



## **AGENDA**

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**REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD** to be held Monday, February 23, 2026, 5:00 p.m., Town of Tofield Administration Building, Council Chambers.

**1. Present**

**2. Call to Order**

“As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward.”

**3. Adoption of Agenda**

**4. Minutes**

- (a) Minutes of the Regular meeting of Council of the Town of Tofield held February 9, 2026.

**5. Delegation**

- (a) SGT. Clayton Mamchur, Tofield RCMP will be present to speak to the Community Priorities Plan and Community Policing Report.

**6. New Business**

- (a) Request for Decision – Intermunicipal Subdivision and Development Appeal Board and Intermunicipal Assessment Review Board Reappointments.
- (b) Western Days, 2026 Sponsor Package
- (c) Regional Letter to the Honorable Mike Ellis, Deputy Premier and the Honorable Dan Williams, Minister of Municipal Affairs.

**7. Unfinished Business**

- (a) Highway 626, Speed Limit Change – Response
- (b) Bylaw 1308 “Community Standards Bylaw”
- (c) Policy 1.13 – Human Rights, Equity & Diversity

**8. Council Reports**

**9. Closed Session**

Division 2 – 19(1) c (i) Disclosure harmful to business interests of a third party – *Access To Information Act.*

**10. Adjournment**

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, February 9, 2026, Town of Tofield Administration Building Council Chambers**

**PRESENT**

1. Mayor Hall; Councillors Durrant, Terpstra and Chehade; Chief Administrative Officer Edwards.

Also Present: Kari Janzen, Tofield Mercury, Yvonne Brown and Barry Brittan

**CALL TO ORDER**

2. Mayor Hall called the meeting to order at 5:00 p.m.

"As we gather today as elected officials, administration, and members of the Town of Tofield community, we respectfully acknowledge that we live, work, and play on the traditional lands of Treaty 6. Treaty 6 is the ancestral territory of the Cree, Dakota, Nakota, and Saulteaux peoples, and the homeland of the Métis Nation. We honour the enduring relationship between these Nations and this land, and we express our gratitude and respect to the Indigenous and Métis ancestors, Elders, knowledge keepers, adults, and youth—past, present, and future—who continue to care for this place and guide our shared path forward."

**ADOPTION OF AGENDA**  
01-02-26

3. **MOVED** by Terpstra that the Agenda be approved as presented.

CARRIED UNANIMOUSLY

**MINUTES**  
02-02-26

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held January 26, 2026, be approved as amended.

CARRIED UNANIMOUSLY

**FINANCIAL**  
03-02-26

5. (a) **MOVED** by Durrant that the Monthly Financial Statement for the period ending January 31, 2026, be approved.

CARRIED UNANIMOUSLY

04-02-26

- (b) **MOVED** by Terpstra that the Interim Operating Budget Report for the month ending January 31, 2026 be approved.

CARRIED UNANIMOUSLY

05-02-26

- (c) **MOVED** by Chehade that the Open Payables for the months of January and February 2026 in the total amount of \$549,152.97 be approved for payment.

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
February 9, 2026**

**NEW BUSINESS**

6. (a) Renewed Police Funding Model – Preliminary 5 year estimate.
- MOVED** by Chehade that the Renewed Police Funding Model – Preliminary 5 year estimate be received and filed.
- 06-02-26 CARRIED UNANIMOUSLY
- (b) Policy 1.13 – Human Rights, Equity & Diversity
- MOVED** by Terpstra that Policy 1.13 be brought back to Council with the suggested amendments.
- 07-02-26 CARRIED UNANIMOUSLY
- (c) Bylaw 1360 being a Bylaw of the Town of Tofield, in the Province of Alberta, to establish fees for permits and services provided by the Municipality.
- MOVED** by Durrant that Bylaw 1360 be read a first time.
- 08-02-26 CARRIED UNANIMOUSLY
- MOVED** by Terpstra that Bylaw 1360 be read a second time.
- 09-02-26 CARRIED UNANIMOUSLY
- MOVED** by Durrant that Bylaw 1360 be presented for third reading.
- 10-02-26 CARRIED UNANIMOUSLY
- MOVED** by Terpstra that Bylaw 1360 be read a third time.
- 11-02-26 CARRIED UNANIMOUSLY
- (d) Bylaw 1361 being a Bylaw of the Town of Tofield, in the Province of Alberta, for the purpose of amending Bylaw 1316, as amended, being the Land Use Bylaw.
- MOVED** by Chehade that Bylaw 1361 be read a first time.
- 12-02-26 CARRIED UNANIMOUSLY
- MOVED** by Durrant that the Public Hearing for Bylaw 1361 be held March 23, 2026.
- 13-02-26 CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
February 9, 2026**

**NEW BUSINESS**

6. (e) Request for Decision – Residential Property Tax Rebate.

**MOVED** by Terpstra to approve the application under the Town of Tofield's Residential Property Tax Incentive Bylaw for the eligible newly constructed and occupied residential property, providing a reduction to the municipal portion only on property legally described as Lot C, Block X, Plan 5457AH.

14-02-26

CARRIED UNANIMOUSLY

Janzen, Brown and Brittan left the meeting at 5:24 p.m.

**CLOSED SESSION**

7. **MOVED** by Chehade that Council meet in Closed Session at 5:24 p.m. to discuss matters under the *Access to Information Act* as follows:

Division 2 – Section 26(1)(a)(ii) – Disclosure harmful to Intermunicipal Relations - *Access to Information Act*.

15-02-26

CARRIED UNANIMOUSLY

**MOVED** by Terpstra to revert to the regular session at 7:30 p.m.

16-02-26

CARRIED UNANIMOUSLY

No public present.

**MOVED** by Durrant that the Town of Tofield approves the Emergency Services Cost-Sharing Agreement, subject to approval by all other Beaver Region municipalities, and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Town of Tofield.

17-02-26

CARRIED UNANIMOUSLY

**MOVED** by Terpstra that the Town of Tofield approves the Fire Protection and Emergency Management Services Provision of Services Agreement, subject to approval by all other participating municipalities and the Beaver Emergency Services Commission and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Town of Tofield.

18-02-26

CARRIED UNANIMOUSLY

**Minutes of the Town of Tofield Regular Council Meeting  
February 9, 2026**

**ADJOURNMENT**

8. **MOVED** by Chehade that the meeting adjourn at 7:32 p.m.

19-02-26

CARRIED UNANIMOUSLY

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

## **Community Priorities Plan - Leadership Invitation**

February 11, 2026

Jeff Edwards  
CAO  
Tofield, AB

Dear Mr. Edwards,

As Alberta's provincial police service, the RCMP is continually working to modernize and strengthen the way we partner with communities to address local public safety needs. This letter is being shared to provide early awareness of an upcoming change to the community priority planning process and to support timely engagement with local leadership ahead of the next planning cycle.

Beginning in February 2026, Alberta RCMP detachments will be transitioning to a new Community Priorities Plan (CPP) for the 2026–2027 cycle. This updated approach replaces the previous Annual Performance Plan (APP) and is intended to serve as the primary framework for identifying and tracking policing priorities at the community level.

The CPP is intentionally community-led. It was developed to strengthen collaboration with municipal and Indigenous leadership and to ensure that the priorities of your police service are directly informed by the communities we serve. The CPP is designed to support meaningful dialogue, shared understanding, and clear, achievable priorities that reflect local realities.

This early communication is intended to allow community leaders sufficient time to begin considering local priorities and engaging with constituents before formal planning begins.

### **Community Priorities Plan Overview**

#### **Step One: Preparation and Consultation (February 2026)**

Community leaders consult with their constituents in advance of meeting with the RCMP to gather ideas, concerns, and objectives related to community safety. This initial consultation is the first of two points of engagement and is an important step in ensuring that policing priorities are built with the community, not for the community.

Should community leaders wish to involve their Detachment Commander in these early community discussions, requests can be made directly to the detachment and support will be provided.

The purpose of this stage is to develop a clear understanding of community-specific concerns and objectives to inform upcoming discussions.

## Step Two: Engagement Meeting (March 2026)

An engagement meeting is held between community representatives and the Detachment Commander. This meeting provides an opportunity for community representatives to share feedback gathered during consultations and to discuss community perspectives openly.

All relevant concerns, ideas, and objectives are welcome for discussion at this stage. These conversations help build a shared understanding between the community and the detachment and support alignment as priorities begin to take shape.

Following this initial engagement meeting, the Detachment Commander will take the identified community priorities and meet with their leadership team to develop an operational plan outlining how the RCMP will work to deliver on those priorities.

## Step Three: Finalizing Priorities

A subsequent meeting will be held between community representatives and the Detachment Commander where possible, during which the proposed plan will be presented to the community for review. This meeting will provide an opportunity for community leaders to offer feedback, seek clarification, and confirm alignment before priorities are finalized.

Following engagement and discussion, the Community Priorities Plan is finalized. The goal of this stage is to confirm a consolidated list of up to three community policing priorities that accurately reflects and encompasses the concerns and objectives raised through earlier engagement.

Once confirmed, the plan is endorsed by the Detachment Commander and community leadership. Progress will be monitored through regular reporting, with adjustments made as required to ensure priorities remain responsive and aligned over time.

## Detachments Serving Multiple Communities

For detachments that serve multiple municipalities, this CPP process will be conducted with each community group. Engagement, consultation, and feedback will be gathered independently to ensure each community's unique needs and perspectives are understood. Overall, detachment priorities will then be developed based on the totality of feedback received across all participating communities.

## **Next Steps - Community Consultation and Engagement**

As part of the CPP process, community leaders are encouraged to begin consulting with their constituents to gather input on local safety concerns, emerging issues, and opportunities for collaboration. Community leaders may choose the consultation methods that best suit their communities, such as surveys, town halls, meetings, or other engagement activities. Detachment Commanders may be invited to attend these conversations where appropriate, or consultations may be conducted independently, with feedback shared at a later stage.

This early engagement will help inform discussions with your Detachment Commander as CPP development progresses. Your partnership is essential to ensuring policing priorities reflect the unique needs of your community. Further information and guidance will be provided by your local detachment as the CPP process moves forward.

Thank you for your continued partnership and leadership in supporting community safety.

Sincerely,

Sgt. Clayton Mamchur  
Detachment Commander – Tofield RCMP



February 19, 2026

Mr. Jeff Edwards  
CAO  
Tofield, Alberta

Dear Mr. Edwards,

Please find attached the quarterly Community Policing Report for October – December 31, 2025 (Q3). It outlines staffing, financial information, and crime trends for the Tofield RCMP Detachment, and supports our commitment to transparency and ongoing collaboration with our community partners.

Through both provincial and municipal policing contracts, the RCMP serves roughly 40% of Albertans across 95% of the province, including your community. That is why it is so important that our work is centered on people — the frontline members serving your community, the support teams behind the scenes, and the Albertans who rely on us every day.

The Government of Alberta's Police Funding Model (PFM) has strengthened our ability to meet those needs. With your contributions, we have added 279 police officers, 136 directly to detachments, along with 242 civilian staff, including 77 supporting detachment operations. These investments have also enabled the development of a Real-Time Operations Centre to support frontline officers, the expansion of our drone program, enhanced investigative capacity, and the addition of a third specialized Emergency Response Team.

These resources, along with the dedication of our employees and the support of your community, have helped bring Alberta's crime rates to their lowest point in five years — and we are committed to building on this progress together.

I welcome continued conversations about your community's policing priorities and any ideas that can help us strengthen our service. Working collaboratively is essential to maintaining this forward progress, and I encourage you to reach out at any time with questions, concerns, or suggestions.

Sincerely,

Sgt. Clayton Mamchur  
Detachment Commander  
Tofield RCMP Detachment



## Alberta RCMP - Provincial Policing Report

### Detachment Information

**Detachment Name**

Tofield RCMP

**Detachment Commander**

Sgt. Clayton Mamchur

**Report Date**

December 10, 2025

**Fiscal Year**

2025-26

**Quarter**

Q3 (October - December)

### Community Priorities

**Priority #1: Crime Reduction – Property Crime****Updates and Comments:**

During Q3 Tofield members continued working with our support units to reduce rural crime. Members have utilized our Property Crime Examiner and fingerprint specialists to process scenes and gather compelling evidence. Members have also authored a warrant which supported deployment of our Emergency Response Team to safety address a situation in Ryley, AB. Tofield members continue cooperating with our adjacent Detachments to address inter area criminality. Search warrants have been executed at two residential locations which resulted in the recovery of stolen property. Members routinely engage Victim Services, Probation and Child Protection to further support victims and enhance public safety. During this quarter members have focused on increased visibility throughout our area. Members have updated and identified additional crime 'hotspots' due to emerging issues and have consistently incorporated these areas into their patrols. Proactive patrolling has been combined with traffic enforcement to further augment visibility.

**Priority #2: Strengthening Police / Community Relationships – Consultations & Connections****Updates and Comments:**

School visits have been prioritized this quarter, although no formal presentations could be facilitated. Following the teacher's strike, proactive police presence in the schools has increased. Members have also participated in SAFE lockdown drills to assist educators in identifying best practices and reducing safety concerns. During this quarter, media releases were distributed to enhance public safety and inform the communities we serve on the work being done.





## Priority #3: Enhance Road Safety

### Updates and Comments:

This quarter two check-stops were conducted to specifically target impaired driving. Media releases were also distributed identifying traffic safety concerns while illustrating the local cooperation between RCMP, Community Peace Officers and the RCMP Traffic Units operating throughout our area. No presentations on this topic were completed this quarter due to external factors such as: the teacher's strike, resource constraints and increased operational demands. However public education has continued as members routinely conduct enforcement designed to reduce the incidence of high-risk driving behaviours. During these encounters, members utilize the opportunity to identify the risks in our ongoing effort to prevent recurrence.





## Community Consultations

### Consultation #1

**Date**

Click or tap to enter a date.

**Meeting Type**

Choose an item.

**Topics Discussed**

Information Sharing and Community Engagement

**Notes/Comments:**

Frequent communication was maintained with stakeholders to help ensure police activities remained aligned with community needs. This quarter, meetings were conducted with Beaver County, Holden and Ryley community representatives. Unfortunately circumstances precluded meeting with Tofield this quarter however this has since occurred. Of note, specific engagement with Community Leadership occurred regarding: an ERT deployment in Ryley, check-stops to discourage & address impaired driving (both Holden & Ryley), and direct assistance to Ryley in supporting their community standards. Presentations were completed in Holden (Council meeting), Ryley (Citizens on Patrol Supper / Town Hall Meeting) and to Beaver County (Council meeting). Additional involvements in Tofield included: supporting the Community Peace Officer in addressing local traffic concerns, participating in the Christmas parade, and increased enforcement efforts to reduce impaired and dangerous driving behaviours. Police bulletins were distributed to the local media on a variety of topics including road safety, weekly reports, and significant police engagements. Discussions and cooperation with our enforcement and justice partners (traffic unit, Community Peace Officers, Crown, Victim Services, Child Protection, Probation Officers, etc.) was maintained throughout this quarter.





## Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	6	5	2	0
Detachment Support	2	1	0	1

### Notes:

1. Data extracted on December 31, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments:

Police Officers: Of the six established positions, five officers are working. There are two officers on special leave (Medical leave). One of these two positions has been backfilled to ensure coverage. There is one position that has two officers assigned to it. There is no hard vacancy at this time.

Detachment Support: There are two established positions, and one resource is working. Currently, there is one hard vacancy.

#### Detachment Commander's Comments regarding Police Officers:

- Early in October, Tofield sustained the long-term absence of one of our police officers. Regular contact with this impacted officer has been maintained to ensure the services necessary to support and expedite return to full operational duty are engaged.

Due to this absence, an immediate schedule change was completed to maintain coverage levels and operational requirements.

To supplement coverage, and support the remaining members, overtime requirements have been identified and promptly sourced.

The District Relief Unit has also been enlisted to provide support from January through March of 2026.

Tofield's Career Development and Resourcing Advisor (staffing) has been actively engaged, and frequent discussions have occurred to help ensure sufficient resources are available. Additional planning has been completed to proactively address anticipated attrition.





- The other officer identified as 'on leave' has been backfilled by the current Detachment Commander. This is also the same position that has been referenced as having two officers assigned. This 'double assignment' occurred upon the engagement of Tofield's new Detachment Commander (Sgt. Mamchur).

Detachment Commander's Comments regarding Detachment Support:

Of Tofield's two support position, only one resource is presently working.

Our other support position has been filled and a tentative start date in April, 2026 has been established.

Additional Q3 Updates:

Community leaders have engaged in consultation with RCMP management to expedite demolition of the old Detachment and construction of the new Detachment. Clean up efforts to rectify the Tofield Detachment grounds (following the fire) are progressing and include: painting both the old & new Detachments and removal of the metal fencing.

Efforts to equip the interim Detachment have continued this quarter. Internet connection speeds were increased, landlines were installed to assist the public in establishing contact with their police and a fax line is scheduled for installation on February 23, 2026. Other interim Detachment projects include: upgrading the furnace, installing supplemental heaters, reinitiating direct video download capabilities (from our police vehicles) and installing an external phone.

Assistance agreements have been cultivated with surrounding RCMP Detachments (Viking and Strathcona County) to help minimize the public impact and maintain services.

As of December 10, 2025, Tofield RCMP had responded to 351 calls for service this quarter. This included: 19 assault investigations, 6 threats, 12 mental health interventions, 42 motor vehicle collisions and 44 property related involvements. Your Tofield members routinely implement initiatives designed to enhance safety and reduce crime; which include distribution of media releases and direct contact with community representatives such as CAO's (especially during high profile involvements). Members directly assisted communities with their identified priorities (ie: Ryley cleanup orders, Tofield traffic & Winterfest, and Holden check-stops).

Tofield's police officers have been equipped with Body-Worn cameras. These vital devices collect evidence while increasing police transparency and accountability to the public we serve.

Finally, Tofield Detachment partnered with the Edmonton Veterans Association to provide a food hamper this December to a local family.





## Tofield Provincial Detachment Crime Statistics (Actual) October - December: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		1	1	2	1	1	0%	0%	0.0
Other Sexual Offences		0	0	1	3	0	N/A	-100%	0.3
Assault		16	12	8	13	32	100%	146%	3.3
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		0	0	0	1	1	N/A	0%	0.3
Criminal Harassment		3	0	2	8	2	-33%	-75%	0.6
Uttering Threats		8	3	4	11	6	-25%	-45%	0.4
<b>TOTAL PERSONS</b>		<b>28</b>	<b>17</b>	<b>17</b>	<b>38</b>	<b>42</b>	<b>50%</b>	<b>11%</b>	<b>4.9</b>
Break & Enter		17	13	13	7	19	12%	171%	-0.2
Theft of Motor Vehicle		5	13	5	5	6	20%	20%	-0.6
Theft Over \$5,000		2	6	2	5	3	50%	-40%	0.1
Theft Under \$5,000		19	24	11	36	14	-26%	-61%	0.2
Possn Stn Goods		5	17	6	15	1	-80%	-93%	-1.0
Fraud		14	5	6	13	12	-14%	-8%	0.4
Arson		2	2	1	4	1	-50%	-75%	0.0
Mischief - Damage To Property		14	20	15	17	12	-14%	-29%	-0.7
Mischief - Other		6	4	6	10	10	67%	0%	1.4
<b>TOTAL PROPERTY</b>		<b>84</b>	<b>104</b>	<b>65</b>	<b>112</b>	<b>78</b>	<b>-7%</b>	<b>-30%</b>	<b>-0.4</b>
Offensive Weapons		3	4	1	5	3	0%	-40%	0.1
Disturbing the peace		10	3	3	3	2	-80%	-33%	-1.6
Fail to Comply & Breaches		8	4	0	5	4	-50%	-20%	-0.7
<b>OTHER CRIMINAL CODE</b>		<b>4</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>75%</b>	<b>40%</b>	<b>1.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>25</b>	<b>11</b>	<b>5</b>	<b>18</b>	<b>16</b>	<b>-36%</b>	<b>-11%</b>	<b>-1.1</b>
<b>TOTAL CRIMINAL CODE</b>		<b>137</b>	<b>132</b>	<b>87</b>	<b>168</b>	<b>136</b>	<b>-1%</b>	<b>-19%</b>	<b>3.4</b>



## Tofield Provincial Detachment Crime Statistics (Actual) October - December: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	0	0	1	0%	N/A	-0.1
Drug Enforcement - Trafficking		0	0	0	3	1	N/A	-67%	0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>100%</b>	<b>-33%</b>	<b>0.4</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	4	2	0	0	-100%	N/A	-0.8
<b>TOTAL FEDERAL</b>		<b>3</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>-33%</b>	<b>-33%</b>	<b>-0.4</b>
Liquor Act		0	1	0	1	0	N/A	-100%	0.0
Cannabis Act		1	0	0	0	0	-100%	N/A	-0.2
Mental Health Act		22	21	18	15	19	-14%	27%	-1.2
Other Provincial Stats		34	56	28	37	35	3%	-5%	-1.7
<b>Total Provincial Stats</b>		<b>57</b>	<b>78</b>	<b>46</b>	<b>53</b>	<b>54</b>	<b>-5%</b>	<b>2%</b>	<b>-3.1</b>
Municipal By-laws Traffic		1	0	0	1	0	-100%	-100%	-0.1
Municipal By-laws		6	3	2	8	4	-33%	-50%	0.1
<b>Total Municipal</b>		<b>7</b>	<b>3</b>	<b>2</b>	<b>9</b>	<b>4</b>	<b>-43%</b>	<b>-56%</b>	<b>0.0</b>
Fatals		2	0	1	0	0	-100%	N/A	-0.4
Injury MVC		8	6	7	7	2	-75%	-71%	-1.1
Property Damage MVC (Reportable)		41	60	42	25	26	-37%	4%	-6.5
Property Damage MVC (Non Reportable)		4	5	4	5	13	225%	160%	1.8
<b>TOTAL MVC</b>		<b>55</b>	<b>71</b>	<b>54</b>	<b>37</b>	<b>41</b>	<b>-25%</b>	<b>11%</b>	<b>-6.2</b>
Roadside Suspension - Alcohol (Prov)		4	4	0	0	1	-75%	N/A	-1.0
Roadside Suspension - Drugs (Prov)		1	1	0	0	0	-100%	N/A	-0.3
<b>Total Provincial Traffic</b>		<b>245</b>	<b>135</b>	<b>149</b>	<b>91</b>	<b>199</b>	<b>-19%</b>	<b>119%</b>	<b>-13.6</b>
<b>Other Traffic</b>		<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.2</b>
<b>Criminal Code Traffic</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>2</b>	<b>-71%</b>	<b>-75%</b>	<b>-0.9</b>
<b>Common Police Activities</b>									
False Alarms		10	4	3	14	6	-40%	-57%	0.2
False/Abandoned 911 Call and 911 Act		10	11	10	13	6	-40%	-54%	-0.6
Suspicious Person/Vehicle/Property		18	35	24	32	25	39%	-22%	1.1
Persons Reported Missing		2	0	0	0	0	-100%	N/A	-0.4
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		20	10	13	15	25	25%	67%	1.5
Form 10 (MHA) (Reported)		0	3	0	0	0	N/A	N/A	-0.3

Royal Canadian Mounted Police

Commanding Officer  
Alberta



Gendarmerie royale du Canada

Commandant  
de l'Alberta

February 4, 2026

Good day,

As we begin a new year, I would like to take the opportunity to share an update on the work the Alberta RCMP is doing to support safe, resilient communities across the province.

Like you, and the communities you serve, crime remains a primary concern for the Alberta RCMP. We recognize the significant impacts crime has on residents, businesses, and overall community well-being. Policing in Alberta presents unique and real challenges, including vast geographic areas, long response distances, and a relatively small number of repeat offenders who cause a disproportionate amount of harm. Addressing these challenges requires responses that are intelligence-led, fiscally responsible, and built on strong partnerships.

We remain focused on addressing crime through continual reassessment of operational approaches, responsible deployment of resources, and close collaboration with municipal and community partners. We also recognize the significant cost of policing for communities and remain committed to ensuring available resources are deployed strategically and efficiently to deliver effective policing services to Albertans.

As part of this commitment, we are investing in modernization initiatives, including the development of the Real-Time Operations Centre, the expansion of the Emergency Response Team, increased investigative capacity and resources focused on working in partnership with communities and government on prevention initiatives and address the root causes of crime.

I want to highlight for you some of the initiatives we have underway, some of the results we've realized and some of the opportunities we remain focused on.

Despite fiscal pressures, we continue to focus resources where they will have the greatest impact. One of our key strategies is concentrating on the relatively small number of offenders responsible for the greatest harm across the province through tracking and prioritizing the Top 100 offenders. Using data compiled from RCMP and municipal police services across Alberta our Strategic Research and Analysis Unit, has assessed nearly 100,000 unique offenders and ranked them to identify those causing the most significant harm. This intelligence directly informs the work of Crime Reduction Units located across the province that can be deployed where and when emerging crime trends demand to target those offenders causing the most harm. These units work in close coordination with local detachments and partner agencies, including municipal police services and Alberta Sheriffs.

We have countless examples of successful operations targeting property crime offenders across Alberta where significant seizures of stolen property including vehicles, ATV's heavy construction equipment, and copper wire, have been recovered and offenders have been arrested to face prosecution. This includes well coordinated investigations involving teams of investigators located strategically throughout the four districts working in concert and utilizing sophisticated investigative techniques and tools including the leveraging of cutting-edge surveillance assets from our federal RCMP partners.

We know that addiction to illicit drugs is a huge driver of the types of crime that victimize Albertans. To that end, we have also utilized enhanced investigative resources to compliment local detachments in combatting the drug trade in communities across the province. We have made significant seizures of fentanyl, methamphetamines, cocaine and illegal firearms in numerous investigations across the province. These successes impact the availability of these harmful drugs through disruption of supply and act as a deterrent by holding accountable those who are profiting from the distribution of substances that deprive Albertans of their safety and security.

We are embracing technology to make policing more effective, efficient, and safer for both the public and police. The policing landscape is changing; yesterday's solutions won't solve today's challenges. As such, modern policing requires that frontline officers be supported by layers of expertise, coordination, and technology. The Real-Time Operations Centre does exactly that and is a critical component of police modernization. Operating twenty-four hours a day, seven days a week, the Real-Time Operations Centre provides operational support to every Alberta RCMP officer in the province. It enhances officer and public safety, coordinates specialized resources, and ensures informed decision-making during complex and evolving incidents. For our officers, the Real-Time Operations Centre ensures they are never working alone, regardless of location. For Alberta communities, this means every officer on their street is supported by a robust network of specialized units ready to respond at any moment. Ratepayers aren't funding just one uniformed member, but a comprehensive system of expertise and technology working behind that officer to keep their community safe.

Advanced investigative resources and practices represent another essential component of modernized policing as do resources such as the Emergency Response Teams. Emergency Response Teams are teams of highly skilled and trained individuals, bringing together experienced members, specialized tactics, advanced technology, and trained negotiators as a complete operational package, essentially bringing the right resource to the most volatile and dangerous calls. Their role is to safely resolve high-risk incidents involving armed or barricaded individuals, hostage situations and high-risk arrests. By deploying the appropriate expertise, equipment, and techniques, Emergency Response Teams have consistently led to safer outcomes for community members, suspects, and police officers. Demand for these specialized responses has increased significantly, with a sixty-one per cent increase in calls requiring Emergency Response Team involvement over the past four years. In response we have increased our capacity in this area enhancing overall public safety throughout the province. These specialized units place the Alberta RCMP on the leading edge of modern policing in Canada and directly support community safety. Combined with the dedication of our employees and the partnership of the communities we serve, these efforts have helped reduce crime rates in Alberta to the lowest in five years.

We recognize that police visibility and staffing levels remain key concerns for our clients and stakeholders. We continue to focus on recruiting Albertans to serve Albertans, strengthening experienced police officer recruitment. Since April 1, 2024, we have seen 5,450 applications in Alberta and 22 Experienced Police Officers have joined the Alberta RCMP since April 1, 2025. While these recruiting numbers are encouraging, we recognize the ongoing urgency to fill vacancies which is why we continually look inward at our hiring processes to remove barriers, find efficiencies and ensure the most qualified applicants are finding their way to service in communities across Alberta as quickly as possible.

Like all police services, we experience short-term human resource pressures at frontline detachments and have developed several strategies that enable a flexible response to these pressures. We have established a Relief Team based out of Leduc and Cochrane that is comprised of 30 members who

support detachments throughout the province. Since the start of 2026, the Relief Team has deployed 34 times to various detachments in the province. In addition, we currently have 33 Reservists who are retired police officers available as and when required to deploy where the greatest needs are. This provides another option of flexible deployment of highly experienced resources.

We are continually assessing our service delivery models to ensure our resources are deployed in the most effective and efficient way. This includes assessing resource levels at detachments, monitoring our response times, reviewing and adapting our policies and piloting initiatives to improve member visibility in communities. Just recently, we approved a pilot project that leverages technology to reduce the administrative burden placed on our front-line members, so that they can spend more time engaged in proactive patrolling and community engagement.

We continually engage in consultation with our community partners and stakeholders to identify whether changes to service delivery are needed. We assess and discuss impacts with our stakeholders and prioritize flexibility to ensure we are responsive to community priorities and needs.

Municipal leadership plays a critical role in advocating for safer communities. Your collective voice—grounded in firsthand knowledge of how crime affects residents, businesses, and community well-being—is essential in advancing meaningful change related to bail practices and court capacity.

I would like to highlight some of the broader challenges we encounter in this space.

First, let me share an example of a single prolific offender whose repeated releases resulted in significant harm across multiple communities:

- In February 2025, he committed a firearm-related robbery and stole a vehicle containing a one-year-old child, receiving a 90-day sentence.
- In June 2025, he was sentenced to 21 days time served after being located in a stolen vehicle.
- In July 2025, he was arrested again in a stolen vehicle, charged with 11 offences, and released on bail with conditions.
- In September 2025, he pled guilty to theft under \$5,000 and served 30 days.
- In November 2025, he rammed an unmarked police vehicle with a stolen vehicle and was taken into custody.
- He now faces 11 charges, including failure to comply and assaulting a police officer with a weapon, and remains in custody.

This individual committed offences across Stony Plain, Spruce Grove, Parkland County, Lac Ste. Anne County, and Sturgeon County. His apprehension was the result of coordinated efforts between the Central Alberta District Crime Reduction Unit, a Community Response Team, and Parkland Detachment resources.

Examples such as this are not isolated. They demonstrate how a single prolific offender, repeatedly released back into the community, can cause significant harm to multiple municipalities in a short period of time. These cases underscore rural Albertans' concerns around repeat offending, bail, and court capacity.

We work closely with Crown Prosecutors to address repeat offending by ensuring priority offenders are supported by comprehensive bail packages that clearly outline criminal history, risk to public safety, and the broader community impacts of continued release. We also actively support the use of Community

Impact Statements, which allow communities and municipal leaders to articulate the cumulative harm crime causes beyond individual victims.

We remain compassionate toward individuals experiencing mental health challenges, addictions, and social vulnerability, and we continue to support partnerships that improve access to treatment and recovery services. This requires that adequate treatment be available and accessible. At the same time, there *are* individuals whose repeated, violent, or high-risk behaviour necessitates incarceration. Some people simply need to go to jail in order to protect the public and prevent further victimization.

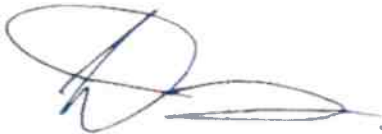
Court capacity remains a significant challenge across the province, especially in rural Alberta. Limited court time, shortages of judges and clerks, and resulting delays undermine the effectiveness of the justice system. We will continue to advocate for improvements through multiple forums, consistently raising the impacts these pressures have on victims, communities, and frontline policing.

When policing data, operational experience, and municipal advocacy align, they provide a powerful foundation for justice system reform. Effective crime reduction cannot be achieved by policing alone. Long-term success depends on strong partnerships with municipalities, community organizations, government, and social service providers. We value our relationship with you and those you represent and recognize the essential role you play in shaping community safety priorities.

Modernization, fiscal responsibility, and collaboration will continue to guide our efforts. We are committed to leveraging technology, applying best practices, and deploying the right resources in the right places to support shared public safety goals.

Effective policing depends on strong partnerships, and I want to assure you that we remain committed to working closely with elected officials, municipal administrators, and community leaders to ensure policing services align with local priorities and needs. That is why I encourage you to reach out to your local Detachment Commander to discuss your policing services and explore opportunities to strengthen collaboration in support of your community priorities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Trevor Daroux', with a stylized flourish at the end.

Trevor Daroux  
Deputy Commissioner  
Commanding Officer Alberta RCMP

111140 - 109 Street  
Edmonton, AB T5G 2T4

Telephone: 780-412-5444  
Fax: 780-412-5445



**TOWN OF TOFIELD  
COUNCIL  
REQUEST FOR DECISION**

**Meeting Type:** *Regular Meeting*  
**Department:** *Administration*  
**Presented by:** Jeff Edwards

**Meeting Date:** February 23rd, 2026  
**Confidential:** NO

**Topic: INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD AND  
INTERMUNICIPAL ASSESSMENT REVIEW BOARD REAPPOINTMENTS**

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**DISCUSSION:**

The Town of Tofield is a member of the region's Intermunicipal Subdivision and Development Appeal Board (SDAB) and Intermunicipal Assessment Review Board (ARB). Each Board consists of the same members. The terms of appointment are staggered to maintain experience on the Board from year to year.

The terms of appointment are staggered to maintain experience on the Board from year to year. A maximum of ten public-at-large members may be appointed to the Boards. There are currently six members on the Board. This number is sufficient at this time given the minimal number of hearings required throughout the region. The terms of two of the members (Brad Rae and Brett Huculak) will expire on March 31, 2026.

Mr. Rae and Mr. Huculak were appointed to the SDAB and ARB in 2019 and have participated in several SDAB and ARB hearings. Their certifications as SDAB and ARB members are current. They both have confirmed they are interested in renewing their appointments to the board.

The Councils within the Beaver Region will also be considering these reappointments and must pass similar motions for the reappointments to be effective.

**EXTERNAL AND INTERNAL COMMUNICATIONS/PARTICIPATION:**

Should Council Motion the recommended action, notification would be provided to the appropriate parties.

**FINANCIAL IMPLICATIONS:**

Each municipality is responsible for costs associated with hearings in their own jurisdiction. The region shares the cost of training equally.

**ALTERNATIVES:**

1. Council agree with the recommended action
2. Council deny the recommended action.
3. Council may take other action

**RECOMMENDED ACTION:**

That Council consider approving the following reappointments to the Intermunicipal Subdivision and Development Appeal Board and the Intermunicipal Assessment Review Board for a three-year term, expiring March 31, 2029:

1. Brad Rae
2. Brett Huculak

**ENCLOSURES: NO**

## Jeff Edwards

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**From:** Cindy Neufeld  
**Sent:** February 11, 2026 9:57 AM  
**To:** Jeff Edwards  
**Subject:** Western Days  
**Attachments:** Sponsor Package 2026.pdf

Good Morning

I hope you are doing well! It's hard to believe, but Western Days 2026 will be here before you know it.

As we start planning, we're reaching out to our 2025 sponsors to see if you might be interested in sponsoring again. Your support meant so much to us, and we'd love to have you involved once more.

Last year you sponsored the Chutes for \$5,000.

If you have any questions, please do not hesitate to contact myself. I look forward to hearing from you.

*Cindy Neufeld*  
*Secretary/Treasurer*  
*Tofield Agricultural Society*  
*Box 273*  
*Tofield, AB T0B 4J0*  
*(780) 662-3269 P*  
*(780) 221-8173 C*

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# **TOFIELD WESTERN DAYS**

## **AUGUST 6 - 9, 2026**

### **SPONSORSHIP PACKAGE**

*Don't miss YOUR opportunity to  
be a part of the ACTION!*



**TOFIELD AG**  
SOCIETY  
EST. 1972



**WESTERN**  
**DAYS**  
TOFIELD, ALBERTA  
Est. 1983

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE

We are excited to invite you and/or your business to be a part of this year's Tofield Western Days, which features, the 14<sup>th</sup> Bull Bash, 43<sup>rd</sup> Sodbuster Rodeo and celebrates the 54<sup>th</sup> year of the Tofield Agricultural Society. This event is growing with every year, giving you the opportunity to advertise your business, all while supporting local community initiatives and fundraisers.

The weekend will start off with an outdoor Bull Riding and a steak VIP/Sponsor Barbeque on Thursday night, the Downtown Promenade on Friday night, and Saturday and Sunday Afternoon Rodeo performances.

This promises to be an ACTION-packed weekend loaded with lots of FUN!

The Bull Riding is partnered with the Professional Bull Riders Canada, where you will see the best bull riders, livestock, and production in the heart of Tofield, Alberta. Guaranteed at least 30 of the best bull riders, including many PBR Canada Finalist and PBR World Finalists, will be here!

The Rodeo will co-sanction with both the Lakeland Rodeo Association and Wild Rose Rodeo Association to attract 300+ contestants and is sure to draw hundreds of spectators over this memorable weekend.

In addition to the exciting rodeo and bull riding events, additional planning is underway to include: a food truck fair, community pancake breakfast, Mutton Bustin' intermission event, beer gardens and concession. Thursday night includes an outdoor event with a DJ and an indoor dance Saturday night featuring a live band.

To help ensure the success of this action-packed weekend, we invite individuals, businesses, or groups to pledge their support. Join us in celebrating our outstanding community, our western heritage, and the future of rodeo in Canada.

Thank you for considering our request, please feel free to call or reach out to any committee member if you have any questions.

Tofield Western Days Committee  
Operating under Tofield Agricultural Society

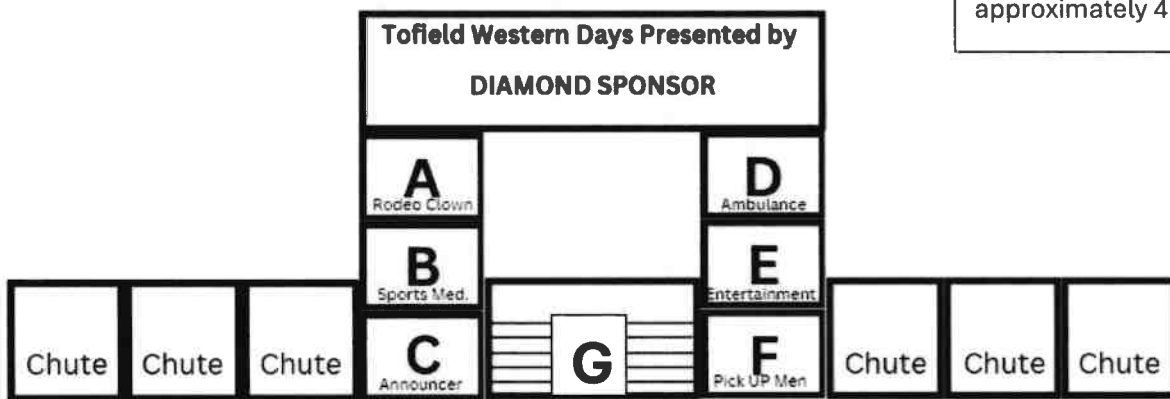
TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE

This year the Western Days Committee is excited to announce that a new location is being constructed for sponsorships to be displayed. A new announcer's booth location is being built over the bucking chute end of the arena which will accommodate prime space for advertising.

*NOTE: If banner advertisement is included with a sponsorship package, the diagrams below will indicate where that signage will be located around the arena facility.*

**Rodeo Marquee** (not drawn to scale):

Size of the Marquee Signage (A-F) is approximately 4' x 3'



**Back of Bleacher Signage - H**

Sponsor banners will be displayed on the backside of the bleachers used around the rodeo arena. These banners will be visible as spectators enter the rodeo grounds, from the south side.

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**\$15,000 DIAMOND SPONSOR**

**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

**PACKAGE INCLUDES:**

Feature Sponsor of the "TOFIELD WESTERN DAYS" Event

- 1 full page color advertisement on front page of the official event program
- Advertisement headlined on the top of the Rodeo Marquee
- Banners around the Rodeo Arena
- Advertisements in all promotional material including social media, brochures, posters, official program and news paper.
- 20 "Weekend Passes" for access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances – Saturday & Sunday
- Recognition throughout the entire Weekend Events
- Banner at Fairgrounds Entrance
- Flag with your logo flown in Grand Entry

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



## LIMITED - ONLY 6 CHUTES AVAILABLE

\*\*\*\*\*All our rough stock action goes through these chute gates! Your banner will hang on the bottom of your assigned chute gate throughout our whole weekend of events.

Example of announcer advertising your company name during the bull riding:  
"Coming out of our **\*\*insert your company name here\*\*** bucking chute, we have the reigning Canadian Champion Nick Tetz getting on Twist of Fate!" –

The Chute Sponsors are the most advertised gate sponsors.

### PACKAGE INCLUDES:

- Advertisement during both official event programs
- Banner advertisement located on your assigned Chute Gate
- Advertisements in all promotional material including social media, brochures, official program and newspaper.
- 6 "Weekend Passes" access to:
  - Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances – Saturday & Sunday
- Flag with your logo flown in Grand Entry
- Verbal and visual recognition during entire Weekend Events

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\* Everyone knows this is where the real money gets spent throughout the weekend. This sponsor will receive the naming rights of the beer gardens for the entirety of the Tofield Western Days weekend. With multiple beer gardens during the Bull Bash, and one large one during the rodeo, your companies name and logo is sure to reach lots of people looking to beat the heat!

**PACKAGE INCLUDES:**

- Naming rights to the entire beer gardens and advertisement/logos located in the beer gardens
- Advertisement during both official event programs
- Advertisements in all promotional material including social media, brochures, official program and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during entire Weekend Events

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*This package will sponsor the specialized lighting and grounds equipment used to ensure that the Bull Bash and Rodeo events happen successfully.

**PACKAGE INCLUDES:**

- Advertisement during both official event programs
- Advertisement located on the Rodeo Marquee – Position G.
- Advertisements in all promotional material including social media, brochures, official program and news paper
- 4 “Weekend Passes” access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during entire Weekend Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*We are bringing the in reigning 2022 Canadian Professional Rodeo Association entertainer of the year Mr. "Ricky Ticky" Wanchuk. Here to provide entertainment for all the spectators, Ricky Ticky will be sure to leave not only the children but yourself with a big smile after attending our event! Not settling for anything but the best.

**PACKAGE INCLUDES:**

- Advertisement during the official Rodeo event program
- Advertisement located on the side of the Rodeo Marquee – Position A
- Advertisements in all promotional material including social media, brochures, official program and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Verbal and Visual recognition during Rodeo Event



## **LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*Where do everyone's eyes head to after a ride or during a break? Directly to the replay screen. This package gives you the naming rights of our replay board, as well as a large banner directly adjoined to the screen allowing for lots of eyes to hit your logo/ company name during the Bull Bash Event.

### **PACKAGE INCLUDES:**

- Advertisement during the official Bull Riding event program
- Banner Advertisement located near the Replay Screen
- Advertisements in all promotional material including social media, brochures, official program and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Verbal and visual recognition during the entire Bull Riding Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*Due to the extreme consequences that can occur throughout a bull riding and rodeo, it is mandatory to have an ambulance on site at all times. This sponsorship package will help relieve some of those costs involved as well as maintain the safety of our competitors.

**PACKAGE INCLUDES:**

- Advertisement during both official event programs
- Advertisement located on the side of the Rodeo Marquee – Position D
- Advertisements in all promotional material including social media, brochures, official program and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during entire Weekend Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**\*\*\*As we all know bull riding is a very dangerous game, and the Canadian Pro Rodeo Sports Medicine Team is there to help these athletes along. The Team strives to help athletes in their rodeo careers by providing pre-event care and treatment, acute injury arena coverage, and post-event care and follow up. By providing this care, we have seen a reduction in the number of 'turn-outs' by increasing healthy competitors. "These guys at the Canadian Pro Rodeo Sports Medicine team are legitimate career savers. Not sure how any of us athletes would go down the road without them!" – Professional Bull Rider Coy Robbins

**PACKAGE INCLUDES:**

- Advertisement during both official event programs
- Advertisement located on the side of the Rodeo Marquee – Position B
- Advertisements in all promotional material including social media, brochures, official program and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during entire Weekend Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*This package will sponsor the entertainment for the Bull Bash Thursday night outdoor event but also the indoor Saturday night event as well. The entertainment provided strongly influences the quality of the nightly festivities!

**PACKAGE INCLUDES:**

- Announcement during both official event programs
- Advertisement located on the side of the Rodeo Marquee – Position E
- Advertisements in all promotional material including social media, Brochures, Official Program, and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during the Rodeo Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*This package will sponsor the announcer who delivers all the information for the events as well as be the added entertainment factor providing things like music, stories about the athletes etc. The announcer is arguably the biggest contributor of the whole event.

A new announcer's booth location is being built over the bucking chute end of the arena which will be a prime location for advertising.

**PACKAGE INCLUDES:**

- Announcement during the official Rodeo Event program
- Advertisement located on the side of the Rodeo Marquee – Position C
- Advertisements in all promotional material including social media, brochures, official program, and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during the Rodeo Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*The men on the horse responsible for ensuring a safe exit of the arena for the livestock. A very important aspect of our show with a combination of horsemanship and talent.

**PACKAGE INCLUDES:**

- Announcement during the official Rodeo Event program
- Advertisement located on the side of the Rodeo Marquee – Position F
- Advertisements in all promotional material including social media, brochures, official program, and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during the Rodeo Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO THE FOLLOWING MAJOR RODEO EVENTS**

<b>Bull Riding</b>	<b>\$1,500</b>
<b>Ladies Barrel Racing</b>	<b>\$1,500</b>
<b>Tie Down Roping</b>	<b>\$1,500</b>
<b>Bareback Riding</b>	<b>\$1,500</b>
<b>Saddle Bronc Riding</b>	<b>\$1,500</b>
<b>Steer Wrestling</b>	<b>\$1,500</b>
<b>Team Roping (Heeler)</b>	<b>\$1,500</b>
<b>Team Roping (Header)</b>	<b>\$1,500</b>

**PACKAGE INCLUDES:**

- Announcement during the official Rodeo Event program
- Advertising on the Back of Bleacher Signage (H)
- Advertisements in all promotional material including social media, brochures, official program, and news paper
- 4 "Weekend Passes" access to:
  - VIP Sponsor Barbeque prior to Bull Riding Event
  - Saturday night dance and live band
  - Rodeo performances -Saturday & Sunday
- Visual and verbal recognition during the Rodeo Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*The exciting firework and fire show at the grand entry of our Bull Bash event. This show adds an exciting aspect to the start and overall, of the entire event! Your support will help to ensure and maintain the entertainment quality of our show.

**PACKAGE INCLUDES:**

- Announcement during the official Bull Riding Event program
- Advertising on the Back of Bleacher Signage (H)
- Advertisements in all promotional material including social media, Brochures, Official Program, and news paper
- Passes:
  - 2 tickets to VIP Sponsor Barbeque prior to Bull Riding Event
    - Includes access for 2 to VIP seating
  - 2 Tickets to both Rodeo performances
- Visual and verbal recognition during the Rodeo Event



## **LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*The favourite event to many in the crowd! This event takes place during the intermission of the Rodeo, involving children under the age of 6 attempting to ride a sheep across the arena. Your sponsorship will help to provide the stock for this event as well as some fun prizes for the children.

### **PACKAGE INCLUDES:**

- Announcement during the official Rodeo Event program

Advertising on the Back of Bleacher Signage (H)

- Advertisements in all promotional material including social media, brochures, official program, and news paper
- Passes:
  - 2 tickets to VIP Sponsor Barbeque prior to Bull Riding Event
    - Includes access for 2 to VIP seating
  - 2 Tickets to both Rodeo performances
- Visual and verbal recognition during the Rodeo Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*One of the newer events to the Tofield Sodbuster Rodeo, but Wild Pony Racing has been voted as one of the favourite events at the Calgary Stampede for quite some time. This event is for children aged 8-12 working together in teams of three to get onto a wild

miniature pony. This event is full of fun that really gets the crowd into it!

**PACKAGE INCLUDES:**

- Announcement during the official Rodeo Event program
- Advertising on the Back of Bleacher Signage (H)
- Advertisements in all promotional material including social media, brochures, official program, and news paper
- Passes:
  - 2 tickets to VIP Sponsor Barbeque prior to Bull Riding Event
    - Includes access for 2 to VIP seating
  - 2 Tickets to both Rodeo performances
- Visual and verbal recognition during the Rodeo Event



## **LIMITED TO 1 BUSINESS OR INDIVIDUAL**

\*\*\*During our food truck fair before the Bull Bash events, we plan to bring in some activities to keep the children occupied such as bouncy castles, petting etc. This package will help to support us in those efforts!

### **PACKAGE INCLUDES:**

- Announcement during the official Bull Riding Event program
- Advertising on the Back of Bleacher Signage (H)
- Advertisements in all promotional material including social media, Brochures, Official Program, and news paper
- Passes:
  - 2 tickets to VIP Sponsor Barbeque prior to Bull Riding Event
    - Includes access for 2 to VIP seating
  - 2 Tickets to both Rodeo performances
- Visual and verbal recognition during the Rodeo Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



**LIMITED TO THE FOLLOWING JUNIOR RODEO EVENTS**

<b>Junior Steer Riding</b>	<b>\$750</b>
<b>Junior Bull Riding</b>	<b>\$750</b>
<b>Junior Barrel Racing</b>	<b>\$750</b>
<b>Peewee Barrel Racing</b>	<b>\$750</b>
<b>Novice Horse Riding</b>	<b>\$750</b>

**PACKAGE INCLUDES:**

- Announcement during the official Rodeo Event program
- Advertising on the Back of Bleacher Signage (H)
- Advertisements in all promotional material including social media, brochures, official program and news paper
- 2 "Rodeo Passes"
  - 2 Tickets to both Rodeo performances
- Visual and verbal recognition during the Rodeo Event

TOFIELD WESTERN DAYS – AUGUST 6-9, 2026  
SPONSORSHIP PACKAGE



\*\*\*All sizes of donations are very much encouraged and welcomed by us here at Tofield Western Days. Our friends of the weekend are all important and very much appreciated.

***DONATIONS LESS THAN \$750***

**PACKAGE INCLUDES:**

- Name listed in the weekend program
- Name listed on the Back of Bleacher Signage (H)
- Two tickets for both rodeo performances

***DONATIONS LESS THAN \$250***

**PACKAGE INCLUDES:**

- Name listed in the weekend program



February 18, 2026

The Honourable Mike Ellis  
Deputy Premier and Minister of Public  
Safety and Emergency Services  
404 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

The Honourable Dan Williams  
Minister of Municipal Affairs  
  
320 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

Re: Renewed Police Funding Model Preliminary 5-year Estimate for Beaver Region Municipalities

On behalf of Beaver County and the Town of Tofield, we are writing to formally request a meeting to discuss the Province's revised police funding model and its significant financial implications for municipalities.

We are extremely concerned by the scale and pace of the proposed increases outlined in the Province's recent correspondence detailing projected policing costs over the next five years. For Beaver County, the projected increases range from approximately 22% to 30% annually—levels of growth that are not financially sustainable and far exceed what municipal property tax bases can reasonably absorb. While the specific figures differ by municipality, the overall direction and magnitude of the increases present a serious and shared challenge for local governments.

These increases are being communicated after municipal budgets have already been approved. Beaver County and the Town of Tofield, like many municipalities across Alberta, budgeted policing costs at levels well below the proposed 2026-27 funding requirements now being presented. This creates immediate and unavoidable fiscal pressure, with no practical ability to adjust revenues or expenditures without significant impacts to other municipal services.

Municipalities recognize the importance of effective, professional, and adequately resourced policing. However, the revised funding model—particularly the size of the annual increases and the implementation timeline—places municipalities in an untenable financial position. Absent changes, these costs will force difficult trade-offs, potentially affecting core services, infrastructure investment, and overall community sustainability.

Given these concerns, we are requesting a meeting to:

- Review the revised police funding model and the assumptions underpinning the projected costs;
- Better understand the rationale for the magnitude of the annual increases;
- Discuss options to improve affordability, including potential phasing, mitigation measures, or adjustments to the model; and



780-663-3730

beaver.ab.ca

Box 140, Ryley, AB T0B 4A0

- Provide municipalities with an opportunity to clearly outline the fiscal and operational impacts they are facing.

We would appreciate the opportunity to meet with you at your earliest convenience and look forward to a constructive discussion on this matter.

Sincerely,

Gene Hrabec  
Reeve  
Beaver County

Adam Hall  
Mayor  
Town of Tofield

Paul King  
Mayor  
Town of Viking

Stephanie Dennis  
Mayor  
Village of Ryley

Carl Marsh  
Mayor  
Village of Holden

cc:  
Premier, Danielle Smith  
MP, Pierre Pollievre  
Jackie Lovely, MLA  
Rick Wilson, MLA  
County Councillors



## Jeff Edwards

---

**From:** Curtis Brodbin <Curtis.Brodbin@gov.ab.ca>  
**Sent:** February 12, 2026 3:25 PM  
**To:** Jeff Edwards  
**Cc:** Derrick Wilson; Mayor Adam Hall; Christopher Fundytus  
**Subject:** RE: HWY 626 Speed Zone Amendment - Tofield  
**Attachments:** DOC - 2025-07-02T080005.489.pdf Speed limit request for change Tofield - June 2025.pdf

Hi Jeff,

As discussed, we had sent in our submission to the Roadway Engineering department, but have not been able to get the proposed speed zone amendment, along HWY 626, approved.

The Town's request (attached) to lower the existing 70 km/h zone on HWY 626 (inside the Town of Tofield) down to 50 km/h was reviewed by our office, and deemed acceptable and appropriate to do so. Your concerns of higher speeds near residential areas and soccer fields (with children present) have been noted, and were included in our report. In addition, as per the Traffic Safety Act, the standard speed limit within town boundaries is 50 km/h, which was also noted in our report.

Unless we are able to find any new developments on our end, this proposal will not be approved. Please let us know if you have any questions or concerns on the matter. We will contact you with any new information on this file.

Regards,

Curtis

**Curtis Brodbin, P.Eng**  
Operations Engineer  
Vermilion District  
Transportation and Economic Corridors  
Government of Alberta

Tel 780-853-8284  
Cell 780-581-4910  
[curtis.brodbin@gov.ab.ca](mailto:curtis.brodbin@gov.ab.ca)

511 Alberta - Alberta's Official Road Reports  
Go to [511 Alberta](#) and follow [@511Alberta](#)



Classification: Protected A

**From:** Jeff Edwards <jedwards@tofieldalberta.ca>  
**Sent:** December-19-25 8:54 AM

**FROM** **OUR FILE REFERENCE**  
MLA Jackie Lovely  
503 E Legislature Building

**YOUR FILE REFERENCE**

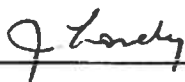
**TO** Honourable Devin Dreeshen, ECA  
Minister of Transportation and Economic Corridors  
127 Legislature Building

**DATE** June 27, 2025

**SUBJECT** **REQUEST TO REVIEW THE SPEED LIMIT ON HIGHWAY**

I am writing to request a review of a speed limit for Highway 626 Through Town of Tofield.

This section of highway 626 runs through the Town of Tofield from 43<sup>rd</sup> Street to the stop sign at Secondary Highway 834 abuts a playground, soccer pitch snow hill and walking path and is in a residential setting. The town council are concerned that the current speed limit of 70 kms should be lowered to 50kms due to the number of children in this area, year round. I support the request to lower the speed limit change for this area due to the types of activities in proximity to the section of Highway 626. The potential for serious and life-threatening accidents will be reduced with a reduction in speed.



---

MLA Jackie Lovely  
Camrose

Attachment: June 25, 2025 - Letter from Town of Tofield

cc: Mayor Debora Dueck, Town of Tofield



PO BOX 30 5407-50 Street  
Tofield, Alberta TOB 4J0  
Phone: 780 662 3269

Email: [adminclerk@tofieldalberta.ca](mailto:adminclerk@tofieldalberta.ca)  
Website: [www.tofieldalberta.ca](http://www.tofieldalberta.ca)

June 25, 2025

Ms. Jackie Lovely, MLA  
MLA for Camrose  
Constituency Office  
4870 – 51 Street  
Camrose, AB T4V 1S1

**Re: Request for Speed Limit Change – Secondary Highway 626 (Tofield)**

MLA Lovely, a portion of Secondary Highway 626 runs through the Town of Tofield. This section of Provincially controlled highway, from 43<sup>rd</sup> Street to the Stop sign at Secondary Highway 834, abuts a playground, soccer pitch, snow hill, walking path and residential setting.

At current, this area has a posted speed limit of 70 kms an hour. As one can appreciate, this speed is not conducive to a high-volume area, specifically one that sees an abundance of children twelve months of the year.

MLA Lovely, through conversations with Alberta Transportation, they suggested process be vetted through yourself to have this area addressed and actioned. Therefore, respectfully, the Town of Tofield through Mayor and Council are asking that this area see a reduction in posted speed limit to 50 kms an hour. Further, this change is being requested for the area from 43<sup>rd</sup> Street to the Stop Sign at 834 West bound. We fully believe this requested change to be a more conducive speed for the activities in this area. We do believe it is only a matter of time until the current posted speed results in a catastrophic event.

Sincerely,

*Debora L. Dueck*

Debora Dueck  
Mayor

C.C.  
Alberta Transportation

**TOWN OF TOFIELD**

**BYLAW NO.1308**

**BEING A BYLAW OF THE TOWN OF TOFIELD, IN THE PROVINCE OF ALBERTA TO REGULATE NEIGHBOURHOOD NUISANCE, SAFETY AND LIVABILITY ISSUES.**

WHEREAS, pursuant to the *Municipal Government Act*, R.S.A.2000, c. M-26 (the "MGA") a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) nuisances, including unsightly property;
- (c) people, activities and things in, on or near a public place or a place that is open to the public; and
- (d) the enforcement of bylaws;

AND WHEREAS, pursuant to the *Safety Codes Act*, a Council may pass bylaws respecting the following matters:

- (a) minimum maintenance standards for buildings and structures; and
- (b) unsightly or derelict buildings or structures;

NOW THEREFORE the Council of the Town of Tofield, in the Province of Alberta, duly assembled, enacts as follows:

**PART I - DEFINITIONS AND INTERPRETATION**

**1. Bylaw Title**

1.1 This bylaw shall be known as the "Community Standards Bylaw".

**2. Definitions**

2.1 In this bylaw, unless the context otherwise requires:

- (a) **Boulevard** means that part of a Highway that:
  - (i) Is not a roadway; and
  - (ii) is that part of the Sidewalk that is not especially adapted to the use of or ordinarily used by pedestrians;
- (b) **Building** includes a structure and any part of a building or structure placed in, on or over land whether or not it is so affixed to become transferred without special mention by a transfer or sale of that land;
- (c) **Charity Collection Site** means an area accessible to the public, which is marked by signs identifying the name of a charity and identifying the area for the collection of donated goods, and which contains a receptacle or bin for the collection of donated goods;

f/)

**TOWN OF TOFIELD  
BYLAW 1308**

- (d) **Chief Administrative Officer** means the chief administrative officer of the Municipality or his or her delegate;
- (e) **Downtown Core Sidewalk** means those Sidewalks, or portions thereof, identified in Schedule "B" to this Bylaw;
- (f) **Highway** has the same meaning as in the *Traffic Safety Act*;
- (g) **Motor Vehicle** has the same meaning as in *Traffic Safety Act*;
- (h) **Municipality** means the municipal corporation of the Town of Tofield and includes the geographical area within the boundaries of the Municipality where the context so requires;
- (i) **Municipal Tag** means a tag or similar document issued by the Municipality pursuant to the *Municipal Government Act* that alleges a bylaw offence and provides a Person with the opportunity to pay an amount to the Municipality in lieu of prosecution for the offence;
- (j) **Occupy or Occupies** means residing on or to be in apparent possession or control of Property;
- (k) **Own or Owns** means:
  - (i) in the case of land, to be registered under the *Land Titles Act* as the owner of the fee simple estate in a parcel of land; or
  - (ii) in the case of personal property, to be in lawful possession or have the right to exercise control over it or to be the registered owner of it;
- (l) **Panhandling** means to ask for a gratuitous donation of money, food, or goods of any kind, whether by spoken or printed word, or bodily gesture, but does not include the solicitation of charitable donations allowed or authorized pursuant to the *Charitable Fund-raising Act*, or any other legislation permitting the solicitation of charitable donations;
- (m) **Peace Officer** means a bylaw enforcement officer or a community peace officer appointed by the Municipality to enforce bylaws of the Municipality, and includes a member of the Royal Canadian Mounted Police;
- (n) **Person** means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative;
- (o) **Property** means a parcel of land including any Buildings;

**TOWN OF TOFIELD  
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~~(p)~~ **Public Place** means any Property, whether publicly or privately owned, to which members of the public have access as of right or by express or implied invitation; whether on payment of any fee or not;

~~(p)~~~~(q)~~ **Recreational Vehicle** means a vehicle as defined in section 1 of the *Traffic Safety Act* that is designed to provide temporary living quarters to be used for travel, recreation, leisure or vacation purposes;

~~(q)~~~~(r)~~ **Sidewalk** means that part of the Highway especially adapted to the use of or ordinarily used by pedestrians and includes that part of a Highway between the curb line or, where there is no curb line, the edge of the roadway, and the adjacent property line whether or not it is paved or unpaved;

~~(f)~~~~(s)~~ **Street Furniture** includes items such as poles, traffic control devices, waste receptacles, benches, bus enclosures, trees, plants, grass, utilities, planters, bicycle racks, newspaper boxes or any other similar property placed on a Highway or Public Place;

~~(s)~~ **Violation Ticket** has the same meaning as in *the Provincial Offences Procedure Act*

**3. Rules of Interpretation**

- 3.1 Nothing in this bylaw relieves a person from complying with any provision of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, order or licence.
- 3.2 The headings in this bylaw are for guidance purposes and convenience only.
- 3.3 Every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.
- 3.4 Any reference to the provisions of a statute of Alberta is a reference to that statute as amended, from time to time.

**PART II - PUBLIC BEHAVIOURS**

**4. Littering and Dumping**

- 4.1 A Person shall not leave any garbage, litter or other refuse, or dispose of any material, in a Public Place, including a Charity Collection Site, except in a receptacle designated and intended for such use.
- 4.2 A Person shall not scavenge from or disturb any goods located at a Charity Collection Site.
- 4.3 A Person shall not leave donated goods at a Charity Collection Site except within a designated receptacle or bin.

**TOWN OF TOFIELD  
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**S. Placement of Bills, Signs and Displays**

- 5.1 A Person shall not attach any advertisement, poster, notice or other similar item on any sign, utility pole, tree, fence or other fixture located on Property Owned by the Municipality or place or cause to be placed any freestanding sign, notice or display on Property Owned by the Municipality, unless the item is placed in accordance with the governing rules at a specific location approved for that purpose.
- 5.2 Where a Person has placed something that is permitted by this section, that Person shall:
- (a) ensure that the item does not cause a nuisance by becoming litter, unsightly or a hazard to users of the Property, and
  - (b) remove and properly dispose of the item within 24 hours of the passing of the event if the thing refers to a specific event.
- 5.3 The Chief Administrative Officer is authorized to designate locations on Property Owned by the Municipality where Items described in this section may be posted and establish rules for the placement of such items.

**6. Urination, Defecation and Spitting**

- 6.1 A Person shall not urinate, defecate or spit in a Public Place except in a facility designed and intended for such use.

**7. Dangerous Actions**

- 7.1 ~~A Person~~ A Person shall not throw or propel an object, or act in any other way, in a Public Place that is reasonably likely to cause injury to another Person or damage to Property.

**8. Street Furniture**

- 8.1 A Person shall not climb on, overturn, alter, deface, damage, destroy, tamper or otherwise interfere with any Street Furniture.

**9. Fighting**

- 9.1 A Person shall not participate in a fight or other similar physical confrontation in a Public Place.
- 9.2 Subsection 9.1 does not apply to participants of an organized sporting event who are governed by the rules of conduct of that sporting event.

**10. Graffiti**

- 10.1 A Person shall not cause or permit graffiti to be placed or remain on any Property.



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**11. Loitering**

11.1 No person shall loiter and thereby obstruct any other person in any Public Place.

**12. Panhandling**

12.1 A Person shall not engage in Panhandling:

- (a) while intoxicated or under the influence of illegal substances;
- (b) as a member of a group of two or more persons;
- (c) within 10 metres of the entrance to:
  - (i) a financial institution;
  - (ii) an automated teller machine or bank deposit slot;
  - (iii) intoxicant sales; or
  - (iv) a bus stop or transit terminal;
- (d) in a manner which obstructs or impedes the convenient passage of pedestrians or vehicles on a street, Sidewalk or within a Public Place;
- (e) in such a manner as to threaten, insult, or harass other users of the street;
- (f) from any person who is an occupant of a Motor Vehicle; or
- (g) from any person who has already refused or declined the solicitation.

**13. Nuisance**

13.1 No Person shall, in any Public Place, cause or participate in any activity that, in the opinion of a Peace Officer, constitutes a public nuisance.

**PART III - PROPERTY STANDARDS AND MAINTENANCE**

**14. Nuisance on Property**

14.1 A Person shall not cause or permit a nuisance to exist on Property they Own or Occupy.

14.2 For the purpose of greater certainty, a nuisance, In respect of Property, means a Property that shows signs of a serious disregard for general maintenance and upkeep, whether or not it is detrimental to the surrounding area, examples of which include but are not limited to:

**TOWN OF TOFIELD  
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- (a) excessive accumulation of material Including but not limited to building materials, appliances, household goods, boxes, tires, vehicle parts, whether of any apparent value or not;
- (b) any loose litter, garbage, construction debris or refuse whether located in a storage area or elsewhere on a Property;
- (c) damaged, dismantled or derelict Motor Vehicles or trailers, whether insured or registered or not;
- (d) outdoor storage of more than two (2) unregistered Motor Vehicles on any Property that is zoned for residential use;
- ~~(d)~~(e) outdoor storage of any Recreational Vehicles or Motor Vehicles in the front yard of any Property that is zoned for residential use;
- ~~(e)~~(f) smelly or messy compost heaps;
- ~~(f)~~(g) grass higher than 10 centimetres;
- ~~(g)~~(h) excessive weeds;
- ~~(h)~~(i) presence of graffiti that is visible from any surrounding Property;
- ~~(i)~~(j) production of excessive dust, dirt or smoke;
- ~~(j)~~(k) production of any generally offensive odours;
- ~~(k)~~(l) any tree, shrub, other type of vegetation or any Building;
  - (i) that interferes or could interfere with any public work or utility;
  - (ii) that obstructs any Sidewalk adjacent to the Property;
  - (iii) that impairs the visibility required for safe traffic flow at any intersection adjacent to the Property; or
  - (iv) that has any rot, disease or other deterioration;
- (l) any accessible excavation, ditch, drain or standing water that could pose a danger to the public;
- (m) any exterior damage or deterioration to a Building, including but not limited to peeling, unpainted or untreated surfaces, missing siding, shingles, windows or doors, or any other hole or opening in the Building; or
- (n) any damage or deterioration to a fence, including, but not limited to peeling, unpainted or untreated surfaces and missing or rotting fences boards or posts.

14.3 Any construction project or activity is a nuisance if it is not completed within five years of the date the building permit for the project or activity was issued by the Municipality or, within five years of starting construction where no building permit has been Issued.

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*[Faint, illegible handwriting on a vertical line, possibly bleed-through from the reverse side of the page.]*

**TOWN OF TOFIELD  
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**15. Compost**

15.1 A Person shall not cause or permit a compost container or heap to be located on a Property they own or Occupy within 3 metres of any residential Building located on an adjacent Property.

**16. Clearing Sidewalks**

16.1 A Person shall remove snow and ice from any Sidewalk adjacent to Property that the Person Owns or Occupies within 48<sup>24</sup> hours after the snow or ice has been deposited.

16.2 If a Person fails to comply with subsection 16.1 the Municipality may arrange to have the Sidewalk cleared and the expenses and costs incurred by the Municipality for removing the snow and ice shall be paid upon demand and, if unpaid, may be added to the tax roll of the Property.

16.3 Subject to subsection 16.4, a Person shall not deposit snow or ice:

- (a) upon any Highway;
- (b) upon or in any drainage ditch, culvert or catch basin;
- (c) in any Public Place;
- (d) on private Property that is not their own; or
- (e) in a location that restricts access to, or visibility or operation of, a fire hydrant.

16.4 A Person may deposit snow or ice that has been removed from a Downtown Core Sidewalk onto the portion of Highway that is immediately adjacent to the Downtown Core Sidewalk in question, but may only do so in a manner that does not impede the flow of traffic on the Highway, reduce driver visibility, damage, or create a risk of damage to, Motor Vehicles or endanger Persons travelling upon, or in the vicinity of, the Highway.

**17. Damage to Sidewalks**

17.1 No Person shall damage a Sidewalk.

17.2 A Person who contravenes subsection 17.1 shall, in addition to any penalty that may be imposed under this Bylaw, be liable for, and pay upon demand, all costs incurred by the Municipality to repair the damage.

**TOWN OF TOFIELD  
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**18. Boulevards**

18.1 A Person shall maintain any Boulevard adjacent to Property they Own or Occupy by:

- (a) keeping any grass on the Boulevard cut to a length of no more than 10 centimetres; and
- (b) removing any excessive accumulation of weeds, fallen leaves or other debris.

18.2 If a Person fails to comply with subsection 18.1, the Municipality may, in addition to any other remedy available, take steps to bring the Boulevard into compliance with subsection 18.1, and the expenses and costs incurred by the Municipality in doing so shall be paid, upon demand, by the Person who has failed to comply with subsection 18.1, if unpaid, may be added to the tax roll of the Property.

**19. Roofs and Awnings**

19.1 A Person shall maintain any roof or awning that extends over a Sidewalk from a Building they Own or Occupy free of snow and Ice.

**20. Water, Eaves Troughs and Downspouts**

20.1 A Person shall not cause or permit any rainwater, downspout or eaves trough to be directed from a Property they Own or Occupy onto:

- (a) an adjacent Property; or
- (b) an adjacent alley, street, Sidewalk, Walking Path or other Public Place in any manner that is likely to cause damage or to create a danger.

**21. Use of Recreational Vehicles**

21.1 No Person shall use a Recreational Vehicle as a permanent or temporary residence within the Town, whether the Recreational Vehicle is parked on a Public Place or on private Property.

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**22. Shelters and Structures**

(b) 22.1 No Person shall erect, build, or place a permanent or temporary shelter or structure in a Public, or Private Place for the purpose of sheltering or camping, except where otherwise permitted by a validly issued permit.

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**PART IV - NOISE CONTROL**

**21-23. Prohibited Noise**

21-23.1 A Person shall not cause or permit any noise that is reasonably likely to disturb the peace of another individual.

21-23.2 A Person shall not cause or permit Property they Own or Occupy to be used so that noise from the Property disturbs the peace of another Individual.

**22-24. Criteria**

22-24.1 In determining if a sound is reasonably likely to disturb the

peace of other, a Peace Officer may consider the following criteria:

- (a) type, volume, and duration of the sound;
- (b) time of day and day of week;

**Sf** 15/1/2016



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- (c) nature and use of the surrounding area; and
- (d) any other relevant factor.

**23.25. Construction Activity**

~~23.125.1~~ A Person shall not cause or permit any construction activity on or adjacent to any Property zoned for residential use before 7:00 a.m. or after 10:00 p.m. Monday through Friday or before 9:00 a.m. or after 10:00 p.m. on Saturday or Sunday.

**24.26. Permit**

~~24.126.1~~ The Chief Administrative Officer may issue a permit, on whatever conditions the Chief Administrative Officer considers appropriate, authorizing the production of noise in a manner, or of a type, that would otherwise contravene this Part.

**25.27. Exceptions**

~~25.127.1~~ Nothing in this Part prohibits:

- (a) an employee or authorized agent of the Municipality from producing noise while acting within the scope of their functions, duties or powers;
- (b) the production of noise in accordance with a permit granted pursuant to section 24; or
- (c) any activity that is carried out in accordance with the conditions of a validly issued development permit issued by the Municipality or an activity that constitutes a legal non-conforming use for which no development permit is required pursuant to the provisions of the *Municipal Government Act*

**PART V - ENFORCEMENT**

**26.28. Orders to Remedy Contraventions**

~~26.128.1~~ In addition to any other relief or enforcement measure that may be taken, if the Chief Administrative Officer finds that a Person is contravening this bylaw, the Chief Administrative Officer may, ~~by issue a~~ written order in accordance with section 545 of the *Municipal Government Act*, ~~requiring~~ any Person responsible for the contravention to remedy it.

~~26.2 The Municipality may take whatever action or measures are necessary to remedy a contravention of this bylaw, or to prevent re-occurrence of the contravention, if:~~

~~— the Municipality has issued an order pursuant to section 545 of the *Municipal Government Act*, as described in subsection 26.1;~~

**TOWN OF TOFIELD**  
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- ~~(b) the order contains a statement providing that if the Person issued the order does not comply with the directions with a specified time frame, the Municipality will take the action or measure at the expense of the Person;~~
- ~~(c) the Person to whom the order is directed has not complied with the order within the time specified in the order; and~~
- ~~(d) the appeal periods respecting the order have passed or, if an appeal has been made, the appeal has been decided and it allows the municipality to take the action or measures.~~

~~26.2 The expenses and costs of an action or measure taken by the Municipality under subsection 26.2 is an amount owing to the Municipality by the Person who contravened the bylaw, and the expenses payable shall include, but are not limited to, the administration charge set out in Schedule "C" of this bylaw.~~

~~26.2 Unpaid expenses and costs referred to in subsection 26.3 may be added to the tax roll of a parcel of land, if the parcel's owner contravened this bylaw and the contravention occurred on all or a part of the parcel.~~

**26. Service of Order**

~~26.2 An order issued, pursuant to Section 545 of the *Municipal Government Act*, for a contravention of this bylaw may be served:~~

- ~~(a) in the case of an individual:
  - ~~(-) by delivering it personally to the individual,~~
  - ~~(-) by leaving it for the individual at their apparent place of residence with someone who appears to be at least eighteen (18) years of age, or~~
  - ~~(-) by registered mail addressed to the individual at their apparent place of residence or to any address for the individual on the tax roll of the Municipality; and~~~~
- ~~(a) in the case of a corporation:
  - ~~(i) by delivering it personally to any director or officer of the corporation,~~
  - ~~(ii) by delivering it personally to a Person apparently in charge of an office of the corporation at an address held out by the corporation to be its address, or~~
  - ~~(iii) by registered mail addressed to the registered office of the corporation.~~~~

**TOWN OF TOFIELD**  
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~~26.2 In the event that the methods of service listed under subsection 27.1 prove, in the opinion of the Chief Administrative Officer, to be impractical or not likely to be successful, service can be effected by any other means that the Chief Administrative Officer determines to be appropriate, including but not limited to:~~

- ~~(a) posting to the Property;~~
- ~~(a) issuance by regular mail; or~~
- ~~(a) advertising in a local newspaper or similar publication.~~

**~~26. Review by Council~~**

~~26.2 A person who is issued an order pursuant to Section 545 of the Municipal Government Act, for a contravention of this bylaw, may by written notice request Council to review the order within fourteen (14) days after the date the order is received.~~

~~26.2 After reviewing the order, Council may confirm, vary, substitute or cancel the order.~~

**27.29. Offence**

27.129.1 A Person who contravenes any provision of this bylaw is guilty of an offence.

**28.30. Continuing Offence**

28.130.1 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this bylaw for each such day.

**29.31. Vicarious Liability**

29.131.1 For the purposes of this bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

**30.32. Corporations and Partnerships**

30.132.1 When a corporation commits an offence under this bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.



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**30-232.2** If a partner in a partnership is guilty of an offence under this bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.

**31-33. Fines and Penalties**

**31-133.1** A Person who is guilty of an *offence* is liable to a fine in an amount not less than that established in this section, and not exceeding \$10,000.00, and to imprisonment for not more than 6 months for non-payment of a fine.

**31-233.2** Without restricting the generality of subsection **3331.1** the fine amounts set out in Schedule "A" are established for use on Municipal Tags and Violation Tickets if a voluntary payment option is offered.

**32-34. Municipal Tag**

**32-134.1** A Peace Officer is hereby authorized and empowered to issue a Municipal Tag to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.

**32-234.2** A Municipal Tag may be issued to such Person:

- (a) either personally; or
- (b) by mailing a copy to such Person at his or her last known address.

**32-334.3** The Municipal Tag shall be in a form approved by the Chief Administrative Officer and shall state:

- (a) the name of the Person;
- (b) the offence;
- (c) the specified penalty established by this bylaw for the offence;
- (d) that the penalty shall be paid within 14 days of the issuance of the Municipal Tag; and
- (e) any other information as may be required by the Chief Administrative Officer.

**33-35. Payment in Lieu of Prosecution**

**33-135.1** Where a Municipal Tag is issued pursuant to this bylaw, the Person to whom the Municipal Tag is issued may, in lieu of being prosecuted for the offence, pay to the Municipality the penalty specified within the time period indicated on the Municipal Tag.



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BVLAW1308**

**34.36. Violation Ticket**

34.136.1 If a Municipal Tag has been issued and if the specified penalty has not been paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*

34.236.2 Notwithstanding subsection ~~3634~~. 1, a Peace Officer is hereby authorized and empowered to immediately issue a Violation ~~ti~~cket pursuant to the *Provincial Offences Procedure Act* to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.

34.336.3 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:

- (a) specify the fine amount established by this bylaw for the offence;  
or
- (b) require a Person to appear in court without the alternative of making a voluntary payment.

**35.37. Voluntary Payment**

35.137.1 A Person who commits an offence may:

- (a) if a Violation Ticket is issued in respect of the offence; and
- (b) if the Violation Ticket specifies the fine amount established by this bylaw for the offence;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

**36.38. Obstruction**

36.138.1 A Person shall not obstruct or hinder any Person in the exercise or performance of the Person's powers pursuant to this bylaw.

**PART VI - GENERAL**

**37.39. Powers of Chief Administrative Officer**

37.139.1 Without restricting any other power, duty or function granted by this bylaw, the Chief Administrative Officer may:

- (a) carry out any inspections to determine compliance with this bylaw;
- (b) take any steps or carry out any actions required to enforce this bylaw;

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- (c) take any steps or carry out any actions required to remedy a contravention of this bylaw;
- (d) establish investigation and enforcement procedures with respect to residential, commercial, industrial or other types of Property and such procedures may differ depending on the type of Property in question;
- (e) establish areas where activities restricted by this bylaw are permitted;
- (f) establish forms for the purposes of this bylaw;
- (g) issue permits with such terms and conditions as are deemed appropriate;
- (h) establish the criteria to be met for a permit pursuant to this bylaw; and
- (i) delegate any powers, duties or functions under this bylaw to an employee of the Municipality.

**38.40. Permits**

**38.140.1** A Person to whom a permit has been issued pursuant to this bylaw and any Person carrying out an activity otherwise regulated, restricted or prohibited by this bylaw pursuant to such permit, shall comply with any terms or conditions forming part of the permit.

**38.240.2** A Person shall not make any false or misleading statement or provide any false or misleading information to obtain a permit pursuant to this bylaw.

**38.340.3** If any term or condition of a permit issued pursuant to this bylaw is contravened or if a false or misleading statement or false or misleading information was provided to obtain the permit, the Chief Administrative Officer may immediately cancel the permit.

**39.41. Proof of Permit**

**39.141.1** The onus of proving a permit has been issued in relation to any activity otherwise regulated, restricted or prohibited by this bylaw is on the Person alleging the existence of such a permit on a balance of probabilities.

**40.42. Certified Copy of Record**

**40.142.1** A copy of a record of the Municipality, certified by the Chief Administrative Officer as a true copy of the original, shall be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it.

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**PART VII - TRANSITIONAL**

**41.43. Repeals**

41.143.1 The following bylaws, as amended, are repealed:

- (a) Bylaw No. 1088 - Noise Bylaw;
- (b) Bylaw No. 1261- Public Behaviour Bylaw; and
- (c) Bylaw No. 1270-Community Standards Bylaw.

**42.44. Enactment**

42.144.1 This bylaw shall come into force and effect when it has received third reading and has been duly signed.

READ for a first time this 11<sup>th</sup> day of March 2019 A.D.

READ for a second time this 8<sup>th</sup> day of April 2019 A.D.

READ for a third time this 8<sup>th</sup> day of April 2019 A.D.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

**TOWN OF TOFIELD  
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**Schedule "A" - Specified penalties**

OFFENCE	SECTION	Specified Penalty
		First Offence*
Littering	4.1	\$250
Scavenge from Charity Collection Site	4.2	\$250
Improperly Leave Goods at Charity Collection Site	4.3	\$250
Posting or attaching bill on fixture or placing freestanding sign, notice or display on Municipality Property	5	\$500
Urinating or Defecating in Public	6	\$500
Participating in Dangerous Actions	7	\$500
Interfering with Street Furniture	8	\$500
Fighting	9	\$500
Graffiti	10	\$250
Loitering	11	\$250
Panhandling	12	\$250
Cause or participate in activity that constitutes a public nuisance, in a Public Place	13	\$500
Allowing a nuisance to exist on Property	14	\$500
Improper Location of Compost	15	\$250
Failing to clear snow or ice from a sidewalk within 24 hours	16.1	\$250
Improperly Depositing Snow or Ice	16.3	\$250
Damage to Sidewalk	17	\$500
Failing to maintain a Boulevard adjacent to Property	18	\$250
Failing to maintain a roof or awning clear of snow and ice	19	\$250
Improperly direct water, eaves trough or downspout	20	\$250
Creating a noise that disturbs the peace	21.1	\$500
Owner or Occupier permitting Property to create a noise that disturbs the peace	21.2	\$500
Allowing construction activity outside permitted hours	23	\$500

**\*Double the specified penalty above for a second or subsequent offense within one year**

INITIALS  


**TOWN OF TOFIELD  
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**Schedule "Bn - Downtown Core Sidewalks**

For the purpose of this Bylaw, the Downtown Core Sidewalks are those portions of Sidewalk that are immediately adjacent to the following portions of roadway:

- 50<sup>th</sup> Street, from North Side of Plan 3999AC, Block 19, 25' of Lot 3 to 51<sup>st</sup> Avenue.
- 51<sup>st</sup> Avenue from 49<sup>th</sup> Street to 51<sup>st</sup> Street
- 52 Avenue from 49 Street to 51 Street
- 53rc1 Avenue from 50<sup>th</sup> Street to 51<sup>st</sup> Street

**Schedule "C" - Administration Charge**

<b>Charge</b>	<b>Amount</b>
Administration fee contemplated in section 26.3, payable when actions or measures are taken by Municipality to remedy/prevent a contravention pursuant to section 26.2	\$75.00





**TOWN OF TOFIELD**

**POLICY AND PROCEDURE  
HANDBOOK**

## **GOVERNANCE & LEADERSHIP**

**POLICY: Human Rights  
Equity & Diversity Policy: 1.13**

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### **POLICY STATEMENT:**

The Town of Tofield is committed to developing a diverse organization that is reflective of and responsive to the diversity of Canada and the world, in which all people, regardless of their differences, are respected and valued. Diversity includes all the ways people are unique and different from others and transcends concepts such as race, ethnicity, socio-economic, gender, religion, sexual orientation, disability, and age. The Town of Tofield aims to create an environment where diversity is valued and encouraged. Discrimination is prohibited by the Alberta Human Rights, Citizenship and Multiculturalism Act and is expressly prohibited at the Town of Tofield.

The Town encourages all groups, boards, commissions, committees, organizations or individuals to embrace commitment to equity, diversity, tolerance and inclusiveness.

### **Definitions**

1. **"Barriers"** shall be defined in accordance to the following:
  - a) Attitudes, behavior, procedures or physical impediments that undermine equity and diversity, inhibit inclusion and can prevent people from maximizing their contributions to the community as a whole.
  
2. **"Discrimination"** shall be defined according to the following:
  - a) Any act, omission or practice, whether intentional or unintentional, based on race, religious beliefs, colour, gender, physical disability, mental disability, marital status, age, ancestry, place or origin, family status, source of income, sexual orientation, political belief, gender identity or gender expression, when that act or omission results in loss of or limit on opportunities to work or participate or offends the dignity of the person.
  
3. **"Diversity"** shall be defined according to the following:
  - a) The visible and invisible differences that exist among people, including but not limited to, race, religious beliefs, colour, gender, physical disability, mental disability, marital status, age, ancestry, place of origin, family status, source of income, sexual orientation, political belief, gender identity or gender expression. These visible and invisible differences that exist among people can lead to differences in experiences, values, attitudes and ways of thinking, behaving, communicating and working.
  
4. **"Equity"** shall be defined according to the following:
  - a) Fairness of treatment for individuals or groups according to their respective needs, which may include equal treatment that is different but is considered equivalent in terms of rights, benefits, obligations and opportunities and removing barriers that have a discriminatory impact or the potential to have a discriminatory impact.
  
5. **"Inclusiveness"** shall be defined according to the following:
  - a) The ability of an organization to attract, retain and accommodate a range of diverse people who feel valued and confident within the organization.

## **GUIDELINES AND PROCEDURES:**

### **Responsibilities**

1. It is the responsibility of the Town of Tofield Mayor and Council, staff members and volunteers to ensure that the Town of Tofield upholds its principles of equity, diversity and inclusiveness in all its practices.
2. It is the responsibility of the Town of Tofield Mayor, Council and all staff members to uphold the Town of Tofield's principles of equity, diversity and inclusiveness and seek to remove barriers to equity, diversity and inclusiveness in carrying out their various roles within the community and as representatives of the Town of Tofield in public.
3. The Town of Tofield will recognize equity, diversity and inclusiveness as assets and strengths; acknowledging their potential as a sources of of vitality, creativity and growth.

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COUNCIL APPROVAL MOTION #10-06-18

  
MAYOR

DATE: June 11, 2018



**TOWN OF TOFIELD**

**POLICY AND PROCEDURE  
HANDBOOK**

## **Human Rights**

**POLICY: Equity & Diversity Policy :1.13**

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### **POLICY STATEMENT:**

The Town of Tofield is committed to fostering a respectful, inclusive, and equitable community and workplace where the dignity, rights, and contributions of all individuals are recognized and valued. The Town affirms that diversity strengthens our community and enhances our ability to serve residents effectively.

The Town of Tofield is committed to developing and maintaining an organization that is reflective of and responsive to the diversity of Canada and the broader global community. All people and people of all genders and identities—are entitled to be treated with respect, fairness, and dignity.

The Town shall not support, endorse, or associate with any groups, boards, commissions, committees, organizations, or individuals whose actions, values, or conduct are inconsistent with the principles of human rights, equity, diversity, and inclusion.

Discrimination, bias, harassment, and exclusion—whether direct or indirect—have no place in the Town of Tofield. The Town maintains zero tolerance for hate speech, antisemitism, Islamophobia, racism, sexism, homophobia, transphobia, or any other form of hateful or discriminatory conduct.

## **Purpose:**

The purpose of this policy is to:

- Affirm the Town of Tofield’s commitment to human rights, equity, diversity, and inclusion;
- Prevent discrimination, harassment, and bias in all Town-related activities;
- Promote inclusive decision-making, service delivery, and employment practices;
- Ensure compliance with applicable human rights legislation;
- Establish clear expectations for conduct by elected officials, employees, volunteers, and representatives of the Town.

## **Scope:**

This policy applies to:

- Mayor and Council;
- All Town of Tofield employees;
- Volunteers and contractors;
- Boards, commissions, and committees established by or acting on behalf of the Town;
- Any individual or organization representing the Town of Tofield.

## **Protected Grounds:**

The Town of Tofield is committed to ensuring freedom from discrimination or bias on the basis of any protected ground, including but not limited to:

- Gender, sex, gender identity, or gender expression;
- Sexual orientation;
- Race, colour, or perceived race;
- Ancestry, ethnicity, or place of origin;
- Religious beliefs, faith, or creed;
- Physical disability or mental disability;
- Age;
- Marital or family status;
- Source of income;
- Political belief or lawful political activity.

## **Definitions:**

### **Barriers**

“Barriers” are attitudes, behaviours, practices, procedures, systems, or physical impediments—whether intentional or unintentional—that undermine equity and diversity, inhibit inclusion, or prevent individuals or groups from fully participating in or contributing to the community or organization.

## **Discrimination**

"Discrimination" refers to any act, behaviour, decision, or practice—direct or indirect, intentional or unintentional—that imposes disadvantage, denies opportunities, or negatively affects the environment, dignity, or rights of an individual or group based on protected grounds.

## **Diversity**

"Diversity" refers to the visible and invisible differences among people, including but not limited to gender identity, race, ethnic origin, physical and mental ability, sexual orientation, age, economic status, language, religion, nationality, education, and family or marital status. These differences shape lived experiences, perspectives, values, and ways of thinking, communicating, and working.

## **Equity**

"Equity" means fairness of treatment, access, opportunity, and advancement for all individuals and groups, while striving to identify and remove barriers that have prevented full participation. Equity recognizes that equal treatment may require different approaches to achieve comparable outcomes.

## **Inclusiveness**

"Inclusiveness" refers to the intentional practice of creating environments in which all individuals feel welcomed, respected, supported, and able to participate fully and authentically.

## **Hate Speech**

"Hate speech" includes any form of expression that promotes, encourages, or justifies hatred, discrimination, or violence toward an individual or group based on protected grounds. Hate speech is strictly prohibited within all Town of Tofield environments and activities.

## **Principles:**

The Town of Tofield is guided by the following principles:

- **Respect and Dignity:** Every individual is entitled to be treated with respect and dignity.
- **Equity and Fairness:** Decisions and actions shall be free from bias and discrimination.
- **Inclusion:** Diverse perspectives and lived experiences are valued and encouraged.
- **Accountability:** All representatives of the Town are responsible for upholding this policy.
- **Zero Tolerance:** Discrimination, harassment, hate speech, and exclusionary conduct will not be tolerated.

## **Responsibilities:**

### **Mayor and Council:**

Mayor and Council shall:

- Demonstrate leadership in promoting equity, diversity, and inclusion;
- Ensure Town policies, bylaws, and decisions align with this policy;

- Act respectfully and inclusively in all official and public roles.

### **Administration and Staff:**

All staff members shall:

- Uphold the principles of this policy in daily operations and interactions;
- Deliver services in an equitable, inclusive, and respectful manner;
- Refrain from discriminatory or biased conduct;
- Report incidents of discrimination, harassment, or hate speech.

### **Boards, Committees, Volunteers, and Representatives:**

All Town-affiliated boards, committees, volunteers, and representatives shall:

- Conduct themselves in accordance with this policy;
- Foster inclusive and respectful environments;
- Recognize human diversity as a strength and asset to the community.

### **Implementation and Education:**

The Town of Tofield may support the implementation of this policy through:

- Education and awareness initiatives;
- Review of policies, practices, and procedures to identify and remove barriers;
- Encouraging inclusive engagement and decision-making processes.

### **Breaches and Consequences:**

Breaches of this policy may result in corrective action, up to and including disciplinary measures, removal from position, termination of contracts, or other actions as deemed appropriate by the Town of Tofield.

### **Review:**

This policy shall be reviewed periodically to ensure continued relevance, effectiveness, and alignment with legislation and community values.

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COUNCIL APPROVAL MOTION #

DATE: February 23 , 2026

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MAYOR

## Adam Hall- Mayor- Accountability Report- February 23<sup>rd</sup>, 2026

- **January 27<sup>th</sup>, 2026**- Attended the in-person orientation event at Claystone Waste Management.
- **January 27<sup>th</sup>, 2026**- Attended the CARC meeting held at the Tofield Nature Centre
  - o Items of interest- there are questions within the committee about the need for a singular bank account. Currently the bank account for CARC is held under/managed by the Beaver Foundation. I requested that we not just make the change, but look into the overall costs associated with a committee held/managed account and expect follow up on that at our next meeting.
  - o Happy to report that Crystal Stevenson (CAO of Beaver Ambulance) is now a member of CARC
- **January 29<sup>th</sup>, 2026**- I attended the Beaver Regional Partnership with CAO Edward's.
  - o The major agenda item was the new agreements between the municipalities/county with BESC. These agreements came to Town Council at our Feb 9<sup>th</sup> meeting.
- **February 12<sup>th</sup>, 2026**- I was scheduled to participate, as the vice chair of Beaver Ambulance, in conversations about the updated labour agreements, however I was unable to attend. Member at Large Norm Martineau attended in my place.
- **February 13<sup>th</sup>, 2026**- I along with CAO Edwards had a meeting with members of the RCMP and Country representatives to discuss the RCMP building here in town and to request updated timelines on demolition or repair. At that meeting we also discussed the upcoming increase to policing costs in our Town.
- **February 20<sup>th</sup>, 2026**- I am scheduled to attend and chair the IMC meeting held in Council Chambers.

### Weekly Responsibilities:

- Once a week I review the operating expense and sign cheques
- I have a weekly meeting with CAO Edwards. These meetings include reports from CAO Edwards on updates, forecasted developments, policy, setting the upcoming Agenda's for Town Council, conflicts/complaints, and briefing/debriefing meetings. I also often come to these meetings with questions from the Council or questions about current bylaws and policies. All items discussed are shared with Council at our bi-weekly meetings

- On average I have attended to one or two meetings with members of the community seeking to discuss a variety of things with myself and CAO Edwards.
- Attend to emails and phone messages from constituents, often in consultation with CAO Edwards.

Respectfully submitted by,

Adam Hall

Mayor, Town of Tofield

## **Round Table Report February 23, 2026**

**By**

**Brenda Chehade**

- **Jan 23** - Meeting with THF Admin Assistant
- **Jan 26** – Attended Foundation Relations meetings via zoom. First one was on CORE grant and the second was on the High Potential grant. Both of these are grants from AHS that the Health Foundation can apply for.
- **Jan 26** – Council Meeting
- **Jan 27** – Meeting with Claystone
- **Jan 28** – Met with Vanita to go over Christmas Hamper wrap up meeting.
- **Jan 30** - Meeting with THF Admin Assistant
- **Feb 2** – Met with Kevin Smook to fan out Health Foundation & CARC Scholarship letters to schools and media in the area.
- **Feb 9** – Council Meeting
- **Feb 12** – Meeting with THF Board member about organizing a free swim for seniors at the Ryly Pool. She will present to the THF Board.
- **Feb 18** – Tofield Health Foundation Board meeting.
- **Feb 20** – IMC Meeting

Historical Society Feb 11th

The outside lights have been fixed.

Shelving unit was set up in the storage room.

The eagle in the nature centre has been encased.

We have been accepted again for a fund raiser with AGLC.

Some of the group has gone to a training session about how to care for textiles and how to store.

Lorraine and Bonnie are going to work with Larry Tiedermann to fix the computers.

The Museum will be turning 65 this year.

The museum board would like to address council about the Saddlery room once Dave Shultz returns from vacation.

Thanks

Elaine