BASSANO	338,248	385,143
BEAVERLODGE	442,929	493,622
BENTLEY	325,579	345,214
BLACKFALDS	1,379,424	1,579,440
BON ACCORD	380,306	422,612
BONNYVILLE	1,034,025	1,178,996
BOW ISLAND	511,199	561,243
BOWDEN	362,245	388,583
BRUDERHEIM	331,548	369,868
CALMAR	415,248	457,052

Local Government	2024 Allocation	2025 Allocation
CANMORE	1,976,305	2,277,648
CARDSTON	877,872	972,817
CARSTAIRS	633,155	711,202
CASTOR	333,078	355,972
CLARESHOLM	672,909	752,075
COALDALE	1,170,692	1,343,087
COALHURST	550,104	580,688
COCHRANE	3,523,342	4,104,262
CORONATION	346,676	370,489
CROSSFIELD	554,618	618,196
CROWSNEST PASS, MUNICIPALITY OF	1,069,295	1,217,178
DAYSLAND	309,652	327,436
DEVON	929,909	1,050,712
DIAMOND VALLEY	939,383	1,044,329
DIDSBURY	813,055	950,876
DRAYTON VALLEY	1,131,264	1,294,498
DRUMHELLER	1,223,169	1,406,247
ECKVILLE	328,594	352,468
EDSON	1,180,399	1,345,541
ELK POINT	337,366	414,447
FAIRVIEW	620,108	702,435
FALHER	356,302	383,612
FORT MACLEOD	531,740	592,126
FOX CREEK	500,370	552,932
GIBBONS	518,824	577,484
GRIMSHAW	665,981	731,690
HANNA	579,831	651,747
HARDISTY	222,591	233,532
HIGH LEVEL	810,115	904,792
HIGH PRAIRIE	524,344	582,048
HIGH RIVER	1,857,393	2,132,494
HINTON	1,390,171	1,586,265
INNISFAIL	1,109,729	1,265,548
IRRICANA	312,140	331,307
JASPER, MUNICIPALITY OF	714,912	805,225
KILLAM	326,039	358,924
LAMONT	444,866	505,749
LEGAL	352,514	380,028
MAGRATH	550,368	595,425
MANNING	367,912	407,724
MAYERTHORPE	439,173	504,037
MCLENNAN	359,358	386,546
MILK RIVER	328,712	348,395

Local Government	2024 Allocation	2025 Allocation
MILLET	379,834	435,956
MORINVILLE	1,407,230	1,606,276
MUNDARE	257,424	274,517
NANTON	428,480	472,619
NOBLEFORD	302,866	327,245
OKOTOKS	3,437,881	3,968,225
OLDS	1,242,219	1,416,499
ONOWAY	279,411	312,815
OYEN	375,332	369,836
PEACE RIVER	1,081,131	1,232,910
PENHOLD	559,968	627,044
PICTURE BUTTE	407,719	440,190
PINCHER CREEK	605,993	677,939
PONOKA	988,558	1,121,543
PROVOST	416,966	482,907
RAINBOW LAKE	381,439	462,904
RAYMOND	924,552	1,024,899
REDCLIFF	860,718	972,599
REDWATER	417,202	459,516
REDWOOD MEADOWS, TOWNSITE OF	269,361	288,614
RIMBEY	465,628	517,248
ROCKY MOUNTAIN HOUSE	971,354	1,104,105
SEDGEWICK	249,216	278,078
SEXSMITH	475,391	530,652
SLAVE LAKE	1,072,891	1,235,689
SMOKY LAKE	317,033	339,231
SPIRIT RIVER	347,191	372,305
ST. PAUL	914,254	1,034,152
STAVELY	225,369	237,147
STETTLER	981,743	1,111,391
STONY PLAIN	2,190,817	2,520,784
STRATHMORE	1,737,417	1,992,413
SUNDRE	479,988	532,624
SWAN HILLS	468,214	544,800
SYLVAN LAKE	1,915,180	2,197,541
TABER	1,233,406	1,408,866
THORSBY	325,786	350,504
THREE HILLS	656,823	722,761
TOFIELD	392,160	431,082
TROCHU	359,309	379,388
TWO HILLS	533,799	594,293
VALLEYVIEW	420,132	463,342
VAUXHALL	423,893	450,872

Local Government	2024 Allocation	2025 Allocation
VEGREVILLE	944,849	1,070,954
VERMILION	698,124	783,172
VIKING	366,232	407,714
VULCAN	470,147	517,684
WAINWRIGHT	897,305	1,009,633
WEMBLEY	331,414	359,503
WESTLOCK	772,054	867,568
WHITECOURT	1,471,045	1,679,098
<b>Villages</b>		
ACME	263,192	279,114
ALBERTA BEACH	269,636	288,797
ALIX	242,582	257,253
ALLIANCE	197,110	203,690
AMISK	200,464	207,192
ANDREW	236,523	248,281
ARROWWOOD	195,674	203,163
BARNWELL	288,957	296,813
BARONS	236,541	249,954
BAWLF	236,381	251,830
BEISEKER	257,413	274,482
BERWYN	276,167	294,916
BIG VALLEY	223,296	230,335
BITTERN LAKE	190,853	195,893
BOYLE	330,844	356,829
BRETON	242,862	257,467
CARBON	253,139	266,160
CARMANGAY	203,529	212,512
CAROLINE	278,772	293,726
CHAMPION	225,813	238,874
CHAUVIN	236,172	249,703
CHIPMAN	205,011	210,561
CLIVE	244,354	248,728
CLYDE	237,846	259,145
CONSORT	311,936	340,519
COUTTS	202,908	212,428
COWLEY	189,596	194,684
CREMONA	213,904	219,357
CZAR	201,355	209,406
DELBURNE	289,057	303,927
DELIA	195,121	201,056
DONALDA	204,626	211,562
DONNELLY	236,407	249,149
DUCHESSE	335,900	374,440

Local Government	2024 Allocation	2025 Allocation
EDBERG	194,102	199,422
EDGERTON	249,518	264,188
ELNORA	215,854	224,166
EMPRESS	200,642	206,977
FOREMOST	259,512	270,246
FORESTBURG	343,366	377,831
GIROUXVILLE	231,406	241,327
GLENDON	242,867	269,451
GLENWOOD	212,459	217,129
HALKIRK	181,533	185,785
HAY LAKES	231,656	247,641
HEISLER	195,030	200,578
HILL SPRING	179,710	183,896
HINES CREEK	252,209	268,588
HOLDEN	229,107	240,867
HUGHENDEN	218,365	228,811
HUSSAR	190,903	198,147
INNISFREE	210,978	219,948
IRMA	244,886	260,260
KITSCOTY	314,254	348,641
LINDEN	259,039	276,889
LOMOND	189,270	193,019
LONGVIEW	197,056	204,415
LOUGHEED	209,356	219,113
MANNVILLE	358,484	393,297
MARWAYNE	296,086	318,822
MILO	165,296	167,823
MORRIN	211,512	221,471
MUNSON	184,564	189,236
MYRNAM	238,837	259,165
NAMPA	214,676	224,459
PARADISE VALLEY	212,047	221,483
ROCKYFORD	233,729	236,564
ROSALIND	193,482	200,093
ROSEMARY	240,607	249,459
RYCROFT	261,338	283,261
RYLEY	258,501	272,237
SPRING LAKE	223,841	235,669
STANDARD	198,141	208,628
STIRLING	407,657	428,130
VETERAN	218,459	228,324
VILNA	234,310	247,077
WARBURG	315,820	335,917

Local Government	2024 Allocation	2025 Allocation
WARNER	245,019	257,603
WASKATENAU	194,330	204,632
YOUNGSTOWN	193,932	198,132
<b>Summer Villages</b>		
ARGENTIA BEACH	65,450	66,334
BETULA BEACH	63,270	63,808
BIRCH COVE	66,991	68,127
BIRCHCLIFF	76,234	78,708
BONDISS	73,147	75,315
BONNYVILLE BEACH	69,049	70,528
BURNSTICK LAKE	62,291	62,656
CASTLE ISLAND	61,868	62,177
CRYSTAL SPRINGS	69,134	70,782
GHOST LAKE	70,063	71,674
GOLDEN DAYS	80,034	83,363
GRANDVIEW	75,879	78,429
GULL LAKE	80,396	83,789
HALF MOON BAY	65,370	66,182
HORSESHOE BAY	70,220	72,338
ISLAND LAKE	87,262	91,743
ISLAND LAKE SOUTH	67,413	68,651
ITASKA BEACH	63,177	63,851
JARVIS BAY	83,747	87,498
KAPASIWIN	62,308	62,669
LAKEVIEW	64,245	64,933
LARKSPUR	65,921	66,863
MA-ME-O BEACH	78,565	81,970
MEWATHA BEACH	70,911	72,720
NAKAMUN PARK	70,292	72,045
NORGLIWOLD	92,755	97,869
NORRIS BEACH	66,868	68,004
PARKLAND BEACH	79,281	82,576
PELICAN NARROWS	78,101	81,041
POINT ALISON	61,691	62,068
POPLAR BAY	75,738	78,216
ROCHON SANDS	71,938	73,893
ROSS HAVEN	80,072	83,184
SANDY BEACH	92,543	98,831
SEBA BEACH	81,993	85,597
SILVER BEACH	69,016	70,391
SILVER SANDS	79,471	82,686
SOUTH BAPTISTE	67,698	68,584
SOUTH VIEW	68,409	69,758



Local Government	2024 Allocation	2025 Allocation
SUNBREAKER COVE	72,855	74,934
SUNDANCE BEACH	69,690	71,415
SUNRISE BEACH	77,068	79,746
SUNSET BEACH	66,988	68,119
SUNSET POINT	79,967	83,132
VAL QUENTIN	86,171	90,342
WAIPAROUS	66,547	67,829
WEST BAPTISTE	66,239	67,417
WEST COVE	80,207	83,310
WHISPERING HILLS	76,634	79,513
WHITE SANDS	74,777	77,148
YELLOWSTONE	74,308	77,069
<b>Municipal Districts and Counties</b>		
ACADIA NO. 34, M.D. OF	402,802	439,391
ATHABASCA COUNTY	1,704,758	1,946,652
BARRHEAD NO. 11, COUNTY OF	1,192,812	1,354,364
BEAVER COUNTY	1,564,919	1,774,404
BIG LAKES COUNTY	1,311,171	1,488,443
BIGHORN NO. 8, M.D. OF	408,920	450,102
BIRCH HILLS COUNTY	1,083,357	1,217,001
BONNYVILLE NO. 87, M.D. OF	3,053,572	3,500,847
BRAZEAU COUNTY	1,751,210	1,993,585
CAMROSE COUNTY	1,782,659	2,017,490
CARDSTON COUNTY	1,045,188	1,181,309
CLEAR HILLS COUNTY	1,086,778	1,240,211
CLEARWATER COUNTY	2,787,346	3,205,195
CYPRESS COUNTY	1,846,907	2,108,963
FAIRVIEW NO. 136, M.D. OF	635,114	707,257
FLAGSTAFF COUNTY	1,431,877	1,631,969
FOOTHILLS COUNTY	3,356,423	3,866,154
FORTY MILE NO. 8, COUNTY OF	1,613,754	1,790,509
GRANDE PRAIRIE NO. 1, COUNTY OF	4,090,770	4,721,663
GREENVIEW NO. 16, M.D. OF	2,852,787	3,067,685
KNEEHILL COUNTY	1,370,055	1,564,960
LAC STE. ANNE COUNTY	1,819,410	2,080,923
LACOMBE COUNTY	2,698,804	3,079,122
LAC LA BICHE COUNTY	2,025,000	2,327,776
LAMONT COUNTY	1,183,018	1,344,238
LEDUC COUNTY	3,739,050	4,260,582
LESSER SLAVE RIVER NO. 124, M.D. OF	854,679	949,865
LETHBRIDGE COUNTY	2,133,779	2,426,872
MACKENZIE COUNTY	2,337,409	2,693,126
MINBURN NO. 27, COUNTY OF	1,381,582	1,562,118

Local Government	2024 Allocation	2025 Allocation
MOUNTAIN VIEW COUNTY	2,758,684	3,096,588
NEWELL, COUNTY OF	1,489,319	1,705,322
NORTHERN LIGHTS, COUNTY OF	1,077,141	1,244,677
NORTHERN SUNRISE COUNTY	867,681	976,443
OPPORTUNITY NO. 17, M.D. OF	1,150,970	1,304,149
PAINT EARTH NO. 18, COUNTY OF	1,069,592	1,217,509
PARKLAND COUNTY	4,746,334	5,458,327
PEACE NO. 135, M.D. OF	479,714	529,739
PINCHER CREEK NO. 9, M.D. OF	1,021,407	1,154,810
PONOKA COUNTY	1,613,366	1,848,303
PROVOST NO. 52, M.D. OF	1,106,860	1,262,026
RANCHLAND NO. 66, M.D. OF	215,534	225,663
RED DEER COUNTY	4,323,818	4,979,965
ROCKY VIEW COUNTY	5,980,785	6,901,956
SADDLE HILLS COUNTY	955,198	1,090,542
SMOKY LAKE COUNTY	884,443	995,153
SMOKY RIVER NO. 130, M.D. OF	1,053,963	1,191,172
SPIRIT RIVER NO. 133, M.D. OF	508,875	564,045
ST. PAUL NO. 19, COUNTY OF	1,372,756	1,566,121
STARLAND COUNTY	974,644	1,101,733
STETTNER NO. 6, COUNTY OF	1,820,143	2,047,660
STRATHCONA COUNTY	12,215,060	14,198,554
STURGEON COUNTY	2,972,283	3,471,770
TABER, M.D. OF	1,510,656	1,733,672
THORHILD COUNTY	1,039,196	1,172,405
TWO HILLS NO. 21, COUNTY OF	1,437,933	1,631,288
VERMILION RIVER, COUNTY OF	2,838,664	3,286,158
VULCAN COUNTY	1,434,098	1,635,763
WAINWRIGHT NO. 61, M.D. OF	1,777,910	2,029,432
WARNER NO. 5, COUNTY OF	1,321,073	1,494,057
WESTLOCK COUNTY	1,679,477	1,906,444
WETASKIWIN NO. 10, COUNTY OF	1,903,250	2,187,605
WHEATLAND COUNTY	2,460,621	2,815,251
WILLOW CREEK NO. 26, M.D. OF	1,744,567	1,967,200
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	16,149,857	18,704,878
WOODLANDS COUNTY	1,233,100	1,397,712
YELLOWHEAD COUNTY	3,847,026	4,370,260
<b>Improvement Districts and Special Areas Board</b>		
I.D. NO. 04 (WATERTON)	198,816	206,377
I.D. NO. 09 (BANFF)	255,574	272,118
I.D. NO. 12 (JASPER NATIONAL PARK)	155,023	155,825
I.D. NO. 24 (WOOD BUFFALO)	211,412	221,213

Local Government	2024 Allocation	2025 Allocation
KANANASKIS IMPROVEMENT DISTRICT	175,386	179,353
SPECIAL AREAS BOARD	2,550,959	2,916,049
<b>Metis Settlements</b>		
BUFFALO LAKE	250,560	262,208
EAST PRAIRIE	232,417	241,963
ELIZABETH	240,574	251,066
FISHING LAKE	233,683	243,376
GIFT LAKE	275,454	289,985
KIKINO	293,175	309,759
PADDLE PRAIRIE	231,151	240,551
PEAVINE	235,089	244,945
<b>Rest of Alberta Sub-total</b>	<b>340,000,000</b>	<b>386,325,924</b>
<b>Total</b>	<b>722,000,000</b>	<b>820,374,462</b>

Notes:

1. Amounts above show what local governments will be entitled to in the specified years based on the *Local Government Fiscal Framework Act* and the approved allocation formula for the Local Government Fiscal Framework, subject to Ministerial commitments of the allocations.
2. LGFF allocations for the Charter Cities of Calgary and Edmonton are calculated using a formula based on population (48%), education property tax requisitions (48%) and length of local roads (4%).
3. LGFF allocations for local governments other than Calgary and Edmonton are calculated using a formula based on population (65%), tangible capital assets (15%), average cumulative amortization (10%) and length of local roads (10%). In addition, each local government receives base funding and those with a population less than 10,000 and a limited local assessment base receive needs-based funding on top of their regular allocation.
4. 2024 LGFF allocations are based mainly on 2021 data, and 2025 allocations are based mainly on 2022 data.

# Local Government Fiscal Framework – Operating Funding

Local Government	2024 Allocation
<b>Cities</b>	
AIRDRIE	978,974
BEAUMONT	278,834
BROOKS	191,386
CAMROSE	274,586
CHESTERMERE	313,752
COLD LAKE	228,574
FORT SASKATCHEWAN	420,994
GRANDE PRAIRIE	944,952
LACOMBE	201,366
LEDUC	520,142
LETHBRIDGE	1,303,180
LLOYDMINSTER	298,730
MEDICINE HAT	834,336
RED DEER	1,389,912
SPRUCE GROVE	519,060
ST. ALBERT	984,262
WETASKIWIN	177,560
<b>Towns</b>	
ATHABASCA	65,176
BANFF	218,568
BARRHEAD	305,840
BASHAW	118,190
BASSANO	100,418
BEAVERLODGE	57,976
BENTLEY	92,522
BLACKFALDS	152,758
BON ACCORD	119,284
BONNYVILLE	116,740
BOW ISLAND	249,276
BOWDEN	162,042
BRUDERHEIM	112,014
CALMAR	54,684
CANMORE	401,226
CARDSTON	450,822
CARSTAIRS	81,536
CASTOR	128,358

Local Government	2024 Allocation
CLARESHOLM	72,800
COALDALE	130,116
COALHURST	193,938
COCHRANE	451,288
CORONATION	129,748
CROSSFIELD	77,198
CROWSNEST PASS, MUNICIPALITY OF	243,642
DAYSLAND	117,070
DEVON	110,248
DIAMOND VALLEY	124,146
DIDSBURY	345,808
DRAYTON VALLEY	133,310
DRUMHELLER	514,290
ECKVILLE	154,242
EDSON	143,182
ELK POINT	116,586
FAIRVIEW	208,110
FALHER	141,562
FORT MACLEOD	64,534
FOX CREEK	62,648
GIBBONS	65,234
GRIMSHAW	323,042
HANNA	305,666
HARDISTY	36,308
HIGH LEVEL	269,132
HIGH PRAIRIE	58,808
HIGH RIVER	210,512
HINTON	164,046
INNISFAIL	130,080
IRRICANA	101,126
JASPER, MUNICIPALITY OF	123,552
KILLAM	87,562
LAMONT	220,630
LEGAL	108,350
MAGRATH	290,978
MANNING	156,670
MAYERTHORPE	170,544
MCLENNAN	189,848
MILK RIVER	117,430
MILLET	145,758
MORINVILLE	151,342
MUNDARE	79,564
NANTON	55,110

Local Government	2024 Allocation
NOBLEFORD	42,942
OKOTOKS	438,100
OLDS	152,920
ONOWAY	90,428
OYEN	138,678
PEACE RIVER	118,068
PENHOLD	242,062
PICTURE BUTTE	136,550
PINCHER CREEK	73,266
PONOKA	466,336
PROVOST	149,678
RAINBOW LAKE	191,710
RAYMOND	485,476
REDCLIFF	98,566
REDWATER	56,258
REDWOOD MEADOWS, TOWNSITE OF	41,964
RIMBEY	59,686
ROCKY MOUNTAIN HOUSE	113,876
SEDGEWICK	76,984
SEXSMITH	59,740
SLAVE LAKE	111,906
SMOKY LAKE	132,806
SPIRIT RIVER	135,828
ST. PAUL	390,318
STAVELY	34,718
STETTLE	104,896
STONY PLAIN	263,552
STRATHMORE	204,692
SUNDRE	62,972
SWAN HILLS	295,664
SYLVAN LAKE	229,888
TABER	128,398
THORSBY	88,970
THREE HILLS	221,000
TOFIELD	154,482
TROCHU	142,318
TWO HILLS	322,988
VALLEYVIEW	141,734
VAUXHALL	278,368
VEGREVILLE	101,106
VERMILION	82,588
VIKING	145,296
VULCAN	143,874

Local Government	2024 Allocation
WAINWRIGHT	108,874
WEMBLEY	46,366
WESTLOCK	90,218
WHITECOURT	175,288
<b>Villages</b>	
ACME	98,678
ALBERTA BEACH	42,420
ALIX	36,466
ALLIANCE	59,426
AMISK	69,662
ANDREW	74,044
ARROWWOOD	70,354
BARNWELL	84,302
BARONS	97,610
BAWLF	73,422
BEISEKER	37,990
BERWYN	138,030
BIG VALLEY	99,614
BITTERN LAKE	41,216
BOYLE	128,698
BRETON	62,454
CARBON	130,508
CARMANGAY	54,936
CAROLINE	132,878
CHAMPION	93,018
CHAUVIN	98,636
CHIPMAN	58,098
CLIVE	70,876
CLYDE	74,268
CONSORT	106,902
COUTTS	54,620
COWLEY	50,552
CREMONA	54,536
CZAR	69,228
DELBURNE	124,762
DELIA	51,308
DONALDA	72,712
DONNELLY	97,908
DUCHESSE	145,246
EDBERG	58,720
EDGERTON	114,982
ELNORA	89,126
EMPRESS	59,902

Local Government	2024 Allocation
FOREMOST	86,636
FORESTBURG	207,472
GIROUXVILLE	86,922
GLENDON	81,544
GLENWOOD	62,126
HALKIRK	50,838
HAY LAKES	81,508
HEISLER	60,592
HILL SPRING	45,432
HINES CREEK	98,724
HOLDEN	99,894
HUGHENDEN	77,564
HUSSAR	48,406
INNISFREE	73,536
IRMA	84,258
KITSCOTY	133,782
LINDEN	77,544
LOMOND	61,884
LONGVIEW	31,970
LOUGHEED	80,466
MANNVILLE	197,524
MARWAYNE	152,330
MILO	27,224
MORRIN	77,008
MUNSON	48,796
MYRNAM	97,240
NAMPA	32,476
PARADISE VALLEY	64,502
ROCKYFORD	62,238
ROSALIND	66,514
ROSEMARY	108,896
RYCROFT	64,946
RYLEY	127,154
SPRING LAKE	37,842
STANDARD	32,318
STIRLING	288,034
VETERAN	76,504
VILNA	87,146
WARBURG	185,164
WARNER	104,434
WASKATENAU	52,414
YOUNGSTOWN	59,428



Local Government	2024 Allocation
<b>Summer Villages</b>	
ARGENTIA BEACH	9,444
BETULA BEACH	6,420
BIRCH COVE	9,230
BIRCHCLIFF	20,838
BONDISS	16,772
BONNYVILLE BEACH	13,996
BURNSTICK LAKE	6,288
CASTLE ISLAND	5,454
CRYSTAL SPRINGS	11,864
GHOST LAKE	14,344
GOLDEN DAYS	18,946
GRANDVIEW	17,636
GULL LAKE	18,442
HALF MOON BAY	9,838
HORSESHOE BAY	12,422
ISLAND LAKE	19,150
ISLAND LAKE SOUTH	11,278
ITASKA BEACH	7,560
JARVIS BAY	21,272
KAPASIWIN	5,994
LAKEVIEW	7,716
LARKSPUR	9,752
MA-ME-O BEACH	17,884
MEWATHA BEACH	15,418
NAKAMUN PARK	15,430
NORGLENWOLD	22,838
NORRIS BEACH	9,122
PARKLAND BEACH	17,790
PELICAN NARROWS	17,088
POINT ALISON	5,780
POPLAR BAY	17,752
ROCHON SANDS	15,392
ROSS HAVEN	17,078
SANDY BEACH	17,494
SEBA BEACH	21,010
SILVER BEACH	13,430
SILVER SANDS	17,122
SOUTH BAPTISTE	11,692
SOUTH VIEW	11,784
SUNBREAKER COVE	17,004
SUNDANCE BEACH	13,580
SUNRISE BEACH	15,872

Local Government	2024 Allocation
SUNSET BEACH	10,268
SUNSET POINT	17,388
VAL QUENTIN	17,454
WAIPAROUS	10,254
WEST BAPTISTE	9,206
WEST COVE	16,908
WHISPERING HILLS	16,620
WHITE SANDS	18,740
YELLOWSTONE	16,144
<b>Municipal Districts and Counties</b>	
ACADIA NO. 34, M.D. OF	79,034
ATHABASCA COUNTY	344,076
BARRHEAD NO. 11, COUNTY OF	345,476
BEAVER COUNTY	410,658
BIG LAKES COUNTY	147,308
BIGHORN NO. 8, M.D. OF	73,816
BIRCH HILLS COUNTY	168,050
BONNYVILLE NO. 87, M.D. OF	397,624
BRAZEAU COUNTY	230,638
CAMROSE COUNTY	428,248
CARDSTON COUNTY	268,742
CLEAR HILLS COUNTY	274,008
CLEARWATER COUNTY	386,360
CYPRESS COUNTY	316,068
FAIRVIEW NO. 136, M.D. OF	141,776
FLAGSTAFF COUNTY	472,508
FOOTHILLS COUNTY	514,818
FORTY MILE NO. 8, COUNTY OF	342,428
GRANDE PRAIRIE NO. 1, COUNTY OF	684,538
GREENVIEW NO. 16, M.D. OF	523,534
KNEEHILL COUNTY	290,426
LAC STE. ANNE COUNTY	215,836
LACOMBE COUNTY	298,984
LAC LA BICHE COUNTY	247,648
LAMONT COUNTY	319,632
LEDUC COUNTY	497,408
LESSER SLAVE RIVER NO. 124, M.D. OF	110,400
LETHBRIDGE COUNTY	210,780
MACKENZIE COUNTY	242,524
MINBURN NO. 27, COUNTY OF	302,710
MOUNTAIN VIEW COUNTY	336,652
NEWELL, COUNTY OF	277,902
NORTHERN LIGHTS, COUNTY OF	299,602

Local Government	2024 Allocation
NORTHERN SUNRISE COUNTY	132,712
OPPORTUNITY NO. 17, M.D. OF	168,932
PAINT EARTH NO. 18, COUNTY OF	261,004
PARKLAND COUNTY	687,452
PEACE NO. 135, M.D. OF	126,282
PINCHER CREEK NO. 9, M.D. OF	107,056
PONOKA COUNTY	237,604
PROVOST NO. 52, M.D. OF	147,654
RANCHLAND NO. 66, M.D. OF	43,368
RED DEER COUNTY	469,768
ROCKY VIEW COUNTY	1,027,950
SADDLE HILLS COUNTY	158,410
SMOKY LAKE COUNTY	215,604
SMOKY RIVER NO. 130, M.D. OF	214,982
SPIRIT RIVER NO. 133, M.D. OF	93,528
ST. PAUL NO. 19, COUNTY OF	226,672
STARLAND COUNTY	223,628
STETTLE NO. 6, COUNTY OF	504,844
STRATHCONA COUNTY	1,685,618
STURGEON COUNTY	438,770
TABER, M.D. OF	331,264
THORHILD COUNTY	239,700
TWO HILLS NO. 21, COUNTY OF	396,130
VERMILION RIVER, COUNTY OF	675,268
VULCAN COUNTY	355,916
WAINWRIGHT NO. 61, M.D. OF	282,320
WARNER NO. 5, COUNTY OF	312,204
WESTLOCK COUNTY	418,682
WETASKIWIN NO. 10, COUNTY OF	246,406
WHEATLAND COUNTY	277,718
WILLOW CREEK NO. 26, M.D. OF	437,712
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	1,833,848
WOODLANDS COUNTY	145,198
YELLOWHEAD COUNTY	457,786
<b>Improvement Districts and Special Areas Board</b>	
I.D. NO. 04 (WATERTON)	38,170
I.D. NO. 09 (BANFF)	76,892
I.D. NO. 12 (JASPER NATIONAL PARK)	21,392
I.D. NO. 13 (ELK ISLAND)	8,160
I.D. NO. 24 (WOOD BUFFALO)	32,958
I.D. NO. 25 (WILLMORE WILDERNESS)	7,908
KANANASKIS IMPROVEMENT DISTRICT	36,628

Local Government	2024 Allocation
SPECIAL AREAS BOARD	736,176
<b>Metis Settlements</b>	
BUFFALO LAKE	33,308
EAST PRAIRIE	32,324
ELIZABETH	32,766
FISHING LAKE	32,392
GIFT LAKE	34,660
KIKINO	35,622
PADDLE PRAIRIE	32,254
PEAVINE	32,468
<b>Total</b>	<b>60,000,000</b>

Notes:

1. LGFF operating allocations are based on *Budget 2023* forecasts for the total operating funding amount in 2024-25, and are subject to approval in Budget 2024.
2. LGFF operating allocations are set based on Municipal Sustainability Initiative operating amounts allocated to local governments in 2023.



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

*Office of the Minister*

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at [rivers.alberta.ca](https://rivers.alberta.ca). To learn more about the impacts of drought on communities and the principles for sound water management, please visit [alberta.ca/drought](https://alberta.ca/drought).

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email [epa.drought@gov.ab.ca](mailto:epa.drought@gov.ab.ca).

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz  
Minister of Environment and Protected Areas

cc: Honourable Ric McIver  
Minister of Municipal Affairs

Honourable RJ Sigurdson  
Minister of Agriculture and Irrigation

Stacey Smythe  
Assistant Deputy Minister, Regulatory Assurance  
Environment and Protected Areas