



TOWN OF TOFIELD

POLICY AND PROCEDURE MANUAL

OPERATIONAL ADMINISTRATION

POLICY: EDWARD & MARIE STELMACH AWARD

Policy 2.15

POLICY

The Town of Tofield acknowledges the leadership, commitment and dedication provided by Edward and Marie Stelmach, during Ed Stelmach's term as Premier, Minister for the Province of Alberta and the Town of Tofield's Member of the Legislative Assembly.

Therefore the Town of Tofield shall establish a policy for the awarding of the Edward and Marie Stelmach Scholarship Award.

PROCEDURE

1. Eligible Recipients shall be graduating Grade 12 students intending to pursue post-secondary education and or other recognized career training in the year following graduation. The award may be "held over" for a maximum of one year in the event that the student postpones post-secondary enrollment for that length of time.
2. Criteria for the award is as follows:
 - Applicants for the award must demonstrate a financial need.
 - As preferred by Mr. & Mrs. Stelmach, applicants for the award must be enrolling in Registered Nursing or in Licensed Practical Nursing.
 - Applications must be submitted to the Town of Tofield by June 1



POLICY: EDWARD & MARIE STELMACH AWARD

Policy 2.15

- Administration will number applications and submit to the Town of Tofield Council for approval and selection only if a suitable candidate is received.
- 3. Each Town of Tofield Councillor will review and choose their top three. The Council, in camera, shall compile the applications and select the successful applicant. This award may be divided between two students at the discretion of the Council.
- 4. The Award shall be \$1,000 payable to the institution of enrollment.

COUNCIL APPROVAL MOTION #22-08-15

MAYOR

DATE: August 10, 2015