

AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, December 11, 2023, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

1. Present

2. Call to Order

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held November 14, 2023.

5. Financial

- (a) Financial Statement for the month ending November 30, 2023.
- (b) Budget Report for the month ending November 30, 2023.
- (c) Open Payables for the month of November and December 2023 in the total amount of \$1m294m358,61.
- (d) 2024 Interim Operating Budget

6. Correspondence

- Unapproved Minutes of Beaver Ambulance Society meeting held November 28, 2023;
- RCMP Quarterly Community Policing Report

7. New Business

- (a) Request For Decision – Staff & Council Christmas Party
- (b) Request to hold Ride for Dad on June 15, 2024
- (c) Purchase and Sale Agreement between the Town of Tofield and the Tofield Golden Club.

8. Adjournment

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE
TOWN OF TOFIELD held Tuesday November 14, 2023
Town of Tofield Administration Building Council Chambers**

PRESENT

1. Mayor Dueck (via Teams); Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer and Assistant Chief Administrative Officer Edwards

Also Present: John Maher, Tofield Mercury and Members of the Tofield Golden Club: Adelle Miller, Jim Robichaud, Ralph Peterson, Gord and Lynn Hryhchuk.

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledged that we are on Treaty 6 Territory and the Homeland of the Metis and that we pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF
AGENDA**

3. **MOVED** by Tiedemann that the Agenda be approved as amended.

01-11-23

CARRIED UNANIMOUSLY

Add: 8. (e) Winterfest Update
(f) Meeting with the Honorable Ric McIver, Minister of Municipal Affairs.

MINUTES

4. (a) **MOVED** by Conquest that the Minutes of the Regular meeting of Council of the Town of Tofield held October 23, 2023, be approved as amended.

02-11-23

CARRIED UNANIMOUSLY

DELEGATION

5. 5:02 p.m. Jim Robichaud, Treasurer, Tofield Golden Club was present to provide a brief overview of a proposed 100' X 55' building expansion to the Tofield Golden Club and to request property title be formally titled to the Tofield Golden Club.

MOVED by Conquest that the Town of Tofield provide title to South 25' of Lot 3, 4, 5, & 6, Block 19, Plan 3999AC to the Tofield Golden Club for \$1.

03-11-23

CARRIED UNANIMOUSLY

MOVED by Chehade that the Town of Tofield financially support the preparation of the conceptual and design drawings for the expansion of the Tofield Golden Club building.

04-11-23

CARRIED UNANIMOUSLY

Members of the Tofield Golden Club left the meeting at 5:15 p.m.

**Minutes of the Town of Tofield Regular Council Meeting
November 14, 2023**

FINANCIAL

6. (a) **MOVED** by Chehade that the Monthly Financial Statement for the period ending October 31, 2023, be approved.

05-11-23

CARRIED UNANIMOUSLY

- (b) **MOVED** by Tiedemann that the Budget Report for the month ending October 31, 2023, be accepted as presented.

06-11-23

CARRIED UNANIMOUSLY

- (c) **MOVED** by Martineau that the Open Payables for the months of October and November 2023 in the total amount of \$746,648.98 be approved for payment.

07-11-23

CARRIED UNANIMOUSLY

CORRESPONDENCE

7. The following Correspondence was presented:

- Unapproved Minutes of Beaver Ambulance Society meeting held October 25, 2023;
- Invitation from Claystone Waste Ltd to attend the celebration of Pierre Breau retirement November 24, 2023 2 p.m. – 5 p.m.; and
- Community Peace Officer Quarterly Report from the Town of Vegreville

MOVED by Martineau that the Correspondence be received and filed.

08-11-23

CARRIED UNANIMOUSLY

NEW BUSINESS

8. (a) Email from Beaver County requesting the appointment of Kevin Smook to the Tofield Municipal Library Board.

MOVED by Chehade that Kevin Smook be appointed to the Tofield Municipal Library Board with a term expiring October 2024.

09-11-23

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
November 14, 2023**

NEW BUSINESS

- 10-11-23

8. (b) Bylaw 1342 being a bylaw of the Town of Tofield, in the Province of Alberta to amend Fees Bylaw Number 1175.

MOVED by Martineau that Bylaw 1342 be read a first time.

CARRIED UNANIMOUSLY

MOVED by Conquest that Bylaw 1342 be read a second time.

CARRIED UNANIMOUSLY

MOVED by Chehade that Bylaw 1342 be presented for third reading.

CARRIED UNANIMOUSLY

MOVED by Conquest that Bylaw 1342 be read a third time.

CARRIED UNANIMOUSLY
- 11-11-23
- 12-11-23
- 13-11-23
- 14-11-23

(c) Bylaw 1343 being a bylaw of the Town of Tofield, in the Province of Alberta, to amend Bylaw Number 1275, Cemetery Operations, for the Town of Tofield.

MOVED by Martineau that Bylaw 1343 be read a first time.

CARRIED UNANIMOUSLY

MOVED by Conquest that Bylaw 1343 be read a second time.

CARRIED UNANIMOUSLY

MOVED by Chehade that Bylaw 1343 be presented for third reading.

CARRIED UNANIMOUSLY

MOVED by Conquest that Bylaw 1343 be read a third time.

CARRIED UNANIMOUSLY
- 15-11-23
- 16-11-23
- 17-11-23
- 18-11-23

(d) Request for Decision – Tax Penalty waiver request

MOVED by Tiedemann to cancel one-half of the penalty on the requested properties.

CARRIED UNANIMOUSLY

(e) A Winterfest update was provided.

**Minutes of the Town of Tofield Regular Council Meeting
November 14, 2023**

NEW BUSINESS

8. (f) Mayor Dueck, CAO Neufeld, Reeve Smook and CAO Spiess or representative will be meeting with the Honorable Ric McIver on December 4, 2023.

Maier left the meeting at 5:48 p.m.

CLOSED SESSION

9. **MOVED** by Martineau that Council meet in Closed Session At 5:48 p.m.to discuss matters under the Alberta FOIP Act as follows:

Division 2, Section 21 –Harmful to Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act.*

Highway 14 Regional Water Services Commission

19-11-23

CARRIED UNANIMOUSLY

20-11-23

MOVED by Chehade to revert to the regular session at 6:21 p.m.

CARRIED UNANIMOUSLY

No Public Present.

21-11-23

MOVED by Conquest to approve Deford Construction to improve the drainage system at the Tofield School Grounds and fund the project through reserves.

CARRIED UNANIMOUSLY

22-11-23

MOVED by Chehade to approve retaining ISL Engineering to provide an addendum to the 2018 Regional Water Strategy Report, also that ISL be requested to attend the Joint Council meeting in January 2024 to present their findings to all five municipalities.

CARRIED UNANIMOUSLY

ADJOURNMENT

10. **MOVED** by Chehade that the meeting adjourn at 6:23 p.m.

23-11-23

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

MONTHLY STATEMENT

General Account	Investments	Investment-Nesbitt Burns	TOTAL
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Balance at End of Month from Statement	3,152,931.65	250,000.00	1,672,602.25	5,075,533.90
ADD:				
O/S Telebank	3,767.83			3,767.83
O/S Direct Deposit				0.00
Outstanding Deposits	417.34			417.34
O/S Interac (Option Pay)				0.00
Bank Error				0.00
Sub Total	3,157,116.82	250,000.00	1,672,602.25	5,079,719.07
LESS:				
O/S Direct Deposit				
Outstanding Cheques	4,446.93			4,446.93
O/S Telebank	5,917.89			5,917.89
Bank Error				0.00
NET BALANCE AT END OF MONTH	3,146,752.00	250,000.00	1,672,602.25	5,069,354.25

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



COUNCIL BUDGET MONTHLY BUDGET REPORT

30-Nov-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	%
OPERATING REVENUES					
1-01-000-00 Taxes & Grants in Lieu	-	(3,527,995.71)	(3,532,433.00)	(4,437.29)	99.87
1-02-000-00 General Municipal Revenues	(19,420.16)	(298,459.42)	(338,000.00)	(39,540.58)	88.30
1-12-000-00 Administration	(811,793.65)	(895,368.14)	(170,350.00)	725,018.14	525.61
1-24-000-00 Emergency Management	-	(33,165.00)	(47,000.00)	(13,835.00)	70.56
1-26-000-00 Bylaw Enforcement	(60.00)	(22,465.00)	(23,000.00)	(535.00)	97.67
1-32-000-00 Roads, Streets, Walks, Lighting	200.00	(46,970.53)	(48,380.00)	(1,409.47)	97.09
1-33-000-00 Airport	(834.00)	(17,402.70)	(19,600.00)	(2,197.30)	88.79
1-41-000-00 Water Supply & Distribution	(98,852.35)	(1,142,204.98)	(1,181,700.00)	(39,495.02)	96.66
1-42-000-00 Sanitary Sewage & Treatment	(15,078.94)	(167,123.12)	(180,300.00)	(13,176.88)	92.69
1-43-000-00 Garbage Collection & Disposal	(10,447.55)	(115,273.70)	(126,400.00)	(11,126.30)	91.20
1-51-000-00 Family Community Support Services	(1,325.00)	(423,033.68)	(316,117.00)	106,916.68	133.82
1-56-000-00 Cemetery	(4,300.00)	(25,200.00)	(30,000.00)	(4,800.00)	84.00
1-70-000-00 Community Develop. Administration	-	(11,000.00)	(11,000.00)	-	100.00
1-71-000-00 Tourism/Economic Development	(650.00)	(42,998.15)	(43,800.00)	(801.85)	98.17
1-72-000-00 Community Hall	(2,165.00)	(13,655.96)	(36,000.00)	(22,344.04)	37.93
1-73-000-00 Transportation Tofield Bus	(530.00)	(11,213.00)	(13,000.00)	(1,787.00)	86.25
1-74-000-00 Recreation Programs	(43.72)	(21,645.72)	(23,200.00)	(1,554.28)	93.30
1-76-000-00 Parks	-	(38,762.29)	(73,547.00)	(34,784.71)	52.70
1-75-000-00 Library	-	(3,291.00)	(114,368.00)	(111,077.00)	2.88
1-97-000-00 Operating Reserve	-	-	(50,000.00)	(50,000.00)	-
TOTAL: OPERATING REVENUES	(965,300.37)	(6,857,228.10)	(6,378,195.00)	479,033.10	107.51



COUNCIL BUDGET MONTHLY BUDGET REPORT

30-Nov-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	%
OPERATING EXPENDITURES					
2-11-000-00 Council & Other Legislative	7,422.83	88,097.76	97,100.00	9,002.24	90.73
2-12-000-00 General Administration	42,328.37	1,004,818.77	1,117,523.00	112,704.23	89.92
2-23-000-00 Fire Fighting & Preventative Serv	-	170,388.87	358,274.00	187,885.13	47.56
2-24-000-00 Emergency Management	-	33,585.69	47,000.00	13,414.31	71.46
2-26-000-00 Bylaw Enforcement	54,640.10	133,547.08	134,946.00	1,398.92	98.96
2-32-000-00 Roads, Streets, Walks & Lighting	47,932.77	894,134.71	1,151,590.00	257,455.29	77.64
2-33-000-00 Airport	282.71	2,624.46	23,700.00	21,075.54	11.07
2-41-000-00 Water Supply & Distribution	83,557.39	1,015,399.78	1,135,642.00	120,242.22	89.41
2-42-000-00 Sanitary Sewage & Treatment	8,266.96	114,355.90	128,280.00	13,924.10	89.15
2-43-000-00 Garbage Collection & Disposal	8,983.50	88,470.00	102,000.00	13,530.00	86.74
2-51-000-00 Family Community Support Services	18,636.40	273,566.23	316,118.00	42,551.77	86.54
2-56-000-00 Cemetery	1,754.35	24,534.36	28,200.00	3,665.64	87.00
2-70-000-00 Community Development Administratio	7,627.63	88,832.25	96,500.00	7,667.75	92.05
2-71-000-00 Tourism/Economic Development	3,328.44	64,166.16	104,515.00	40,348.84	61.39
2-72-000-00 Community Hall	3,765.60	38,430.76	48,650.00	10,219.24	78.99
2-73-000-00 Transportation Tofield Bus	1,081.78	20,924.69	23,000.00	2,075.31	90.98
2-74-000-00 Recreation Program	-	34,148.37	45,200.00	11,051.63	75.55
2-76-000-00 Parks	16,532.86	404,715.59	446,135.00	41,419.41	90.72
2-75-000-00 Library	153.60	146,265.59	191,748.00	45,482.41	76.28
2-99-750-00 School Requisition	-	514,895.72	660,039.00	145,143.28	78.01
2-99-752-00 Beaver Foundation Requisition	-	91,195.08	121,594.00	30,398.92	75.00
2-99-754-00 Beaver Emergency Commission	-	93,969.90	-	(93,969.90)	-
2-99-756-00 Designated Industrial Property	-	-	424.00	424.00	-
TOTAL: OPERATING EXPENDITURES	306,295.29	5,341,067.72	6,378,178.00	1,037,110.28	83.74



COUNCIL BUDGET MONTHLY BUDGET REPORT

30-Nov-23

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	%
FINANCES ACQUIRED					
5-32-000-00 Roads, Streets, Walks, Lighting	-	(40,635.00)	(374,456.00)	(333,821.00)	10.85
5-42-000-00 Sanitary Sewage & Treatment	-	-	(26,935.00)	(26,935.00)	-
5-56-000-00 Cemetery	-	-	(20,000.00)	(20,000.00)	-
5-66-000-00 Subdivision Land & Development	-	(564,230.00)	-	564,230.00	-
5-71-000-00 Tourism/Economic Development	-	-	(18,000.00)	(18,000.00)	-
5-72-000-00 Community Hall	-	-	(45,500.00)	(45,500.00)	-
5-76-000-00 Parks	-	(45,795.00)	(522,400.00)	(476,605.00)	8.77
TOTAL: FINANCES ACQUIRED	-	(650,660.00)	(1,007,291.00)	(356,631.00)	64.60
FINANCES APPLIED					
6-32-000-00 Roads, Streets, Walks, Lighting	5,868.00	331,989.36	374,456.00	42,466.64	88.66
6-42-000-00 Sanitary Sewage & Treatment	-	-	26,935.00	26,935.00	-
6-56-000-00 Cemetery	-	-	20,000.00	20,000.00	-
6-71-000-00 Tourism/Economic Development	-	17,389.00	18,000.00	611.00	96.61
6-72-000-00 Community Hall	-	45,450.00	45,500.00	50.00	99.89
6-76-000-00 Parks	-	415,142.59	522,400.00	107,257.41	79.47
TOTAL: FINANCES APPLIED	5,868.00	809,970.95	1,007,291.00	197,320.05	80.41

November 2023 Advances	Stub 11031 – 11048	\$17,750.00
November 2023 Payroll	Stub 11065 – 11086	\$73,565.55
November 2023 Council	Stub 11087 – 11091	\$ 6,618.36

Total		\$97,933.91
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17,750.00+
73,565.55+
6,618.36+

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97,933.910

1,125,220.02+
2,418.94+
29,590.73+
9,418.84+
29,776.17+

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1,294,358.610

0.**

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ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 1

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	23/11/17	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	369.00
	23/12/07	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	110.00
	23/11/17	2-12-220-00	AP DRCT DB	WELLS FARGO EQUIPMENT FINANCE	COPIER LEASE	924.51
	23/11/17	2-12-220-00	C900011060	TOFIELD MERCURY PUBLISHING LTD	AD/ FIRE PREVENTION	259.00
	23/11/17	2-12-220-00	C900011060	TOFIELD MERCURY PUBLISHING LTD	COUNCIL CORNER	212.50
	23/12/08	2-12-220-00	C900011060	TOFIELD MERCURY PUBLISHING LTD	SUBSCRIPTION RENEWAL	66.50
	23/12/08	2-12-220-00	C900011129	XPRT OFFICE SOLUTIONS	COPIES	180.96
	23/12/08	2-12-221-00	C900011122	SHINEATEK CORP.	MANAGEMENT SERVICES	2,118.64
	23/11/17	2-12-230-00	C900011053	FOX ENERGY SYSTEMS INC.	SIGN REFLECTORS/ BEAVERHILL DR	295.40
	23/12/01	2-12-230-00	C900011109	STUART, LARAINÉ	PLANNING & DEVELOPMENT	573.75
	23/12/08	2-12-230-00	C900011123	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,059.75
	23/12/08	2-12-230-00	C900011121	REYNOLDS MIRTH RICHARDS & FARM	GENERAL MATTERS	2,644.50
	23/12/01	2-12-230-01	C900011108	SDI HEALTH, SAFETY & LOSS	HEALTH & SAFETY MAINTENANCE	1,977.39
	23/12/01	2-12-230-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	2,138.00
	23/12/08	2-12-230-01	C000016663	MOTION INDUSTRIES (CANADA) INC	SAFETY EQUIPMENT INSPECTION	999.88
	23/12/08	2-12-230-02	C900011131	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,250.00
	23/12/08	2-12-230-02	C900011131	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	23/12/08	2-12-230-04	C900011125	TRANSITIONAL SOLUTIONS INC.	COMPLETION OF CAPITAL PLAN	11,880.00
	23/12/01	2-12-235-00	C900011110	THE INSPECTIONS GROUP INC.	SAFETY PERMITS	265.05
	23/12/01	2-12-240-00	C900011095	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	23/12/01	2-12-240-00	C900011105	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	23/12/08	2-12-250-00	C900011115	BLACK & MCDONALD LIMITED	PREVENTATIVE MAINTENANCE	1,408.50
	23/12/08	2-12-250-00	C900011116	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	23/12/08	2-12-250-00	C900011116	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	23/12/08	2-12-250-00	C900011116	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	23/12/01	2-12-510-00	C900011099	IRON MOUNTAIN CANADA OPERATION	RECYCLE BIN	208.71
	23/12/01	2-12-510-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	152.09
	23/12/01	2-12-510-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	25.00
	23/12/08	2-12-510-00	C900011127	TRU HARDWARE	BILLINGS	38.51
	23/12/08	2-12-510-00	C000016662	GUARDIAN DRUGS	TREE DECORATIONS	45.40
	23/12/08	2-12-510-00	C000016662	GUARDIAN DRUGS	TREE DECORATIONS	27.70
	23/12/08	2-12-510-00	C900011118	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	157.27
	23/11/28	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	936.55
	23/11/28	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	281.15
	23/12/01	2-12-770-00	C000016659	THE KING'S UNIVERSITY	ID# 230109/ CHARLESWORTH, JORD	1,000.00
	23/12/06	2-12-770-00	C000016505	TOFIELD FIGURE SKATING CLUB	CARNIVAL PROGRAM AD	125.00
	23/12/01	2-12-770-01	C900011111	TOFIELD AGRICULTURAL SOCIETY	GREEN INCLUSIVE GRANT	811,053.78
	23/11/28	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00
	23/12/07	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	22,226.78
	23/12/07	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	5,233.08
	23/12/07	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	1,423.20
	23/12/01	4-12-234-00	C900011102	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	16,504.01
	23/12/08	4-12-235-00	C900011114	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	10,675.89
	23/12/01	4-12-239-00	C900011112	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	170.00
FUNCTION TOTAL						903,971.23
24	23/12/08	2-24-230-00	C000016665	VAN STRAATEN, SANDI	CATERING/ ICS300	1,305.70

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
FUNCTION TOTAL						1,305.70
26	23/11/17	2-26-260-00	C900011061	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	7,847.10
FUNCTION TOTAL						7,847.10
32	23/11/17	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	23/12/01	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	425.70
	23/12/07	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	127.00
	23/12/08	2-32-520-42	C900011126	TREADPRO TIRE CENTRE	TIRES	1,040.00
	23/12/08	2-32-520-44	C000016664	NAPA AUTO PARTS TOFIELD	BILLINGS	154.45
	23/12/08	2-32-520-49	C000016664	NAPA AUTO PARTS TOFIELD	BILLINGS	21.30
	23/12/08	2-32-520-50	C000016664	NAPA AUTO PARTS TOFIELD	BILLINGS	13.69
	23/12/08	2-32-520-50	C900011118	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	43.19
	23/11/17	2-32-520-54	C900011062	TREADPRO TIRE CENTRE	TIRES/ SKIDSTEER	1,216.00
	23/12/01	2-32-520-60	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	57.18
	23/12/08	2-32-520-61	C000016664	NAPA AUTO PARTS TOFIELD	BILLINGS	110.67
	23/12/08	2-32-520-71	C900011126	TREADPRO TIRE CENTRE	LOOSE CHANGEOVERS	50.00
	23/11/17	2-32-521-00	C000016654	WEX CANADA LTD.	FUEL	464.91
	23/12/08	2-32-521-00	C900011118	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	1,010.81
	23/12/08	2-32-521-00	C900011128	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL	65.72
	23/11/17	2-32-530-00	AP DRCT DB	WELLS FARGO EQUIPMENT FINANCE	COPIER LEASE	695.49
	23/11/17	2-32-530-00	C900011053	FOX ENERGY SYSTEMS INC.	SIGNS/ 47 ST & 60 AVE	141.80
	23/12/01	2-32-530-00	C900011053	FOX ENERGY SYSTEMS INC.	SIGN / HANDICAP PARKING	311.80
	23/12/08	2-32-530-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	27.53
	23/12/08	2-32-530-00	C900011127	TRU HARDWARE	BILLINGS	126.15
	23/12/08	2-32-530-00	C000016664	NAPA AUTO PARTS TOFIELD	BILLINGS	283.10
	23/12/08	2-32-530-00	C900011117	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	23/12/08	2-32-530-00	C900011116	CANADIAN LINEN AND UNIFORM	RUGS	30.75
	23/12/08	2-32-530-00	C900011116	CANADIAN LINEN AND UNIFORM	RUGS	30.75
	23/12/08	2-32-530-00	C900011116	CANADIAN LINEN AND UNIFORM	RUGS	30.75
	23/12/08	2-32-530-00	C900011129	XPRT OFFICE SOLUTIONS	COPIES	31.69
	23/12/08	2-32-530-00	C900011118	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	128.40
	23/12/01	2-32-530-03	C900011092	BORDER PAVING LTD.	COLD MIX	1,178.55
	23/12/01	2-32-530-03	C900011098	FOX ENERGY SYSTEMS INC.	RADAR SPEED SIGN	3,819.15
	23/12/01	2-32-530-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	233.90
	23/12/08	2-32-530-03	C900011127	TRU HARDWARE	BILLINGS	34.16
	23/12/08	2-32-530-03	C000016664	NAPA AUTO PARTS TOFIELD	BILLINGS	21.24
	23/11/28	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	9,381.18
	23/11/28	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	421.79
	23/12/01	6-32-610-00	C900011094	DEFORD CONTRACTING INC.	DRAINAGE IMPROVEMENTS	39,652.75
	23/12/01	6-32-610-01	C900011101	KANTRAX CONTRACTORS LTD.	HOLDBACK/ CONCRETE IMPROVEMENTS	14,103.21
FUNCTION TOTAL						75,924.21
33	23/12/01	2-33-250-00	C900011095	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
33	23/12/01	2-33-250-00	C900011105	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	50.00
	23/11/28	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	196.02
	23/11/28	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	86.69
					FUNCTION TOTAL	382.71
41	23/11/17	2-41-215-00	C900011055	LOOMIS EXPRESS	FREIGHT/ KAIZEN LAB	91.06
	23/11/17	2-41-215-00	C900011057	MCSNET	CUST# 0054024/ INTERNET	109.90
	23/12/07	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	306.95
	23/11/28	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	2,870.37
	23/11/28	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	502.49
	23/12/08	2-41-550-00	C900011120	HIGHWAY 14 REGIONAL WATER	ACCT 371341.01	31,367.31
	23/12/08	2-41-550-00	C900011120	HIGHWAY 14 REGIONAL WATER	ACCT 395431.01	45,939.55
					FUNCTION TOTAL	81,187.63
42	23/11/17	2-42-215-00	C900011057	MCSNET	CUST# 0054024/ INTERNET	74.85
	23/11/17	2-42-215-00	C900011049	BELL MOBILITY	ACCT 528927011	7.95
	23/12/07	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.65
	23/11/28	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	1,012.14
					FUNCTION TOTAL	1,161.59
43	23/12/01	2-43-550-00	C900011093	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	8,983.50
					FUNCTION TOTAL	8,983.50
51	23/11/17	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	23/11/17	2-51-215-00	AP DRCT DB	WELLS FARGO EQUIPMENT FINANCE	COPIER LEASE	135.00
	23/12/08	2-51-215-00	C900011129	XPRT OFFICE SOLUTIONS	COPIES	552.76
	23/11/17	2-51-220-00	C900011060	TOFIELD MERCURY PUBLISHING LTD	AD/ FIRE PREVENTION	42.00
	23/12/01	2-51-245-00	C900011095	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	23/12/01	2-51-245-00	C900011105	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	23/11/17	2-51-400-00	C900011064	YOUR DOLLAR STORE (YDSWM)	KIDS SPOT/ HALLOWEEN	19.05
	23/11/17	2-51-400-00	C900011063	UMPHREY, JAYLYNN S	KIDS SPOT SNACKS	120.19
	23/11/17	2-51-400-00	C900011063	UMPHREY, JAYLYNN S	KIDS SPOT SNACKS	134.77
	23/12/01	2-51-400-01	C000016653	K3 CORN MAZE & FAMILY FARM	SOARING/ ADULT ADMISSIONS	230.00
	23/12/08	2-51-400-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	868.28
	23/12/01	2-51-400-03	C900011130	YOUR DOLLAR STORE (YDSWM)	FESTIVAL OF TREES	79.05
	23/12/01	2-51-400-04	C000016658	GUARDIAN DRUGS	ADULT GRIEF WORKSHOP	71.51
	23/12/08	2-51-400-06	C900011100	IRVINE, CHARLENE	GENERAL COUNSELLOR	3,300.00
			C900011124	TOFIELD LODGE	MEALS ON WHEELS	600.00
					FUNCTION TOTAL	6,396.41

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
71	23/11/17	2-71-215-00	C900011057	MCSNET	CUST# 0054024/ INTERNET	49.95
	23/12/07	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.60
	23/12/01	2-71-240-00	C900011095	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	23/12/01	2-71-240-00	C900011105	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	23/11/17	2-71-400-02	C900011054	HANDS FIREWORKS	WINTERFEST FIREWORKS	2,759.05
	23/12/01	2-71-400-02	C900011104	NORTHERN GRAPHICS	WINTERFEST BANNER	1,000.00
	23/12/01	2-71-400-02	C000016656	DIMMOCK, NEIL	WAGON TEAM @ PARADE	600.00
	23/12/01	2-71-400-02	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	225.38
	23/11/30	2-71-400-02	C000016660	ZABRICK, JONATHAN	DJ - WINTERFEST	400.00
	23/12/08	2-71-400-02	C900011119	DUECK, DEBORA	HOTDOGS & CAKE	304.73
	23/12/08	2-71-400-02	C900011119	DUECK, DEBORA	TABLECLOTH	40.00
	23/11/28	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	333.09
	23/11/28	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	284.62
FUNCTION TOTAL						6,383.42
72	23/11/17	2-72-240-00	C900011051	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/12/01	2-72-240-00	C900011096	DUKART, DENISE M.	HALL CARETAKER	750.00
	23/12/01	2-72-250-00	C900011107	RITCHIE'S PAINTING	PAINTING INTERIOR	7,500.00
	23/11/17	2-72-255-00	C900011058	STANLEY ACCESS TECHNOLOGIES	DOOR MAINTENANCE	1,550.24
	23/11/28	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	546.45
	23/11/28	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	445.72
FUNCTION TOTAL						11,542.41
73	23/11/17	2-73-251-00	C900011050	CHEHADE, BRENDA	SHUTTLE DRIVER / NOV 1-16	60.00
	23/11/17	2-73-251-00	C900011049	BELL MOBILITY	ACCT 528927011	12.74
	23/11/17	2-73-251-00	C900011052	FORSTNER, DORIS	SHUTTLE DRIVER/ NOV 1-16	300.00
	23/11/17	2-73-251-00	C900011056	MADRO, DOLORES	SHUTTLE DRIVER/ NOV 1-16	245.00
	23/12/01	2-73-251-00	C900011097	FORSTNER, DORIS	SHUTTLE DRIVER/ NOV 17-30	310.00
	23/12/01	2-73-251-00	C000016657	ECO MEDICAL EQUIPMENT	LIFT REPAIR	2,579.71
	23/12/01	2-73-251-00	C900011106	RADLEY, MAXWELL	SHUTTLE DRIVER	100.00
	23/12/01	2-73-251-00	C900011103	MADRO, DOLORES	SHUTTLE DRIVER/ NOV 17-30	245.00
	23/12/08	2-73-251-00	C900011118	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	267.03
FUNCTION TOTAL						4,119.48
74	23/12/01	1-74-400-01	C900011111	TOFIELD AGRICULTURAL SOCIETY	ARENA MTG ROOM/ LAUDE	55.00
	23/11/17	1-74-400-10	C000016652	GUARDIAN DRUGS	TREE DECORATIONS/ HAMPER	11.28
FUNCTION TOTAL						66.28
75	23/12/07	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.39
	23/12/01	2-75-240-00	C900011095	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	23/12/01	2-75-240-00	C900011105	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00

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Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
					FUNCTION TOTAL	553.39
76	23/12/01	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.77
	23/12/01	2-76-215-01	C900011113	XPLORE INC.	ACCT 1672172/ WIFI	160.00
	23/12/01	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.76
	23/12/01	2-76-250-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	427.47
	23/12/08	2-76-250-01	C900011118	CANOE PROCUREMENT GROUP OF CAN	FUEL - SPORTSFIELDS	26.00
	23/12/08	2-76-250-01	C900011128	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL	23.46
	23/11/28	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	558.61
	23/11/17	2-76-250-03	C900011059	SUDDEN FUN RECREATION EQUIPMEN	DOG WASTE BAGS	576.00
	23/12/08	2-76-250-03	C900011127	TRU HARDWARE	BILLINGS	51.88
	23/12/08	2-76-250-03	C000016664	NAPA AUTO PARTS TOFIELD	BILLINGS	30.14
	23/12/08	2-76-521-00	C900011118	CANOE PROCUREMENT GROUP OF CAN	FUEL - PARKS	26.01
	23/12/08	2-76-521-00	C900011128	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL	23.47
	23/12/01	6-76-610-01	C900011101	KANTRAX CONTRACTORS LTD.	HOLDBACK/ TRAIL IMPROVEMENTS	11,798.85
					FUNCTION TOTAL	13,913.42
					FINAL TOTALS TOTAL	1,123,738.48

* * * END OF REPORT * * *



INTERIM OPERATING BUDGET 2024

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
OPERATING REVENUES			
TAXES AND GRANTS-IN-LIEU			
1-01-110-01 RESIDENTIAL TAX	(2,360,247)	(2,361,980)	-
1-01-110-02 COMMERCIAL TAX	(658,762)	(661,467)	-
1-01-110-03 INDUSTRIAL TAX	(383,680)	(383,680)	-
1-01-110-04 FARMLAND TAX	(5,131)	(5,131)	-
1-01-190-00 ELEC POWER, PIPELINE & CABLE	(97,524)	(97,524)	-
1-01-230-00 FEDERAL GRANTS IN LIEU	(14,842)	(14,842)	-
1-01-240-00 PROVINCIAL GRANTS IN LIEU	(7,809)	(7,809)	-
TOTAL: TAXES AND GRANTS-IN-LIEU	(3,527,996)	(3,532,433)	-
GENERAL MUNICIPAL REVENUES			
1-02-510-00 PENALTIES AND COSTS ON TAXES	(61,839)	(55,000)	(75,000)
1-02-540-00 CONCESSION AND FRANCHISES	(120,278)	(160,000)	(140,000)
1-02-550-00 RETURN ON INVESTMENTS	(91,947)	(108,000)	(108,000)
1-02-590-00 OTHER REVENUE FROM OWN SOURCE	(11,320)	(10,000)	(8,000)
1-02-990-00 OTHER UNCOND GRANT FINES/COSTS	(1,793)	(5,000)	(2,000)
TOTAL: GENERAL MUNICIPAL REVENUES	(287,178)	(338,000)	(333,000)
GENERAL ADMINISTRATION REVENUE			
1-12-410-00 SALE OF GOODS & SERVICES	(2,556)	(4,000)	(3,000)
1-12-520-00 LICENSES AND PERMITS	(2,102)	(4,000)	(2,500)
1-12-525-00 SAFETY CODE PERMITS	(5,176)	(10,000)	(5,000)
1-12-560-00 RENTAL AND LEASE REVENUES	(14,450)	(13,400)	(15,000)
1-12-840-00 PROVINCIAL CONDITIONAL GRANTS	(59,750)	(59,750)	-
1-12-850-00 CONDITIONAL FEDERAL GRANT	(811,054)	-	-
1-12-920-00 FROM OPERATING RESERVE	-	(79,200)	-
TOTAL: GENERAL ADMINISTRATION REVENUE	(895,088)	(170,350)	(25,500)

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
EMERGENCY MANAGEMENT			
1-24-840-00 PROVINCIAL CONDITIONAL GRANT	(33,165)	(47,000)	-
TOTAL: EMERGENCY MANAGEMENT	(33,165)	(47,000)	-
BY-LAW ENFORCEMENT			
1-26-525-00 ANIMAL LICENSES AND FINES	(2,465)	(3,000)	(3,000)
1-26-840-00 PROVINCIAL CONDITIONAL GRANT	(20,000)	(20,000)	-
TOTAL: BY-LAW ENFORCEMENT	(22,465)	(23,000)	(3,000)
ROADS, STREETS, WALKS,LIGHTING			
1-32-120-00 LOCAL IMPROVEMENTS	(25,240)	(25,239)	(25,239)
1-32-590-00 OTHER REVENUE	(3,590)	(5,000)	(5,000)
1-32-840-00 PROVINCIAL CONDITIONAL GRANT	(18,141)	(18,141)	-
TOTAL: ROADS, STREETS, WALKS,LIGHTING	(46,971)	(48,380)	(30,239)
AIRPORT			
1-33-560-00 RENTAL & LEASES	(5,109)	(4,600)	(5,108)
1-33-590-00 OTHER REVENUE	(12,294)	(15,000)	(15,000)
TOTAL: AIRPORT	(17,403)	(19,600)	(20,108)
WATER SUPPLY & DISTRIBUTION			
1-41-410-00 SALE OF WATER	(544,199)	(600,000)	(625,000)
1-41-410-01 DISTRIBUTION CHARGE	(324,042)	(386,000)	(389,000)
1-41-410-02 HIGHWAY 14 TRANSMISSION LINE	(109,851)	(127,000)	(130,000)
1-41-411-00 BULK WATER SALES	(1,270)	(1,200)	(1,250)
1-41-412-00 HWY 14 WATER COMMISSION	(30,482)	(40,000)	(36,000)
1-41-590-00 OTHER REVENUE	-	(2,000)	(500)
1-41-840-00 PROVINCIAL CONDITIONAL GRANT	(34,100)	(34,100)	-
1-41-920-00 DRAWN FROM OPERATING RESERVE	-	8,600	-
TOTAL: WATER SUPPLY & DISTRIBUTION	(1,043,944)	(1,181,700)	(1,181,750)

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
SANITARY SEWAGE & TREATMENT			
1-42-410-00 SEWAGE SERVICE FEES	(149,576)	(180,000)	(179,000)
1-42-590-00 OTHER REVENUE	(2,469)	(300)	(400)
TOTAL: SANITARY SEWAGE & TREATMENT	(152,044)	(180,300)	(179,400)
GARBAGE COLLECTION & DISPOSAL			
1-43-410-00 GARBAGE FEES	(104,926)	(126,000)	(126,000)
1-43-590-00 OTHER REVENUE	100	(400)	(400)
TOTAL: GARBAGE COLLECTION & DISPOSAL	(104,826)	(126,400)	(126,400)
FAMILY & COMM. SUPPORT SERVICE			
1-51-400-01 CHILDREN/YOUTH	(552)	(2,500)	(2,500)
1-51-400-03 FAMILY EVENT REVENUE	(645)	(2,584)	(1,200)
1-51-400-04 GENERAL FAMILY COUNSELLOR	(9,685)	(13,500)	(16,500)
1-51-400-05 SENIORS	(659)	-	(1,320)
1-51-400-06 MEALS ON WHEELS	(4,232)	(5,000)	(5,000)
1-51-400-07 COMMUNITY DEVELOPMENT	(2,500)	-	-
1-51-590-00 OTHER REVENUE	(4,153)	(2,063)	(1,000)
1-51-590-01 COMMUNITY CONTRIBUTIONS	-	(500)	(500)
1-51-830-00 FEDERAL CONDITIONAL GRANT	(117,228)	-	(234,457)
1-51-840-00 PROVINCIAL CONDITIONAL GRANT	(154,043)	(149,014)	(155,720)
1-51-840-01 PROV COND GRANT - CAN SUMMER	-	-	(3,000)
1-51-840-07 PROVINCIAL GRANT - ARISE	(5,000)	(5,000)	(5,000)
1-51-840-08 PROVINCIAL COND GRANT - OTHER	(3,400)	(5,900)	-
1-51-850-00 MUNICIPALITIES CONTRIBUTION	(118,282)	(123,282)	(118,282)
1-51-850-01 MUNICIPAL CONTRIBUTION - RYLEY	(1,800)	-	(5,000)
1-51-920-00 DRAWN FROM OPERATING RESERVE	-	(6,774)	(5,500)
TOTAL: FAMILY & COMM. SUPPORT SERVICE	(422,180)	(316,117)	(554,979)
CEMETERY			
1-56-410-00 CEMETERY REVENUE	(25,200)	(30,000)	(30,000)
1-56-920-00 DRAWN FROM OPERATING RESERVE	-	-	(5,500)
TOTAL: CEMETERY	(25,200)	(30,000)	(35,500)

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
COMMUNITY DEVELOPMENT ADMINISTRATION			
1-70-850-00 RECREATION SERVICE AGREEMENT	(11,000)	(11,000)	(11,000)
TOTAL: COMMUNITY DEVELOPMENT ADMIN.	(11,000)	(11,000)	(11,000)
TOURISM/ECONOMIC DEVELOPMENT			
1-71-400-01 SNOW GOOSE FESTIVAL	(10,915)	(31,600)	(11,000)
1-71-400-02 WINTERFEST REVENUE	(400)	-	-
1-71-400-03 SNOW GOOSE - EVENTBRITE	(18,313)	-	(18,000)
1-71-560-00 NATURE CENTRE RENTAL	(6,700)	(7,200)	(7,200)
1-71-590-00 CONTRIBUTION FROM OTHER SOURCE	-	(5,000)	-
1-71-840-00 PROVINCIAL CONDITIONAL GRANT	(6,670)	-	-
TOTAL: TOURISM/ECONOMIC DEVELOPMENT	(42,998)	(43,800)	(36,200)
COMMUNITY HALL			
1-72-565-00 HALL RENTAL	(11,976)	(15,000)	(15,000)
1-72-850-00 CONDITIONAL GRANT FROM COUNTY	-	(21,000)	(18,000)
TOTAL: COMMUNITY HALL	(11,976)	(36,000)	(33,000)
TRANSPORTATION TOFIELD BUS			
1-73-560-00 TOFIELD BUSES	(10,961)	(8,000)	(11,000)
1-73-590-00 TOFIELD HANDIVAN SOCIETY	-	(5,000)	(5,000)
TOTAL: TRANSPORTATION BUS	(10,961)	(13,000)	(16,000)
RECREATION PROGRAMS			
1-74-400-03 SUMMER PROGRAMS	(7,482)	(8,000)	(8,000)
1-74-400-10 ONE TIME SPECIAL PROGRAM	36	(1,000)	(100)
1-74-840-00 PROVINCIAL CONDITIONAL GRANT	(14,200)	(14,200)	-
TOTAL: RECREATION PROGRAMS	(21,646)	(23,200)	(8,100)

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
PARKS			
1-76-400-00 PARKS REVENUE	(2,000)	(2,000)	(2,000)
1-76-400-01 CAMPGROUND REVENUE	(31,762)	(25,000)	(25,000)
1-76-840-00 PROVINCIAL CONDITIONAL GRANT	(5,000)	(5,000)	-
1-76-850-00 CONDITIONAL GRANT FROM COUNTY	-	(41,547)	(43,750)
TOTAL: PARKS	(38,762)	(73,547)	(70,750)
LIBRARY			
1-75-840-00 PROVINCIAL CONDITIONAL GRANT	(3,291)	(3,291)	-
1-75-850-00 CONDITIONAL GRANT FROM COUNTY	-	(111,077)	(116,112)
TOTAL: LIBRARY	(3,291)	(114,368)	(116,112)
OPERATING RESERVE			
1-97-920-00 DRAWN FROM OPERATING RESERVES	-	(50,000)	-
TOTAL: RESERVES	-	(50,000)	-
TOTAL: OPERATING REVENUES	(6,719,092)	(6,378,195)	(2,781,038)

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
OPERATING EXPENDITURES			
COUNCIL AND OTHER LEGISLATIVE			
2-11-131-40 C.P.P.	3,018	3,000	3,000
2-11-131-45 WCB	1,054	1,100	1,100
2-11-151-00 FEES & BENEFITS-MAYOR/COUNCIL	74,245	77,000	77,000
2-11-211-00 MILEAGE & SUBST-MAYOR/COUNCIL	9,781	16,000	16,000
TOTAL: COUNCIL AND OTHER LEGISLATIVE	88,098	97,100	97,100
GENERAL ADMINISTRATION			
2-12-110-00 SALARIES	371,294	415,000	423,000
2-12-131-40 C.P.P.	13,656	14,500	15,800
2-12-131-41 E.I.	5,819	5,000	5,200
2-12-131-43 L.A.P.P.	21,475	26,260	24,480
2-12-131-44 HEALTH BENEFITS	17,507	19,200	20,800
2-12-131-45 WCB	4,533	6,100	6,100
2-12-131-46 PENSION ENHANCEMENT	15,431	17,000	17,000
2-12-211-00 TRAVEL & SUBSISTANCE	3,102	4,500	4,500
2-12-215-00 FRT,POSTAGE,PHONE,LAND TITLES	20,018	26,000	25,000
2-12-216-00 PENNY ROUNDING	(0)	1	1
2-12-220-00 ADVERTNG, PRINTING, SUBSCPTS.	15,914	17,000	17,000
2-12-221-00 MAINTENANCE AGMT-COMPUTER	113,755	131,200	80,000
2-12-225-00 MEMBERSHIPS & COURSE FEES	5,718	6,000	5,000
2-12-230-00 PROFSNL. & CONSULTING SERVICES	106,790	114,500	114,500
2-12-230-01 OCCUPATIONAL HEALTH & SAFETY	32,619	30,000	33,500
2-12-230-02 DIGITAL MARKETING	24,600	31,200	19,000
2-12-230-03 STRATEGIC PLANNING	18,076	16,000	6,000
2-12-230-04 MUNICIPAL FINANCE SERVICES	13,200	26,400	10,000
2-12-235-00 SAFETY CODES PERMITS	15,149	23,000	5,000
2-12-240-00 MAINTENANCE - JANITOR	7,000	8,400	6,000
2-12-250-00 REPAIRS & MAINTENANCE	13,226	15,000	15,000
2-12-274-00 INSURANCE	34,666	34,700	35,000
2-12-510-00 GENERAL OFFICE SUPPLIES	12,973	13,000	13,000
2-12-510-01 GIFTS/XMAS SOCIAL	6,638	10,000	10,000
2-12-540-50 POWER	12,045	9,000	9,000
2-12-540-51 GAS	4,363	5,000	5,000
2-12-770-00 CONTRIBUTIONS TO ORGANIZATIONS	88,741	39,000	39,000
2-12-771-00 MEDICAL ENHANCEMENT	8,487	8,700	8,500
2-12-810-00 BANK CHARGES	2,204	2,500	2,500
2-12-960-00 GROSS RECOVERIES	41,362	41,362	42,000

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
2-12-960-10 GROSS RECOVERIES-WATER OFFICE	1,008	1,000	1,000
2-12-990-00 TAX REBATES, DISCNT, CANCLNS.	-	1,000	1,000
TOTAL: GENERAL ADMINISTRATION	1,051,371	1,117,523	1,018,881
FIRE FIGHTING & PREVENT SERVIC			
2-23-770-00 BEAVER EMERGENCY SERVICES	170,389	358,274	-
TOTAL: FIRE FIGHTING & PREVENT SERVIC	170,389	358,274	-
EMERGENCY MANAGEMENT			
2-24-230-00 EMERGENCY PLAN REVIEW	33,586	47,000	-
TOTAL: EMERGENCY MANAGEMENT	33,586	47,000	-
BY-LAW ENFORCEMENT			
2-26-250-00 ANIMAL CONTROL & WELFARE	335	1,500	1,500
2-26-260-00 BYLAW ENFORCEMENT	56,766	57,000	65,000
2-26-770-00 POLICING PROVINCIAL CONTR.	29,653	76,446	-
TOTAL: BY-LAW ENFORCEMENT	86,754	134,946	66,500
ROADS, STREETS, WALKS,LIGHTING			
2-32-110-00 SALARIES	291,293	320,000	339,000
2-32-131-40 C.P.P.	12,035	12,000	13,800
2-32-131-41 E.I.	3,844	4,600	4,500
2-32-131-43 L.A.P.P.	25,544	30,000	28,500
2-32-131-44 HEALTH BENEFITS	13,130	15,000	15,600
2-32-131-45 WCB	4,000	4,500	4,500
2-32-215-00 FREIGHT, TELEPHONE	6,450	12,500	5,100
2-32-225-00 MEMBERSHIP/COURSE/CONFERENCES	1,658	5,000	5,100
2-32-274-00 INSURANCE	11,487	11,500	10,500
2-32-520-00 MISC EQUIP/MACHINES/VECH PRTS	11,304	20,000	12,000
2-32-520-41 UNIT 1 - 2017 DODGE RAM	1,819	1,000	1,000
2-32-520-42 UNIT 2 - 2013 DODGE RAM	87	1,000	1,000
2-32-520-43 UNIT 3 - 2011 FLUSH TRUCK	2,697	1,000	2,000
2-32-520-44 UNIT 4 - 2016 FORD F-550	64	1,000	2,000
2-32-520-45 UNIT 5 - 2010 GRADER	1,387	3,000	3,000
2-32-520-46 UNIT 6 - 2006 STREET SWEEPER	4,850	1,500	2,000

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
2-32-520-47 UNIT 7 - 2014 BACKHOE	1,606	1,000	1,000
2-32-520-48 UNIT 8 - 2020 WESTERN STAR	666	1,500	2,000
2-32-520-49 UNIT 9 - 2009 FORD 1 TON	3,621	1,000	1,000
2-32-520-50 UNIT 10 - 2005 GMC 1 TON	139	1,000	2,000
2-32-520-51 UNIT 11 -	-	-	500
2-32-520-52 UNIT 12 - 2017 DODGE RAM	117	1,000	1,000
2-32-520-53 UNIT 13 - 2015 PETERBILT	435	1,000	2,000
2-32-520-54 UNIT 14 - BOBCAT	1,728	1,000	2,000
2-32-520-55 UNIT 15- 2022 INFRARED ASPHALT	-	1,000	-
2-32-520-56 UNIT 16 - Skyjack BoomLift	-	1,000	1,000
2-32-520-57 UNIT 17 - 2006 VOLVO LOADER	120	1,000	1,000
2-32-520-58 UNIT 18 - JOHN DEERE TRACTOR	2,367	1,000	1,000
2-32-520-59 UNIT 19 - 2021 CHEVROLET 1500	-	1,000	1,000
2-32-520-60 UNIT 20 - 2009 GMC	482	1,000	1,000
2-32-520-61 UNIT 21 - 2014 DODGE RAM	-	1,000	1,000
2-32-520-62 UNIT 22 - TRACKHOE	-	1,000	1,000
2-32-520-71 UNIT 31 - 2019 TOOL CAT	2,147	1,000	1,000
2-32-521-00 VEHICLE FUEL	25,813	45,000	30,000
2-32-530-00 CONSTRCT, MTCE SPPLS & REPAIRS	67,535	58,000	51,000
2-32-530-02 ALLEY REPAIRS & SUPPLIES	3,595	4,000	12,000
2-32-530-03 ROAD REPAIR/SALT	31,398	44,000	35,500
2-32-540-50 POWER	92,316	106,000	104,000
2-32-540-51 GAS	7,738	12,000	11,500
2-32-830-25 DEBENTURE - INTEREST	67,597	104,360	93,334
2-32-830-26 DEBENTURE - PRINCIPAL	189,566	314,480	325,506
2-32-960-00 GROSS RECOVERIES-SHOP WATER	3,407	3,650	3,100
TOTAL: ROADS, STREETS, WALKS,LIGHTING	894,044	1,151,590	1,135,040
AIRPORT			
2-33-250-00 AIRPORT MAINTENANCE	(2,660)	5,200	3,100
2-33-274-00 INSURANCE	2,928	3,000	3,300
2-33-521-00 AIRPORT FUEL	-	12,000	10,500
2-33-540-50 POWER	1,095	1,500	1,550
2-33-540-51 GAS	1,262	2,000	2,100
TOTAL: AIRPORT	2,624	23,700	20,550

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
WATER SUPPLY & DISTRBTN SYSTEM			
2-41-110-00 SALARIES	82,720	91,000	95,000
2-41-131-40 C.P.P.	3,754	3,500	4,100
2-41-131-41 E.I.	1,174	1,500	1,300
2-41-131-43 L.A.P.P.	7,095	8,000	8,000
2-41-131-44 HEALTH BENEFITS	4,377	4,800	5,200
2-41-131-45 WCB	1,175	1,225	1,225
2-41-215-00 FREIGHT, TELEPHONE, POSTAGE	5,074	4,200	4,600
2-41-225-00 MEMBERSHIPS/COURSES/CONFERENCE	5,114	5,000	5,100
2-41-250-00 REPAIRS & MAINTENANCE	60,573	35,000	45,500
2-41-251-00 METER REPLACEMENT PROGRAM	37,662	34,100	-
2-41-274-00 INSURANCE	14,692	14,000	15,000
2-41-540-50 POWER	20,561	32,000	32,500
2-41-540-51 GAS	5,748	8,500	6,000
2-41-550-00 HWY 14 WATER COMMISSION	725,708	812,000	790,000
2-41-830-25 DEBENTURE - INTEREST	12,430	24,573	23,416
2-41-830-26 DEBENTURE - PRINCIPAL	27,479	55,244	56,401
2-41-990-00 OTHER TRANSC, DISCNTS, ADJS.	374	1,000	-
TOTAL: WATER SUPPLY & DISTRBTN SYSTEM	1,015,711	1,135,642	1,093,342
SANITARY SEWAGE SRV & TRMNT			
2-42-110-00 SALARIES	66,176	72,500	76,000
2-42-131-40 C.P.P.	3,004	3,200	3,300
2-42-131-41 E.I.	939	1,000	1,100
2-42-131-43 L.A.P.P.	5,676	6,240	6,400
2-42-131-44 HEALTH BENEFITS	3,501	3,840	4,200
2-42-131-45 WCB	940	1,000	1,000
2-42-215-00 FREIGHT, TELEPHONE, POSTAGE	1,201	1,000	1,050
2-42-250-00 REPAIRS & MAINTENANCE	24,116	28,000	30,000
2-42-250-01 CCTV INSPECTION/LAGOON INSPECT	-	-	35,000
2-42-274-00 INSURANCE	1,490	1,500	1,600
2-42-540-50 POWER	7,313	10,000	10,500
TOTAL: SANITARY SEWAGE SRV & TRMNT	114,356	128,280	170,150

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
GARBAGE COLLECTION & DISPOSAL			
2-43-550-00 BMS - GARBAGE CONTRACT	88,470	102,000	103,000
TOTAL: GARBAGE COLLECTION & DISPOSAL	88,470	102,000	103,000
FAMILY & COMMUNITY SERVICE			
2-51-110-00 SALARIES & BENEFITS	146,153	159,440	166,917
2-51-110-10 COMMUNITY PROGRAMMER	7,184	8,892	8,820
2-51-131-40 C.P.P.	7,318	8,155	7,819
2-51-131-41 E.I.	2,484	3,204	3,173
2-51-131-43 L.A.P.P.	13,301	14,635	15,193
2-51-131-44 HEALTH BENEFITS	8,754	9,158	9,115
2-51-131-45 WCB	2,177	1,929	2,529
2-51-211-00 TRAVEL & SUBSISTANCE	500	750	750
2-51-215-00 FRT,POSTAGE,PHONE,FAX & COPIES	3,273	2,300	3,400
2-51-220-00 ADVERTISING	774	1,200	1,000
2-51-221-00 MEMBERSHIPS	698	950	800
2-51-225-00 CONFERENCES & COURSES	2,298	1,800	2,000
2-51-230-00 AUDIT	625	600	625
2-51-245-00 RENT	6,400	6,800	6,800
2-51-250-00 EQUIPMENT REPAIRS & MAINTNCE	-	100	-
2-51-274-00 INSURANCE	2,004	2,150	2,150
2-51-400-00 KIDS SPOT	728	1,000	1,500
2-51-400-01 CHILDREN/YOUTH - DIRECT	1,938	3,400	4,000
2-51-400-03 ADULT - DIRECT	617	851	500
2-51-400-04 GENERAL FAMILY COUNSELLOR	51,068	69,430	69,430
2-51-400-05 SENIORS - DIRECT	935	1,200	750
2-51-400-06 MEALS ON WHEELS	4,323	5,000	5,000
2-51-400-07 COMMUNITY DEVELOPMENT - DIRECT	5,132	8,774	5,000
2-51-400-09 VOLUNTEER APPRECIATION	1,532	1,400	1,000
2-51-400-11 SENIOR'S CONNECTOR	-	-	234,457
2-51-400-14 FAMILIES - DIRECT	2,134	1,000	1,000
2-51-510-00 GENERAL OFFICE SUPPLIES	718	1,000	250
2-51-510-01 HEALTH & WELLNESS	500	1,000	1,000
TOTAL: FAMILY & COMMUNITY SERVICE	273,566	316,118	554,978

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
CEMETERY			
2-56-110-00 SALARIES	16,544	18,500	19,000
2-56-131-40 C.P.P.	751	1,000	1,000
2-56-131-41 E.I.	235	500	400
2-56-131-43 L.A.P.P.	1,419	1,700	1,600
2-56-131-44 HEALTH BENEFITS	875	1,000	1,050
2-56-131-45 WCB	235	500	400
2-56-250-00 REPAIRS & MAINTENANCE	4,475	5,000	4,500
TOTAL: CEMETERY	24,534	28,200	27,950
COMMUNITY DEVELOPMENT ADMIN			
2-70-110-00 ADMINISTRATION SALARIES	72,006	78,600	80,910
2-70-115-00 COMMUNITY PROGRAMMER	-	-	30,000
2-70-131-40 C.P.P.	3,754	3,500	4,100
2-70-131-41 E.I.	1,174	1,300	1,300
2-70-131-43 L.A.P.P.	6,499	7,100	7,100
2-70-131-44 HEALTH BENEFITS	4,377	4,800	5,200
2-70-131-45 W.C.B.	1,022	1,200	1,200
TOTAL: COMMUNITY DEVELOPMENT ADMIN	88,832	96,500	129,810
TOURISM/ECONOMIC DEVELOPMENT			
2-71-110-00 NATURE CENTRE SALARIES	6,374	7,560	8,000
2-71-131-40 C.P.P.	327	400	500
2-71-131-41 E.I.	145	250	350
2-71-131-45 WCB	91	100	200
2-71-215-00 FREIGHT TELEPHONE	1,466	1,700	1,700
2-71-240-00 MAINTENANCE - JANITOR	3,000	3,600	3,600
2-71-250-00 NATURE CENTRE REPAIRS & MTN	2,282	12,000	5,000
2-71-274-00 NATURE CENTRE/MUSEUM INSURANCE	2,505	2,505	2,600
2-71-400-01 SNOW GOOSE FESTIVAL	34,864	50,000	29,000
2-71-400-02 WINTERFEST	2,114	10,000	10,000
2-71-411-00 PROMOTIONAL ACTIVITIES	2,171	5,000	5,000
2-71-540-50 POWER	3,557	5,000	5,000
2-71-540-51 GAS	4,201	5,500	5,500
2-71-960-00 GROSS RECOVERIES - WATER	608	900	900
TOTAL: TOURISM/ECONOMIC DEVELOPMENT	63,706	104,515	77,350

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
COMMUNITY HALL			
2-72-240-00 HALL CARETAKING	15,750	18,500	18,500
2-72-255-00 HALL REPAIRS & MAINTENANCE	7,125	9,000	9,000
2-72-274-00 HALL INSURANCE	2,945	2,950	3,000
2-72-540-50 POWER	4,957	7,000	7,000
2-72-540-51 GAS	5,799	9,200	9,200
2-72-960-00 GROSS RECOVERIES-HALL WATER	1,735	2,000	2,300
TOTAL: COMMUNITY HALL	38,311	48,650	49,000
TRANSPORTATION TOFIELD BUS			
2-73-251-00 BUS REPAIRS & MAINTENANCE	20,925	23,000	23,000
TOTAL: BUS TRANSPORTATION	20,925	23,000	23,000
RECREATION PROGRAMS			
2-74-110-00 SALARIES	18,452	25,000	25,000
2-74-131-40 C.P.P.	713	990	990
2-74-131-41 E.I.	421	770	770
2-74-131-45 W.C.B.	262	440	440
2-74-400-03 SUMMER PROGRAMS	8,347	9,000	9,000
2-74-400-10 FIREWORKS	5,954	9,000	7,000
TOTAL: RECREATION PROGRAMS	34,148	45,200	43,200
PARKS			
2-76-110-00 PARKS SALARIES	185,763	224,800	232,300
2-76-110-01 SPORTSFIELD SALARIES	46,648	44,000	47,500
2-76-110-02 SPORTSFIELD BENEFITS	8,914	10,000	10,000
2-76-131-40 C.P.P.	10,463	11,000	12,500
2-76-131-41 E.I.	3,474	3,500	4,000
2-76-131-43 L.A.P.P.	9,570	16,000	16,000
2-76-131-44 HEALTH BENEFITS	7,397	8,900	10,000
2-76-131-45 W.C.B.	2,592	2,935	3,000
2-76-215-00 FREIGHT, TELEPHONE	1,206	500	1,500
2-76-215-01 CAMPGROUND INTERNET	1,600	2,000	2,000
2-76-225-00 CONFERENCES/COURSES	4,370	4,000	4,500
2-76-250-00 SUPPLIES & MAINTENANCE	12,582	7,000	13,000
2-76-250-01 SOCCER FIELDS/BALL DIAMONDS	16,544	14,000	15,000

	2023 ACTUAL YEAR TO DATE	2023 BUDGET	2024 INTERIM BUDGET
2-76-250-02 CAMPGROUND	12,913	11,000	12,500
2-76-250-03 OUTDOOR AMENITIES	20,412	21,000	21,000
2-76-250-04 HORTICULTURAL MAINTENANCE	29,675	25,000	30,000
2-76-274-00 PARKS INSURANCE	2,575	2,500	2,600
2-76-520-00 EQUIPMENT REPAIRS & MAINTENANC	2,326	7,000	7,000
2-76-521-00 FUEL	3,744	6,000	6,000
2-76-960-00 GROSS RECOVERIES-TRAILER PARKS	21,908	25,000	25,000
TOTAL: PARKS	404,676	446,135	475,400
LIBRARY			
2-75-215-00 TELEPHONE	1,632	2,000	2,000
2-75-225-00 NORTHERN LIGHTS LIBRARY SYSTEM	11,586	11,586	11,600
2-75-230-00 PROFESSIONAL & CONSULTING	6,800	4,000	4,200
2-75-240-00 MAINTENANCE - JANITOR	4,000	4,800	4,800
2-75-274-00 INSURANCE	1,908	1,910	2,000
2-75-540-00 UTILITIES	-	7,000	6,000
2-75-765-00 LIBRARY GRANT FM TOWN/COUNTY	120,339	160,452	168,452
TOTAL: LIBRARY	146,266	191,748	199,052
REQUISITIONS			
2-99-750-00 SCHOOL REQUISITION	514,896	660,039	-
2-99-752-00 BEAVER FOUNDATION	91,195	121,594	-
2-99-754-00 BEAVER EMERGENCY SERVICES COMM	93,970	-	-
2-99-756-00 DESIGNATED INDUSTRIAL PROPERTY	-	424	-
TOTAL: REQUISITIONS	700,061	782,057	-
TOTAL: OPERATING EXPENDITURES	5,340,428	6,378,178	5,284,303



November 30, 2023

Sergeant Cameron PAUL
Commander
Tofield RCMP, Alberta

Dear Mayor Dueck,

Please find the quarterly Community Policing Report attached that covers the July 1st to September 30th, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Tofield RCMP Detachment.

This quarter I want to update you on the status of Body Worn Camera (BWC) field test pilot project, which commenced earlier this year in Grand Prairie, Parkland, and St. Paul Detachments respectively. The rollout of BWC is part of the RCMP's on-going efforts to be transparent and accountable to the communities we serve. The use of BWC can play a role in enhancing public trust, improving interactions between the public and police, resolving public complaints more quickly, and improving evidence gathering. I wish to advise that the 10-week BWC & Digital Evidence Management Service (DEMS) Field Test has ended. Over the course of the Field Test, the Project Team reviewed the tools and services provided by the Contractor as well feedback provided by users of the Field Test Service against the contractual requirements. The RCMP has determined that the Contractor has not successfully met the Field Test requirements as outlined in the Contract. As such, we are in the process of transitioning to a new Contractor, and more details will be shared once they are confirmed.

Your ongoing engagement and the feedback you provide guides our Detachment team and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sergeant Cameron PAUL
Commander
Tofield RCMP Detachment



Tofield Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	1	0	0	0	N/A	N/A	-0.1
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		3	2	3	1	2	-33%	100%	-0.3
Other Sexual Offences		1	1	0	1	0	-100%	-100%	-0.2
Assault		15	18	20	10	15	0%	50%	-0.8
Kidnapping/Hostage/Abduction		0	0	1	0	0	N/A	N/A	0.0
Extortion		0	0	0	1	0	N/A	-100%	0.1
Criminal Harassment		4	6	2	0	1	-75%	N/A	-1.2
Uttering Threats		5	5	3	6	5	0%	-17%	0.1
TOTAL PERSONS		28	33	29	19	23	-18%	21%	-2.4
Break & Enter		29	24	12	11	10	-66%	-9%	-5.1
Theft of Motor Vehicle		12	13	10	5	16	33%	220%	0.0
Theft Over \$5,000		2	6	1	0	3	50%	N/A	-0.4
Theft Under \$5,000		24	17	15	32	20	-17%	-38%	0.7
Possn Stn Goods		17	8	9	8	10	-41%	25%	-1.4
Fraud		7	7	9	15	7	0%	-53%	0.8
Arson		2	0	0	0	1	-50%	N/A	-0.2
Mischief - Damage To Property		25	19	15	6	13	-48%	117%	-3.7
Mischief - Other		8	11	5	2	5	-38%	150%	-1.5
TOTAL PROPERTY		126	105	76	79	85	-33%	8%	-10.8
Offensive Weapons		8	4	3	1	1	-88%	0%	-1.7
Disturbing the peace		2	3	6	8	0	-100%	-100%	0.1
Fail to Comply & Breaches		12	15	10	9	2	-83%	-78%	-2.6
OTHER CRIMINAL CODE		14	3	2	7	6	-57%	-14%	-1.2
TOTAL OTHER CRIMINAL CODE		36	25	21	25	9	-75%	-64%	-5.4
TOTAL CRIMINAL CODE		190	163	126	123	117	-38%	-5%	-18.6



Tofield Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Trafficking		5	0	0	0	1	-80%	N/A	-0.8
Drug Enforcement - Other		0	0	0	0	1	N/A	N/A	0.2
Total Drugs		6	0	0	0	2	-67%	N/A	-0.8
Cannabis Enforcement		3	1	0	0	0	-100%	N/A	-0.7
Federal - General		3	0	5	1	0	-100%	-100%	-0.5
TOTAL FEDERAL		12	1	5	1	2	-83%	100%	-2.0
Liquor Act		0	2	3	0	1	N/A	N/A	0.0
Cannabis Act		1	1	1	0	0	-100%	N/A	-0.3
Mental Health Act		27	14	15	17	7	-74%	-59%	-3.7
Other Provincial Stats		33	27	44	61	32	-3%	-48%	3.2
Total Provincial Stats		61	44	63	78	40	-34%	-49%	-0.8
Municipal By-laws Traffic		0	0	2	0	0	N/A	N/A	0.0
Municipal By-laws		7	10	15	7	5	-29%	-29%	-0.7
Total Municipal		7	10	17	7	5	-29%	-29%	-0.7
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		6	5	3	4	3	-50%	-25%	-0.7
Property Damage MVC (Reportable)		30	14	30	27	20	-33%	-26%	-0.7
Property Damage MVC (Non Reportable)		3	2	6	3	8	167%	167%	1.1
TOTAL MVC		39	21	39	34	31	-21%	-9%	-0.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	4	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		393	467	326	240	207	-47%	-14%	-59.9
Other Traffic		1	1	1	8	0	-100%	-100%	0.5
Criminal Code Traffic		11	17	10	12	7	-36%	-42%	-1.3
Common Police Activities									
False Alarms		9	9	10	12	13	44%	8%	1.1
False/Abandoned 911 Call and 911 Act		17	8	10	7	26	53%	271%	1.7
Suspicious Person/Vehicle/Property		28	14	11	34	31	11%	-9%	2.6
Persons Reported Missing		6	2	3	0	0	-100%	N/A	-1.4
Search Warrants		0	2	0	0	0	N/A	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		12	20	22	18	15	25%	-17%	0.4
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



RCMP Provincial Policing Report

Detachment	Tofield
Detachment Commander	Sgt. Cameron Paul
Quarter	Q2
Date of Report	

Community Consultations

Date	2023-07-01
Meeting Type	Community Connection
Topics Discussed	Diversity
Notes/Comments	Tofield RCMP Detachment member participated in the Town of Tofield Canada Day celebration parade and connected with citizens and children of Tofield.

Date	2023-07-17
Meeting Type	Community Connection
Topics Discussed	Diversity
Notes/Comments	Tofield RCMP Detachment member participated in the Ryley Sports Day community celebration parade and connected with citizens and children of Ryley.

Date	2023-08-07
Meeting Type	Community Connection
Topics Discussed	Diversity
Notes/Comments	Tofield Member attended the Tofield 19th Annual Show & Shine. Member walked around the event and and interacted with patrons and youth attending the Show & Shine.



Community Priorities

Priority 1	Crime Reduction
Current Status & Results	<p>No Crime Reduction/Awareness education sessions were done during Q2. With school returning in autumn, it is anticipated that a session will be done in Q3 or Q4 to achieve the goal of 2 education sessions for the year.</p> <p>Project "HOT Head" - identify 6 Prolific Offenders within the area for targeted monitoring and enforcement was more successful than anticipated. members identified 10 Offenders operating in the area, and through concerted and coordinated efforts - 7 of the subjects have been charged and remanded, 2 are wanted on Warrant and fled the area, 1 is charged and being monitored on release conditions awaiting Court outcome</p>
Priority 2	Enhance/Contribute to positive community relations and engagement
Current Status & Results	<p>Goal - Attend 8 formal Municipal Government and/or Community Agency Meetings, and Conduct 2 formal RCMP Career information sessions (Total 10 formal sessions) Introduction of New detachment Commander to each of the municipal governments has occurred both through formal and informal means. Attendance at 2 Council meetings has occurred (Town of Tofield, and Beaver County). Tofield RCMP attended the Beaver County Emergency Services Commission meeting as a delegate and participant in June 2023. Upcoming in Q3 are scheduled Council meetings for both Village of Holden (Oct. 16, 2023) and Village of Ryley (TBD). Beaver County Council received a 1st Quarter Crime Stats update at Aug 16th, 2023, Council meeting. To date 3 / 10 sessions completed.</p>
Priority 3	Enhance Road Safety
Current Status & Results	<p>Goal - GD Investigators are to endeavour to conduct 5 documented self generated traffic violator interactions per month by issuing a VT or Written Warning (total 240 interactions for the fiscal year). Q1 had 60 interactions, Q2 had 49 interactions - for a total of 109 interactions to date.</p>



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2022	2023	% Change Year-over- Year	2021	2022	% Change Year-over- Year
Total Criminal Code	123	117	-5%	540	502	-7%
<i>Persons Crime</i>	19	23	21%	114	79	-31%
<i>Property Crime</i>	79	85	8%	332	346	4%
<i>Other Criminal Code</i>	25	9	-64%	94	77	-18%
Traffic Offences						
<i>Criminal Code Traffic</i>	12	7	-42%	33	35	6%
<i>Provincial Code Traffic</i>	240	207	-14%	1,163	745	-36%
<i>Other Traffic</i>	8	0	-100%	2	17	750%
CDSA Offences	0	2	N/A	3	2	-33%
Other Federal Acts	1	2	100%	11	8	-27%
Other Provincial Acts	78	40	-49%	235	264	12%
Municipal By-Laws	7	5	-29%	43	16	-63%
Motor Vehicle Collisions	34	31	-9%	152	201	32%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Property Crime continues to be the largest concern of local crime. Tofield RCMP remains committed to focus on this criminal activity and the prolific offenders perpetrating the crimes. Property Crime has trended downwards compared to Q1. Q2 experienced higher incidents of Possession of Stolen Property offences being charged which was expected as a result of Project "HOT" Head.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	6	6	0	0
Detachment Support	2	2	0	0

² Data extracted on September 30, 2023 and is subject to change.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the six established positions, six officers are currently working with none on special leave. There are no hard vacancies at this time.

Detachment Support: Of the two established positions, two resources are currently working with none on special leave. There are no hard vacancies at this time.

Quarterly Financial Drivers

BEAVER AMBULANCE SOCIETY
Regular Meeting – November 28, 2023
Page 1 of 3

Regular meeting of the Beaver Ambulance Society Board of Directors was held on November 28, 2023, at the Tofield Health Centre Board Room.

Present:	Mr. Norm Martineau, Chair	Town of Tofield
	Mr. Barry Bruce, Vice Chair	Beaver County
	Mr. Wes Baerg	Secretary Treasurer, Executive Director
	Mrs. Crystal Stevenson	Recording Secretary, General Manager
	Mrs. Cindy Lefsrud	Town of Viking
	Mr. Milt MacGregor	Village of Holden
	Ms. Cathy Brown	Member-at-large

Regrets:	Ms. Lyndie Nickel	Village of Ryley
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1. Call to Order

-Mr. N. Martineau called the meeting to order at 6:25 pm.

2. Consideration of Agenda

MOTION #74/23	Moved by: Mr. M. MacGregor
Motion for approval of agenda with amendments.	MOTION CARRIED

3. Review of Minutes

-The minutes from the October 25, 2023, meeting was reviewed.

MOTION # 75/23	Moved by: Mr. B. Bruce
Motion to approve October 25, 2023, minutes.	MOTION CARRIED

4. Business Arising from Previous Meeting

4.1 Business Arising from previous minutes

-No new business

5. Standing Items and New Business

5.1. Financial Review

- The Income Statement, Cheque Register and Bank Statements for October 2023 were reviewed.

BEAVER AMBULANCE SOCIETY
Regular Meeting – November 28, 2023
Page 2 of 3

MOTION #76/23

Moved by: Mrs. C. Lefsrud

Motion to approve the income statement, cheque register and bank statements for October 2023.

MOTION CARRIED

5.2. Response Stats

- The Response statistics for October 2023 were presented and reviewed.

5.3. AHS Update

- Mr. Baerg discussed the AHS announced a restructuring recommendation from the Alberta Government.
- The Q2 meeting with AHS is scheduled for December 13, 2023.

5.4. Accreditation Update

- Mr. Baerg Circulated the most up to date survey schedule to the board. Monday December 4 at 9:30 am is when the surveyors first meet with the board of directors, and they will present their final review to the board on December 6th at 10:00 am. All documents were reviewed that the surveyors may ask the board members about.

5.5. Quality Improvement and Safety

- A new guideline and form were created for narcotic checking in and out was created after Mr. K. Fornal noted a potential area for error with the narcotics being moved out to Viking after being received in Tofield.

5.6. Complaints and Commendations

- There were no complaints or commendations, Mr. Martineau commended the crew as he was a bystander and was very happy with the care and compassion that was given.

5.7. Vehicles and Equipment

- The new ambulance was received on November 23, 6-8 weeks earlier than expected. The new unit number is 3567, it is a Chevrolet 4500 with a final purchase price of \$223,382.25. The power load needs to be installed, inspections complete and the MDT equipment installed, then it can be put into service. For now, Unit 2190 will remain in service while unit 3367 is still not repaired from the collision.

5.8. Policy Review

- Mr. Baerg reviewed Board Policy 29 Code Conduct, Appendix C Patient Rights and Responsibilities.

MOTION #77/23

Moved by: Ms. C. Brown

Motion to approve the BP 29 and Appendix C as reviewed.

MOTION CARRIED

BEAVER AMBULANCE SOCIETY
Regular Meeting – November 28, 2023
Page 3 of 3

5.8. Closed Session

MOTION #78/23

Moved by: Mr. M. MacGregor

Motion to move into closed session at 7:44 pm

MOTION CARRIED

MOTION #79/23

Moved by: Mr. M. MacGregor

Motion to move out of closed session at 7:49 pm

MOTION CARRIED

6. Other Business

-The next board meeting will be held on December 12th, 2023, there will be a short Christmas social of appetizers and refreshments at the Tofield station first then the meeting will commence at the Tofield Health Center.

MOTION #80/23

Moved by: Mr. N. Martineau

Motion to adjourn the meeting at 8:37 pm

MOTION CARRIED

Chair

Secretary Treasurer



TOWN OF TOFIELD COUNCIL REQUEST FOR DECISION

Meeting Type: Regular
Department: Council
Presented by: Cindy Neufeld

Meeting Date: November 27, 2023
Confidential?: No

Topic: Staff Christmas Party

BACKGROUND/PROPOSAL:

The Town Employee Social Committee are proposing a Staff and Council Christmas Party on Saturday, January 13, 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Supper at Browns Social House in Camrose, followed by Bowling and fun Xmas Gift exchange at the Neufelds

INTERGOVERNMENTAL INVOLVEMENT:

N/A

EXTERNAL AND INTERNAL COMMUNICATIONS/PARTICIPATION:

Invitation will be sent to all staff and Council

FINANCIAL IMPLICATIONS:

\$1,000 for the entire Bowling Alley including shoes
\$30/plate per person 45 people \$1,350
Busing \$500

Total: \$2,850 estimated

ALTERNATIVES

1. Approval of the event
2. Deny the request
3. Other action as directed by Council

RECOMMENDED ACTION:

Approval of the event

Enclosures: **NO** *Initials show support – Reviewed By*

Jeff Edwards

From: Terry Willisko <twillisko@hotmail.com>
Sent: November 16, 2023 8:59 AM
To: Jeff Edwards
Cc: Nelson Santos; Tim Pals
Subject: Ride for Dad -Saturday June 8, 2024

Good morning Mayor Dueck and council members for the Town of Tofield.

Ride for Dad is a fund raising arm of the nationally registered charity Prostate Cancer Fight Foundation raising funds in support of prostate cancer research and awareness programs. Since the Ride for Dad began in 2000 , we have raised more than \$40 Million nationally for the cause. We are proud to say that the monies raised here stay here. The Edmonton Ride for Dad has helped fund an Edmonton research team that has developed a blood test that reduces the number of biopsies needed and is 3 times more accurate than previous procedures.

As requested, please consider this Email as the proposal from the charitable organization Edmonton Ride for Dad for the Town of Tofield to be one of the stops on the 2024 Ride for Dad event scheduled for Saturday June 8, 2024

The proposed 270 km route for the 2024 ride starts in Nisku with stops in Tofield, Mundare and Josephburg before finishing back in Nisku.

The ride goes ahead rain or shine and as I recall we had a torrential downpour in Tofield the last time the Ride came through town.

We are requesting the Town of Tofield to consider being the first poker stop on the 2024 ride with the motorcycles entering town off of Highway 14 , proceeding down Main Street with the actual poker stop at the park space by the Town offices. The riders would then proceed out of town north on Secondary 834.

We are anticipating somewhere between 500 to 750 riders to participate which would necessitate closing Main Street for about 1.5 hours starting about 11:00AM

The financial outlay for the Town should be minimal as Ride for Dad will be covering costs for such things as the Porta Potties and other ride related expenditures.

The TOWN IS NOT REQUIRED TO PROVIDE any type of snacks or refreshments to the riders .

Our only requirement is a covered space (in case of rain) including a couple of tables and about 8 chairs for the actual poker stop where the riders can get their poker hand card. We have a portable tent that we also bring along . We have a group on volunteers that can look after the actual poker stop and also help with the marshalling of the motorcycles in and out of town. We would also welcome any local volunteers who would like to participate in the ride .

We would be in contact with the local RCMP detachment to provide traffic control as needed.

We would like to have our route finalized before the end of December to allow time for the route permit application . If you have any questions or concerns please contact me.

Thank you

Terry Willisko

Co-Chair

Edmonton Ride for Dad

Ph 780-913-4125

PURCHASE AND SALE AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2023.

BETWEEN:

TOFIELD GOLDEN CLUB

a Society under the laws of the Province of Alberta
Box 357
Tofield, Alberta, T0B 4J0
(the "**Golden Club**")

OF THE FIRST PART

- and -

TOWN OF TOFIELD

a municipal corporation under the laws of the Province of Alberta
Box 30
Tofield, Alberta, T0B 4J0
(the "**Town**")

OF THE SECOND PART

WHEREAS:

- A. The Town is the legal and beneficial owner of those lands situated in Tofield, Alberta with an address of 5004 54 avenue and legally described as:

PLAN 3999AC
BLOCK 19
LOT 5
EXCEPTING THEREOUT ALL MINES AND MINERALS

and

PLAN 3999AC
BLOCK 19
LOT 6
EXCEPTING THEREOUT ALL MINES AND MINERALS

and

PLAN 3999AC
BLOCK 19
THE MOST SOUTH WESTERLY 25 IN PERPENDICULAR WIDTH
THROUGHOUT OF LOT 3 AND ALL OF LOT 4
EXCEPTING THEREOUT ALL MINES AND MINERALS

(collectively and including all improvements thereon, the "**Lands**")

- B. The Golden Club current occupies and leases the Lands from the Town pursuant to a written lease agreement (the “**Lease**”) and written operational agreement (the “**Operational Agreement**”).
- C. The Golden Club wishes to purchase the Lands from the Town and the Town wishes to sell the Lands to the Golden Club, on the terms and subject to the conditions hereinafter set forth.

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT for and in consideration of the covenants and agreements herein, the Town and the Golden Club agree as follows:

1. SALE OF LANDS

- 1.1 The Town agrees to sell to the Golden Club and the Golden Club agrees to purchase from the Town, the Lands, for the price of **One (\$1.00) Dollar plus GST** (the “**Purchase Price**”).
- 1.2 The Closing Date for the sale of the Lands to the Golden Club shall be the date titles to the Lands are registered in the name of the Golden Club, or such other date as agreed to by the Parties in writing (the “**Closing Date**”).
- 1.3 The Parties shall continue to observe the Lease and Operational Agreement until the Closing Date. On the Closing Date, the Lease and Operational Agreement shall automatically terminate.

2. CLOSING DOCUMENTS AND PROCEDURE

- 2.1 On the Closing Date, the Town shall convey title to the Lands to the Golden Club, free and clear of all encumbrances excepting those implied by law.
- 2.2 Within a reasonable time prior to the Closing Date, the Town shall deliver a transfer of land to the Golden Club’s solicitors under reasonable and customary trust conditions for a commercial real estate transaction in the Province of Alberta:
- 2.3 On or before 12:00 noon on the Closing Date, the Golden Club shall provide to the Town:
 - a. the Purchase Price by way of solicitor’s trust cheque, EFT, wire transfer, or other immediately available funds; and
 - b. if the Golden Club is registered for GST, an executed GST Certificate and Indemnity in a form acceptable to the Town, which shall include written assurances that the Golden Club is a GST registrant, that it shall file all required GST forms and returns (as applicable) within the prescribed time as required and permitted under the *Excise Tax Act* and include an indemnity in favour of the Town for any GST liability resulting from the sale and purchase of the Town Lands.
- 2.4 Upon the payment of the Purchase Price and delivery of the documents in accordance with section 2.3 above, the Golden Club shall be entitled to vacant possession of the Lands on the Closing Date.

3. AS-IS WHERE-IS

3.1 The Golden Club acknowledges that the Town has not given any representations or warranties regarding the condition of the Lands or any improvements thereon and that the Golden Club shall accept the Lands "as-is where-is". Specifically, without limiting the generality of the foregoing, the Golden Club agrees that:

- a. the Town has not provided any representations or warranties with respect to the presence or absence in, on or upon the Lands of any contaminants, hazardous substances, hydrocarbons, or any other form of environmental contamination whatsoever;
- b. the Town has not provided any representations, warranties, promises or collateral agreements with respect to the suitability of the Lands for the Golden Club's intended use and development, or the Lands' current or future compliance with laws, bylaws, regulations or codes;

and in all respects the Golden Club has relied upon the Golden Club's own due diligence respecting the Lands, and its proposed use and development.

3.2 The Golden Club hereby releases, indemnifies and holds harmless the Town and the Town's officers, agents, employees and representatives, from, and in regard to, any environmental liability, or any action, cause of action, proceedings, expenses, costs, damages, judgments and legal costs on a solicitor and own client full indemnity basis, of every nature and kind regarding the environmental condition of the Lands, any contaminant or hazardous substances placed, held, located, or disposed of, in, on, under or from the Lands, or any escape, seepage, leakage, spillage, discharge, emission or release from or to the Lands or into or upon any other lands, the atmosphere or any water course, body of water, or wetland or of any breach of any environmental laws, including, without limitation, the cost of defending and/or counterclaiming or claiming against third parties in respect to any action.

4. REPRESENTATIONS AND WARRANTIES

4.1 The Golden Club represents and warrants to the Town that as of the Closing Date:

- a. This Agreement has duly authorized and has been validly executed and delivered by the Golden Club and constitutes valid and legally binding obligations of the Golden Club.
- b. The Golden Club is a resident of Canada for the purposes of Section 116 of the *Income Tax Act* of Canada.
- c. If the Golden Club is a GST registrant under Part IX of the Excise Tax Act, it shall so be registered at the Closing Date and its GST registration number is _____.

4.2 The Town represents and warrants to the Golden Club that as of the Closing Date:

- a. The Town is the sole legal and beneficial owner of the Lands having good and marketable title thereto.
 - b. This Agreement has duly and properly authorized and has been validly executed and delivered by the Town and constitutes valid and legally binding obligations of the Town.
 - c. The Town is a resident of Canada for the purposes of Section 116 of the *Income Tax Act* of Canada.
- 4.3 The representations and warranties in sections 4.1 and 4.2 shall survive the completion of the purchase and sale herein provided that any claim related thereto must be commenced within the time limits prescribed in the *Limitations Act* (Alberta).

5. OPTION TO RE-PURCHASE

- 5.1 As further consideration for the Town selling the Lands to the Golden Club for the Purchase Price, the Golden Club hereby grants the Town an option to repurchase the Lands from the Golden Club for the price of One (\$1.00) Dollar (the "**Option**"), in accordance with the following terms:
- a. The Option shall only be available for exercise by the Town if:
 - i. the Golden Club makes an assignment for the benefit of creditors, or becomes bankrupt or insolvent, or makes an application for relief under the provisions of any statute now or hereafter in force concerning bankrupt or insolvent debtors; or
 - ii. any action whatsoever, legislative or otherwise, is taken with a view to a bulk sale of assets, winding-up, dissolution or liquidation of the Golden Club; or
 - iii. the Golden Club no longer uses the Lands for a senior citizens drop-in centre.
 - b. The Option may be exercised by the Town by giving notice in writing (the "**Option Notice**") delivered to the Golden Club at the address of the Golden Club as shown on title(s) to the Lands by registered mail.
 - c. Upon the delivery of the Option Notice in the manner set out above, this Article 5 and the Option Notice shall become a binding contract of sale and purchase of the Lands, and the purchase price for the Lands shall be One (\$1.00) Dollar and shall be paid by the Town to the Golden Club on or before 12:00 noon on the Option Closing Date.
 - d. The sale of the Lands by the Golden Club to the Town shall be completed on the 30th day following the date upon which the Option Notice is given (the "**Option**").

Closing Date”). On the Option Closing Date, the purchase price will be paid in full and the Lands will be transferred to the Town free and clear of all encumbrances.

6. RIGHT OF FIRST REFUSAL

6.1 As further consideration for the Town selling the Lands to the Golden Club for the Purchase Price, the Golden Club hereby grants to the Town a right of first refusal (the **“Right of First Refusal”**) to purchase the Lands from the Golden Club, on the following terms and conditions:

- a. The Golden Club covenants and agrees not sell or transfer the Lands to a third party or otherwise dispose of the lands without first offering to sell the Lands to the Town in accordance with this Article 6.
- b. In the event that another party presents an offer to purchase the Lands to the Golden Club which the Golden Club is prepared to accept or the Golden Club wishes to sell or transfer the Lands to a third party (an **“Offer”**), the Golden Club shall provide written notice (a **“Notice”**) to the Town of the Offer. Following receipt of a Notice, the Town shall have the exclusive right for ninety (90) days to elect to purchase the Lands for One (\$1.00) Dollar.
- c. If the Town elects to purchase the Lands, the purchase and sale of the Lands to the Town shall be completed on a date agreed to by the Parties (the **“ROFR Closing Date”**) which shall not be more than thirty (30) days following the Town’s election. On the ROFR Closing Date, the purchase price will be paid in full and the Lands will be transferred to the Town free and clear of all encumbrances.
- d. If the Town does not elect to exercise the Right of First Refusal within the said ninety (90) day period, the Golden Club shall be entitled to sell or dispose of the Lands in accordance with the Offer and the Right of First Refusal shall terminate, provided however that if the transaction contemplated in the Offer is not completed, the Right of First Refusal shall continue and any subsequent sale of the Lands by the Golden Club to a third party may only be made if the requirements of this Article 6 are complied with.

7. NOTICE

7.1 Any notice delivered with respect to this Agreement shall be delivered to the addresses first written above or such other address as instructed by one party to the other party in writing. Notice shall be deemed to have been given: (i) if sent by regular mail, on the third business day following the day which such notice was sent, or (ii) if hand delivered, on the date of actual delivery.

8. GENERAL

8.1 The Town shall be entitled to register a caveat against title to the Lands respecting its interest under the Option and Right of First Refusal and the Vendor covenants not to take any steps whatsoever to discharge such registration.

- 8.2 The Golden Club will not assign the Golden Club's right, title, interest or equity in or to this Agreement without the written approval of the Town which may be withheld in the Town's sole discretion.
- 8.3 The covenants and agreements herein contained shall extend to and be binding upon the heirs, executors, administrators, successors and permitted assigns of the parties hereto.
- 8.4 Wherever the singular or masculine is used throughout this Agreement, the same shall be construed as meaning the plural or feminine or a body corporate where the context or the parties hereto so require.
- 8.5 This is the entire agreement between the parties respecting the purchase and sale of the Lands. Except as expressly provided herein, there are no representations, warranties, collateral agreements or conditions respecting the purchase and sale of the Lands.
- 8.6 This Agreement shall be construed in accordance with and governed by the laws of the Province of Alberta and the Parties hereby attorn to the jurisdiction of the courts of Alberta.
- 8.7 The terms, conditions and covenants herein contained, which by their nature are intended to survive the Closing Date shall continue beyond the Closing Date and shall not merge with the conveyance provided for herein.
- 8.8 Time is and shall be of the essence.
- 8.9 This Agreement may be executed in counterpart and delivered electronically.
- 8.10 If the Golden Club elects to not retain a lawyer to complete the transaction herein:
- a. the Golden Club acknowledges and agrees that it has been advised to obtain independent legal advice and that Reynolds Mirth Richards & Farmer has acted and will continue to represent the Town only;
 - b. the Golden will promptly execute all documents necessary to complete the transaction herein, including an affidavit re value;
 - c. the Golden Club instructs the Vendor or the Vendor's solicitors to register a transfer of land in favour of the Golden Club and a caveat respecting the Option and Right of First Refusal at the Alberta Land Titles Office.

Golden Club's initials

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

TOWN OF TOFIELD

Per: _____ (seal)

Per: _____

TOFIELD GOLDEN CLUB

Per: _____
Name: _____ (seal)
Title: _____

Per: _____
Name: _____
Title: _____

TOWN'S SOLICITORS:

Reynolds Mirth Richards & Farmer LLP

Attention: Jeffrey L. Daniels

3200 10180 101 St NW

Edmonton, AB T5J 3W8

Fax: 780.429.3044

Email: jdaniels@rmrf.com