

AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, August 12, 2024, 5:00 p.m., Town of Tofield Administration Building, Council Chambers.

1. Present

2. Call to Order

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. **We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.**”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held July 8, 2024.

5. Financial

- (a) Financial Statement for the month ending July 31, 2024
 - (b) Budget Report for the month ending July 31, 2024
 - (c) Open Payables for the months of July and August 2024 in the total amount of \$755,602.28
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6. Delegation

5:00 p.m. Acting Seargent Petriuk, Tofield RCMP.

7. Correspondence

- Minutes of the Highway 14 Regional Water Services Commission Meeting held June 27, 2024;
- Letter from Claystone Waste Ltd. Regarding Claystone Waste Board of Directors Compensation;
- Email from Steven Covey, CN Chief of Police, Proclamation for Rail Safety Week – September 23-29, 2024;
- Letter from the Office of the Prime Minister, regarding federal carbon pollution pricing;
- Province of Alberta - Traffic Safet Act, Pilot Project (Golf Carts) Regulation;
- Letter from the Town of Mundare; Invitation for participation in Agri-Days, 2024
- Letter from James Built Saddlery, Termination of Lease.

8. Council Reports

9. Closed Session

Section 16 – Business Interests of a Third Party – Freedom of Information and Protection of Privacy Act – Rural Renewal Stream

10. Adjournment

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, July 8, 2024 Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Dueck; Councillors, Tiedemann, Martineau, Conquest and Chehade; Cindy Neufeld, Chief Administrative Officer.

Also Present: Kari Janzen, Tofield Mercury

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

ADOPTION OF AGENDA

3. **MOVED** by Martineau that the Agenda be approved as presented.

01-07-24

CARRIED UNANIMOUSLY

MINUTES

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held June 10, 2024, be approved as presented.

02-07-24

CARRIED UNANIMOUSLY

FINANCIAL

5. (a) **MOVED** by Tiedeman that the Financial Statement for the month June 30, 2024 be approved.

03-07-24

CARRIED UNANIMOUSLY

- (b) **MOVED** by Conquest that the Budget Report for the month ending June 30, 2024 be approved as presented.

04-07-24

- (c) **MOVED** by Tiedemann that the Open Payables for the months of June and July 2024 in the total amount of \$479,418.35 be approved.

05-07-24

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
July 8, 2024**

CORRESPONDENCE

6. The following Correspondence was presented:

- Letter from the Minister of Alberta Municipal Affairs regarding the Canada Community Building Fund;
- Email from Tyler Gandam, President, AB Municipalities regarding the retirement of the CEO Dan Rude;
- Letter from the Honourable Danielle Smith, Premier of Alberta regarding Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024*;
- Claystone Waste Ltd, Shareholder Summary of the June 6 & 7, 2024 Board meeting;
- Memorandum from Claystone Waste Ltd regarding the Opening of Claystone Waste's Edmonton Branch Office; and
- Invitation from Claystone Waste Ltd. to attend the Shareholder's Dinner, August 22, 2024.

MOVED by Martineau that the Correspondence be received and filed.

06-07-24

CARRIED UNANIMOUSLY

ADJOURNMENT

7. **MOVED** by Chehade that the meeting adjourn at 5:13 p.m.

07-07-24

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF TOFIELD
MONTHLY STATEMENT
MONTH ENDING JULY 31, 2024

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	1,181,014.27	252,224.88	1,735,834.33	3,169,073.48
ADD:				
Receipts for the Month	1,102,448.32			1,102,448.32
Debentures				0.00
Interest on Account	6,176.93			6,176.93
Cancel Cheques				0.00
Reverse Annual Fees M/C				0.00
Service Charge Reversal				0.00
Sub Total	2,289,639.52	252,224.88	1,735,834.33	4,277,698.73
LESS:				
Disbursements for the Month	653,138.48			653,138.48
Utility Deposits				0.00
Debenture Payments				0.00
Service Charges	238.65			238.65
NSF Cheque	195.30			195.30
Cancel Receipt	83.28			83.28
Overdraft Interest				0.00
NET BALANCE AT END OF MONTH	1,635,983.81	252,224.88	1,735,834.33	3,624,043.02
Balance at End of Month from Statement	1,665,639.89	252,224.88	1,735,834.33	3,653,699.10
ADD:				
O/S Telebank				0.00
O/S Direct Deposit				0.00
Outstanding Deposits	92,968.23			92,968.23
O/S Interac (Option Pay)	249.00			249.00
Bank Error	0.10			0.10
Sub Total	1,758,857.22	252,224.88	1,735,834.33	3,746,916.43
LESS:				
O/S e-Transfer	9.00			
Outstanding Cheques	121,900.58			121,900.58
O/S Telebank	663.83			663.83
Bank Error	300.00			300.00
NET BALANCE AT END OF MONTH	1,635,983.81	252,224.88	1,735,834.33	3,624,043.02
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 12TH DAY OF AUGUST, 2024.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



**COUNCIL BUDGET
MONTHLY BUDGET REPORT
31-Jul-24**

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
OPERATING REVENUES					
1-01-000-00 Taxes & Grants in Lieu	3,059.00	(3,668,588.61)	(3,675,307.00)	(6,718.39)	99.82
1-02-000-00 General Municipal Revenues	(18,550.95)	(182,897.40)	(412,000.00)	(229,102.60)	44.39
1-12-000-00 Administration	(1,090.00)	(23,072.07)	(231,500.00)	(208,427.93)	9.97
1-24-000-00 Emergency Management	-	(2,235.01)	(2,400.00)	(164.99)	93.13
1-26-000-00 Bylaw Enforcement	(90.00)	(2,640.00)	(43,000.00)	(40,360.00)	6.14
1-32-000-00 Roads, Streets, Walks, Lighting	374.34	(26,980.28)	(30,239.00)	(3,258.72)	89.22
1-33-000-00 Airport	(4,655.72)	(13,554.29)	(20,108.00)	(6,553.71)	67.41
1-41-000-00 Water Supply & Distribution	(135,374.47)	(739,401.95)	(1,205,750.00)	(466,348.05)	61.32
1-42-000-00 Sanitary Sewage & Treatment	(15,287.04)	(105,469.14)	(215,400.00)	(109,930.86)	48.96
1-43-000-00 Garbage Collection & Disposal	(10,575.65)	(73,484.35)	(126,400.00)	(52,915.65)	58.14
1-51-000-00 Family Community Support Services	(60,068.16)	(338,098.42)	(554,979.00)	(216,880.58)	60.92
1-56-000-00 Cemetery	-	(17,781.19)	(40,000.00)	(22,218.81)	44.45
1-70-000-00 Community Develop. Administration	-	(11,000.00)	(11,000.00)	-	100.00
1-71-000-00 Tourism/Economic Development	(600.00)	(41,487.30)	(99,700.00)	(58,212.70)	41.61
1-72-000-00 Community Hall	(2,850.00)	(11,425.71)	(35,000.00)	(23,574.29)	32.65
1-73-000-00 Transportation Tofield Bus	(3,818.40)	(11,516.46)	(17,000.00)	(5,483.54)	67.74
1-74-000-00 Recreation Programs	(2,445.00)	(8,820.00)	(16,282.00)	(7,462.00)	54.17
1-76-000-00 Parks	(2,914.24)	(9,910.62)	(82,250.00)	(72,339.38)	12.05
1-75-000-00 Library	-	-	(119,412.00)	(119,412.00)	-
1-97-000-00 Operating Reserve	-	-	(63,000.00)	(63,000.00)	-
TOTAL: OPERATING REVENUES	(254,886.29)	(5,288,362.80)	(7,000,727.00)	(1,712,364.20)	75.54



COUNCIL BUDGET MONTHLY BUDGET REPORT 31-Jul-24

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
OPERATING EXPENDITURES					
2-11-000-00 Council & Other Legislative	4,237.16	50,130.06	97,200.00	47,069.94	51.57
2-12-000-00 General Administration	63,305.93	699,000.60	1,220,643.00	521,642.40	57.27
2-23-000-00 Fire Fighting & Preventative Serv	-	46,747.52	328,657.00	281,909.48	14.22
2-24-000-00 Emergency Management	-	2,234.30	2,400.00	165.70	93.10
2-26-000-00 Bylaw Enforcement	5,849.75	156,161.53	196,281.00	40,119.47	79.56
2-32-000-00 Roads, Streets, Walks & Lighting	66,156.25	642,196.42	1,163,070.00	520,873.58	55.22
2-33-000-00 Airport	375.70	22,918.00	18,900.00	(4,018.00)	121.26
2-41-000-00 Water Supply & Distribution	90,037.42	605,083.35	1,183,842.00	578,758.65	51.11
2-42-000-00 Sanitary Sewage & Treatment	16,189.38	84,313.85	170,000.00	85,686.15	49.60
2-43-000-00 Garbage Collection & Disposal	9,004.00	63,007.50	108,048.00	45,040.50	58.31
2-51-000-00 Family Community Support Services	31,840.98	238,047.23	554,978.00	316,930.77	42.89
2-56-000-00 Cemetery	6,452.80	20,579.60	32,150.00	11,570.40	64.01
2-66-000-00 Subdivision Land & Development	-	-	63,000.00	63,000.00	-
2-70-000-00 Community Development Administratio	8,400.76	58,812.88	100,410.00	41,597.12	58.57
2-71-000-00 Tourism/Economic Development	4,262.75	50,631.60	141,900.00	91,268.40	35.68
2-72-000-00 Community Hall	3,686.44	29,385.13	57,240.00	27,854.87	51.34
2-73-000-00 Transportation Tofield Bus	3,008.98	22,661.24	26,000.00	3,338.76	87.16
2-74-000-00 Recreation Program	13,606.06	22,548.56	43,200.00	20,651.44	52.20
2-76-000-00 Parks	63,303.69	249,716.05	450,700.00	200,983.95	55.41
2-75-000-00 Library	553.72	101,058.90	199,052.00	97,993.10	50.77
2-99-750-00 School Requisition	-	330,019.13	707,560.00	377,540.87	46.64
2-99-752-00 Beaver Foundation Requisition	-	67,520.14	135,040.00	67,519.86	50.00
2-99-754-00 Beaver Emergency Commission	-	95,969.90	-	(95,969.90)	-
2-99-756-00 Designated Industrial Property	-	-	454.00	454.00	-
TOTAL: OPERATING EXPENDITURES	390,271.77	3,658,743.49	7,000,725.00	3,341,981.51	52.26



COUNCIL BUDGET MONTHLY BUDGET REPORT 31-Jul-24

	THIS PERIOD	YEAR-TO DATE	BUDGET	VARIANCE	% USED
FINANCES ACQUIRED					
5-12-000-00 Administration	-	(431.12)	-	431.12	-
5-32-000-00 Roads, Streets, Walks, Lighting	-	(199,383.86)	(429,200.00)	(229,816.14)	46.46
5-42-000-00 Sanitary Sewage & Treatment	-	-	(92,000.00)	(92,000.00)	-
5-56-000-00 Cemetery	-	-	(25,000.00)	(25,000.00)	-
5-72-000-00 Community Hall	-	-	(50,000.00)	(50,000.00)	-
5-76-000-00 Parks	-	(48,913.02)	(147,000.00)	(98,086.98)	33.27
TOTAL: FINANCES ACQUIRED	-	(248,728.00)	(743,200.00)	(494,472.00)	33.47
FINANCES APPLIED					
6-32-000-00 Roads, Streets, Walks, Lighting	100,396.90	213,111.22	429,200.00	216,088.78	49.65
6-42-000-00 Sanitary Sewage & Treatment	-	91,265.00	92,000.00	735.00	99.20
6-56-000-00 Cemetery	17,250.61	17,250.61	25,000.00	7,749.39	69.00
6-66-000-00 Subdivision Land & Development	63,000.00	63,000.00	-	(63,000.00)	-
6-72-000-00 Community Hall	52,665.00	52,665.00	50,000.00	(2,665.00)	105.33
6-76-000-00 Parks	14,946.52	130,503.69	147,000.00	16,496.31	88.78
TOTAL: FINANCES APPLIED	248,259.03	567,795.52	743,200.00	175,404.48	76.40

July 2024 Advances	Stub 11962 – 11982	\$19,950.00
July 2024 Payroll	Stub 12019 – 12048	\$92,599.69
July 2024 Council	Stub 12049 – 12053	\$ 3,547.53

Total		\$116,097.22
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19,950.00+

92,599.69+

3,547.53+

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116,097.22○

503,586.76+

52,573.27+

576.19+

32,555.38+

2,100.00+

48,113.46+

009

755,602.28*

0.*

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
11	24/07/30	2-11-211-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	100.00-
					FUNCTION TOTAL	100.00-
12	24/07/08	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	110.00
	24/07/16	2-12-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - ADMIN	369.00
	24/08/06	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	110.00
	24/08/09	2-12-215-00	C000016792	GOVERNMENT OF ALBERTA	LAND TITLES	10.00
	24/07/12	2-12-220-00	C900011959	TOFIELD MERCURY PUBLISHING LTD	AD/ CANADA DAY	120.00
	24/07/12	2-12-220-00	C900011959	TOFIELD MERCURY PUBLISHING LTD	AD/ COUNCIL CORNER	212.50
	24/07/12	2-12-220-00	C900011959	TOFIELD MERCURY PUBLISHING LTD	AD/ TAX ASSESSMENT	110.00
	24/07/19	2-12-221-00	C900011995	SYLOGIST LTD.	SYLOGIST UPGRADE	360.00
	24/08/09	2-12-221-00	C900012072	SHINEATEK CORP.	MANAGED SERVICES	2,264.23
	24/07/30	2-12-225-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	100.00-
	24/07/19	2-12-230-00	C900011994	STUART, LARAINÉ	PLANNING & DEVELOPMENT SERVICE	361.25
	24/08/09	2-12-230-00	C900012073	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,082.50
	24/08/09	2-12-230-00	C900012071	REYNOLDS MIRTH RICHARDS & FARM	PROPERTY SALE	354.85
	24/08/09	2-12-230-00	C900012071	REYNOLDS MIRTH RICHARDS & FARM	GENERAL MATTERS	406.00
	24/08/09	2-12-230-00	C900012071	REYNOLDS MIRTH RICHARDS & FARM	EMPLOYMENT MATTERS	759.00
	24/07/12	2-12-230-01	C900011954	IVERSON, KEVIN W	SAFETY BOOTS	319.99
	24/07/26	2-12-230-01	C900012013	SDI HEALTH, SAFETY & LOSS	HEALTH & SAFETY MAINTENANCE	1,676.20
	24/08/09	2-12-230-01	C900012060	GREGG DISTRIBUTORS	PPE/ SAFETY GLASSES & VESTS	146.45
	24/08/09	2-12-230-02	C900012082	ZAG CREATIVE GROUP INC.	SOCIAL MEDIA STRATEGY	2,500.00
	24/08/09	2-12-230-02	C900012082	ZAG CREATIVE GROUP INC.	WEBSITE MAINTENANCE	350.00
	24/07/19	2-12-230-06	C900011993	SELECT ENGINEERING CONSULTANTS	STORMWATER MASTER PLAN	2,384.86
	24/07/26	2-12-240-00	C900012003	DEMERS, ELISA	JANITORIAL - ADMIN	350.00
	24/07/26	2-12-240-00	C900012011	PIDERNAL, MARY GRACE	JANITORIAL - ADMIN	350.00
	24/08/09	2-12-250-00	C900012056	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	24/08/09	2-12-250-00	C900012056	CANADIAN LINEN AND UNIFORM	RUGS	51.26
	24/07/12	2-12-510-00	C900011952	HARE FOODS LTD.	ACCOUNT 7506989	194.81
	24/07/12	2-12-510-00	C900011952	HARE FOODS LTD.	ACCOUNT 7506989	631.56
	24/07/12	2-12-510-00	C900011959	TOFIELD MERCURY PUBLISHING LTD	BUSINESS LICENCE BOOKS	181.50
	24/07/12	2-12-510-00	C900011949	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	1,022.96
	24/07/19	2-12-510-00	C900011988	HARE FOODS LTD.	ACCOUNT 7506990	35.93
	24/08/09	2-12-510-00	C900012063	IRON MOUNTAIN CANADA OPERATION	RECYCLE BIN	296.65
	24/07/30	2-12-510-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	200.00
	24/07/30	2-12-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - ADMIN BLDG	1,554.08
	24/07/30	2-12-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - ADMIN BLDG	137.80
	24/08/09	2-12-770-00	C000016798	TOFIELD & DISTRICT CHAMBER OF	PROMENADE SUPPORT	2,000.00
	24/07/08	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	24,997.68
	24/07/25	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,100.00
	24/08/06	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	25,919.53
	24/07/08	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	16,124.78
	24/08/06	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	15,802.56
	24/07/08	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	5,020.74
	24/08/06	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	4,776.37
	24/08/09	4-12-234-00	C900012065	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	19,594.30
	24/08/09	4-12-235-00	C900012054	AMSC INSURANCE SERVICES LTD.	REMITTANCE/ ACCT 2-0815	12,611.16

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
12	24/07/08	4-12-238-00	AP DRCT DB	WORKERS' COMPENSATION BOARD	PREMIUM INSTALMENT	4,878.54
	24/08/09	4-12-239-00	C900012076	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	180.00
					FUNCTION TOTAL	153,970.30
26	24/08/09	2-26-255-00	C900012070	RAMEUS INVESTMENTS	YARD MAINTENANCE	850.00
	24/08/09	2-26-255-00	C900012070	RAMEUS INVESTMENTS	YARD MAINTENANCE	750.00
	24/07/19	2-26-260-00	C900011997	TOWN OF VEGREVILLE	BYLAW ENFORCEMENT	6,699.75
					FUNCTION TOTAL	8,299.75
32	24/07/08	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	127.00
	24/07/08	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	425.64
	24/07/16	2-32-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - OPERATIONS	35.95
	24/08/06	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	127.00
	24/08/06	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	425.64
	24/07/12	2-32-520-00	C000016775	NAPA AUTO PARTS TOFIELD	BILLINGS	161.94
	24/07/30	2-32-520-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	12.00
	24/07/30	2-32-520-00	C000016787	ANDERSON, DEREK	50 PANELS	2,500.00
	24/08/09	2-32-520-00	C000016795	NAPA AUTO PARTS TOFIELD	BILLINGS	101.52
	24/08/09	2-32-520-46	C000016795	NAPA AUTO PARTS TOFIELD	BILLINGS	26.99
	24/07/12	2-32-520-53	C000016775	NAPA AUTO PARTS TOFIELD	BILLINGS	72.20
	24/07/12	2-32-520-59	C900011960	TREADPRO TIRE CENTRE	FLAT REPAIR	30.00
	24/08/09	2-32-520-61	C000016795	NAPA AUTO PARTS TOFIELD	BILLINGS	25.38
	24/07/30	2-32-520-71	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	71.91
	24/07/12	2-32-521-00	C900011949	CANOE PROCUREMENT GROUP OF CAN	PUBLIC WORKS FUEL	2,154.30
	24/07/12	2-32-521-00	C000016777	WEX CANADA LTD.	FUEL	90.66
	24/07/26	2-32-521-00	C900012018	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PUBLIC WORKS	652.28
	24/08/09	2-32-521-00	C900012080	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PUBLIC WORKS	608.90
	24/07/12	2-32-530-00	C900011952	HARE FOODS LTD.	ACCOUNT 7506989	51.75
	24/07/12	2-32-530-00	C000016775	NAPA AUTO PARTS TOFIELD	BILLINGS	155.64
	24/07/12	2-32-530-00	C900011948	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	24/07/12	2-32-530-00	C900011949	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	86.99
	24/07/12	2-32-530-00	C000016771	BRIGHTVIEW LANDSCAPES LTD.	HYDROSEEDING/ TOFIELD SCHOOL	2,866.50
	24/07/26	2-32-530-00	C900012015	TOFIELD ELECTRIC INC.	SOLAR LIGHTS/ ENTRY SIGN	7,860.00
	24/07/26	2-32-530-00	C900012016	UNIVERSAL FENCE LTD.	SIGN POSTS	196.62
	24/08/09	2-32-530-00	C900012077	TRU HARDWARE	BILLINGS	240.59
	24/08/09	2-32-530-00	C000016795	NAPA AUTO PARTS TOFIELD	BILLINGS	234.10
	24/08/09	2-32-530-00	C900012057	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	24/08/09	2-32-530-00	C900012056	CANADIAN LINEN AND UNIFORM	RUGS	30.96
	24/08/09	2-32-530-00	C900012056	CANADIAN LINEN AND UNIFORM	RUGS	30.96
	24/07/12	2-32-530-03	C000016775	NAPA AUTO PARTS TOFIELD	BILLINGS	36.08
	24/07/12	2-32-530-03	C900011949	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	82.38
	24/07/26	2-32-530-03	C900011999	BORDER PAVING LTD.	COLD MIX	1,750.95
	24/07/30	2-32-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - PUBLIC WORKS	10,187.80
	24/07/30	2-32-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - PUBLIC WORKS	185.92
	24/07/12	6-32-610-01	C000016772	HUMMING BIRD LANDSCAPING & CON	SIDEWALKS	18,620.00

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
						15,680.00
32	24/07/19	6-32-610-01	C000016780	HUMMING BIRD LANDSCAPING & CON	SIDEWALK/ BELVEDERE 55 AVE	6,625.00
	24/07/19	6-32-610-01	C000016780	HUMMING BIRD LANDSCAPING & CON	SIDEWALK	2,100.00
	24/07/19	6-32-610-01	C900011985	DRIVEN TRANSPORT INC	CRUSH GRAVEL	372.00
	24/07/19	6-32-610-01	C900011984	CAMROSE LANDSCAPE SUPPLIES	TOPSOIL	412.95
	24/07/26	6-32-610-01	C900012002	CLAYSTONE WASTE LTD.	SIDEWALKS/ CONCRETE REMOVAL	700.00
	24/07/26	6-32-610-01	C000016783	HUMMING BIRD LANDSCAPING & CON	SIDEWALKS/ 49 STR & 53 AVE	434.95
	24/07/30	6-32-610-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	99.99
	24/08/09	6-32-610-01	C900012077	TRU HARDWARE	BILLINGS	32.00
	24/08/09	6-32-610-01	C900012058	CLAYSTONE WASTE LTD.	SIDEWALKS/ CONCRETE REMOVAL	55,452.00
	24/07/19	6-32-650-00	C000016778	GRANT MILLER MOTORS LTD.	2024 CHEVY SILVERADO 1500	
					FUNCTION TOTAL	132,982.44
33	24/07/26	2-33-250-00	C900012003	DEMERS, ELISA	JANITORIAL - AIRPORT	50.00
	24/07/26	2-33-250-00	C900012011	PIDERNAL, MARY GRACE	JANITORIAL - AIRPORT	184.59
	24/07/30	2-33-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - AIRPORT	91.11
	24/07/30	2-33-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - AIRPORT	
					FUNCTION TOTAL	375.70
41	24/07/08	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	306.92
	24/07/19	2-41-215-00	C900011989	LOOMIS EXPRESS	FREIGHT/ KAIZEN LAB	78.58
	24/07/19	2-41-215-00	C900011990	MCSNET	CUST #0054024 / INTERNET	109.90
	24/08/06	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	306.92
	24/07/12	2-41-250-00	C000016775	NAPA AUTO PARTS TOFIELD	BILLINGS	40.76
	24/07/12	2-41-250-00	C900011951	GREGG DISTRIBUTORS	COMB HAMMER	929.00
	24/07/26	2-41-250-00	C900012008	KAIZENLAB INC.	WATER SAMPLES	410.00
	24/08/09	2-41-250-00	C000016796	RED'S PLUMBING & DRAIN CLEANIN	BACK FLOW PREVENTER @ TRUCKFIL	810.00
	24/07/30	2-41-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - WATER STORAGE	2,928.82
	24/07/30	2-41-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	WATER STORAGE	464.90
	24/08/09	2-41-550-00	C900012062	HIGHWAY 14 REGIONAL WATER	ACCT 371341.01	35,967.50
	24/08/09	2-41-550-00	C900012062	HIGHWAY 14 REGIONAL WATER	ACCT 395431.01	64,758.07
	24/08/09	3-41-274-00	C000016789	REFUND-UT-0003275016	BOSKO, STACY	36.15
	24/08/09	3-41-274-00	C000016789	REFUND-UT-0003275016	BOSKO, STACY	8.39-
	24/08/09	3-41-274-00	C000016788	REFUND-UT-0003304006	BLONDIN, REV. LAURETA & CLAREN	96.54
	24/08/09	3-41-274-00	C000016788	REFUND-UT-0003304006	BLONDIN, REV. LAURETA & CLAREN	50.69-
	24/08/09	3-41-274-00	C000016800	REFUND-UT-0004379005	WOELK, ED & KAY	.58
	24/08/09	3-41-274-00	C000016800	REFUND-UT-0004379005	WOELK, ED & KAY	94.58
	24/08/09	3-41-274-00	C000016800	REFUND-UT-0004379005	WOELK, ED & KAY	94.58
	24/08/09	3-41-274-00	C000016800	REFUND-UT-0004379005	WOELK, ED & KAY	94.58
	24/08/09	3-41-274-00	C000016800	REFUND-UT-0004379005	WOELK, ED & KAY	6.30-
	24/08/09	3-41-274-00	C000016800	REFUND-UT-0004379005	WOELK, ED & KAY	94.58
	24/08/09	3-41-274-00	C000016800	REFUND-UT-0004379005	WOELK, ED & KAY	
					FUNCTION TOTAL	107,557.58
42	24/07/08	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.64

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
42	24/07/19	2-42-215-00	C900011990	MCSNET	CUST #0054024 / INTERNET	74.85
	24/07/19	2-42-215-00	C900011983	BELL MOBILITY	ACCT 528927011	8.58
	24/07/19	2-42-215-00	C900011983	BELL MOBILITY	ACCT 528927011	11.70
	24/08/06	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.64
	24/07/12	2-42-250-00	C900011955	JOHN BROOKS COMPANY LTD.	240V MODEL WIRED PRESSURE	5,829.31
	24/07/26	2-42-250-00	C900012015	TOFIELD ELECTRIC INC.	MAIN BREAKER/ PUMP @ LAGOON	1,137.00
	24/08/09	2-42-250-00	C000016795	NAPA AUTO PARTS TOFIELD	BILLINGS	36.01
	24/07/30	2-42-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - SEWER	1,433.88
					FUNCTION TOTAL	8,664.61
43	24/08/09	2-43-550-00	C900012058	CLAYSTONE WASTE LTD.	GARBAGE COLLECTION	9,004.00
					FUNCTION TOTAL	9,004.00
51	24/07/16	2-51-215-00	AP DRCT DB	TELUS MOBILITY	BUSINESS CONNECT - FCSS	143.80
	24/07/26	2-51-245-00	C900012003	DEMERS, ELISA	JANITORIAL - FCSS	50.00
	24/07/26	2-51-245-00	C900012011	PIDERNAL, MARY GRACE	JANITORIAL - FCSS	50.00
	24/07/19	2-51-400-00	C900011988	HARE FOODS LTD.	ACCOUNT 7506990	9.02
	24/07/19	2-51-400-01	C900011988	HARE FOODS LTD.	ACCOUNT 7506990	57.12
	24/07/19	2-51-400-01	C900011988	HARE FOODS LTD.	ACCOUNT 7506990	57.12
	24/07/26	2-51-400-04	C900011986	EDWARDS, JEFFREY C.	SALE OF XBOX/WII	300.00
	24/07/12	2-51-400-05	C900012007	IRVINE, CHARLENE	GENERAL COUNSELLOR	2,337.50
	24/07/19	2-51-400-05	C900011949	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	15.98
	24/08/09	2-51-400-06	C900011988	HARE FOODS LTD.	ACCOUNT 7506990	63.00
	24/07/12	2-51-400-07	C900012075	TOFIELD LODGE	MEALS ON WHEELS	732.00
	24/07/12	2-51-400-07	C900011959	TOFIELD MERCURY PUBLISHING LTD	AD/ CANADA DAY	60.00
	24/07/12	2-51-400-07	C900011961	UMPHREY, JAYLYNN S	ARISE/ MOCKTAIL CUPS	46.98
	24/07/12	2-51-400-11	C900011949	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	37.78
	24/07/12	2-51-400-11	C000016773	MALARSKI, AMBER	MILEAGE/ SC/ SHACKER	37.14
	24/07/12	2-51-400-11	C900011956	KELLER, DARLA	MILEAGE/ SC/ JACOBSEN	54.48
	24/07/19	2-51-400-11	C900011988	HARE FOODS LTD.	ACCOUNT 7506990	39.18
	24/07/26	2-51-400-11	C000016786	VIKING/BEAVER F.C.S.S.	UTILITIES - FEB-APR	244.41
	24/07/26	2-51-400-11	C900012017	WARAWA, LYNNETTE	EXPENSES	303.52
	24/07/26	2-51-400-11	C900012017	WARAWA, LYNNETTE	MILEAGE	20.80
	24/07/26	2-51-400-11	C000016785	SCHULTZ, TREVA	SC/ MILEAGE/ COOPER	20.80
	24/07/26	2-51-400-11	C900012009	KELLER, TOM	SC/ MILEAGE/ PETERS, HUMBERSTO	18.82
	24/08/09	2-51-400-11	C900012078	WARAWA, LYNNETTE	HEDGE TRIMMER/ WEED EATER CORD	187.97
	24/08/09	2-51-400-11	C900012067	MALARSKI, AMBER	MILEAGE/ SC/ SHACKER & HAYS	73.30
	24/08/09	2-51-400-11	C900012064	KELLER, DARLA	MILEAGE/ SC/ JACOBSEN	54.48
	24/08/09	2-51-400-11	C000016790	CLINE, SUSIE	MILEAGE/ SC/ POPE	30.70
	24/07/19	2-51-400-14	C900011991	RADLEY, MAXWELL	EXPENSES/ MOVIE NIGHT	18.77
	24/07/30	2-51-400-14	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	119.87
					FUNCTION TOTAL	5,127.42
56	24/07/26	2-56-250-00	C900012015	TOFIELD ELECTRIC INC.	SOLAR LIGHTS/ SIGN	4,178.00

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
56	24/07/26	2-56-250-00	C900012000	CAMROSE LANDSCAPE SUPPLIES	TOPSOIL	372.00
	24/07/26	6-56-620-00	C900012016	UNIVERSAL FENCE LTD.	FENCE/ SOUTH & EAST	17,250.61
					FUNCTION TOTAL	21,800.61
66	24/07/12	6-66-640-00	C000016774	MOKGETHI, JOHNSON	PLAN 162 3464 B2 L2	62,226.03
					FUNCTION TOTAL	62,226.03
71	24/07/08	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.59
	24/08/06	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.59
	24/07/26	2-71-240-00	C900012003	DEMERS, ELISA	JANITORIAL - NATURE CENTRE	150.00
	24/07/26	2-71-240-00	C900012011	PIDERNAL, MARY GRACE	JANITORIAL - NATURE CENTRE	150.00
	24/08/09	2-71-240-00	C900012059	DEMERS, ELISA	MUSEUM EXTRA	150.00
	24/08/09	2-71-240-00	C900012069	PIDERNAL, MARY GRACE	MUSEUM EXTRA	150.00
	24/07/30	2-71-250-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	149.99
	24/08/09	2-71-250-00	C900012070	RAMEUS INVESTMENTS	FRANCIS VIEWPOINT	360.00
	24/07/30	2-71-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - NATURE CENTRE	477.07
	24/07/30	2-71-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - NATURE CENTRE	239.64
					FUNCTION TOTAL	1,999.88
72	24/08/09	1-72-565-00	C000016791	ERICKSON, KAITLYN	REFUND HALL DEPOSIT	285.71
	24/07/12	2-72-240-00	C900011950	DUKART, DENISE M.	HALL CARETAKER	750.00
	24/07/26	2-72-240-00	C900012005	DUKART, DENISE M.	HALL CARETAKER	750.00
	24/08/09	2-72-250-00	C900012055	BARDO LUTHERAN CHURCH	PROMENADE CLEAN UP	500.00
	24/07/26	2-72-255-00	C900012006	HERITAGE FOOD SERVICE CANADA	STOVE REPAIR/ PILOT LIGHT ISSU	1,202.06
	24/07/30	2-72-540-50	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - COMMUNITY HALL	578.15
	24/07/30	2-72-540-51	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	GAS - COMMUNITY HALL	233.80
	24/07/26	6-72-620-00	C000016782	GOODMEN ROOFING LTD.	ROOF REPLACEMENT	52,665.00
					FUNCTION TOTAL	56,964.72
73	24/07/12	2-73-251-00	C900011949	CANOE PROCUREMENT GROUP OF CAN	FUEL - HANDIVAN	498.08
	24/07/19	2-73-251-00	C900011983	BELL MOBILITY	ACCT 528927011	8.70
	24/07/19	2-73-251-00	C900011983	BELL MOBILITY	ACCT 528927011	16.21
	24/07/19	2-73-251-00	C900011987	FORSTNER, DORIS	SHUTTLE DRIVER	670.00
	24/07/26	2-73-251-00	C900012001	CHEHADE, BRENDA	SHUTTLE DRIVER	210.00
	24/07/26	2-73-251-00	C900012010	MADRO, DOLORES	SHUTTLE DRIVER	220.00
	24/07/26	2-73-251-00	C900011998	BENIUK, HEATHER	SHUTTLE DRIVER 07/11-31	340.00
	24/07/30	2-73-251-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	55.99
	24/08/09	2-73-251-00	C900012066	MADRO, DOLORES	SHUTTLE DRIVER/ WEDDING	200.00
					FUNCTION TOTAL	2,218.98

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
74	24/07/19	1-74-400-03	C000016781	MCNABB, JENNIFER	REFUND/ ARCHERY - ROWEN	45.00
	24/07/12	1-74-400-10	C900011958	TOFIELD AGRICULTURAL SOCIETY	WESTERN DAYS/ FORTIS AB	1,000.00
	24/07/19	1-74-400-10	C900011996	TOFIELD AGRICULTURAL SOCIETY	TABLES & CHAIRS	40.00
	24/07/26	1-74-400-10	C900012014	TOFIELD AGRICULTURAL SOCIETY	WESTERN DAYS PASS	90.00
	24/08/09	1-74-400-10	C900012074	TOFIELD AGRICULTURAL SOCIETY	TICKETS/ BULL BASH 2 ADULT	40.00
	24/08/09	1-74-400-10	C900012074	TOFIELD AGRICULTURAL SOCIETY	TICKETS/ 2 ADULT PASSES	90.00
	24/08/09	1-74-400-10	C900012074	TOFIELD AGRICULTURAL SOCIETY	TICKETS/ 2 ADULT, 1 YOUTH PAS	110.00
	24/07/12	2-74-400-03	C900011952	HARE FOODS LTD.	ACCOUNT 7506989	11.48
	24/07/26	2-74-400-03	C000016784	RYLEY POOL	BUS TO SWIM LESSONS	300.00
	24/07/30	2-74-400-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	324.70
	24/07/30	2-74-400-03	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	295.57
	24/08/09	2-74-400-03	C000016793	GUARDIAN DRUGS	BATTERIES	8.49
	24/08/09	2-74-400-03	C000016794	MARTIN'S BUSSING LTD.	BUS TRANSPORT/ JULY TRIPS	2,550.00
	24/07/12	2-74-400-10	C900011959	TOFIELD MERCURY PUBLISHING LTD	AD/ CANADA DAY SCHEDULE	269.00
	24/07/12	2-74-400-10	C900011959	TOFIELD MERCURY PUBLISHING LTD	AD/ CANADA DAY SCHEDULE	269.00
	24/07/30	2-74-400-10	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	294.74
	24/08/09	2-74-400-10	C900012061	HANDS FIREWORKS	CANADA DAY FIREWORKS	320.00
	24/08/09	2-74-400-10	C900012061	HANDS FIREWORKS	CANADA DAY FIREWORKS	2,360.32
					FUNCTION TOTAL	8,418.30
75	24/07/08	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.72
	24/08/06	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.37
	24/07/26	2-75-240-00	C900012003	DEMERS, ELISA	JANITORIAL - LIBRARY	200.00
	24/07/26	2-75-240-00	C900012011	PIDERNAL, MARY GRACE	JANITORIAL - LIBRARY	200.00
					FUNCTION TOTAL	707.09
76	24/07/08	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.75
	24/08/06	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	136.14
	24/08/09	2-76-215-01	C900012081	XPLORE INC.	ACCT 1672172	160.00
	24/07/19	2-76-225-00	C900011992	RECREATION FACILITY PERSONNEL	ARENA I/ RADLEY	467.25
	24/07/12	2-76-250-00	C000016771	BRIGHTVIEW LANDSCAPES LTD.	HYDROSEED/ TRUCK FILL	630.00
	24/08/09	2-76-250-00	C900012077	TRU HARDWARE	BILLINGS	99.78
	24/08/09	2-76-250-00	C000016797	SCHMIDT, GORDON	PIPES FOR GATES/ RODEO ARENA	41.80
	24/08/09	2-76-250-00	C900012060	GREGG DISTRIBUTORS	GARBAGE BAGS	261.71
	24/08/09	2-76-250-00	C000016799	WARRIOR WELDING LTD.	REPAIR GATES @ RODEO ARENA	332.50
	24/07/08	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	105.74
	24/07/12	2-76-250-01	C900011949	CANOE PROCUREMENT GROUP OF CAN	FUEL - SPORTSFIELDS	948.23
	24/07/26	2-76-250-01	C900012018	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - SPORTSFIELDS	97.51
	24/08/06	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	136.15
	24/08/09	2-76-250-01	C900012077	TRU HARDWARE	BILLINGS	22.58
	24/08/09	2-76-250-01	C900012079	WESTERN PRO SPORTING & SUPPLY	FENCE GUARD	1,617.00
	24/08/09	2-76-250-01	C900012080	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - SPORTSFIELDS	262.50
	24/07/12	2-76-250-02	C900011957	PLATINUM SUPPLY 2022 LTD.	GLOVES/ JANITORIAL	314.50
	24/07/30	2-76-250-02	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER - CAMPGROUND	373.23
	24/08/09	2-76-250-02	C900012077	TRU HARDWARE	BILLINGS	18.72

08/08/24 10:42:18

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional
76	24/08/09	2-76-250-02	C900012060	GREGG DISTRIBUTORS	M8 PLEATED AF
	24/07/12	2-76-250-03	C000016775	NAPA AUTO PARTS TOFIELD	BILLINGS
	24/07/12	2-76-250-03	C000016776	RAIN MAN IRRIGATION & PLUMBING	SPRAY PARK/ FLANGE & FIT
	24/07/12	2-76-250-03	C900011957	PLATINUM SUPPLY 2022 LTD.	SPRAY PARK REPAIR
	24/07/12	2-76-250-03	C900011953	ICONIX WATERWORKS LP	SPRAY PARK/ PARTS FOR RE
	24/08/09	2-76-250-03	C900012068	PET WASTE SYSTEMS	DOG WASTE BAGS
	24/07/19	2-76-250-04	C000016779	HASTINGS LAKE GARDENS	FLOWERS
	24/07/26	2-76-250-04	C900012012	SCHINKEL, LYLA-JO	WATERING (JULY 1-19)
	24/07/26	2-76-250-04	C900012004	DODD, LORI	WATERING (JULY 20-31)
	24/08/09	2-76-250-04	C900012077	TRU HARDWARE	BILLINGS
	24/07/12	2-76-520-00	C900011952	HARE FOODS LTD.	ACCOUNT 7506989
	24/07/30	2-76-520-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS
	24/08/09	2-76-520-00	C000016795	NAPA AUTO PARTS TOFIELD	BILLINGS
	24/07/12	2-76-521-00	C900011949	CANOE PROCUREMENT GROUP OF CAN	FUEL - PARKS
	24/07/26	2-76-521-00	C900012018	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PARKS
	24/08/09	2-76-521-00	C900012080	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL - PARKS
	24/07/26	6-76-610-00	C900012016	UNIVERSAL FENCE LTD.	POSTS @ PUMP TRACK

* * * E N D O F R E P O R T * * *

**MINUTES OF THE REGULAR MEETING OF HIGHWAY 14
REGIONAL WATER COMMISSION held THURSDAY, JUNE
27, 2024 Highway 14 Regional Water Commission
Administration Building Boardroom**

PRESENT

1. Chair Ducherer; Vice Chair Martineau, Director Smook, Buttner, and Beckett (Alternate)

Also Present: Brent Clark, Interim CAO
Lawrence Allen, Operations Director
Crystal Yeske, Office Manager
Tracey Carter-Janus, Customer Service & Billing clerk

Guest Present: Glen Hamilton- Brown, CAO, Village of Ryley

- CALL TO ORDER**
2. Chair Ducherer called the meeting to order at 6:06 p.m.

**ADOPTION OF
AGENDA**

3. **MOVED** by Smook that the agenda be approved as amended.

Additions:

7.4 Draft Agreement Village of Ryley
7.5 Vehicles

103-06-24

CARRIED UNANIMOUSLY

- 3.1 Delegate: Glen Hamilton-Brown
 - a. Reconstruction of 49 Street
 - b. Agreement in Principle Transfer of Asset August 1, 2024.

MOVED by Smook that the board directs administration to draft an agreement to be put in place for the Village of Ryley to begin removal and repair of 49 street.

104-06-24

CARRIED UNANIMOUSLY

Glen Hamilton- Brown left the meeting at 6:56 p.m.

MINUTES

4. **MOVED** by Martineau to approve the minutes of the Regular Meeting held, May 16, 2024, as amended.

105-06-24

CARRIED UNANIMOUSLY

**Minutes of the Highway 14 Regional Water Services
Commission Regular Meeting June 27, 2024**

FINANCIALS

5.1 2024 Final Budget

MOVED by Beckett to approve the 2024 Operating Budget in the amount of \$3,543,360, as presented.

106-06-24

CARRIED UNANIMOUSLY

5.2 Monthly Bank Reconciliation Statement- May 31 , 2024

MOVED by Buttner to approve the Monthly Bank Reconciliation Statement for May 31, 2024, for information as presented.

107-06-24

CARRIED UNANIMOUSLY

UNFINISHED

6.1 Commission Debt-ATB Confirmation of Debt Retirement

MOVED by Ducherer to receive and file the letter from ATB Financial confirmation of Debt retirement.

108-06-24

CARRIED UNANIMOUSLY

6.2 RFD-Realtor Evaluation – Sell Vacant Lot

MOVED by Martineau to list the vacant properties lot 17 and 18, Block 5, plan 6530 V, with local estate agent, Kathy O’Shea for \$19,900, as the Commission no longer requires these properties since the acquisition of the new office building at 5019-50 Avenue, in Ryley.

109-06-24

CARRIED UNANIMOUSLY

6.3 RFD-Asset Management Plan, Old Office Building in Ryley – Lease Agreement

MOVED by Ducherer to amend the lease agreement to add “as is where is” in the contract, section 1(d).

110-06-24

CARRIED UNANIMOUSLY

6.4 Rate Bylaw 24-2 Approval for Third and Final Reading

MOVED by Smook to approve third reading of Bylaw 24-2, Schedule “A” a bylaw of revised rates and changes.

111-06-24

CARRIED UNANIMOUSLY

**Minutes of the Highway 14 Regional Water Services
Commission Regular Meeting June 27, 2024**

- 6.5 Municipal Borrowing Bylaw #24-3 Rescind Motion 96-05-24-
Line of Credit

MOVED by Martineau to rescind bylaw #24-3 motion
number 96-05-24 .

112-06-24

CARRIED UNANIMOUSLY

MOVED by Beckett to approve first reading of Bylaw #24-
3, Municipal Borrowing Bylaw, Line of Credit.

113-06-24

CARRIED UNANIMOUSLY

MOVED by Smook to approve second reading of Bylaw
#24-3, Municipal Borrowing Bylaw, Line of Credit.

114-06-24

CARRIED UNANIMOUSLY

MOVED by Martineau to consider third reading of Bylaw
#24-3, Municipal Borrowing Bylaw, Line of Credit.

115-06-24

CARRIED UNANIMOUSLY

Break at 8:09 p.m.
Reconvened at 8:19 p.m.

NEW BUSINESS

- 7.1 RFD- Open New Reserve Account with ATB Public Sector

MOVED by Smook the board authorizes administration to
proceed with the Open public Sector savings account.

116-06-24

CARRIED UNANIMOUSLY

- 7.2 RFD- Open New Interest Earning Operating Account

MOVED by Beckett to change ATB non- interest Operating
account to interest earning Operating account.

117-06-24

CARRIED UNANIMOUSLY

**Minutes of the Highway 14 Regional Water Services
Commission Regular Meeting June 27, 2024**

- 7.3 RFD- Bank Payment from Retired Debt to continue to reserve Accounts.

MOVED by Smook that the Commission continue with the amount of the regular payment of \$6,465.45/monthly and transfer this payment amount proportionately amongst the three new reserve accounts, Distribution, Transmission and Truck fill.

118-06-24

CARRIED UNANIMOUSLY

- 7.4 Draft Agreement, Village of Ryley

MOVED by Smook 7.4 Draft Agreement, Village of Ryley is moved into closed session as 10.2

119-06-24

CARRIED UNANIMOUSLY

- 7.5 Vehicles

MOVED by Smook to direct administration to come back with an asset management plan for vehicles and equipment by September 2024.

120-06-24

CARRIED UNANIMOUSLY

REPORTS

- 8.1 **MOVED** by Martineau to approve the Interim CAO Report for June, for information.

121-06-24

CARRIED UNANIMOUSLY

- 8.2 **MOVED** by Beckett to approve the Operations Director Report for June, for information.

122-06-24

CARRIED UNANIMOUSLY

Crystal Yeske left at 9:34 p.m.

- 8.3 No report received.

MOVED by Smook to direct administration to provide the board with details regarding the permitted usage and allocations of water for Highway 14 Regional Water Services Commission.

123-06-24

CARRIED UNANIMOUSLY

Crystal Yeske returned at 9:36 p.m.

**Minutes of the Highway 14 Regional Water Services
Commission Regular Meeting June 27, 2024**

CORRESPONDENCE

9. No Correspondence

Crystal Yeske, Lawrence Allen and Tracey Carter-Janus left at 9:37 p.m.

CLOSED SESSION

10. **MOVED** by Buttner to meet in Closed Session at 9:37 p.m. to discuss matters under the Alberta FOIP, Act as follows:

Section 17(1) – Disclosure harmful to personal privacy – Freedom of information and Protection of Privacy Act- Personnel Matters.

124-06-24

CARRIED UNANIMOUSLY

MOVED by Ducherer to revert to the regular session at 10:04 p.m.

125-06-24

CARRIED UNANIMOUSLY

Next Regular meeting scheduled for July 18, 2024 at 6:00 p.m.

- ADJOURNMENT** 11. **MOVED** by Buttner that the meeting adjourn at 10:10 p.m.

126-06-24

CARRIED UNANIMOUSLY

CHAIR

CHIEF ADMINISTRATIVE OFFICER



July 9, 2024

Reeve Kevin Smook
Beaver County
Box 140, 5120 - 50th St.
Ryley AB, T0B 4A0

Mayor James Buttner
Town of Viking
Box 369, 5120-45th St.
Viking AB, T0B 4N0

Mayor Lyndie Knockleby
Village of Ryley
5005 50th St.
Ryley, AB T0B 4A0

Mayor Deb Dueck
Town of Tofield
Box 30, 5407 50th St.
Tofield AB, T0B 4J0

Mayor Tyler Beckett
Village of Holden
Box 357, 4810 - 50th St.
Holden AB, T0B 2C0

Re: Claystone Waste Board of Directors Compensation

Dear Reeve Smook, Mayor Dueck, Mayor Buttner, Mayor Beckett, and Mayor Knockleby:

I am writing to extend my heartfelt thanks for your attention and support regarding director compensation adjustments for the Claystone Waste's Board of Directors. Your involvement and collaboration in this matter have been invaluable as we strive to ensure the effective governance and success of our organization.

As detailed in our previous communications, the compensation adjustments are crucial for our ability to govern with excellence and attract and retain top-tier board talent. We appreciate your trust in the Board's skills and qualifications and your support for a compensation structure aligned with industry best practices.

In accordance with the Unanimous Shareholder Agreement (USA), we ask that your CAO's please sign and return the previously distributed Proxy Committee resolution to Claystone for documentation (attached).

Once again, thank you for your attention and support. Your ongoing leadership and the partnership between your Councils and the Claystone Board of Directors are instrumental for Claystone Waste's sustained and ongoing success in a competitive waste management sector.

Sincerely,

Meryl Whittaker
Chair, Claystone Waste Board of Directors

PO Box 322, Ryley, AB T0B 4A0
Beaver County, AB



claystonewaste.com
1.855.221.2038 info@claystonewaste.com

Cindy Neufeld

From: Stephen Covey <stephen.covey@cn.ca>
Sent: July 12, 2024 8:54 AM
To: Cindy Neufeld
Subject: Rail Safety Week 2024 | Proclamation request

Dear Ms. Neufeld,

As neighbours and partners in our shared commitment to rail safety, we are inviting you to join us in raising awareness for this important issue by adopting this proposed [proclamation](#). This proclamation helps communities like yours officially recognize Rail Safety Week 2024 and its significance in your area.

Rail Safety Week will be held in Canada and the United States from September 23-29, 2024.

Your council's leadership is key to increasing public awareness about the dangers around tracks and trains. We are asking for your support by signing the proclamation and taking the time to engage with your community about rail safety. We will be proud to recognize your commitment publicly.

Rail safety is a shared responsibility and together, we can achieve our common goal of eliminating incidents and saving lives in the communities where we live, work and play.

If you have any questions or concerns, please contact Julianne Threlfall, your local CN Public Affairs representative, at julianne.threlfall@cn.ca.

For more information:

- Questions or concerns about rail safety in your community, contact our Public Inquiry Line at [1-888-888-5909](tel:1-888-888-5909)
- For additional information about Rail Safety Week 2024 visit cn.ca/railsafety or operationlifesaver.ca
- Let us know how you promote rail safety in your community by visiting cn.ca/RSW2024
- For any questions about this proclamation, please email RSW@cn.ca

Thank you in advance for your support.



Janet Drysdale
CN Senior Vice-President and
Chief Stakeholder Relations Officer



Stephen Covey
CN Chief of Police and
Chief Security Officer



Chris Day
Operation Lifesaver
Interim National Director



July 9, 2024

Her Worship Debora Dueck
Mayor
The Town of Tofield
P.O. Box 30
5407 - 50 Street
Tofield, Alberta
T0B 4J0

Dear Mayor Dueck:

On behalf of Prime Minister Justin Trudeau, I would like to acknowledge receipt of your correspondence of May 29, 2024, regarding federal carbon pollution pricing. I regret the delay in replying.

Thank you for taking the time to write to the Prime Minister. You may be assured that your comments, offered on behalf of the Town of Tofield, have been carefully reviewed.

I have taken the liberty of forwarding a copy of your letter to the Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance, so that she may also be made aware of your correspondence.

Once again, thank you for writing.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'K. Xhignesse'.

K. Xhignesse
Executive Correspondence Officer

Canada



Province of Alberta

TRAFFIC SAFETY ACT

**PILOT PROJECT (GOLF CARTS)
REGULATION**

Alberta Regulation 114/2024

Current as of June 14, 2024

Extract

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ALBERTA REGULATION 114/2024

Traffic Safety Act

PILOT PROJECT (GOLF CARTS) REGULATION

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Definitions

1 In this Regulation,

- (a) "Act" means the *Traffic Safety Act*;
 - (b) "designated highway" means a highway that has been designated by a participating municipality in accordance with this Regulation as a highway on which a person may operate a golf cart and includes a crossing location;
-

Municipal bylaw

- 4(1)** In accordance with this section, if a municipality determines that it is advisable to participate in the project established in section 3, a municipality may make a bylaw respecting golf cart use on highways within the municipality.
- (2) Notwithstanding section 16 of the Act, a golf cart bylaw must
- (a) designate highways on which a person may operate a golf cart,
 - (b) include the provisions required under section 6, and
 - (c) provide for a system of permits for golf carts that operate on designated highways.
- (3) Notwithstanding section 16 of the Act, a golf cart bylaw may
- (a) designate or provide for the designation of highways on which a person may park a golf cart,
 - (b) include duties, obligations, prohibitions and requirements respecting golf carts that are equal to or greater than the duties, obligations, prohibitions and requirements in this Regulation,
 - (c) impose a fee for a golf cart permit,
 - (d) specify that a contravention of or a failure to comply with the golf cart bylaw is an offence, and
 - (e) prescribe or otherwise provide for penalties with respect to the contravention of the golf cart bylaw.
- (4) Notwithstanding the limit related to the direction, control and management of highways in section 13 of the Act, a municipality may make a golf cart bylaw respecting golf carts on
- (a) a highway under the municipality's direction, control and management, and
 - (b) a provincial highway as defined in the *Highways Development and Protection Act* that is in the municipality.
- (5) A municipality making a golf cart bylaw shall ensure that signs are erected in accordance with section 13 before the municipality's golf cart bylaw comes into force.
- (6) A golf cart bylaw must come into force on a date that is on or after the date of the approval of the Registrar under section 8.

- (B) traffic volume for the designated highways, and
 - (C) whether the designated highways are primarily used for local or recreational traffic,
- and
- (b) any additional information or documents requested by the Registrar.
- (3) The Registrar may approve the golf cart bylaw if
- (a) the Registrar is satisfied with the golf cart bylaw and with the information and documents provided under subsection (2),
 - (b) the bylaw complies with this Regulation, and
 - (c) in the opinion of the Registrar, it is in the public interest to approve the golf cart bylaw.
- (4) The Registrar shall provide written notice to the municipality of the Registrar's decision to approve or not to approve the bylaw.

Exemptions

9(1) Subject to subsection (3), if a golf cart has a subsisting golf cart permit issued under a golf cart bylaw that has a subsisting approval of the Registrar, a person operating the golf cart is exempt from

- (a) section 51 of the Act and all requirements related to operator's licences in the Act or the regulations under the Act,
- (b) section 52 of the Act and all requirements related to registration in the Act or the regulations under the Act,
- (c) section 53 of the Act and all requirements related to licence plates in the Act or the regulations under the Act,
- (d) section 54 of the Act and all requirements related to insurance in the Act or the regulations under the Act,
- (e) the *Operator Licensing and Vehicle Control Regulation* (AR 320/2002), except Part 5 of that Regulation,
- (f) the *Vehicle Equipment Regulation* (AR 122/2009), and
- (g) Division 13 of Part 1 of the *Use of Highway and Rules of the Road Regulation* (AR 304/2002).

(4) If an approval of the Registrar is required for an amendment to a golf cart bylaw, the amendment to the golf cart bylaw has no effect unless approved by the Registrar in accordance with section 8.

**Amendment due to change
in Registrar requirements**

11(1) Subject to subsection (2), if

- (a) a participating municipality has a golf cart bylaw approved under section 8, and
- (b) under section 7, the Registrar adds or modifies the provisions that a municipality is required to include in a golf cart bylaw,

the participating municipality shall amend its golf cart bylaw to comply with the additional or modified requirements and submit the golf cart bylaw amendment to the Registrar for approval in accordance with section 8.

(2) If the change in the requirements of the Registrar only removes a provision that a participating municipality is required to include in its golf cart bylaw under section 7, subsection (1) does not apply.

(3) If an amendment to a golf cart bylaw is required under subsection (1), the amendment to the golf cart bylaw has no effect unless approved by the Registrar in accordance with section 8.

(4) If a participating municipality does not submit an amendment to its golf cart bylaw to the Registrar for approval within 60 days of a notice under section 7(2) of a change in provision requirements, the Registrar may suspend or cancel the Registrar's approval of the golf cart bylaw.

(5) Section 12(2) to (4) apply to a suspension and a cancellation under subsection (4).

**Suspension or cancellation of
Registrar's approval**

12(1) The Registrar may suspend or cancel the approval of a golf cart bylaw under section 8.

(2) The Registrar shall give notice in writing of the suspension or cancellation to the municipality.

(3) If the Registrar has suspended the approval of a golf cart bylaw, the Registrar may, on notice in writing to the participating municipality,

Turning or changing course or direction

15 A person shall not start, turn or change the course or direction of a golf cart or stop a golf cart on a designated highway, unless the person has determined that there is sufficient space to safely make the movement.

Maintenance and modifications

16(1) A person shall not operate a golf cart on a designated highway unless the person ensures that the golf cart is maintained in good working order and to the manufacturer's specifications.

(2) A person shall not operate a modified golf cart on a designated highway unless the modification is in accordance with the manufacturer's operator and service manuals.

Producing permits for peace officer

17(1) On the request of a peace officer, a person operating a golf cart shall produce to the peace officer for inspection the subsisting golf cart permit in respect of the golf cart.

(2) A peace officer shall not make a request under subsection (1) unless the peace officer has reasonable grounds to believe that the golf cart was operated on a designated highway.

Collision reports

18(1) Subject to subsection (2), if

- (a) a golf cart is involved in a collision on a highway, and
- (b) the golf cart has a subsisting golf cart permit from a participating municipality,

the golf cart operator shall provide a report of the collision forthwith to the participating municipality in the form and manner specified by the participating municipality.

(2) Subsection (1) does not apply if

- (a) no one is injured or dies as a result of the collision, and
- (b) there is no property damage caused by the collision.

(3) If the operator is incapable of making the report required by subsection (1) and there is a passenger of the golf cart capable of making the report, the passenger shall make the report forthwith.

(4) If a report has not been made under subsection (1) or (3) and the operator or passenger is not the owner of the golf cart, the



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

August 17, 2024

We have made changes to our Agri-Days, with a roaring success and will continue the fun again this year!!

The following activities will be held on main street, market vendors, Pony Rides, Fire department games, Street performers, bouncy houses, and petting zoo . There will also be open mic/music. The annual bench show will take place on Saturday at the MRC, and a slo-pitch tournament Friday, Saturday and Sunday at Ukraina Park.

The parade will be held on Saturday, August 17, starting at 10.30 a.m. We would love to have your participation to help make this day a fun day for everyone. It does not have to be a float, it could be a decorated vehicle, golf cart, walking, or riding bikes with a sign. It is great community involvement and free advertising for you.

We would love to have your participation in our parade and main street events. The parade will be assembling at the Mundare Recreation Centre along 50 Avenue at 9:30 a.m. The parade route will once again be down Main Street

Enclosed is a parade registration form which you can mail, fax or email to us - or simply call to let us know you'd like to participate. We hope you will come and join the fun!!!

Thank you!
Sincerely,

Colin Zyla

Town of Mundare
Tel. 780-764-3929
Fax 780-764-2003

E-mail: reception@mundare.ca

**MUNDARE AGRI-DAZE PARADE
ENTRY FORM**

Parade Date: Saturday August 17, 2024

Assembly Time: 9:30 am

Location: Mundare Recreation Centre

Name: _____

Contact: _____

Phone: _____

Address: _____

Number of people with float: _____ **for lunch**

**Please complete entry form and Mail to:
Town of Mundare Box 348 Mundare, T0B 3H0**

Or Fax:

(780) 764-2003

Or E-mail

reception@mundare.ca

Town of Mundare Phone: (780)764-3929 Fax: (780)764-2003 www.mundare.ca

JAMES BUILT SADDLERY
90 - 51507 Range Road 200
Beaver County, Ab. T0B 4J0

July 24, 2024

Town of Tofield
P.O. Box 30
Tofield, Ab. T0B 4J0

Attention: Cindy Neufeld
Vanita Eglauer

Dear Mesdames:

RE: TERMINATION OF LEASE - JAMES BUILT SADDLERY

This letter serves as our notice of termination of lease. Our final date of occupation in the space will be September 30, 2024.

It has been a long but successful run for us, but with peoples' methods of shopping changing to more online purchases, we find that we need to downsize from a physical location.

Yours truly,



Miriam James
James Built Saddlery

Round Table Report – Mayor Dueck, May 27, 2024 – June 24, 2024

My activities and commitments since the May 27, 2024.

Weekly discussions with administration on any items that may arise.

- May 29 - ED Workshop with Rob McMullen
- June 5 - ToT Presentation at Chamber meeting
- June 10 - Regular Council Meeting
- June 12 - BESC Regular Meeting
- June 14 - Ron Robinson Victim Services Golf Tournament
- June 19 - BESC Planning Meeting with District Fire Chiefs
- June 24 - Regular Council Meeting

Here's hoping that the Summer Solstice will bring some heat and the risk of frost will be a thing of the past until fall. We have had a cool windy spring and I am sure we are all looking forward to some warm weather.

Reminder to put your thinking caps on for potential residents that you could encourage to run in the election in October 2025 – it would be exciting to see an actual election take place, some new views at the table and some more interest in municipal politics.

Wishing each of you a wonderful summer and hope that each of you get an opportunity to get away at some point this summer.

Respectfully submitted Deb Dueck

Council Activities June/24.

Norm Martineau

DATE	ITEM	NOTES
May 27/24	Reg council	
May 28/24	BEMS	Review resumes
May 29/24	Meet with Rob	
May 30/24	Minor Hockey meeting	
June 4/24	BEMS	Interviews
June 10/24	Reg council	
June 13/24	BEMS	Choose New CAO
June 14/24	VSU	Golf tournament
June 14/24	BEMS	Talk to Candidates for CAO

Council report June 2024

Larry Tiedemann

May 21 Tofield Library appraisal committee
-reviewing Library manager performance

May 22 NLLS general meeting and AGM (Elk Point)

May 27 Council mtg

May 29 Economic development update, and planning mtg

June 10 Council mtg

June 12 Tofield Historical Society mtg

June 12 Tofield Historical Society audit committee mtg

June 13 Tofield Library mtg (Tofield)

June 14 ABmunies, Summer Leaders caucus, St Albert

Larry
