



AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, January 26, 2026, 5:00 p.m., Town of Tofield Administration Building, Council Chambers.

1. Present

2. Call to Order

“As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward.”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held January 12, 2025.

5. Delegation

- (a) Francis Gladue, will be present to provide a presentation to Council regarding Indigenous Advisory.
- (b) James MacDonald, Executive Director, Northern Lights Library System will be present to provide introductions, and an overview.

5. Delegation (Continued)

- (c) Members of Xplore Internet will provide a virtual presentation of rural and universal broadband.
- (d) Members of the Tofield Golden Club will be present to discuss updates.

6. Correspondence

- Quarterly Report, from Town of Vegreville Contracted Community Peace Officer Chelaine Regehr.

7. New Business

- (a) Request for Decision – Municipal Residential Property Tax Rebate

8. Council Reports

9. Closed Session

Division 2 – 19(1) c (i) Disclosure harmful to business interests of a third party – *Access To Information Act.*

10. Adjournment

December 1, 2025

Town of Tofield Administration Office

tofieldalberta.ca

Town hall in Tofield, AB

5407 50th St. Tofield AB T0B4J0

(780) 662-3269

Attn: Tofield Mayor & Council

RE: Establishment of Indigenous Advisory position and department

Indigenous Advisory:

are established to provide guidance, representation, and support for Indigenous perspectives in various sectors, including government, corporate, and community initiatives.

Purpose and Function:

Indigenous Advisory group and a suggested position would serve several key functions, including:

- **Advisory Role:**
provide expert advice and insights on policies, programs, and initiatives that affect Indigenous communities. This ensures that Indigenous voices are included in decision-making processes and can provide authentic experiences and contribute to our community of Tofield and surrounding area with confidence and honour.
- **Representation:** typically consist of members from diverse Indigenous backgrounds, including First Nations, Inuit, and Métis, to reflect a broad range of perspectives and experiences.

- **Support for Reconciliation:**

This group and requested position to establish a functioning Indigenous Liaison/position in the current Town structure would be part of a broader reconciliation effort, aiming to address historical cultural, hands on, traditional teachings through a facilitated and workshop setting, key moments of the calendar, events and promote entrepreneurial and small business and motivational Indigenous local and surrounding folks to be showcased through our yearly activities.

- **Establish Non-profit & acquire a building/boardroom:**

ensuring that the unique rights and interests of Indigenous peoples are considered in the growth of establishing a department or position and have a budget to progress forward together in this process.

Form to gather feedback from Indigenous communities and local Tofield community members.

Importance:

Indigenous Advisory Councils play a crucial role in fostering collaboration between Indigenous communities and various organizations or government bodies. They help ensure that Indigenous perspectives are integrated into policies and practices, ultimately contributing to more equitable and inclusive outcomes for Indigenous peoples and governance and Town growth, vital for promoting understanding, respecting and establishing partnership's between our elected official's and community leaders involved in volunteerism and nonindigenous communities, aligning with broader reconciliation goals and understanding across our local and surrounding communities.

My name is Francis Gladue Jr and have just recently moved/purchased property of my families new home in Tofield and have been engaging with many new friends and have seen the absence of the showcasing and promotion of the Indigenous community and wish to assist and bring the identity in the community and surrounding communities around Tofield in good faith. With the assistance of our Town and your new roles as elected members we can achieve this together and have an outlet and a building to meet and have a contact individual to sit as a indigenous contact and build a positive programming system by supports from your office and the indigenous contact to seek outside grants and funding from the Province, Indigenous Canada, local industries and donations and fundraising efforts.

Respectfully,

Francis Gladue Jr

(780) 910-5592

gladue.francisjr@outlook.com

2025 VALUE STATEMENT

Town of Tofield

Population: 2,081 Library Cards: 263

This value statement highlights the benefits of belonging to Northern Lights Library System. It is a snapshot of the health of your library and the value of your investment.

For questions or concerns please contact:

James MacDonald, Executive Director
P: (780)-545-5072
E: jmacdonald@nlls.ab.ca



Total Library Savings:

\$787,963

Name Of LibraryID:

Tofield Municipal Library

OPERATIONS

Levy Cost
\$11,550
Book Allotment
\$9,552

Rural Services Grant
\$13,095
Return on Investment
\$98.27



ELECTRONIC AND NON-TRADITIONAL MATERIALS

eBooks in Circulation **6,134**
Total eBook Circulation Value
\$483,104



CIRCULATION

Net Borrower **11,477**
Total Print Circulation Value
\$286,925



SERVICE DELIVERY

MLS + TSI Tickets **56**
Total Professional Value
\$4,858

Acquisition & Cataloguing:

467 items purchased with NLLS
\$2,218 saved via acquisition
\$1,401 cataloguing & processing value

How We Are Funded

LIBRARY		MUNICIPAL LEVY		PROVINCIAL GRANTS					
\$5.55	+	\$5.55	+	\$4.75	=	\$15.85	-	\$2.15	
PER CITIZEN		PER CITIZEN		PER CITIZEN		PER CITIZEN		LOCAL LIBRARY BOOK ALLOTMENT	
								\$9,552.45	



Operating Budget

KNOWLEDGE ADVENTURE & FUN!



NO WAIT LISTS. NO LIMITS. EXPLORE YOUR LOCAL LIBRARY FROM THE COMFORT OF YOUR OWN SCREEN!

NOW FEATURING FREE ACCESS TO:

kanopy

OverDrive
All-Access ROMANCE
All-Access MYSTERY
All-Access COMICS

Transparent
Language®

The Athletic

EXPLORE THESE COLLECTIONS AND SO MUCH MORE BY SCANNING THE QR CODE ABOVE OR TALKING TO YOUR LOCAL LIBRARIAN TODAY!



Xplore Inc. Broadband for Rural Living



Town of Tofield

Jan 26, 2026

This presentation contains sensitive commercial and technical information that is not publicly available and that is consistently treated as confidential by Xplore Inc.. This presentation is being provided to the CRTC in confidence in accordance with section 39 of the Telecommunications Act.

The confidential information contained in this presentation represents confidential third-party information for the purposes of subsection 20(1) of the Access to Information Act and must be exempt from disclosure in responses to any request made under that Act.

1 | CONFIDENTIAL

Xplore is Canada's leading rural broadband provider

What we do

Make **fast, affordable, robust broadband** available to rural Canadian homes and businesses leveraging the latest network technologies including **fibre-to-the-premise, 5G fixed wireless and satellite**.

How we do it

We have **invested \$2 billion** to build our **own national network**, using fibre, fixed wireless and satellite technologies to extend service to rural and remote regions of Canada. An additional \$1,6 Billion is being invested in fibre and 5G by 2027.



• Represents location of Xplore subscribers

Our customers

Serve **~300,000 residential and business customers** exclusively in rural and remote areas of Canada, which means nearly **1 million Canadians** connect to the Internet through Xplore's network each day.

Our team

Xplore has **1,100+ employees across Canada**. Xplore employees at our 3 Canadian bilingual care centers offer technical support 24/7/365. In addition, **200 dealers** and over **400 installers** in local communities support our customers.

Universal Broadband Fund (UBF)

What is UBF?

- The Universal Broadband Fund (UBF) in Alberta is a joint federal-provincial initiative, with the Government of Canada and the Government of Alberta contributing \$780 million to improve high-speed internet access in rural, remote, and Indigenous communities.
- This funding supports projects that bring internet access to areas with speeds below 50/10 Mbps, aiming to reach the federal target of 50/10 Mbps for all households by 2030.

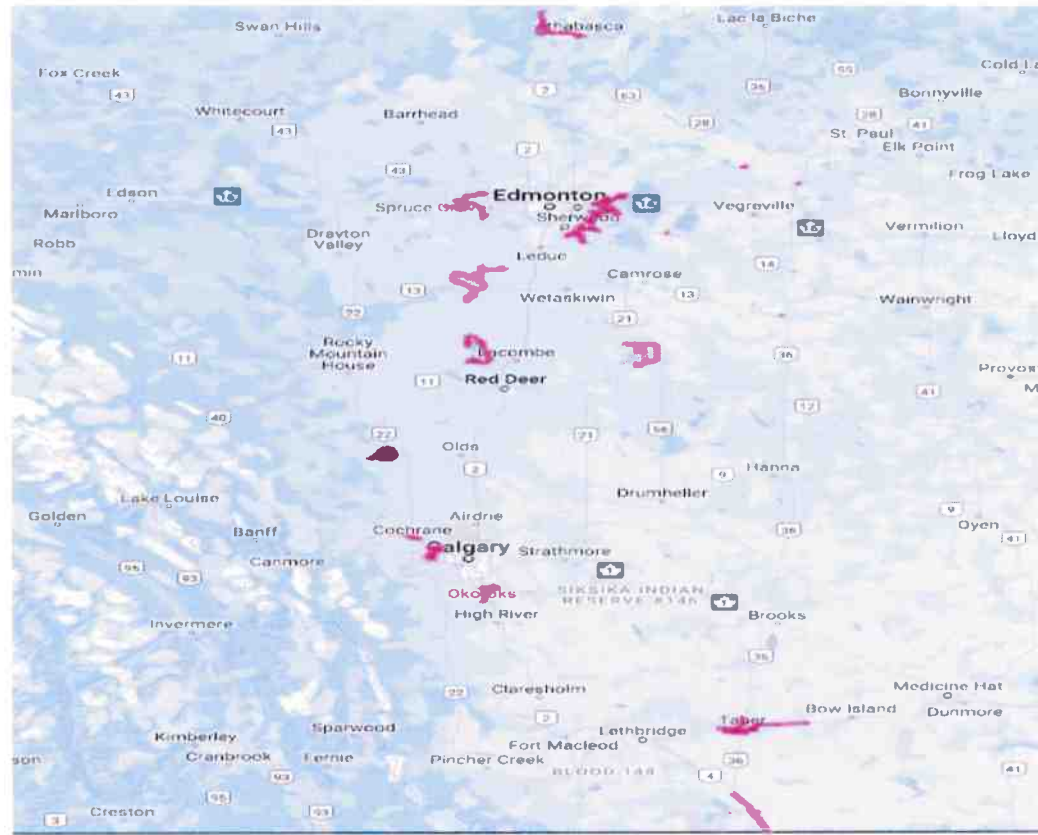
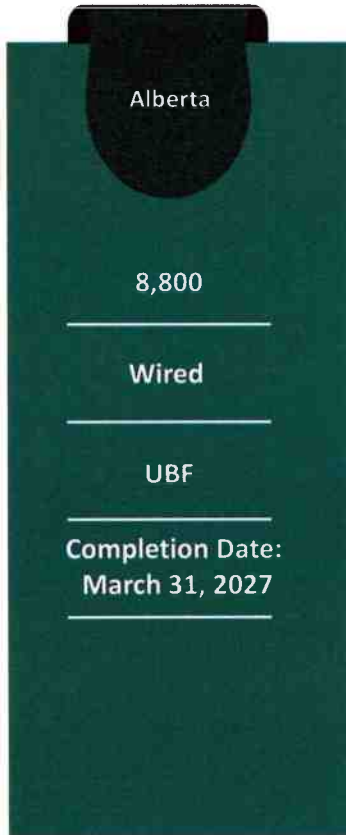
Who could apply?

- The Universal Broadband Fund allowed almost any Canadian entity to submit an application.
- Eligible applicants were required to have the ability to design, build and run broadband infrastructure.

What technologies are supported under UBF?

- Fixed Wireless (FW) – completion date of December 31, 2026
- Fibre to the home (FTTH) – completion date of March 31, 2027

Universal Broadband Fund - Alberta



Universal Broadband Fund – Town of Tofield

Town of Tofield	
items	
Premises	974
Technology	Wired
Build km	6461
Programs	UBF
Completion Date	Mar 2027



Construction Methods

➤ Xplore will use a variety of construction methods for this build, including the following:

- Existing pole infrastructure

- New pole infrastructure

- Plowing

- Directional boring

Where we can we will attempt to utilize existing pole infrastructure in the ROW, however, these often don't meet the requirements needed to add more cables/lines to them.

New Aerial Infrastructure Proposals

- ▶ In rural road segments that require aerial deployment, ISPs may propose adding new poles or additional pole lines. Municipalities should seek to accommodate new pole installations in the public right-of-way where possible and not place moratoriums on new pole lines. These proposals seek to take advantage of the accelerated deployment timelines and cost efficiencies by leveraging aerial infrastructure.

Town of Tofield

Flower Pot



➤ The flower pot is a temporary measure used to perform fibre to the home drops. Once the entire length of the route has been installed a second team will connect fibre from the flower pot to the home. The pots are then removed at that time.

Thank you
Merci



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, January 12, 2026, Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Hall; Councillors Taylor, Durrant, Terpstra and Chehade; Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury and Barry Brittin

CALL TO ORDER

2. Mayor Hall called the meeting to order at 5:00 p.m.

"As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward."

ADOPTION OF AGENDA

01-01-26

3. **MOVED** by Durrant that the Agenda be approved as presented.

CARRIED UNANIMOUSLY

MINUTES

02-01-26

4. (a) **MOVED** by Taylor that the Minutes of the Regular meeting of Council of the Town of Tofield held December 8, 2025, be approved as amended.

CARRIED UNANIMOUSLY

03-01-26

- (b) **MOVED** by Terpstra that the Minutes of the Special meeting of Council of the Town of Tofield held December 16, 2025, be approved as amended.

CARRIED UNANIMOUSLY

DELEGATION

5. 5:00 p.m. Francis Gladue was to attend to provide a presentation to Council regarding Indigenous Advisory.

Mr. Gladue did not attend.

**Minutes of the Town of Tofield Regular Council Meeting
January 12, 2026**

FINANCIAL

6. (a) **MOVED** by Chehade that the Monthly Financial Statement for the period ending December 31, 2025, be approved.

04-01-26

CARRIED UNANIMOUSLY

- (b) **MOVED** by Durrant that the Budget Report for the month ending December 31, 2025 be approved.

05-01-26

CARRIED UNANIMOUSLY

- (c) **MOVED** by Taylor that the Open Payables for the months of December 2025 and January 2026 in the total amount of \$596,024.36 be approved for payment.

06-01-26

CARRIED UNANIMOUSLY

- (d) **MOVED** by Terpstra to approve the List of Cancelled Accounts Receivable Invoices for 2025.

07-01-26

CORRESPONDENCE

7. The following Correspondence was presented:

- Email from the Honorable Mike Ellis, Deputy Premier of Alberta regarding Alberta's Police Funding Model (PFM);
- Email from Dylan Bressey, President of AB Munis, regarding a statement on the Renewed Police Funding Model;
- Email from Curtis Zablocki, Assistant Deputy Minister, regarding Police Funding Model Changes; and
- Letter from Jennifer MacGowan, Director, Stakeholder Engagement, Fortis regarding 2026 Distribution Tariff.

MOVED by Durrant that the Correspondence be received and filed.

08-01-26

CARRIED UNANIMOUSLY

NEW BUSINESS

8. (a) Highway 14 – Speed Reduction

MOVED by Taylor to write a letter to MLA Jackie Lovely, Alberta Transportation and the Minister of Alberta Transportation, requesting that the speed limit on Highway 14 between the two entrances of the service road, be reduced to 80 km/hr.

09-01-26

CARRIED UNNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
January 12, 2026**

NEW BUSINESS

8. (b) Bylaw 1359 being a Bylaw of the Town of Tofield, in the Province of Alberta, to amend Bylaw 1268.

MOVED by Terpstra that Bylaw 1359 be read a first time.

10-01-26

CARRIED UNANIMOUSLY

MOVED by Chehade that Bylaw 1359 be read a second time.

11-01-26

CARRIED UNANIMOUSLY

MOVED by Hall that Bylaw 1359 be presented for third reading.

12-01-26

CARRIED UNANIMOUSLY

MOVED by Durrant that Bylaw 1359 be read a third time.

13-01-26

CARRIED UNANIMOUSLY

- (c) Tofield & Area Health Foundation – Request for community amenities.

MOVED by Hall to appreciate the request and defer this request to budget and strategic planning session

14-01-26

CARRIED UNANIMOUSLY

Janzen and Brittin left the meeting at 5:44 p.m.

CLOSED SESSION

9. **MOVED** by Chehade that Council meet in Closed Session at 5:45 p.m. to discuss matters under the *Access to Information Act* as follows:

Division 2 – Section 19(1)(c)(i) – Disclosure harmful to business interests of a third party - *Access to Information Act*.

15-01-26

CARRIED UNANIMOUSLY

MOVED by Hall to revert to the regular session at 7:19 p.m.

16-01-26

CARRIED UNANIMOUSLY

No public present.

**Minutes of the Town of Tofield Regular Council Meeting
January 12, 2026**

ADJOURNMENT

10. **MOVED** by Chehade that the meeting adjourn at 7:20 p.m.

17-01-26

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED



TOWN OF VEGREVILLE

Town of Vegreville/Municipal Enforcement
4829-50 st
VEGREVILLE, ALBERTA T9C 0A7
T: 780-632-2606
muni-enforce@vegreville.com
www.vegreville.com

QUARTERLY REPORT October, November, December 2025

DATE: January 15, 2025
TO: Jeff Edwards
Chief Administrative Officer
From: CPO. Chelaine Regehr
Municipal Enforcement Services Dept.

COMMUNITY STANDARDS

Door Knockers:	52
Notices to maintain:	11
Notice to Entry:	4

ANIMAL CONTROL/OTHER

Dogs at Large:	3
Other Dog Calls:	3
Unsightly Complaint:	2
Noise:	1
Parking Complaints:	6
Traffic Warnings:	9

TRAFFIC TICKETS

Speed:	19
Seatbelt:	1
Passing School bus:	2
No Registration:	4
Total:	26



TOWN OF VEGREVILLE

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MUNICIPAL BYLAW COMPLAINTS

As the weather has cooled and the snow has come; making sure sidewalks are clear is a priority. However, because it snowed so much at the end of this quarter, it has been difficult for everyone to keep up. Residence will continue to receive reminders and notices to try and stay on top clearing sidewalks.

There have been multiple dog complaints which range in severity to dogs being at large to abuse. In all dog at large files, the owners were found. In the other dog files, owners were visited to evaluate the matter and educated on what could improve the situation.

Winter also brings more parking complaints. The snow makes it obvious to which vehicles have not been moved in the past seventy-two hours, and which vehicles are not being moved for street cleaning. In these cases, the registered owner is contacted, or a warning sticker is issued to the vehicle/owner.

PROVINCIAL STATUTES

Multiple traffic warnings have been issued, 9 official warnings along with multiple verbal warnings. These warnings include violations like crossing the yellow line, speed, and tinted windows. The majority of speed infractions are caught on the service road (46 ave), which are people coming into town from Highway 14. School buses are still being past within town and in this past quarter two tickets have been issued for this violation, which is two to many. Officers will continue to observe these locations to ensure the safety of the children getting on and off the bus.

This is a breakdown of the complaints and statistics that we have compiled. Our focus in the next quarter will be to make sure sidewalks are shoveled to continue to make sure the public stays safe.

Should you require further information or clarification, please contact CPO Chelaine Regehr.

Respectfully,

CPO. Chelaine Regehr
Municipal Enforcement Services Dept.



**TOWN OF TOFIELD
COUNCIL
REQUEST FOR DECISION**

Meeting Type: *Regular Meeting*
Department: *Administration*
Presented by: Jeff Edwards

Meeting Date: January 26th, 2026
Confidential: NO

Topic: Application for municipal property tax rebate

DISCUSSION:

The Town of Tofield has an established Residential Tax Incentive Bylaw intended to encourage residential construction, investment, and occupancy within the community. The bylaw provides a phased reduction of the municipal component of property taxes for eligible new residential builds once they are constructed and occupied.

Administration has received an application requesting consideration under this bylaw for a newly constructed and occupied residential property. The application has been reviewed and confirmed to meet the eligibility criteria outlined within the Residential Tax Incentive Bylaw.

Administration supports the application and is recommending Council approval. Invoking the Residential Tax Incentive Bylaw in this instance aligns with the bylaw's intent to stimulate residential development and reduce financial barriers for new construction during the initial years of occupancy.

It is important to note that the incentive applies **only to the municipal portion** of property taxes. Education and other requisitioned taxes are not impacted by this decision.

Approval of this application provides consistency in the application of Council-approved policy, supports growth within the Town, and reinforces Council's commitment to encouraging residential development.

INTERGOVERNMENTAL INVOLVEMENT:

NIL

EXTERNAL AND INTERNAL COMMUNICATIONS/PARTICIPATION:

Should Council Motion the recommended action, notification would be provided to the appropriate staff members to have the repairs actioned.

FINANCIAL IMPLICATIONS:

The incentive results in a temporary reduction of municipal tax revenue for the subject property over a three-year period. This reduction is offset by:

- Increased assessment from new construction;
- Long-term municipal tax revenue following the incentive period;
- Broader economic and community growth benefits.

The financial impact is limited to the municipal portion only and is considered manageable within current budget projections.

ALTERNATIVES:

1. Council agree with the recommended action
2. Council deny the recommended action.
3. Council may take other action

RECOMMENDED ACTION:

That Council approve the application under the Town's **Residential Tax Incentive Bylaw** for the eligible newly constructed and occupied residential property, providing a reduction to the **municipal portion only** of property taxes for a three-year period, applied as follows:

- Year 1: 75% municipal tax reduction
- Year 2: 50% municipal tax reduction
- Year 3: 25% municipal tax reduction

ENCLOSURES: YES



Residential Tax Incentive Application for Municipal Property Tax Rebate

Owner's Name: Murray & Debra Graham

Owner's Mailing Address: Po Box 186 Tofield AB T0B 4J0

Property Address: 5312 - 55 Ave Tofield AB T0B 4J0

Legal Description: Lot 15 Block 55 Plan 082 8351

Phone Number: 403-396-3013

Date of Application: Dec 12, 2025

Status of Construction:

Development Permit & Building Permit Number: DP# 24-D0006 318TIG-24-80013

Construction Start Date: Oct 16, 2025

Year of Rebate Period: 1st 2nd 3rd

*Taxes must be paid in full to be eligible for Municipal Property Tax Rebate
I have read and understood the Town of Tofield Municipal Tax Rebate Program Bylaw*

Signature of Owner: Debbie Graham

Office Use only:

The above application is [] or is not [] in conformance with the requirements of the Town of Tofield Municipal Property Tax Rebate Program this 15th day of JAN, 2026

Tax Roll Number: 551500

Municipal Taxes: _____

Receipt Number: _____

Reason for non-conformance (if applicable): n/a

Council Resolution: _____

Municipal Property Tax Refunded: _____

Cheque Number: _____

Refund Date: _____

**TOWN OF TOFIELD
BY-LAW NUMBER 1345**

**A BYLAW OF THE TOWN OF TOFIELD IN THE PROVINCE OF ALBERTA,
FOR THE PURPOSE OF RESIDENTIAL TAX INCENTIVE.**

WHEREAS Council for the Town of Tofield wishes to encourage new residential, commercial and industrial construction within the Town of Tofield by offering tax incentives;

AND WHEREAS pursuant to s. 347(1) of the *Municipal Government Act*, c. M-26.1, RSA 2000, as amended, Council for the Town of Tofield may, when it considers it equitable to do so, cancel or refund all or part of a tax generally or with respect to a particular taxable property or business or a class of taxable property or business;

AND WHEREAS Council for the Town of Tofield considers it advantageous to establish a Municipal Property Tax Rebate Program whereby developers can apply for a refund of municipal property taxes during construction of new residential construction within the Town of Tofield;

NOW THEREFORE, Council for the Town of Tofield, in the Province of Alberta, duly assembled, does hereby enact as follows:

1.0 Definitions

- 1.1 **"Bylaw"** means this Municipal Property Tax Rebate Bylaw established by the Municipality.
- 1.2 **"Construction Start Date"** means the date of the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation or the placement of a new manufactured home on a foundation.
- 1.3 **"Construction Completion Date"** means the date when the construction of a structure on a site is sufficiently complete so that the owner can occupy or use the structure for its intended use.
- 1.4 **"Council"** means Council of the Town of Tofield.
- 1.5 **"Municipality"** means the Town of Tofield.
- 1.6 **"Municipal Property Tax"** means those taxes collected on the Town of Tofield tax notice excluding Requisitions.
- 1.7 **"New Residential Construction"** means new residential structures constructed on vacant lands or replacing removed or demolished existing structures, including new manufactured homes, as defined in the Town of Tofield Land Use Bylaw.
- 1.8 **"Primary Building"** means a building that is the primary building for occupation and excludes accessory buildings.
- 1.9 **"Rebate Period"** means:
 - 1.9.1 for New Residential Construction, the period of time beginning January 1 following the Construction Start Date and ending three years later;

D. D.

- 1.10 **"Requisitions"** means school and senior requisitions collected on the Town of Tofield tax notice.

2.0 Eligibility

- 2.1 The Town of Tofield Municipal Property Tax Rebate Program is established upon the coming into force of this Bylaw.
- 2.2 Eligibility for a tax rebate under the Municipal Property Tax Rebate Program shall be determined as follows:
 - 2.2.1 Eligibility for New Residential Construction is for the Primary Building only;
 - 2.2.2 Only New Residential Construction with approved development and building permits dated after this Bylaw comes into effect are eligible, provided the Construction Start Date is before ~;
 - 2.2.3 The Applicant must be or must have entered into an agreement with a registered builder under the Alberta New Home Warranty Program for the New Residential Construction;
 - 2.2.4 The Applicant must be the legal landowner, as named on the certificate of title and the Applicant may vary from year to year within the Rebate Period;
 - 2.2.5 Eligibility is restricted to one New Residential Construction per lot;
 - 2.2.6 All New Residential Construction must conform to the Town of Tofield Land Use Bylaw and Alberta Building Code regulations;
 - 2.2.7 Municipal Property Taxes and Requisitions must be paid by the due date indicated on the tax notice during the eligible Rebate Period, or eligibility will be terminated;
 - 2.2.8 Requisitions are not eligible for a rebate and must be paid by the applicant.

3.0 Application Process

- 3.1 Applications for the Municipal Property Tax Rebate Program must be received by the Municipality by December 1 of each year of the Rebate Period in the form attached as Schedule A.
- 3.2 Municipal Property Taxes and Requisitions for the lands must be current and not in arrears on the date the application is received by the Municipality or the application will be rejected.
- 3.3 Each year, Council for the Town of Tofield will receive and consider the list of eligible applications for the Municipal Property Tax Rebate Program and, if it considers it equitable to do so, refund the Municipal Property Tax attributable to the New Residential Construction for the tax year based on the following sliding scale:
 - 3.3.1 75% of the Municipal Property Tax attributable to the New Residential Construction in the first year of the Rebate Period;

- 3.3.2 50% of the Municipal Property Tax attributable to the New Residential Construction in the second year of the Rebate Period; and
 - 3.3.3 25% of the Municipal Property Tax attributable to the New Residential Construction in the third year of the Rebate Period.
- 3.4 The Municipal Property Tax attributable to the land on which the New Residential Construction is situated is not eligible for a rebate and must be paid by the applicant.

4.0 Provisions and Regulations

- 4.1 Council may make rules and regulations consistent with this Bylaw for the effectual carrying out of this Bylaw and for the efficient management, control and regulation of this Bylaw.

5.0 Severability

- 5.1 It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is further the intention of Town Council that if any provision of this Bylaw be declared invalid, that provision shall be deemed to be severed and all other provisions of the Bylaw shall remain in force and effect.

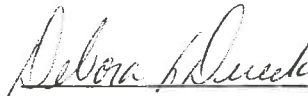
6.0 General

- 6.1 This Bylaw shall come into force and effect on third and final reading.

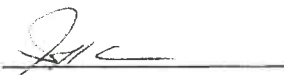
READ a FIRST time this 11th day March of 2024.

READ a second time this 11th day March of 2024.

READ a third and final time this 11th day of March, 2024.



MAYOR

For 

CHIEF ADMINISTRATIVE OFFICER

January 2026 – Committee/community engagement Report- 2026- Adam Hall

- January 7th, 2026- I , along with the other members of Town council and CAO Edwards attended the Special School Council(s) Meeting to discussed the proposed new school building in Tofield
- January 8th, 2026- Councillor Chehade, CAO Edwards, and I met with members of Fortis
- January 12th, 2026- Town Council Meeting
- January 16th, 2026- Councillor Taylor and I met with members of the Golden Club
- Beaver Ambulance – January 22, 2026 – Discussion has mostly centred around the EHS/AHS’s refusal to support Beaver Ambulance operating away from the Core Flex model. Negotiations are nearing with the Union to update the pay scales and agreement with the workers. As vice Chair I will be participating in those negotiations (this included a special meeting on January 16th with Beaver Ambulance CAO, Chair of the Board and myself) There will likely be a request from Beaver Ambulance Board for the municipalities to support their work via letters to the Provincial Government, Official opposition, and EHS/AHS.
- Once each week I connect with Sian in the office to sign the cheques
- Additionally on average have two in person meetings with CAO Edwards/ Other members of the wider community
- CARC- Next meeting January 27th- update will come to our next Town Council meeting

Hwy 14 Water commission

We had our organizational meeting November 20th, 2025.

Kevin Smook was elected Board Chair.

Cyndy Heslin was elected vice chair.

Lawrence Allen is our CAO.

We have has 2 new water services added, 1 in Beaver County and one in Camrose County in the month of October.

The Hwy 14 water will be continuing water station inspections every month and continue replacing all non-regulated water meters.

Bryce Pope has applied to write his level 1 Water distribution exam in Dec. and has passed and is now a certified operator with Alberta Environment and protection Areas.

Tofield East reservoir flow control valve has been replaced.

\$11,946.00. Delivery took 25 weeks.

MPE has sent their final report for : Hwy 14 Regional water systems modelling and proposed upgrades.

Amended Bylaw 25-4

Water Rate Bylaw 26-1

Holden had a water break - Dec. 26 to 29th. This successfully repaired.

Alberta Environment and Protection attended the office in December to do their audit. No concerns or issues were noted.

A formal letter was sent out December 23rd by Lawrence Allen ,to the members , that there will be no increase in water rates this year. But will increase in 2027.

Go East Tourism

On Friday , November 21,2025, I went to the AGM and special guest presentations.

Go East Of Edmonton

There are 50 municipalities plus, a variety of local businesses and non-profit organizations that the Go East encompasses. This Go East group is tourism marketing and destination marketing for our area. They work with organizations such as Travel Alberta, Explore Edmonton, Indigenous Tourism, Alberta Agritourism, Tourism Industry Assn of AB, Destination Canada, and other government depts. to help grow the tourism economy in our areas.

Kevin Kisilevich is the managing director and marketing manager.

They operate with 4 executive and 9 board of directors, and can have up to 11.

The board meets 6 times a year via zoom.

They are funded mainly by grants and membership fees.

They have a fantastic website. Goeastofedmonton.com

We can submit our events on the Go east website and sell your tickets for less then eventbrite. You can add and manage your own events.

Go East Edmonton has over 205,000 users online.

The website offers events happening every month in communities.

I would like to Invite Go East to our parade July 1st, 2026. The car travels approx. 15,000 km per year.

Indigenous Tourism is expanding approx. 10% each year. Métis Crossing for example is huge attraction.

Something new is happening in Alberta now, and that is Agritourism.

Agritourism offers an authentic experience to farm and ranch life.

It offers tours , farm stays, events, workshops and recreational activities to attract visitors. They can sell their goods such as jams, cheeses, baked goods, or artisanal products to their visitors. All the while, educating and engaging the consumer on rural life.

Round Table Report January 26, 2026

By

Brenda Chehade

- Dec 9 – Christmas Hamper meeting
- Dec 10 – Attended the Ag society AGM dinner along with Mayor Hall
- Dec 11 – FCSS Meeting
- Dec 12 – Tofield school dropped off the Christmas hamper donations that they collected. A total of 651 items were collected.
- Dec 15 – CW Sears and Ryley School dropped off the Christmas Hamper donations that they collected. CW Sears collected 305 boxes of cereal and Ryley school collected 193 boxes of stove top stuffing.
- Dec 16 – ATIA and Emergency management training
- Dec 19 – All case lots ordered from IGA for Christmas hampers were delivered to the hall by our amazing maintenance crew. (3 pallets)
- Dec 21 – Set up tables and store for Hamper packing
- Dec 22 – We filled 113 Hampers this year. Took Ryley hampers to Ryley.
- Dec 23 – Hamper Delivery Day!
- Jan 7 – Chamber of Commerce meeting with Councillor Durrant re: Welcome Basket.
- Jan 7 – BRSD Meeting at arena re: Proposed new K-12 school
- Jan 8 – Mayor Hall, CAO Edwards and myself meet with Fortis and Clayton Roe.
- Jan 9 – Meeting with THF Admin Assistant
- Jan 12 – Meeting regarding grant details for the Helping Hands Hub grant applications. This will help seniors in the region.
- Jan 12 – Council meeting
- Jan 15 – FCSS meeting
- Jan 16 - Meeting with THF Admin Assistant
- Jan 16 – Met with Councillor Durrant re: Welcome Basket hand off
- Jan 21 – Meeting with Win/Win lottery staff re: Health Foundations partnership agreements, AGLC forms and disbursement dates.

Dustin Terpstra – Council Report

January 2026

Meetings Attended

Capital Expenditures Sub Committee – BESC – Jan13th

- Convened to discuss issues related to the current holden fire hall build and to discuss bringing on someone different to act as the project manager due to the fractured relationship between the builder and BESC REM Steve Upham
- Discussion on how to handle change orders and the building process moving forward

BESC Orientation – Jan 13th

- Orientation on what the boards role and responsibility is as well as how BESC Operates

Emergency Advisory Committee Meeting – Jan 14th

- Updates on the process and how to improve response time and discussion on areas of improvement during an emergency
- Request from municipalities to help build a vendor list for equipment and emergency trades (Plumbers, HVAC, Electricians etc...)

BESC Regular Meeting – Jan 14th

- Ryley has paid there 2,3 and 4th quarter capital payments. Only the 4th quarter operation payment is outstanding and will be paid once the previous years financial audit is completed.
- Desire to get the new SSA completed as soon as possible to have the framework and direction to rebuild the operational reserve fund and alleviate the non payment issues from Ryley
- RFD to hire Tech Tree Consultant to take over as project manager and act as the go between for builder and Steve

Councillor Jennifer Durrant - January 2026 Report

Boards and Committees

Tofield Municipal Library Board

Meeting on Thursday, Jan 8 at 6:30.

Had a presentation from James McDonald from the NLLS. The board decided to offer Diane Potter the full-time library manager position and she accepted.

NLLS – Northern Lights Library System

Meeting via zoom on Friday, January 16th at 2:00pm

Mostly a board orientation about the operations and expectations of the board and the relationships with the local libraries.

Beaver Foundation

First meeting of 2026 is coming up on Tuesday, Jan 27th. We had an organizational meeting and a regular board meeting in the fall.

Welcome Initiative

Have met with Brenda a few times to start updating the actual baskets. I have attended a couple of Chamber of Commerce meetings to get aquatinted with the process and participants. I am looking forward to meeting with Katherine to continue learning and carrying out this role.

We all as a council were present at the meeting about a possible new school building.

I have attended some Highway 14 Water Commission meetings as an alternate to gain insight and information should I need to attend at any point.

I have not attended any of my other alternate position meetings.

I have a had a chance to talk with many people in the community and am getting more settled into this role.