

## AGENDA

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**REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD** to be held  
Tuesday, April 11, 2023, 5:00 p.m., Town of Tofield Administration Building, Council  
Chambers

**1. Present**

**2. Call to Order**

“As we gather here today, we acknowledge we are on Treaty 6 Territory and the  
Homeland of the Métis. **We pay our respect to the First Nations and Métis  
ancestors of this place and reaffirm our relationship with one another.**”

**3. Adoption of Agenda**

**4. Minutes**

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held  
March 27, 2023.

**5. Delegation**

5:00 p.m. Greg Litwin, Lorenz Team/ Maxwell Devonshire Realty

**6. Financial**

- (a) Monthly Financial Statement for the period ending March 31, 2023.
- (b) Monthly Budget Report for the month ending March 31, 2023.
- (b) Open Payables for the month of March and April 2023 in the  
total amount of \$481,146.30

## **7. Correspondence**

- Letter from the Minister of Municipal Affairs regarding Joint Use Planning Agreements (JUPA);
- Letter from the Minister of Municipal Affairs regarding success of the Alberta Community Partnership Grant for BESC Emergency Management Plan;
- Letter from the Minister of Public Safety And Emergency Services regarding Victim Services Redesign;
- Letter from School Age Care Directors Association of Alberta regarding Lights on After School Alberta;
- Letter from the Town of Barrhead regarding changes to the Extended Producer Responsibility Program;
- Unapproved Minutes of the Tofield Municipal Library Board, Dated, April 4, 2023.

## **8. Closed Session**

Section 21 – Intergovernmental Relations – *Freedom of Information and Protection of Privacy Act*

## **9. Adjournment**

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday March 27, 2023 Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Dueck; Councillors Conquest, Tiedemann, Martineau and Chehade; Chief Administrative Officer Neufeld (VIA ZOOM) and Assistant Chief Administrative Officer Edwards.

Also Present: John Mather, Tofield Mercury, Michael Becher and Jasmyne Garbe, Becher Munro & Company

**CALL TO ORDER**

2. Mayor Dueck called the meeting to order at 5:00 p.m.

"As we gather here today, we acknowledged that we are on Treaty 6 Territory and the Homeland of the Metis and that we pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another"

**ADOPTION OF AGENDA**

3. **MOVED** by Martineau that the Agenda be approved as amended.

16-03-23

CARRIED UNANIMOUSLY

Add: 4. Delegation  
7. (e) BRAED

**DELEGATION**

4. 5:00 p.m. Michael Becher and Jasmyne Garbe, Auditors from Becher Munro & Company were present to present the 2022 Financial Statement.

**MOVED** Chehade that the 2022 Financial Statement be approved as presented.

17-03-23

CARRIED UNANIMOUSLY

Becher and Garbe left at 5:43 p.m.

**MINUTES**

5. (a) **MOVED** by Conquest that the Minutes of the Regular meeting of Council of the Town of Tofield held March 13, 2023, be confirmed as presented.

18-03-23

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

6. The following Correspondence was presented:
- Minutes of the Tofield Municipal Library Board meeting held March 16, 2023;
  - Unapproved Minutes of the Highway 14 Regional Water Services Commission meeting held February 16, 2023; and
  - Peace Officer quarterly report from the Town of Vegreville.

**MOVED** by Tiedemann that the Correspondence be received and filed.

19-03-23

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
March 27, 2023**

**NEW BUSINESS**

20-03-23

7. (a) Request for Decision – Request to waive the Hall Rental Fee
- MOVED** by Conquest to donate the hall rental fee for the Ride for Mom event to be held May 13, 2023.

CARRIED UNANIMOUSLY

21-03-23

- (b) Draft Animal Control Bylaw was presented for discussion.
- MOVED** by Dueck to formally draft the Animal Control Bylaw with the revisions and bring back to Council for review.

CARRIED UNANIMOUSLY

22-03-23

- (c) Request from Councillor Martineau to attend the AHS Community Engagement 2023 Spring Forum to be held June 2 & 3, 2023 in Edmonton, AB.
- MOVED** by Conquest that Councillor Martineau attend the AHS Community Engagement 2023 Spring Forum and fund the conference from the Education Fund.

CARRIED UNANIMOUSLY

23-03-23

- (d) Claystone Waste Ltd.
- MOVED** by Tiedemann, that after considering the Business Plan for Claystone Waste Ltd., a municipally controlled corporation and considering the matters raised at the public hearing, approve the Business Plan dated February 28, 2023 ("Business Plan").

CARRIED UNANIMOUSLY

24-03-23

- MOVED** by Martineau, that after considering the Business Plan and the matters raised at the public hearing, authorize the establishment and control of Claystone Waste Operations Ltd. as a municipally controlled corporation and as a wholly owned subsidiary of Claystone Waste Ltd. a municipally controlled corporation.

CARRIED UNANIMOUSLY

25-03-23

- (e) Battle River Alliance for Economic Development
- MOVED** by Tiedemann that the Town of Tofield host the Annual General Meeting for Battle River Alliance for Economic Development in Tofield on June 22, 2023.

CARRIED UNANIMOUSLY



Minutes of the Town of Tofield Regular Council Meeting  
March 27, 2023

CAO REPORT

8. CAO Report was presented.

COUNCILLOR  
REPORTS

9. Council Reports were presented.

Administration to arrange a meeting for Mayor Dueck with the Chair of Battle River School Division.

ADJOURNMENT

10. **MOVED** by Chehade that the meeting adjourn at 6:35 p.m.

26-03-23

CARRIED UNANIMOUSLY

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

| General Account | Investments | Investment-Nesbitt Burns | TOTAL |
|-----------------|-------------|--------------------------|-------|
|-----------------|-------------|--------------------------|-------|

**THIS STATEMENT SUBMITTED TO COUNCIL THIS 11TH DAY OF APRIL, 2023.**

CHIEF ADMINISTRATIVE OFFICER



# **BUD - COUNCIL BUDGET** **MTHLY1 - PREYEAR END INTERIM BUDGET - 2023** **31-Mar-23**

|   | THIS<br>PERIOD      | YEAR-TO<br>DATE     | INTERIM<br>BUDGET     | VARIANCE              | %<br>USED    |
|---|---------------------|---------------------|-----------------------|-----------------------|--------------|
| <b>OPERATING REVENUES</b>                     |                     |                     |                       |                       |              |
| 1-02-000-00 General Municipal Revenues        | (22,229.70)         | (80,098.09)         | (300,000.00)          | (219,901.91)          | 26.70        |
| 1-12-000-00 Administration                    | (940.00)            | (10,115.00)         | (170,350.00)          | (160,235.00)          | 5.94         |
| 1-24-000-00 Emergency Management              | -                   | -                   | (47,000.00)           | (47,000.00)           | -            |
| 1-26-000-00 Bylaw Enforcement                 | (580.00)            | (1,380.00)          | (23,000.00)           | (21,620.00)           | 6.00         |
| 1-32-000-00 Roads, Streets, Walks, Lighting   | -                   | (360.00)            | (48,380.00)           | (48,020.00)           | 0.74         |
| 1-33-000-00 Airport                           | (1,322.10)          | (7,111.09)          | (19,600.00)           | (12,488.91)           | 36.28        |
| 1-41-000-00 Water Supply & Distribution       | (97,756.92)         | (274,846.70)        | (1,185,300.00)        | (910,453.30)          | 23.19        |
| 1-42-000-00 Sanitary Sewage & Treatment       | (15,088.36)         | (44,331.25)         | (176,300.00)          | (131,968.75)          | 25.15        |
| 1-43-000-00 Garbage Collection & Disposal     | (10,469.84)         | (31,466.47)         | (126,400.00)          | (94,933.53)           | 24.89        |
| 1-51-000-00 Family Community Support Services | (4,524.13)          | (56,622.63)         | (316,117.00)          | (259,494.37)          | 17.91        |
| 1-56-000-00 Cemetery                          | (800.00)            | (3,500.00)          | (20,000.00)           | (16,500.00)           | 17.50        |
| 1-70-000-00 Community Develop. Administration | -                   | -                   | (11,000.00)           | (11,000.00)           | -            |
| 1-71-000-00 Tourism/Economic Development      | (5,672.04)          | (6,922.04)          | (62,200.00)           | (55,277.96)           | 11.13        |
| 1-72-000-00 Community Hall                    | (1,305.00)          | (3,320.00)          | (36,000.00)           | (32,680.00)           | 9.22         |
| 1-73-000-00 Transportation Tofield Bus        | (664.60)            | (2,846.20)          | (13,000.00)           | (10,153.80)           | 21.89        |
| 1-74-000-00 Recreation Programs               | -                   | 80.00               | (23,200.00)           | (23,280.00)           | (0.35)       |
| 1-76-000-00 Parks                             | -                   | -                   | (68,547.00)           | (68,547.00)           | -            |
| 1-75-000-00 Library                           | -                   | -                   | (114,368.00)          | (114,368.00)          | -            |
| <b>TOTAL: OPERATING REVENUES</b>              | <b>(161,352.69)</b> | <b>(522,839.47)</b> | <b>(2,760,762.00)</b> | <b>(2,237,922.53)</b> | <b>18.94</b> |



## BUD - COUNCIL BUDGET MTHLY1 - PREYEAR END INTERIM BUDGET - 2023 31-Mar-23

|   | THIS<br>PERIOD    | YEAR-TO<br>DATE     | INTERIM<br>BUDGET   | VARIANCE            | %<br>USED    |
|---|-------------------|---------------------|---------------------|---------------------|--------------|
| <b>OPERATING EXPENDITURES</b>                   |                   |                     |                     |                     |              |
| 2-11-000-00 Council & Other Legislative         | 8,093.88          | 21,529.32           | 97,100.00           | 75,570.68           | 22.17        |
| 2-12-000-00 General Administration              | 71,026.50         | 287,941.87          | 1,122,523.00        | 834,581.13          | 25.65        |
| 2-24-000-00 Emergency Management                | 4,343.87          | 5,155.49            | 47,000.00           | 41,844.51           | 10.97        |
| 2-26-000-00 Bylaw Enforcement                   | 32,268.70         | 36,527.55           | 173,669.00          | 137,141.45          | 21.03        |
| 2-32-000-00 Roads, Streets, Walks & Lighting    | 94,656.39         | 225,560.76          | 1,157,690.00        | 932,129.24          | 19.48        |
| 2-33-000-00 Airport                             | 372.59            | 3,799.53            | 23,700.00           | 19,900.47           | 16.03        |
| 2-41-000-00 Water Supply & Distribution         | 85,693.23         | 194,354.63          | 1,140,642.00        | 946,287.37          | 17.04        |
| 2-42-000-00 Sanitary Sewage & Treatment         | 8,545.86          | 38,821.96           | 130,280.00          | 91,458.04           | 29.80        |
| 2-43-000-00 Garbage Collection & Disposal       | 17,057.00         | 25,585.50           | 102,000.00          | 76,414.50           | 25.08        |
| 2-51-000-00 Family Community Support Services   | 25,223.60         | 81,257.45           | 316,118.00          | 234,860.55          | 25.71        |
| 2-56-000-00 Cemetery                            | 2,330.95          | 6,081.45            | 28,200.00           | 22,118.55           | 21.57        |
| 2-70-000-00 Community Development Administratio | 8,124.81          | 24,380.58           | 96,500.00           | 72,119.42           | 25.27        |
| 2-71-000-00 Tourism/Economic Development        | 1,672.32          | 8,415.06            | 104,515.00          | 96,099.94           | 8.05         |
| 2-72-000-00 Community Hall                      | 3,222.75          | 13,824.43           | 48,650.00           | 34,825.57           | 28.42        |
| 2-73-000-00 Transportation Tofield Bus          | 1,137.09          | 2,828.03            | 23,000.00           | 20,171.97           | 12.30        |
| 2-74-000-00 Recreation Program                  | -                 | -                   | 45,200.00           | 45,200.00           | -            |
| 2-76-000-00 Parks                               | 27,128.00         | 64,664.05           | 446,135.00          | 381,470.95          | 14.49        |
| 2-75-000-00 Library                             | 553.46            | 55,203.07           | 191,748.00          | 136,544.93          | 28.79        |
| 2-99-750-00 School Requisition                  | 171,631.90        | 171,631.90          | 660,039.00          | 488,407.10          | 26.00        |
| 2-99-752-00 Beaver Foundation Requisition       | 30,398.36         | 30,398.36           | 121,594.00          | 91,195.64           | 25.00        |
| <b>TOTAL: OPERATING EXPENDITURES</b>            | <b>593,481.26</b> | <b>1,297,960.99</b> | <b>6,076,303.00</b> | <b>4,778,342.01</b> | <b>21.36</b> |





**BUD - COUNCIL BUDGET**  
**MTHLY1 - PREYEAR END INTERIM BUDGET - 2023**  
**31-Mar-23**

|   | THIS<br>PERIOD      | YEAR-TO<br>DATE     | INTERIM<br>BUDGET | VARIANCE           | %<br>USED |
|---|---------------------|---------------------|-------------------|--------------------|-----------|
| <b>FINANCES ACQUIRED</b>                    |                     |                     |                   |                    |           |
| 5-12-000-00 Administration                  | (364,765.00)        | (364,765.00)        | -                 | 364,765.00         | -         |
| <b>TOTAL: FINANCES ACQUIRED</b>             | <b>(364,765.00)</b> | <b>(364,765.00)</b> | <b>-</b>          | <b>364,765.00</b>  | <b>-</b>  |
| <b>FINANCES APPLIED</b>                     |                     |                     |                   |                    |           |
| 6-32-000-00 Roads, Streets, Walks, Lighting | -                   | 1,000.00            | -                 | (1,000.00)         | -         |
| 6-76-000-00 Parks                           | 74,918.00           | 74,918.00           | -                 | (74,918.00)        | -         |
| <b>TOTAL: FINANCES APPLIED</b>              | <b>74,918.00</b>    | <b>75,918.00</b>    | <b>-</b>          | <b>(75,918.00)</b> | <b>-</b>  |

|                     |                    |             |
|---------------------|--------------------|-------------|
| March 2023 Advances | Stub 10074 – 10090 | \$17,050.00 |
| March 2023 Payroll  | Stub 10109 – 10129 | \$67,758.36 |
| March 2023 Council  | Stub 10130 – 10134 | \$ 6,716.54 |

Total\$91,524.90

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17,050.00+  
67,758.36+  
6,716.54+

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718.08+  
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31,861.94+  
3,692.90+  
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ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 1

| Function          | Date     | Account Number<br>(Including<br>Delimiters) | Reference<br>Number | Transaction<br>Description     | Transaction<br>Description<br>Additional | Transaction<br>Amount |
|-------------------|----------|---|---------------------|--------------------------------|--|-----------------------|
| 11                | 23/03/31 | 2-11-211-00                                 | AP DRCT DB          | BMO BANK OF MONTREAL           | BILLINGS                                 | 350.00                |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 350.00                |
| 12                | 23/03/17 | 2-12-211-00                                 | C900010094          | EDWARDS, JEFFREY C.            | MILEAGE                                  | 71.24                 |
|                   | 23/03/24 | 2-12-211-00                                 | C900010103          | MATCH, SIAN E.                 | MILEAGE - ICS200                         | 177.45                |
|                   | 23/03/17 | 2-12-215-00                                 | AP DRCT DB          | TELUS MOBILITY                 | BUSINESS CONNECT - ADMIN                 | 369.14                |
|                   | 23/03/31 | 2-12-215-00                                 | C900010144          | PITNEY BOWES                   | LEASE / INSERTER                         | 686.16                |
|                   | 23/03/31 | 2-12-215-00                                 | C900010145          | PITNEYWORKS                    | ACCT 6100908000118935                    | 1,000.00              |
|                   | 23/04/06 | 2-12-215-00                                 | AP DRCT DB          | TELUS COMMUNICATIONS LTD.      | INTERNET - ADMIN                         | 95.00                 |
|                   | 23/04/06 | 2-12-215-00                                 | C000016521          | GOVERNMENT OF ALBERTA          | LAND TITLES                              | 120.00                |
|                   | 23/03/17 | 2-12-220-00                                 | C900010098          | TOFIELD MERCURY PUBLISHING LTD | AD/ TRIBUTE HEALTH WORKERS               | 225.00                |
|                   | 23/04/06 | 2-12-220-00                                 | C900010160          | VITAL EFFECT                   | MONTHLY WEBSITE HOSTING                  | 47.38                 |
|                   | 23/04/06 | 2-12-221-00                                 | C900010157          | SHINEATEK CORP.                | MANAGED SERVICES                         | 3,859.22              |
|                   | 23/04/06 | 2-12-221-00                                 | C900010157          | SHINEATEK CORP.                | MONITOR/ VANITA'S COMPUTER               | 902.50                |
|                   | 23/04/06 | 2-12-230-00                                 | C900010158          | TANMAR CONSULTING INC.         | ASSESSMENT SERVICES                      | 1,935.50              |
|                   | 23/04/06 | 2-12-230-00                                 | C900010156          | REYNOLDS MIRTH RICHARDS & FARM | GENERAL MATTERS                          | 840.00                |
|                   | 23/03/17 | 2-12-230-01                                 | C900010096          | SDI HEALTH, SAFETY & LOSS      | HEALTH & SAFETY MAINTENANCE              | 2,492.13              |
|                   | 23/04/06 | 2-12-230-02                                 | C900010162          | ZAG CREATIVE GROUP INC.        | SOCIAL MEDIA STRATEGY                    | 2,250.00              |
|                   | 23/03/31 | 2-12-240-00                                 | C900010137          | DEMERS, ELISA                  | JANITORIAL - ADMIN                       | 350.00                |
|                   | 23/03/31 | 2-12-240-00                                 | C900010143          | PIDERNAL, MARY GRACE           | JANITORIAL - ADMIN                       | 350.00                |
|                   | 23/03/17 | 2-12-250-00                                 | C900010092          | BLACK & MCDONALD LIMITED       | PREVENTATIVE MAINTENANCE                 | 1,408.50              |
|                   | 23/03/17 | 2-12-250-00                                 | C900010097          | TOFIELD ELECTRIC INC.          | REPLACE BALLASTS @ OFFICE                | 387.76                |
|                   | 23/03/31 | 2-12-250-00                                 | AP DRCT DB          | BMO BANK OF MONTREAL           | BILLINGS                                 | 300.34                |
|                   | 23/04/06 | 2-12-250-00                                 | C000016520          | BP'S GLASS                     | REPLACE WINDOW @ LIBRARY                 | 550.00                |
|                   | 23/04/06 | 2-12-250-00                                 | C900010151          | CANADIAN LINEN AND UNIFORM     | RUGS                                     | 46.50                 |
|                   | 23/04/06 | 2-12-250-00                                 | C900010151          | CANADIAN LINEN AND UNIFORM     | RUGS                                     | 46.50                 |
|                   | 23/03/24 | 2-12-510-00                                 | C900010106          | PLATINUM SUPPLY 2022 LTD.      | FLAGS/ ALBERTA & CANADA                  | 1,003.00              |
|                   | 23/03/31 | 2-12-510-00                                 | C900010140          | HARE FOODS LTD.                | ACCOUNT 3269                             | 29.99                 |
|                   | 23/03/31 | 2-12-510-00                                 | C900010140          | HARE FOODS LTD.                | ACCOUNT 3269                             | 17.99                 |
|                   | 23/03/31 | 2-12-510-00                                 | C000016517          | GUARDIAN DRUGS                 | AA BATTERIES                             | 8.49                  |
|                   | 23/04/06 | 2-12-510-00                                 | C900010154          | IRON MOUNTAIN CANADA OPERATION | RECYCLE BIN                              | 151.76                |
|                   | 23/04/06 | 2-12-510-00                                 | C000016522          | GUARDIAN DRUGS                 | JANITORIAL SUPPLIES                      | 35.76                 |
|                   | 23/04/06 | 2-12-510-00                                 | C000016522          | GUARDIAN DRUGS                 | JANITORIAL SUPPLIES                      | 19.99                 |
|                   | 23/03/28 | 2-12-540-50                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - ADMIN BLDG                       | 1,033.46              |
|                   | 23/03/28 | 2-12-540-51                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | GAS - ADMIN BLDG                         | 884.12                |
|                   | 23/03/31 | 2-12-770-00                                 | C900010140          | HARE FOODS LTD.                | ACCOUNT 3269/ TURKEYS 2022               | 2,960.85              |
|                   | 23/03/24 | 4-12-230-00                                 | AP DRCT DB          | RECEIVER GENERAL               | REMITTANCE                               | 2,000.00              |
|                   | 23/04/06 | 4-12-230-00                                 | AP DRCT DB          | RECEIVER GENERAL               | REMITTANCE                               | 22,178.63             |
|                   | 23/04/06 | 4-12-231-00                                 | AP DRCT DB          | RECEIVER GENERAL               | REMITTANCE                               | 15,315.92             |
|                   | 23/04/06 | 4-12-232-00                                 | AP DRCT DB          | RECEIVER GENERAL               | REMITTANCE                               | 4,648.21              |
|                   | 23/03/31 | 4-12-234-00                                 | C900010142          | LOCAL AUTHORITIES PENSION PLAN | EMP #215 - REMITTANCE                    | 17,339.81             |
|                   | 23/04/06 | 4-12-235-00                                 | C900010150          | AMSC INSURANCE SERVICES LTD.   | REMITTANCE/ ACCT 2-0815                  | 11,279.06             |
|                   | 23/03/31 | 4-12-239-00                                 | C900010146          | TOWN OF TOFIELD SOCIAL FUND    | REMITTANCE                               | 170.00                |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 97,587.36             |

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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| Function          | Date     | Account Number<br>(Including<br>Delimiters) | Reference<br>Number | Transaction<br>Description     | Transaction<br>Description<br>Additional | Transaction<br>Amount |
|-------------------|----------|---|---------------------|--------------------------------|--|-----------------------|
| 24                | 23/03/17 | 2-24-230-00                                 | C000016508          | BOLT FROM THE BLUE             | HAZARD RISK & VULNERABILITY              | 4,343.87              |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 4,343.87              |
| 26                | 23/04/06 | 2-26-255-00                                 | C900010155          | RAMEUS INVESTMENTS             | SIDEWALK MAINTENANCE                     | 60.00                 |
|                   | 23/03/17 | 2-26-260-00                                 | C900010099          | TOWN OF VEGREVILLE             | BYLAW ENFORCEMENT                        | 2,615.70              |
|                   | 23/03/28 | 2-26-260-00                                 | C900010108          | GOVERNMENT OF ALBERTA          | POLICE REQUISITION                       | 29,653.00             |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 32,328.70             |
| 32                | 23/03/17 | 2-32-215-00                                 | AP DRCT DB          | TELUS MOBILITY                 | BUSINESS CONNECT - OPERATIONS            | 35.95                 |
|                   | 23/03/17 | 2-32-215-00                                 | C900010091          | BELL MOBILITY                  | CELL PHONES - PUBLIC WORKS               | 182.95                |
|                   | 23/04/06 | 2-32-215-00                                 | AP DRCT DB          | TELUS COMMUNICATIONS LTD.      | INTERNET - PUBLIC WORKS                  | 117.00                |
|                   | 23/03/17 | 2-32-520-00                                 | C000016510          | NAPA AUTO PARTS TOFIELD        | BILLINGS                                 | 163.76                |
|                   | 23/03/24 | 2-32-520-00                                 | C000016513          | CAMROSE MOTORSPORTS            | PARTS FOR UNIT #24                       | 20.61                 |
|                   | 23/03/24 | 2-32-520-42                                 | C000016514          | OK TIRE (TOFIELD)              | TIRE REPAIR                              | 34.50                 |
|                   | 23/03/17 | 2-32-520-43                                 | C000016510          | NAPA AUTO PARTS TOFIELD        | BILLINGS                                 | 281.31                |
|                   | 23/03/17 | 2-32-520-45                                 | C000016510          | NAPA AUTO PARTS TOFIELD        | BILLINGS                                 | 47.03                 |
|                   | 23/03/17 | 2-32-520-48                                 | C000016510          | NAPA AUTO PARTS TOFIELD        | BILLINGS                                 | 94.10                 |
|                   | 23/03/17 | 2-32-520-60                                 | C000016510          | NAPA AUTO PARTS TOFIELD        | BILLINGS                                 | 54.16                 |
|                   | 23/03/17 | 2-32-521-00                                 | C000016509          | IMPERIAL OIL                   | FUEL                                     | 29.90                 |
|                   | 23/03/17 | 2-32-521-00                                 | C000016512          | WEX CANADA LTD.                | FUEL                                     | 532.69                |
|                   | 23/04/06 | 2-32-521-00                                 | C900010161          | WILD ROSE CO-OPERATIVE ASSOCIA | FUEL                                     | 92.15                 |
|                   | 23/03/17 | 2-32-530-00                                 | C000016510          | NAPA AUTO PARTS TOFIELD        | BILLINGS                                 | 189.55                |
|                   | 23/03/24 | 2-32-530-00                                 | C000016515          | WILDROSE GARMENTS MFG. LTD.    | JACKETS FOR OPERATIONS                   | 612.00                |
|                   | 23/03/31 | 2-32-530-00                                 | AP DRCT DB          | BMO BANK OF MONTREAL           | BILLINGS                                 | 596.98                |
|                   | 23/03/31 | 2-32-530-00                                 | C900010140          | HARE FOODS LTD.                | ACCOUNT 3269                             | 81.35                 |
|                   | 23/04/06 | 2-32-530-00                                 | C000016523          | TRU HARDWARE                   | BILLINGS                                 | 96.36                 |
|                   | 23/04/06 | 2-32-530-00                                 | C900010149          | AIR LIQUIDE CANADA INC.        | CYLINDER LEASE                           | 423.65                |
|                   | 23/04/06 | 2-32-530-00                                 | C900010152          | CANADIAN NATIONAL              | GATES MAINTENANCE                        | 326.50                |
|                   | 23/04/06 | 2-32-530-00                                 | C900010151          | CANADIAN LINEN AND UNIFORM     | RUGS                                     | 27.70                 |
|                   | 23/04/06 | 2-32-530-00                                 | C900010151          | CANADIAN LINEN AND UNIFORM     | RUGS                                     | 27.70                 |
|                   | 23/04/06 | 2-32-530-00                                 | C000016524          | WESTERN ASPHALT PRODUCTS       | COLDMIX                                  | 952.00                |
|                   | 23/03/28 | 2-32-540-50                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - PUBLIC WORKS                     | 8,631.59              |
|                   | 23/03/28 | 2-32-540-51                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | GAS - PUBLIC WORKS                       | 1,570.50              |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 15,221.99             |
| 33                | 23/03/31 | 2-33-250-00                                 | C900010137          | DEMERS, ELISA                  | JANITORIAL - AIRPORT                     | 50.00                 |
|                   | 23/03/31 | 2-33-250-00                                 | C900010143          | PIDERNAL, MARY GRACE           | JANITORIAL - AIRPORT                     | 50.00                 |
|                   | 23/03/28 | 2-33-540-50                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - AIRPORT                          | 92.83                 |
|                   | 23/03/28 | 2-33-540-51                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | GAS - AIRPORT                            | 179.76                |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 372.59                |



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## ACCOUNTS PAYABLES LISTING BY FUNCTION

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| Function          | Date     | Account Number<br>(Including<br>Delimiters) | Reference<br>Number | Transaction<br>Description     | Transaction<br>Description<br>Additional | Transaction<br>Amount |
|-------------------|----------|---|---------------------|--------------------------------|--|-----------------------|
| 41                | 23/03/24 | 2-41-215-00                                 | C900010105          | MCSNET                         | INTERNET                                 | 109.90                |
|                   | 23/04/06 | 2-41-215-00                                 | AP DRCT DB          | TELUS COMMUNICATIONS LTD.      | PHONES - WATER STORAGE                   | 296.95                |
|                   | 23/03/24 | 2-41-225-00                                 | C900010102          | IVERSON, KEVIN W.              | EXPENSES - AWWOA CONFERENCE              | 984.26                |
|                   | 23/03/24 | 2-41-225-00                                 | C900010102          | IVERSON, KEVIN W.              | MILEAGE - AWWOA CONFERENCE               | 602.29                |
|                   | 23/03/24 | 2-41-225-00                                 | C900010104          | MCCHARLES, DEVAN               | EXPENSES - AWWOA CONFERENCE              | 936.98                |
|                   | 23/03/31 | 2-41-225-00                                 | AP DRCT DB          | BMO BANK OF MONTREAL           | BILLINGS                                 | 790.00                |
|                   | 23/03/24 | 2-41-250-00                                 | C900010101          | ACCU-FLO METER SERVICE LTD.    | WATER METERS/ PRO-RATED                  | 1,305.00              |
|                   | 23/04/06 | 2-41-250-00                                 | C900010148          | ACCU-FLO METER SERVICE LTD.    | 2" WATER METER                           | 1,522.00              |
|                   | 23/04/06 | 2-41-250-00                                 | C000016519          | BI-SYSTEMS ELECTRIC & CONTROLS | RESERVOIR SYSTEM REPAIR                  | 2,172.50              |
|                   | 23/03/28 | 2-41-540-50                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - WATER STORAGE                    | 2,375.33              |
|                   | 23/03/28 | 2-41-540-51                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | GAS - WATER STORAGE                      | 805.15                |
|                   | 23/04/06 | 2-41-550-00                                 | C900010153          | HIGHWAY 14 REGIONAL WATER      | ACCT 371341.01                           | 23,401.59             |
|                   | 23/04/06 | 2-41-550-00                                 | C900010153          | HIGHWAY 14 REGIONAL WATER      | ACCT 395431.01                           | 45,673.59             |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 80,975.54             |
| 42                | 23/03/17 | 2-42-215-00                                 | C900010091          | BELL MOBILITY                  | CELL PHONES - LIFT STATION               | 7.95                  |
|                   | 23/04/06 | 2-42-215-00                                 | AP DRCT DB          | TELUS COMMUNICATIONS LTD.      | PHONES - SEWER                           | 66.65                 |
|                   | 23/03/28 | 2-42-540-50                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - SEWER                            | 693.80                |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 768.40                |
| 51                | 23/03/17 | 2-51-215-00                                 | AP DRCT DB          | TELUS MOBILITY                 | BUSINESS CONNECT - FCSS                  | 143.80                |
|                   | 23/03/17 | 2-51-215-00                                 | AP DRCT DB          | WELLS FARGO EQUIPMENT FINANCE  | FCSS COPIER LEASE                        | 135.00                |
|                   | 23/03/17 | 2-51-215-00                                 | C900010100          | XPRT OFFICE SOLUTIONS          | COPIES                                   | 91.88                 |
|                   | 23/03/31 | 2-51-245-00                                 | C900010137          | DEMERS, ELISA                  | JANITORIAL - FCSS                        | 50.00                 |
|                   | 23/03/31 | 2-51-245-00                                 | C900010143          | PIDERNAL, MARY GRACE           | JANITORIAL - FCSS                        | 50.00                 |
|                   | 23/03/31 | 2-51-400-01                                 | AP DRCT DB          | BMO BANK OF MONTREAL           | BILLINGS                                 | 122.51                |
|                   | 23/03/31 | 2-51-400-04                                 | C900010141          | IRVINE, CHARLENE               | GENERAL COUNSELLOR                       | 4,977.50              |
|                   | 23/04/06 | 2-51-400-06                                 | C900010159          | TOFIELD LODGE                  | MEALS ON WHEELS                          | 496.00                |
|                   | 23/03/17 | 2-51-400-07                                 | C900010098          | TOFIELD MERCURY PUBLISHING LTD | AD/ TRIBUTE HEALTH WORKER                | 45.00                 |
|                   | 23/03/17 | 2-51-400-07                                 | C000016511          | SIMONOT, VANESSA               | ARISE/ BUT FIRST LOVE YOURSELF           | 350.00                |
|                   | 23/03/31 | 2-51-400-14                                 | AP DRCT DB          | BMO BANK OF MONTREAL           | BILLINGS                                 | 47.93                 |
| FUNCTION<br>TOTAL |          |   |                     |                                |  | 6,509.62              |
| 71                | 23/03/24 | 2-71-215-00                                 | C900010105          | MCSNET                         | INTERNET                                 | 49.95                 |
|                   | 23/04/06 | 2-71-215-00                                 | AP DRCT DB          | TELUS COMMUNICATIONS LTD.      | PHONES - NATURE CENTRE                   | 86.60                 |
|                   | 23/03/31 | 2-71-240-00                                 | C900010137          | DEMERS, ELISA                  | JANITORIAL - NATURE CENTRE               | 150.00                |
|                   | 23/03/31 | 2-71-240-00                                 | C900010143          | PIDERNAL, MARY GRACE           | JANITORIAL - NATURE CENTRE               | 150.00                |
|                   | 23/03/31 | 2-71-411-00                                 | C900010135          | CAB-K BROADCASTING LTD.        | ADVERTISING/ PROVINCIALS                 | 100.00                |
|                   | 23/04/06 | 2-71-411-00                                 | C000016518          | 4IMPRINT INC.                  | ACCT 5823836/PROMOTIONAL ITEMS           | 899.38                |
|                   | 23/03/28 | 2-71-540-50                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - NATURE CENTRE                    | 274.29                |
|                   | 23/03/28 | 2-71-540-51                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | GAS - NATURE CENTRE                      | 796.69                |

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ACCOUNTS PAYABLES LISTING BY FUNCTION

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| Function       | Date           | Account Number<br>(Including<br>Delimiters) | Reference<br>Number | Transaction<br>Description     | Transaction<br>Description<br>Additional | Transaction<br>Amount |
|----------------|----------------|---|---------------------|--------------------------------|--|-----------------------|
| FUNCTION TOTAL |                |   |                     |                                |  | 2,506.91              |
| 72             | 23/03/17       | 2-72-240-00                                 | C900010093          | DUKART, DENISE M.              | HALL CARETAKER                           | 750.00                |
|                | 23/03/31       | 2-72-240-00                                 | C900010138          | DUKART, DENISE M.              | HALL CARETAKER                           | 750.00                |
|                | 23/03/28       | 2-72-540-50                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - COMMUNITY HALL                   | 442.47                |
|                | 23/03/28       | 2-72-540-51                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | GAS - COMMUNITY HALL                     | 1,075.45              |
|                | FUNCTION TOTAL |   |                     |                                |  | 3,017.92              |
| 73             | 23/03/17       | 2-73-251-00                                 | C900010091          | BELL MOBILITY                  | CELL PHONE - HANDIVAN                    | 14.52                 |
|                | 23/03/31       | 2-73-251-00                                 | C900010136          | CHEHADE, BRENDA                | SHUTTLE DRIVER                           | 520.00                |
|                | 23/03/31       | 2-73-251-00                                 | C900010139          | FORSTNER, DORIS                | SHUTTLE DRIVER                           | 520.00                |
|                | FUNCTION TOTAL |   |                     |                                |  | 1,054.52              |
| 75             | 23/04/06       | 2-75-215-00                                 | AP DRCT DB          | TELUS COMMUNICATIONS LTD.      | PHONES - LIBRARY                         | 161.14                |
|                | 23/03/31       | 2-75-240-00                                 | C900010137          | DEMERS, ELISA                  | JANITORIAL - LIBRARY                     | 200.00                |
|                | 23/03/31       | 2-75-240-00                                 | C900010143          | PIDERNAL, MARY GRACE           | JANITORIAL - LIBRARY                     | 200.00                |
|                | FUNCTION TOTAL |   |                     |                                |  | 561.14                |
| 76             | 23/03/17       | 2-76-215-00                                 | C900010091          | BELL MOBILITY                  | CELL PHONES - PARKS                      | 22.32                 |
|                | 23/03/31       | 2-76-215-01                                 | C900010147          | XPLORE INC.                    | ACCT 1672172/ WIFI@ CAMPGROUND           | 160.00                |
|                | 23/03/31       | 2-76-225-00                                 | AP DRCT DB          | BMO BANK OF MONTREAL           | BILLINGS                                 | 1,223.00              |
|                | 23/03/17       | 2-76-250-01                                 | C900010091          | BELL MOBILITY                  | CELL PHONE - SPORTSFIELDS                | 22.33                 |
|                | 23/03/28       | 2-76-250-02                                 | AP DRCT DB          | ALBERTA MUNICIPAL SERVICES COR | POWER - CAMPGROUND                       | 9.68                  |
|                | 23/03/24       | 6-76-610-01                                 | C900010107          | SELECT ENGINEERING CONSULTANTS | TRAIL IMPROVEMENTS                       | 610.00                |
|                | 23/03/28       | 6-76-630-00                                 | C000016516          | BATTLE RIVER IMPLEMENTS LTD.   | JOHN DEERE Z970R ZTRAK                   | 24,308.00             |
|                | 23/03/17       | 6-76-630-03                                 | C900010095          | PARK N PLAY DESIGN COMPANY LTD | DEPOSIT/ PLAYGROUND                      | 50,000.00             |
|                | FUNCTION TOTAL |   |                     |                                |  | 76,355.33             |
|                | FINAL TOTALS   |   |                     |                                |  | 321,953.89            |
|                | TOTAL          |   |                     |                                |  |                       |

\*\*\* END OF REPORT \*\*\*



ALBERTA  
MUNICIPAL AFFAIRS  
*Office of the Minister*  
*MLA, Calgary-Shaw*

AR110902

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards by June 10, 2023.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this deadline. My colleague, the Honourable Adriana LaGrange, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards to June 10, 2025, to provide sufficient time to complete these agreements.

In addition to this extension granted as per Ministerial Order No. MSD:013/23, the Ministry of Municipal Affairs can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca), or toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email [municipalcollaboration@gov.ab.ca](mailto:municipalcollaboration@gov.ab.ca) or call the number above for more information.

Sincerely,

Rebecca Schulz  
Minister

Attachment: Ministerial Order No. MSD:013/23

cc: Honourable Adriana LaGrange, Minister of Education



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:013/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act (MGA)*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *MGA*, is extended to June 10, 2025.

This order shall come into force on April 1, 2023.

Dated at Edmonton, Alberta, this 8<sup>th</sup> day of March, 2023.

Rebecca Schulz  
Minister of Municipal Affairs





ALBERTA  
MUNICIPAL AFFAIRS  

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*Office of the Minister  
MLA, Calgary-Shaw*

AR110742

March 21, 2023

Her Worship Debora Lynn Dueck  
Mayor  
Town of Tofield  
PO Box 30  
Tofield AB T0B 4J0

Dear Mayor Dueck:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Town of Tofield has been approved for a grant of \$44,220 under the Intermunicipal Collaboration component of the 2022/23 ACP in support of your BESC Emergency Management Plan and Emergency Response Training & Exercise project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

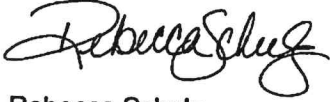
The conditional grant agreement will be sent shortly to your Chief Administrative Officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by first dialing 310-0000, then 780-422-7125, or at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

.../2

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rebecca Schulz', with a stylized, cursive script.

Rebecca Schulz  
Minister

cc: Honourable Rick Wilson, MLA, Maskwacis-Wetaskiwin  
Jackie Lovely, MLA, Camrose  
Debora Lynn Dueck, Mayor, Town of Tofield  
Kevin Smook, Mayor, Beaver County  
Laura Bethany Yakiwchuk, Mayor, Town of Viking  
Nikita Lee, Mayor, Village of Ryley  
Travis Schiewe, Mayor, Village of Holden  
Cindy Neufeld, Chief Administrative Officer, Town of Tofield  
Kayleena Spiess, Chief Administrative Officer, Beaver County  
Sherry Garbe, Interim Chief Administrative Officer, Town of Viking  
\*Ryley – No Chief Administrative Officer  
Rosemary Offrey, Chief Administrative Officer, Village of Holden



ALBERTA  
PUBLIC SAFETY AND EMERGENCY SERVICES

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Office of the Minister  
MLA, Calgary-West

AR 54730

April 3, 2023

Email: [jedwards@tofieldalberta.ca](mailto:jedwards@tofieldalberta.ca)

Her Worship Debra Dueck  
Mayor  
The Town of Tofield  
PO Box 30, 5407 – 50 Street  
Tofield AB T0B 4J0

Dear Mayor Dueck:

Thank you for your January 10, 2023, follow-up letter to our December 13, 2022, meeting regarding the future of victim services in your town and county.

On July 19, 2022, the government announced that by April 2024, provincial funding for the provision of police-based victim services in Alberta's smaller, rural and remote communities will be distributed by way of Victims of Crime and Public Safety Fund grants to four new victim-serving societies, or regional victim-serving organizations (RVSOs). Each of these RVSOs will be comprised of representatives from municipalities across their respective RCMP districts, while front-line victim caseworkers will continue to be community-based and co-located with RCMP officers and volunteer advocates within their local detachments.

In your letter, you suggest that the government refrain from the distribution of grants to non-government organizations (NGOs) for the provision of victim services, and instead enter into direct contracts with NGOs under a system you describe as "similar to many of the ambulance services in the province".

Appendix A (*In-depth Feedback on Governance Models tested*) of the *Recommendations on Victim Services Report to Government*, available on the [open government portal](#), describes three potential models tested based on stakeholder consultation:

.../2

- Zonal (or Regional) Approach - Under this concept, victim services personnel would continue to be co-located with the provincial police service (RCMP).
- Government Employer Approach - Under this concept, victim service delivery would be under the leadership and oversight of the Government of Alberta.
- Municipal Employer Approach - With a municipal employer approach there would be agreements established with municipalities to provide a structure for victim service delivery.

At the conclusion of their research and consultation, the MLA report recommended that government develop a sustainable service delivery model for victim services that reflects nuances for rural, urban, and metro communities, and ensures equitable service for all victims by adopting a municipal approach for mid-sized and metro communities and a zonal (regional) approach for smaller communities. This is the model that best represented aggregate stakeholder input, and this is the model the government announced in July.

I appreciate the thought and effort that has gone into your suggestion regarding a government contract approach, and will ensure that the redesign team is aware of your ongoing concerns. If you have additional questions, I encourage you to contact Trent Forsberg, Director of Victim Services for Alberta, at [Trent.Forsberg@gov.ab.ca](mailto:Trent.Forsberg@gov.ab.ca)

Thank you for your commitment to ensuring the needs of victims in your community continue to be met.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Ellis', with a stylized, sweeping flourish at the end.

Honourable Mike Ellis, ECA  
Minister



March 1st, 2023

**Re: School Age Care Directors Association – Lights On After School Alberta**

To whom it may concern,

On behalf of the School Age Care Directors Association of Alberta we wish to reach out to ask for your organizations support and acknowledgment of Out of School Care Programs in Alberta by participating in our 7th Annual **Lights On Afterschool Alberta** celebration on April 21st, 2023. This day is a collective celebration of the positive impact Out of School Care Programs make for children and families throughout the province.

SACDA started this day seven years ago in Calgary with a few programs and in a few short years, has spread province wide. This year, municipalities around the province will be lighting up their monuments in blue and yellow to show support for OOSC programs including the Calgary Tower, High Level Bridge in Edmonton and the Saamis Tepee in Medicine Hat and the Sun Dial in Grand Prairie. Additionally, municipal Mayors have dedicated the day through proclamations showcasing support for OOSC.

Past local events have encouraged programs across the province to host community events, inviting elected officials and policy makers to programs, and allowing each program to help “shine a light” on the value OSC program offers communities and their youth.

The School Age Care Directors Association of Alberta (SACDA), formally requests a show of support to the School Age Care community with either a written letter of support or a quick video that can be shared with programs and parents across the province. This unity in support will show programs and families that School Age Care and its interests will continue to be supported and championed both throughout the province and moving forward from all political parties.

**We ask that in your response to please consider the following questions:**

- What value and impact do you see quality OSC programs create in both communities and the success and well-being of children in Alberta?
- What is your vision for OOSC in Alberta?
- How will you ensure that OOSC is included in the early learning and childcare conversation?

We truly appreciate the work that you do to continue to help advance our sector, and hope that one day you might be able to attend one of our OOSC members sites, and attend a future annual conferences to see first-hand the dedication of our professional community and the important work conducted on a daily basis with Alberta’s families.



We encourage you to visit <https://www.calgarysacda.com/lights-on-afterschool> and learn more about the event as well as watch our *Lights On Afterschool Alberta Video* developed last year here: <https://youtu.be/00KJ6bRFuT4>.

Feel free to contact me directly for further information, conversation and support.

Sincerely,



## LIGHTS ON AFTER SCHOOL ALBERTA

**Core Values:** Families, Awareness, Advocacy, Opportunity, Empowerment,

*The only province-wide event that highlights and celebrates how before and afterschool programs keep kids safe, inspire them to learn, and help Canadian working families.*

*Before and afterschool care programs provide an impactful time for children to learn and develop essential life skills, leadership, and engage in their communities in ways they may not otherwise have the opportunity to experience. While the hours children spend in out of school care are minimal, they have a powerful impact that lasts a lifetime.*

*Out of school care programs provide an essential service to families by providing safe environments and quality care for their children during the "critical hours" meeting the needs of all families, including low income and single parent households.*  
<https://www150.statcan.gc.ca/n1/pub/89-652-x/89-652-x2014005-eng.htm>

*Lights On After School Alberta is an advocacy initiative that helps "shines a light" on the importance and impact of Afterschool care programs across the province-creating opportunities through community events geared to help programs develop connections with parents, schools, local businesses and advocates, helping build stronger foundations for Alberta youth.*





# LIGHTS ON AFTERSCHOOL ALBERTA

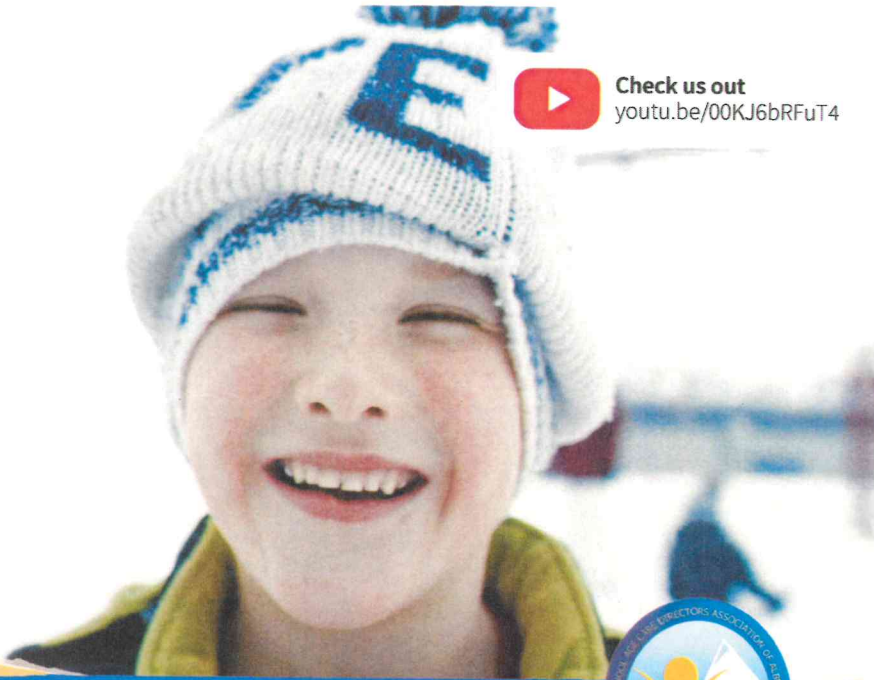
A PROJECT OF THE SCHOOL AGE CARE  
DIRECTORS ASSOCIATION OF ALBERTA



Check us out  
[youtu.be/00KJ6bRFuT4](https://youtu.be/00KJ6bRFuT4)

## APRIL 21<sup>st</sup>, 2023

[www.calgarysacda.com](http://www.calgarysacda.com)



**Celebrate the impact Afterschool programs make to youth across Alberta**

**Lights On After School** is the only province wide event celebrating Afterschool programs and their role in keeping kids safe, inspiring them to learn and helping working families. The effort is becoming a symbol of the Afterschool movement and allows programs and communities celebrate annually.

**We need your support** to help shine a lights on the importance and effect of Afterschool programs with youth in our communities and to celebrate the positive partnerships with community stakeholders that help these programs thrive!

Afterschool programs have proven to be amazing neighbors within our communities, providing a safe place for youth during the critical hours before and after school and focusing on developing youth skills, responsibility and creating engaged citizens working to improve their community.

### What can you do to support After School:

- Attend a Lights On Afterschool event
- Hand-write cards from you and your child
- Email the educators or administrator
- Gift cards for a specialty coffee, teacher supply store or bookstore
- Take a picture with monuments that are lit up around the province (High Level Bridge, Calgary Tower, and Saamis Tepee - Medicine Hat). Use the hashtag **#ABAFTERSCHOOL**.
- Focus your post secondary practicum placements with OSC programs
- Find a way to partner your business with a local OSC
- Support your local OSC by writing to your MLA (or elected official) to advocate for increased government funding models, and quality supports
- Volunteer your time to support OSC programs and youth development
- Host your own Lights On Afterschool event at your program



**AFTERSCHOOL  
PROFESSIONALS**  
APPRECIATION WEEK

**APRIL 17<sup>th</sup> - 21, 2023**



CELEBRATE, ENCOURAGE, APPRECIATE THE **#HEARTOFAFTERSCHOOL!**

*We want to show the world  
the impact Afterschool programs  
have for youth, parents, and  
communities across Alberta!*

Check out the ideas for your Lights On Afterschool Alberta Initiative online at [www.calgarysacda.com](http://www.calgarysacda.com)

April 3, 2023

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

**RE: Exemption of Newspaper Media from EPR Program Revisions**

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper closing its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



**Dave McKenzie**  
Mayor



cc: Glen van Dijken, MLA Westlock-Peace River  
Alberta Municipalities  
All Alberta Municipalities

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# Tofield Municipal Library Board Minutes

5407-50 Street (Box 479), Tofield, AB, T0B 4J0

Telephone: (780) 662-3838 E-mail: [nhillyer@tofieldlibrary.ca](mailto:nhillyer@tofieldlibrary.ca)

In Attendance: Kevin Smook (Chair), Larry L. Tiedemann (Vice-Chair), Nicole Hillyer (Library Manager),  
April L'Heureux, Sandy Brolly, Zsuzsanna Hemperger

## Date: April 4, 2023

1. Meeting called to order at 6:42 pm.
2. Treaty Acknowledgement read by Trustee Smook
  - 2.1 We acknowledge that our library is located on Treaty 6 Territory. We express our gratitude to the First Nations, Metis, and Inuit peoples that protected these lands and their stories for generations. We honour them by sharing their stories.
3. Trustee Brolly moved to approve the agenda. Carried
4. Approval of Tofield Municipal Library Minutes: March 16, 2023.
  - 4.1 Amendment 'Next meeting April 11, 2023' changed to 'Next meeting April 4, 2023'
  - 4.2 Motion by Trustee Tiedemann to accept the minutes as amended. Carried.
5. Correspondence: None at this time.
6. Reports:
  - 6.1 Northern Lights Executive. Motion by Trustee Hemperger to accept the report as presented by Trustee Tiedemann. Carried
  - 6.2 Tofield Library Manager. Motion by Trustee Brolly to accept the report as presented. Carried
  - 6.3 Financials – Update to come at meeting May 11<sup>th</sup>.
7. Items for Discussion:
  - 7.1 Emergency Plan – Motion by Trustee Smook that administration ask the Town of Tofield for a copy of their emergency plan for the town office building to be brought forward to a future library board meeting. Carried
  - 7.2 Bylaws - to be discussed at next meeting

- 7.3 E-transfers – Motion made by Trustee L’Heureux to accept e-transfers. Carried.
- 7.4 Audit – Motion to accept auditors report by Trustee Tiedemann as presented. Carried.
- 7.5 Courses RFD - administration to take sage training, which is within operational budget.
- 7.6 Recruitment continues for board members.
- 7.7 Closed session – (Personnel)
  - 7.7.1 Motion by Trustee Hemperger to enter closed session for personnel and cake at 7:55 pm. Carried
  - 7.7.2 Motion by Trustee L’Heureux to come out of closed session at 8:36 pm. Carried.
- 7.8 Motion by Trustee L’Heureux that effected March 28, 2023, manager be moved to step 2 on the pay grid. Carried.

8. Adjournment called at 8:43pm by Trustee Smook.

**Next Meeting: \_\_\_\_\_ May 11 \_\_\_\_\_, 2023**  
**7:00 p.m.**

**Vision** – Constantly strive to provide excellent public library services with access for all.

**Mission** – Tofield Municipal Library opens a gateway to knowledge, entertainment and lifelong learning. It makes our community a better place to live.

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Nicole Hillyer, Library Manager

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Kevin Smook, Library Board Chair

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