



AGENDA

REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD to be held Monday, February 9, 2026, 5:00 p.m., Town of Tofield Administration Building, Council Chambers

1. Present

2. Call to Order

“As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward.”

3. Adoption of Agenda

4. Minutes

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held January 26, 2026.

5. Financial

- (a) Financial Statement for the month ending January 31, 2026.
- (b) Interim Operating Budget Report for the month ending January 31, 2026
- (c) Open Payables for the month of January 2026 and February 2026 in the total amount of \$549,152.97

6. New Business

- (a) Renewed Police Funding Model, Preliminary 5 Year Estimate
- (b) Policy 1.13 – Human Rights, Equity & Diversity
- (c) Bylaw 1360 – Being a Bylaw in the Town of Tofield for the purpose of establishing fees for permits and services provided by the municipality.
- (d) Bylaw 1361 – Being a Bylaw in the Town of Tofield for the purpose of amending Bylaw 1316, as amended, being the Land Use Bylaw.
- (e) Request for Decision - Residential Property Tax Rebate

7. Closed Session

Division 2 – 26(1) a (ii) Disclosure harmful to intergovernmental relations
– *Access To Information Act.*

8. Adjournment

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, January 26, 2026, Town of Tofield Administration Building Council Chambers

PRESENT

1. Mayor Hall; Councillors, Taylor, Durrant, Terpstra and Chehade; Jeff Edwards, Chief Administrative Officer.

Also Present: Kari Janzen, Tofield Mercury, Yvonne Brown, Barry Brittan, James MacDonald, Northern Lights Library System, Harold Conquest, Barry Stewart, Jim Robichaud, Lynn Hryhynchuk, Sharon Klassen, Tofield Golden Club and Tracey Chalifoux, Xplore Internet (5:25 p.m.) .

CALL TO ORDER

2. Mayor Hall called the meeting to order at 5:00 p.m.

"As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward."

ADOPTION OF AGENDA
18-01-26

3. **MOVED** by Terpstra that the Agenda be approved as amended.

CARRIED UNANIMOUSLY

6. Correspondence – Letter from Concerned Citizens regarding the rental of the Community Hall for the Alberta Prosperity Project

MINUTES

4. (a) **MOVED** by Terpstra that the Minutes of the Regular Meeting of Council of the Town of Tofield held January 12, 2026, be approved as amended.

19-01-26

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
January 26, 2026**

DELEGATION

5. (a) Francis Gladue was to be present to provide a presentation to Council regarding Indigenous Advisory
- Mr. Gladue did not attend.
- (b) 5:02 James MacDonald, Executive Director, Northern Lights Library System was present to provide introductions and an overview of Northern Lights Library System.
- MacDonald left the meeting at 5:11 p.m.
- (c) 5:12 p.m. Tofield Golden Club were present to provide and discuss updates.
- Members of the Tofield Golden Club left the meeting at 5:22 p.m.
- (d) 5:25 p.m. Tracey Chalifoux, Xplore Internet was present to provide a virtual presentation of rural and universal broadband.
- Chalifoux left the meeting at 5:55 p.m.

CORRESPONDENCE

6. The following Correspondence was presented to Council:
- Quarterly Report from the Town of Vegreville Contracted Community Peace Officer Chelaine Regehr; and
 - Letter from Concerned Citizens regarding rental of the Tofield Community Hall for the Alberta Prosperity Project.

MOVED by Taylor that the Correspondence be received and filed.

20-01-26

CARRIED UNANIMOUSLY

NEW BUSINESS

7. (a) Request for Decision – Municipal Residential Property Tax Rebate
- MOVED** by Chehade that Council approve the application under the Town's Residential Tax Incentive Bylaw for eligible newly constructed and occupied residential property, providing a reduction to the municipal portion only of property taxes for a three-year period, for the property described as Lot 15, Block 55, Plan 082 8351.

21-01-26

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting
January 26, 2026**

**COUNCIL
REPORTS**

8. Council Reports were presented.

Janzen, Brittian and Brown left the meeting at 6:05 p.m.

CLOSED SESSION

9. **MOVED** by Terpstra that Council meet in Closed Session At 6:05 p.m. to discuss matters under the *Access To Information Act* as follows:

Division 2 - Section 19(1)(c)(i) – Disclosure harmful to business interests if a third party – *Access to Information Act*.

22-01-26

CARRIED UNANIMOUSLY

MOVED by Hall to revert to the regular session at 8:10 p.m.

CARRIED UNANIMOUSLY

No public present.

MOVED by Terpstra that Administration initiate a Land Use Bylaw amendment to redesignate the property located at 5619 – 53 Avenue from R-LD -Low Density Residential District to R-MD – Medium Density Residential District and to proceed with required public hearing process.

23-01-26

CARRIED UNANIMOUSLY

ADJOURNMENT

10. **MOVED** by Chehade that the meeting adjourn at 8:11 p.m.

24-01-26

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF TOFIELD
MONTHLY STATEMENT
MONTH ENDING JANUARY 31, 2026

	General Account	Investments	Investment-Nesbitt Burns	TOTAL
Net Balance at End of Previous Month	1,607,281.23	0.00	2,124,309.15	3,731,590.38
ADD:				
Receipts for the Month	378,779.72			378,779.72
Debentures				0.00
Interest on Account	3,236.39		81,632.46	84,868.85
Cancel Cheques				0.00
Reverse Annual Fees M/C				0.00
Service Charge Reversal				0.00
Sub Total	1,989,297.34	0.00	2,205,941.61	4,195,238.95
LESS:				
Disbursements for the Month	553,311.01	0.00		553,311.01
Utility Deposits				0.00
Debenture Payments				0.00
Service Charges	227.23			227.23
NSF Cheque	1,438.47			1,438.47
Cancel Receipt				0.00
Overdraft Interest				0.00
NET BALANCE AT END OF MONTH	1,434,320.63	0.00	2,205,941.61	3,640,262.24
Balance at End of Month from Statement	1,432,070.55	0.00	2,205,941.61	3,638,012.16
ADD:				
O/S Telebank				0.00
O/S e-Transfer				0.00
Outstanding Deposits	5,187.50			5,187.50
O/S Interac (Option Pay)	615.61			615.61
O/S Interac (Moneris)				0.00
Bank Error				0.00
Sub Total	1,437,873.66	0.00	2,205,941.61	3,643,815.27
LESS:				
O/S Direct Deposit				0.00
Outstanding Cheques	3,430.99			3,430.99
O/S Telebank	122.04			122.04
Bank Error				0.00
NET BALANCE AT END OF MONTH	1,434,320.63	0.00	2,205,941.61	3,640,262.24
	0.00			

THIS STATEMENT SUBMITTED TO COUNCIL THIS 9TH DAY OF FEBRUARY, 2026.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



COUNCIL BUDGET PREYEAR END INTERIM BUDGET 31-Jan-26

	THIS PERIOD	YEAR-TO DATE	INTERIM BUDGET	VARIANCE	% USED
OPERATING REVENUES					
1-02-000-00 General Municipal Revenues	(28,243.94)	(28,243.94)	(414,000.00)	(385,756.06)	6.82
1-12-000-00 Administration	(8,841.50)	(8,841.50)	(127,000.00)	(118,158.50)	6.96
1-26-000-00 Bylaw Enforcement	(420.00)	(420.00)	(49,000.00)	(48,580.00)	0.86
1-32-000-00 Roads, Streets, Walks, Lighting	(1,820.00)	(1,820.00)	(37,989.00)	(36,169.00)	4.79
1-33-000-00 Airport	(4,793.68)	(4,793.68)	(15,308.00)	(10,514.32)	31.32
1-41-000-00 Water Supply & Distribution	(101,443.32)	(101,443.32)	(1,376,728.00)	(1,275,284.68)	7.37
1-42-000-00 Sanitary Sewage & Treatment	(13,681.85)	(13,681.85)	(200,500.00)	(186,818.15)	6.82
1-43-000-00 Garbage Collection & Disposal	(10,830.00)	(10,830.00)	(128,200.00)	(117,370.00)	8.45
1-51-000-00 Family Community Support Services	(40,922.00)	(40,922.00)	(370,508.00)	(329,586.00)	11.05
1-56-000-00 Cemetery	(3,100.00)	(3,100.00)	(30,000.00)	(26,900.00)	10.33
1-66-000-00 Subdivision Land & Development	-	-	(20,000.00)	(20,000.00)	-
1-70-000-00 Community Develop. Administration	-	-	(11,000.00)	(11,000.00)	-
1-71-000-00 Tourism/Economic Development	(2,500.00)	(2,500.00)	(117,000.00)	(114,500.00)	2.14
1-72-000-00 Community Hall	(2,060.00)	(2,060.00)	(39,900.00)	(37,840.00)	5.16
1-73-000-00 Transportation Tofield Bus	(2,387.45)	(2,387.45)	(25,000.00)	(22,612.55)	9.55
1-74-000-00 Recreation Programs	-	-	(17,302.00)	(17,302.00)	-
1-76-000-00 Parks	-	-	(64,300.00)	(64,300.00)	-
1-75-000-00 Library	-	-	(127,563.00)	(127,563.00)	-
TOTAL: OPERATING REVENUES	(221,043.74)	(221,043.74)	(3,171,298.00)	(2,950,254.26)	6.97



COUNCIL BUDGET PREYEAR END INTERIM BUDGET 31-Jan-26

	THIS PERIOD	YEAR-TO DATE	INTERIM BUDGET	VARIANCE	% USED
OPERATING EXPENDITURES					
2-11-000-00 Council & Other Legislative	3,794.34	3,794.34	104,000.00	100,205.66	3.65
2-12-000-00 General Administration	94,280.22	94,280.22	1,078,748.00	984,467.78	8.74
2-23-000-00 Fire Fighting & Preventative Serv	-	-	409,432.00	409,432.00	-
2-26-000-00 Bylaw Enforcement	-	-	231,116.00	231,116.00	-
2-32-000-00 Roads, Streets, Walks & Lighting	47,538.30	47,538.30	1,249,555.00	1,202,016.70	3.80
2-33-000-00 Airport	895.00	895.00	19,050.00	18,155.00	4.70
2-41-000-00 Water Supply & Distribution	22,596.23	22,596.23	1,341,423.00	1,318,826.77	1.68
2-42-000-00 Sanitary Sewage & Treatment	21,667.23	21,667.23	197,920.00	176,252.77	10.95
2-43-000-00 Garbage Collection & Disposal	-	-	110,000.00	110,000.00	-
2-51-000-00 Family Community Support Services	28,637.03	28,637.03	370,508.00	341,870.97	7.73
2-56-000-00 Cemetery	2,120.03	2,120.03	29,715.00	27,594.97	7.14
2-66-000-00 Subdivision Land & Development	-	-	20,000.00	20,000.00	-
2-70-000-00 Community Development Administratio	16,241.49	16,241.49	195,650.00	179,408.51	8.30
2-71-000-00 Tourism/Economic Development	1,274.48	1,274.48	166,700.00	165,425.52	0.77
2-72-000-00 Community Hall	3,388.09	3,388.09	56,700.00	53,311.91	5.98
2-73-000-00 Transportation Tofield Bus	481.30	481.30	26,000.00	25,518.70	1.85
2-74-000-00 Recreation Program	-	-	40,300.00	40,300.00	-
2-76-000-00 Parks	17,919.84	17,919.84	487,810.00	469,890.16	3.67
2-75-000-00 Library	11,974.55	11,974.55	207,450.00	195,475.45	5.77
2-99-752-00 Beaver Foundation Requisition	35,105.64	35,105.64	140,423.00	105,317.36	25.00
2-99-756-00 Designated Industrial Property	-	-	433.00	433.00	-
TOTAL: OPERATING EXPENDITURES	307,913.77	307,913.77	6,482,933.00	6,175,019.23	4.75
FINANCES ACQUIRED					
TOTAL: FINANCES ACQUIRED	-	-	-	-	-
FINANCES APPLIED					
TOTAL: FINANCES APPLIED	-	-	-	-	-

January 2026 Advances	Stub 14262 - 14277	\$16,750.00
January 2026 Payroll	Stub 14302 – 14324	\$83,311.14
January 2026 Council	Stub 14325 – 14329	\$ 2,927.45

Total \$102,988.59

0.*

0.*

16,750.00+

83,311.14+

2,927.45+

003 102,988.590

340,159.79+

34.70+

568.49+

2,000.00+

37,518.29+

1,637.70+

64,245.41+

010 549,152.97*

0.*

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
11	26/02/06	2-11-211-00	C900014342	BEAVER COUNTY	OVERPAYMENT OF INV 49401	340.00-
	26/02/06	2-11-211-00	C900014342	BEAVER COUNTY	ELECTED OFFICAL ATIA TRAINING	926.57
					FUNCTION TOTAL	586.57
12	26/02/06	2-12-211-00	C900014350	EDWARDS, JEFFREY C.	MILEAGE	44.50
	26/02/06	2-12-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - ADMIN	120.00
	26/01/30	2-12-220-00	C900014337	RGO TECHNOLOGIES INC.	COPIES	114.27
	26/02/06	2-12-220-00	C900014369	ZAG CREATIVE GROUP INC.	WEBSITE FUNCTIONALITY	350.00
	26/02/06	2-12-221-00	C900014362	SHINEATEK CORP.	MANAGED SERVICES	2,673.50
	26/01/30	2-12-225-00	C000017036	SOCIETY OF LOCAL GOVERNMENT	PROFESSIONAL FEES	450.00
	26/02/06	2-12-225-00	C900014341	ASSOCIATION OF ALBERTA MUNICIP	MEMBERSHIP RENEWAL	3,345.21
	26/02/02	2-12-230-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	100.00
	26/02/06	2-12-230-00	C900014363	TANMAR CONSULTING INC.	ASSESSMENT SERVICES	2,108.79
	26/02/06	2-12-230-00	C900014361	REYNOLDS MIRTH RICHARDS & FARM	GENERAL MATTERS	310.00
	26/02/06	2-12-230-00	C900014361	REYNOLDS MIRTH RICHARDS & FARM	EMPLOYMENT MATTERS	744.00
	26/01/23	2-12-230-01	C900014297	MCCCHARLES, DEVAN	SAFETY BOOTS	319.99
	26/01/23	2-12-230-01	C900014295	HERKLOTZ, WYATT	SAFETY BOOTS	319.99
	26/01/23	2-12-230-01	C900014300	SITEDOCS SAFETY ULC	ANNUAL SUBSCRIPTION	5,539.50
	26/02/06	2-12-230-01	C900014353	GREGG DISTRIBUTORS	WATER ADDITIVE	8.11
	26/01/30	2-12-240-00	C900014339	VMJ CUSTODIAL SERVICES INC.	JANITORIAL - ADMIN	725.00
	26/01/30	2-12-250-00	C900014332	INACT SURVEILLANCE LTD.	WIRELESS PANIC KEYS	675.00
	26/02/06	2-12-250-00	C900014343	BLACK & MCDONALD LIMITED	SERVICE/ HEAT @ MAIN OFFICE	3,254.40
	26/02/06	2-12-250-00	C900014346	CANADIAN LINEN AND UNIFORM	RUGS	67.53
	26/02/06	2-12-250-00	C900014346	CANADIAN LINEN AND UNIFORM	RUGS	67.53
	26/02/06	2-12-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	38,131.58
	26/02/02	2-12-510-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	25.00
	26/02/02	2-12-510-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	290.97
	26/02/06	2-12-510-00	C900014356	IRON MOUNTAIN CANADA OPERATION	RECYCLE BIN	350.56
	26/02/06	2-12-510-00	C900014348	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	231.87
	26/01/21	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	2,000.00
	26/02/06	4-12-230-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	24,782.37
	26/02/06	4-12-231-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	17,434.00
	26/02/06	4-12-232-00	AP DRCT DB	RECEIVER GENERAL	REMITTANCE	5,348.60
	26/01/30	4-12-234-00	C900014335	LOCAL AUTHORITIES PENSION PLAN	EMP #215 - REMITTANCE	18,468.93
	26/02/06	4-12-235-00	AP DRCT DB	AMSC INSURANCE SERVICES LTD.	ACCT 2-0815 REMITTANCE	14,949.76
	26/01/30	4-12-239-00	C900014338	TOWN OF TOFIELD SOCIAL FUND	REMITTANCE	190.00
	26/01/29	4-12-241-00	AP DRCT DB	ALBERTA MUNICIPAL SERVICES COR	POWER & GAS	37,518.29
	26/02/02	4-12-241-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	467.68
	26/02/06	4-12-241-00	AP DRCT DB	WEX CANADA LTD.	FUEL	80.94
					FUNCTION TOTAL	181,607.87
32	26/02/06	2-32-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	INTERNET - PUBLIC WORKS	137.00
	26/02/06	2-32-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES- OPERATIONS	412.21
	26/02/06	2-32-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	12,156.00
	26/02/06	2-32-520-00	C900014353	GREGG DISTRIBUTORS	HEX NUTS	83.61

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
32	26/02/06	2-32-520-45	C900014367	UNITED FARMERS OF ALBERTA CO-O	FUEL & IN-STORE PURCHASES	2,100.28
	26/01/30	2-32-520-50	C900014334	LAMB FORD SALES LTD.	REPAIRS - F550	275.00
	26/01/30	2-32-520-54	C000017035	D & D SERVICE CENTRE	DOOR SEAL	91.75
	26/01/30	2-32-520-54	C000017035	D & D SERVICE CENTRE	FUEL FILTER	129.58
	26/01/30	2-32-520-60	C000017037	TRAIL TIRE	TIRE REPAIR	34.50
	26/01/30	2-32-520-71	C900014330	CALMONT EQUIPMENT LTD.	REPAIR HYDRAULIC PUMP	7,743.98
	26/01/30	2-32-520-71	C000017035	D & D SERVICE CENTRE	BATTERY	310.37
	26/02/06	2-32-521-00	AP DRCT DB	WEX CANADA LTD.	FUEL	50.36
	26/02/06	2-32-521-00	C900014367	UNITED FARMERS OF ALBERTA CO-O	FUEL & IN-STORE PURCHASES	4,345.29
	26/02/06	2-32-521-00	C900014368	WILD ROSE CO-OPERATIVE ASSOCIA	FUEL	412.01
	26/01/30	2-32-530-00	C900014337	RG0 TECHNOLOGIES INC.	COPIES	11.11
	26/02/02	2-32-530-00	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	12.49
	26/02/06	2-32-530-00	C900014365	TRU HARDWARE	BILLINGS	8.39
	26/02/06	2-32-530-00	C900014347	CANADIAN NATIONAL	GATES MAINTENANCE	403.50
	26/02/06	2-32-530-00	C900014346	CANADIAN LINEN AND UNIFORM	RUGS	43.88
	26/02/06	2-32-530-00	C900014346	CANADIAN LINEN AND UNIFORM	RUGS	43.88
	26/02/06	2-32-530-00	C000017038	HOTSY - WATER BLAST MANUFACTUR	CHEMICAL HOTSY BREAKTHROUGH	719.00
	26/02/06	2-32-530-00	C000017039	RUDE HVAC LTD	NEW HEATER @ SHOP	3,137.50
	26/02/06	2-32-530-00	C900014348	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	42.80
	26/01/30	2-32-530-03	C900014331	DRIVEN TRANSPORT INC	ROAD CRUSH	1,485.00
					FUNCTION TOTAL	34,189.49
33	26/01/30	2-33-250-00	C900014339	VMJ CUSTODIAL SERVICES INC.	JANITORIAL - AIRPORT	100.00
	26/02/06	2-33-250-00	C900014366	ULINE CANADA CORPORATION	WINDSOCK FREIGHT	45.24
	26/02/06	2-33-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	2,411.00
	26/02/06	2-33-521-00	C900014351	FLIGHT FUELS LP	FUEL	11,505.11
					FUNCTION TOTAL	14,061.35
41	26/01/23	2-41-215-00	C900014298	MCSNET	CUST #0054024/ INTERNET	109.90
	26/02/06	2-41-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - WATER STORAGE	316.92
	26/02/06	2-41-250-00	C900014347	CANADIAN NATIONAL	SEWER LINE CROSSING	90.00
	26/01/23	2-41-251-00	C900014292	ACCU-FLO METER SERVICE LTD.	15 X 5/8" METERS & WASHERS	10,776.20
	26/02/06	2-41-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	12,791.00
	26/02/06	2-41-550-00	C900014355	HIGHWAY 14 REGIONAL WATER	ACCOUNT 371341.01	28,950.61
	26/02/06	2-41-550-00	C900014355	HIGHWAY 14 REGIONAL WATER	ACCOUNT 395431.01	42,947.97
					FUNCTION TOTAL	95,982.60
42	26/01/23	2-42-215-00	C900014298	MCSNET	CUST #0054024/ INTERNET	69.90
	26/02/06	2-42-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - SEWER	66.64
	26/02/06	2-42-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	1,369.00
					FUNCTION TOTAL	1,505.54

ACCOUNTS PAYABLES LISTING BY FUNCTION

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
51	26/01/23	2-51-221-00	C000017033	VOLUNTEER ALBERTA	ORGANIZATION MEMBERSHIP	120.00
	26/01/30	2-51-245-00	C900014339	VMJ CUSTODIAL SERVICES INC.	JANITORIAL - FCSS	100.00
	26/02/06	2-51-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	26.00
	26/02/06	2-51-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	2,448.00
	26/02/06	2-51-400-01	C900014348	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	21.90
	26/01/30	2-51-400-04	C900014333	IRVINE, CHARLENE	GENERAL COUNSELLOR	1,925.00
	26/02/06	2-51-400-06	C900014364	TOFIELD LODGE	MEALS ON WHEELS	912.00
	26/02/06	2-51-400-07	C900014348	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	85.98
	26/02/06	2-51-510-00	C900014348	CANOE PROCUREMENT GROUP OF CAN	BILLINGS	42.74
					FUNCTION TOTAL	5,681.62
66	26/02/06	2-66-250-00	C900014342	BEAVER COUNTY	CREDIT ON BEAIRSTO	417.41-
	26/02/06	2-66-250-00	C900014342	BEAVER COUNTY	50% TIP-CONCEPT PLAN/DEVELOPME	6,183.75
					FUNCTION TOTAL	5,766.34
71	26/02/06	2-71-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - NATURE CENTRE	86.59
	26/02/06	2-71-230-00	C900014357	MACMULLEN, ROB	ECONOMIC DEVELOPMENT	4,115.99
	26/02/06	2-71-230-00	C900014349	CORUS SALES INC.	CITY PRODUCTIONS/ GLOBAL AD	2,000.00
	26/01/30	2-71-240-00	C900014339	VMJ CUSTODIAL SERVICES INC.	JANITORIAL - NATURE CENTRE	300.00
	26/02/06	2-71-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	3,465.00
	26/02/02	2-71-400-01	AP DRCT DB	BMO BANK OF MONTREAL	BILLINGS	691.80
					FUNCTION TOTAL	10,659.38
72	26/01/30	2-72-240-00	C900014339	VMJ CUSTODIAL SERVICES INC.	JANITORIAL - HALL CARETAKER	1,500.00
	26/01/23	2-72-255-00	C900014299	PLATINUM SUPPLY 2022 LTD.	JANITORIAL SUPPLIES	314.62
	26/01/30	2-72-255-00	C900014336	PLATINUM SUPPLY 2022 LTD.	GARBAGE BAGS	77.12
	26/01/30	2-72-255-00	C900014339	VMJ CUSTODIAL SERVICES INC.	STRIP & WAX FLOOR	766.53
	26/02/06	2-72-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	3,465.00
					FUNCTION TOTAL	6,123.27
73	26/01/23	2-73-251-00	C900014294	FORSTNER, DORIS	SHUTTLE DRIVER/ JAN 1-15	305.00
	26/01/23	2-73-251-00	C900014296	MACPHERSON, ANDREW	SHUTTLE DRIVER/ JAN 1-15	160.00
	26/02/06	2-73-251-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	5,483.00
	26/02/06	2-73-251-00	C900014352	FORSTNER, DORIS	SHUTTLE DRIVER/ JAN 16-31	460.00
	26/02/06	2-73-251-00	C900014367	UNITED FARMERS OF ALBERTA CO-O	FUEL & IN-STORE PURCHASES	264.16
	26/02/06	2-73-251-00	C900014358	MACPHERSON, ANDREW	SHUTTLE DRIVER/ JAN 16-31	280.00
					FUNCTION TOTAL	6,952.16
75	26/02/06	2-75-215-00	AP DRCT DB	TELUS COMMUNICATIONS LTD.	PHONES - LIBRARY	153.79

02/05/26 09:33:56

ACCOUNTS PAYABLES LISTING BY FUNCTION

PAGE 4

Function	Date	Account Number (Including Delimiters)	Reference Number	Transaction Description	Transaction Description Additional	Transaction Amount
75	26/01/30	2-75-240-00	C900014339	VMJ CUSTODIAL SERVICES INC.	JANITORIAL - LIBRARY	425.00
	26/02/06	2-75-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	2,011.42
					FUNCTION TOTAL	2,590.21
76	26/02/06	2-76-215-00	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	114.39
	26/01/23	2-76-215-01	C900014298	MCSNET	CUST #0054024/ INTERNET	94.90
	26/02/06	2-76-250-01	AP DRCT DB	TELUS MOBILITY	CELL PHONES - PARKS	114.40
	26/02/06	2-76-250-04	C900014354	HASTINGS LAKE GARDENS	2026 FLOWER DEPOSIT	2,500.00
	26/02/06	2-76-274-00	C900014340	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUM	2,812.00
					FUNCTION TOTAL	5,635.69
99	26/01/23	2-99-752-00	C900014293	BEAVER FOUNDATION	REQUISITION	35,105.64
					FUNCTION TOTAL	35,105.64
					FINAL TOTALS TOTAL	406,447.73

* * * E N D O F R E P O R T * * *

Renewed Police Funding Model Preliminary 5-year Estimate for Town of Tofield

Thank you for connecting with the Police Funding Model team and for providing a designated contact to receive your estimated municipal contributions under the renewed Police Funding Model (PFM). Based on the most recent data available to the ministry, we have prepared a preliminary five-year estimate to assist with your municipal budget process for PFM costs moving forward, effective April 1, 2026.

It is important to note that the estimate provided is an approximation. Final amounts payable under the renewed PFM will be based on current data when calculations are completed each March.

Fiscal year	Percentage	Municipal Share before modifiers
2026–27	22%	\$153,915.58
2027–28	24%	\$181,340.54
2028–29	26%	\$222,711.90
2029–30	28%	\$271,293.93
2030–31	30%	\$342,305.60

Important Notes:

- This preliminary estimate for Town of Tofield is provided for budget planning purposes only.
- All figures are subject to revision.
- Base cost calculations are derived from 2024–25 PPSA frontline policing actuals, with an assumed year-over-year increase of 8% applied to PPSA frontline policing costs.
- The five-year projection is based on Municipal Affairs 2024–25 population data, equalized assessment values, preliminary RCMP occurrence statistics, and RCMP hard vacancy rates. Final invoiced amounts will reflect updated data as it becomes available.
- Modifications to the base formula will be implemented in phases: the weighted occurrences factor will take effect on April 1, 2028, with full model implementation completed by April 1, 2030.

Please contact the PFM team at abpfm@gov.ab.ca if you require any clarification regarding these estimates.

Jeff Edwards

From: PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>
Sent: February 2, 2026 2:53 PM
To: Jeff Edwards
Cc: Mayor Adam Hall
Subject: FW: Town of Tofield

Good afternoon Jeff ! Thank you so much for reaching out with respect to the Police Funding Model. We appreciate your patience as we work through addressing the PFM inquiries coming in.

I want to start by acknowledging your concern about the cost increases many communities will experience under the renewed Police Funding Model. After six years under the existing model, the costs associated with front line policing have risen dramatically within the RCMP as well as in municipal policing in Alberta and in Canada as a whole. We will do our best to provide clarity on what's driving the cost of policing higher.

First, the renewed funding model estimates are based on the 2024 Municipal Affairs Population List (MAPL) that was current when the projections were prepared. The primary factor behind the cost increases is the steep rise over 7 years in front-line policing costs since the original regulation was introduced in 2020. The original Police Funding Model, throughout the six- year term relied upon the 2018 provincial policing cost data. Since then, Alberta has seen multiple collective agreement salary/benefit adjustments and significant inflationary pressures affecting nearly every aspect of front line policing operations. To put this in perspective, the average cost per officer in the provincial police service has risen from \$168,000 in 2018/19 to \$242,000 in 2024.

Over the past few years, the provincial government has frozen the municipal contributions to the PFM at \$69.8 million. As a result, in 2024–25 municipalities contributed approximately 19% instead of the 30% required under the Police Funding Regulation. The remaining 11% was absorbed by the provincial government.

It is important to note that going forward under the renewed PFM there are opportunities to reduce your municipality's costs through the newly introduced modifiers. While we can't predetermine eligibility, estimates could be adjusted downward by up to 10% if you qualify for:

- **5% Vacancy Modifier** – applied if your detachment's vacancy rate exceeds the provincial average
- **5% Population Density Modifier** – applied if your municipality's population density falls below the provincial average

If you have specific questions remaining, please do not hesitate to forward those on, or if a call would be more beneficial please let me know and we will arrange that.

Thank you again, Jeff.

Wendy Moshuk
Director, Contract Policing and Policing Oversight

Law Enforcement and Oversight Branch
Public Security Division
Public Safety and Emergency Services
10th Floor, 10365-97 Street
Edmonton ALBERTA T5J 3W5

Mobile : (780) 868-3915

Classification: Protected A

From: Jeff Edwards <jedwards@tofieldalberta.ca>
Sent: January 23, 2026 12:13 PM
To: PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>
Cc: Mayor Adam Hall <ahall@tofieldalberta.ca>
Subject: Town of Tofield

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Good afternoon,

Regarding the attached, received by our office today, I must say that upon first review I am shocked and somewhat sickened. In advance of having this formally taken to Council, I would like to ask for a response that would provide provision, rationale, and justification outside of the inflationary adjustments.

The Town of Tofield stand behind, support, and endorse the RCMP, however, there needs to be further explanation to these amounts. These are numbers we will have an incredibly difficult time supporting.

I look forward to hearing from you soon.

Regards,

Jeff Edwards, CLGM
Chief Administrative Officer
Town of Tofield
Box 30 Tofield, AB
TOB 4J0 5407 - 50 Street
780-662-3269 P
780-662-3929 F
www.tofieldalberta.ca
jedwards@tofieldalberta.ca



TOWN OF TOFIELD

POLICY AND PROCEDURE HANDBOOK

GOVERNANCE & LEADERSHIP

**POLICY: Human Rights
Equity & Diversity Policy: 1.13**

POLICY STATEMENT:

The Town of Tofield is committed to developing a diverse organization that is reflective of and responsive to the diversity of Canada and the world, in which all people, regardless of their differences, are respected and valued. Diversity includes all the ways people are unique and different from others and transcends concepts such as race, ethnicity, socio-economic, gender, religion, sexual orientation, disability, and age. The Town of Tofield aims to create an environment where diversity is valued and encouraged. Discrimination is prohibited by the Alberta Human Rights, Citizenship and Multiculturalism Act and is expressly prohibited at the Town of Tofield.

The Town encourages all groups, boards, commissions, committees, organizations or individuals to embrace commitment to equity, diversity, tolerance and inclusiveness.

Definitions

1. **"Barriers"** shall be defined in accordance to the following:
 - a) Attitudes, behavior, procedures or physical impediments that undermine equity and diversity, inhibit inclusion and can prevent people from maximizing their contributions to the community as a whole.

2. **"Discrimination"** shall be defined according to the following:
 - a) Any act, omission or practice, whether intentional or unintentional, based on race, religious beliefs, colour, gender, physical disability, mental disability, marital status, age, ancestry, place or origin, family status, source of income, sexual orientation, political belief, gender identity or gender expression, when that act or omission results in loss of or limit on opportunities to work or participate or offends the dignity of the person.

3. **"Diversity"** shall be defined according to the following:
 - a) The visible and invisible differences that exist among people, including but not limited to, race, religious beliefs, colour, gender, physical disability, mental disability, marital status, age, ancestry, place of origin, family status, source of income, sexual orientation, political belief, gender identity or gender expression. These visible and invisible differences that exist among people can lead to differences in experiences, values, attitudes and ways of thinking, behaving, communicating and working.

4. **"Equity"** shall be defined according to the following:
 - a) Fairness of treatment for individuals or groups according to their respective needs, which may include equal treatment that is different but is considered equivalent in terms of rights, benefits, obligations and opportunities and removing barriers that have a discriminatory impact or the potential to have a discriminatory impact.

5. **"Inclusiveness"** shall be defined according to the following:
 - a) The ability of an organization to attract, retain and accommodate a range of diverse people who feel valued and confident within the organization.

GUIDELINES AND PROCEDURES:

Responsibilities

1. It is the responsibility of the Town of Tofield Mayor and Council, staff members and volunteers to ensure that the Town of Tofield upholds its principles of equity, diversity and inclusiveness in all its practices.
2. It is the responsibility of the Town of Tofield Mayor, Council and all staff members to uphold the Town of Tofield's principles of equity, diversity and inclusiveness and seek to remove barriers to equity, diversity and inclusiveness in carrying out their various roles within the community and as representatives of the Town of Tofield in public.
3. The Town of Tofield will recognize equity, diversity and inclusiveness as assets and strengths; acknowledging their potential as a sources of of vitality, creativity and growth.

COUNCIL APPROVAL MOTION #10-06-18


MAYOR

DATE: June 11, 2018

SCHEDULE A

TOWN OF TOFIELD SCHEDULE OF FEES FOR SERVICES

(NOTE: GST is included, where applicable)

Council and Legislative Services

Bylaws and Minutes (copies) (exclude LUB/MDP)	\$0.50 per page \$2.00 minimum per bylaw \$5.00 maximum per bylaw
--	---

Administrative Services

Tax Certificate	\$40.00 per parcel
Registration of Tax Recovery	\$200.00 per parcel (includes registering And Notification Released Caveat
Tax Recovery Administration Fee	\$300.00 per parcel
Registration of Final Requisition	\$200.00 per parcel
Appeal to Local Assessment Review Board (LARB)	\$100.00
Appeal to Composite Assessment Review Board (CARB)	\$300.00
Photocopies	\$0.25/copy – black & white one sided for 1 st 10 copies. \$0.10/copy – black & white one sided for over 10 copies \$0.30/copy – black & white double sided for 1 st 10 copies \$0.15/copy – black & white double sided for over 10 copies. \$0.35/copy – 11 X17 for 1 st 10 copies \$0.25/copy – 11 X 17 for over 10 copies \$1.00/one side copy for colored for first 10 copies \$0.60/one side copy for colored over 10 copies \$0.10/copy with own paper \$0.10/copy for per side black & white for Community Groups \$0.60/copy per side for colored copies for Community Groups \$0.25/copy per side for 11 X 17 for Community Groups.
General Research	\$30.00 per hour plus related costs (estimated and payable in advance) Chargeable at CAO discretion
Other Promotional Material	Cost plus 20%
Request for reprint Tax Notice & Utility Invoice	\$2.00 per Invoice
Paper Invoice Fee	\$2.00 per Invoice
Facsimile Service Sending & Receiving	\$2.00/page
Processing Returned Payments	\$30.00/return payment
Unpaid Accounts Receivable	1.5% on unpaid balance

Planning & Development

Development Permit

<u>Residential Development Permits</u>	
Single Family Dwelling, including Manufactured Homes and Duplex Units	\$200.00
Multi Family Dwellings, includes row Housing, apartments, etc	\$300.00, plus \$50.00/dwelling unit to a maximum of \$5,000.00)
Additions/Renovations – Structural	\$125.00
Accessory Buildings (Garage/Shop)	\$125.00
Accessory Buildings (Movable Sheds) 100 Sq ft or greater	\$50.00
Decks Two Feet or higher	\$50.00
Home Occupation, Minor (as per Land Use Bylaw)	\$75.00
Home Occupation, Major (as per Land Use Bylaw)	\$150.00
Interior Renovation	
• Non-Structural i.e. Electrical Panel	Safety Code Permits may be required
• Maintenance and/or Repair	
Exterior Renovations	
• Structural	Safety Code Permits may be required
• Non Structural	
• Maintenance and/or Repair	
Permitted Uses (not listed above)	\$125.00
Discretionary Uses (not listed above)	\$150.00
Dwelling Unit within Commercial Building (discretionary use)	\$200.00
<u>Commercial, Industrial, Institutional</u>	
Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$300.00 Application Fee plus \$1.00/m2 (to a maximum of \$7,500.00)
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$400.00 Application Fee plus \$1.00/m2 (to a maximum of \$7,500.00)
Additions/Alterations/Renovations	\$300.00 Application Fee plus \$1.00/m2 (to a maximum of \$7,500.00)
New Tenant in Existing Building (permitted use)	\$150.00
New Tenant in Existing Building (discretionary use)	\$300.00
Change in tenancy (no change in use)	\$150.00
Temporary Uses – Maximum 2 years	\$200.00

Commercial, Industrial, Institutional con't

Signs

- Permanent (determined by the Development Officer) \$100.00
- Temporary (greater than 2 weeks) \$50.00
- Free standing Billboards – Fee To be determined by the Development Officer

Demolition Permits

Non Residential \$100.00 plus security fee \$1000.00
Residential \$100.00 plus security fee \$1000.00

Administrative Fees

Compliance Certificates \$100.00 plus GST
Single Family Residential

Commercial, Industrial, Institutional \$200.00
Multi-Family

Variances

- Dwelling \$75.00
- Commercial, Industrial, Institutional, Multi Family \$125.00

~~To Leave as sited~~

- ~~• Dwelling \$75.00~~
- ~~• Commercial, Industrial, Institutional, Multi Family \$100.00~~

Land Use Bylaw On Line Only

Municipal Development Plan On Line Only

Land Use Bylaw Search (formal Letter) \$50.00
(confirmation of zoning)

Application to Amend Land Use Bylaw & Municipal Development Plan \$750.00 plus Advertising Costs

Appeal to Subdivision and Development Appeal Board (may be refunded) \$500.00

Subdivision Application Fees As Established by Subdivision Authority

Development Agreement \$1,500.00 plus any legal costs incurred in Preparation of agreements

Encroachment Agreement

- Minor (e.g. fence, retaining wall) \$150.00
- Major (e.g. building structure) \$350.00

Area Structure Plan Review To be determined

Refundable Development Bond - \$2,000.00
Collected at the time of development Permit as a damage deposit against Damages to municipal road and sidewalk Infrastructure

Administrative Fees con't

Refundable Landscaping Bond - \$1,000.00 minimum – up to a maximum
Ensure completion of landscaping or 15% of estimated construction value,
Projects - Commercial, Industrial whichever is greater
Institutional

Refundable Landscaping Bond- \$1,500
Ensure Completion of Project –
Residential

Advertising & Notification (in addition to
All applicable development fees e.g.
Costs to notify or advertise a proposed
Development)

- Single Family Residential uses \$75.00
- Multi-family Residential uses \$125.00
- Commercial/Industrial/Institutional \$175.00

Access to Information Act – Refer to Access to Information Act Regulations, Alta Reg 133/2025, GST not applicable

Operations

Grader & Operator	\$250.00/hour minimum 1 hour charge
Backhoe, Jackhammer, Bobcat, Loader & Operator	\$150.00/hour minimum 1 hour charge
Sweeper & Operator	\$200.00/hour minimum 1 hour charge
Plumbing or Camera	\$450.00 deposit – nonrefundable if on Homeowner’s property.
Sander & Operator with 1 yd Sand	\$200.00/hour minimum 1 hour charge,
Extra Sand	\$60.00/yard
Flush Truck, Hydro Vac Unit	\$400/hour plus \$2.00/km Travel – minimum 1 hour charge
Genie Lift & Operator	\$150/hour minimum 1 hour charge
Laborer	\$60/hour minimum 1 hour charge
Supervisor	\$75/hour minimum 1 hour charge
Cold Mix Road Repair	\$350.00/drum quote provide at the time.

Facilities

Hall Rental Rates

Weddings and Dances	\$550 plus GST
Weekday, Saturday and Sunday During the Day	\$280.00 plus GST
Meeting Room & Kitchen	\$150/00 plus GST
Kitchen Only	\$90.00 plus GST
Farmer's Market	\$85
Tofield Health Foundation Supper	\$85
Floor Curling	\$50
Hourly	\$30 plus GST
Damage Deposit	\$350
Booking Deposit	50% of rental rate
Campground	\$30.00 per night

**TOWN OF TOFIELD
BYLAW 1361**

A BYLAW OF THE TOWN OF TOFIELD IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW NO. 1316, AS AMENDED, BEING THE LAND USE BYLAW.

WHEREAS pursuant to the *Municipal Government Act, R.S.A. 2000, C. M-26*, including amendments, allow the amendment of a Land Use Bylaw.

AND WHEREAS, the Town of Tofield wishes to amend Bylaw 1316, the Land Use Bylaw, as amended.

NOW THEREFORE, the Council of the Town of Tofield, duly assembled, pursuant to the authority conferred upon in by the *Municipal Government Act, R.S.A. 2000, C. M-26*, and amendments thereto, enacts as follows:

That the Land Use Map of Bylaw 1316 of the Town of Tofield, be amended, by changing the following land-use designation from Low Density Residential District (R-LD) to Medium Density Residential District (R-MD):

Lot J, Block 48, Plan 772 1233

READ a first time this day of 2026.

ADVERTISED in the Tofield Mercury on the day and the day of
2026

PUBLIC HEARING HELD this day of 2026.

READ a second time this day of 2026.

READ a third time and final time this day of 2026.

•

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF TOFIELD
COUNCIL
REQUEST FOR DECISION**

Meeting Type: *Regular Meeting*
Department: *Administration*
Presented by: Jeff Edwards

Meeting Date: February 9th, 2026
Confidential: NO

Topic: Application for municipal property tax rebate

DISCUSSION:

The Town of Tofield has an established Residential Tax Incentive Bylaw intended to encourage residential construction, investment, and occupancy within the community. The bylaw provides a phased reduction of the municipal component of property taxes for eligible new residential builds once they are constructed and occupied.

Administration has received an application requesting consideration under this bylaw for a newly constructed and occupied residential property. The application has been reviewed and confirmed to meet the eligibility criteria outlined within the Residential Tax Incentive Bylaw.

Administration supports the application and is recommending Council approval. Invoking the Residential Tax Incentive Bylaw in this instance aligns with the bylaw's intent to stimulate residential development and reduce financial barriers for new construction during the initial years of occupancy.

It is important to note that the incentive applies **only to the municipal portion** of property taxes. Education and other requisitioned taxes are not impacted by this decision.

Approval of this application provides consistency in the application of Council-approved policy, supports growth within the Town, and reinforces Council's commitment to encouraging residential development.

INTERGOVERNMENTAL INVOLVEMENT:

NIL

EXTERNAL AND INTERNAL COMMUNICATIONS/PARTICIPATION:

Should Council Motion the recommended action, notification would be provided to the appropriate staff members to have the repairs actioned.

FINANCIAL IMPLICATIONS:

The incentive results in a temporary reduction of municipal tax revenue for the subject property over a three-year period. This reduction is offset by:

- Increased assessment from new construction;
- Long-term municipal tax revenue following the incentive period;
- Broader economic and community growth benefits.

The financial impact is limited to the municipal portion only and is considered manageable within current budget projections.

ALTERNATIVES:

1. Council agree with the recommended action
2. Council deny the recommended action.
3. Council may take other action

RECOMMENDED ACTION:

That Council approve the application under the Town's **Residential Tax Incentive Bylaw** for the eligible newly constructed and occupied residential property, providing a reduction to the **municipal portion only** of property taxes for a three-year period, applied as follows:

- Year 1: 75% municipal tax reduction
- Year 2: 50% municipal tax reduction
- Year 3: 25% municipal tax reduction

ENCLOSURES: YES

Residential Tax Rebate
Property Tax Rebate

Owner's Name: [REDACTED]

Owner's Mailing Address: [REDACTED]

Property Address: 5312 22nd St. TOFIELD AB T0B 4J0

Legal Description: LOT C-MOBILE, Block X, PLAN 5457 AH

Phone Number: [REDACTED]

Date of Application: 28 JAN 2026

Status of Construction:

Development Permit & Building Permit Number:
DP25-D0012 318 TIG-25-B0006

Construction Start Date: 03 AUG 2025

Year of Rebate Period: 1st 2nd 3rd

*Taxes must be paid in full to be eligible for Municipal Property Tax Rebate
I have read and understood the Town of Tofield Municipal Tax Rebate Program Bylaw*

Signature of Owner: [REDACTED]

Office Use only:

The above application is [] or is not [] in conformance with the requirements of the Town of Tofield Municipal Property Tax Rebate Program this _____ day of _____, 20__

Tax Roll Number: _____

Municipal Taxes: _____

Receipt Number: _____

Reason for non-conformance (if applicable): _____

Council Resolution: _____

Municipal Property Tax Refunded: _____

Cheque Number: _____

Refund Date: _____