

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday June 12, 2017

PRESENT

1. Mayor Conquest; Councilors, Robinson (6:32 p.m.), Dueck, Perrot and Brown (6:51 p.m.); Chief Administrative Officer Neufeld and Assistant Chief Administrative Officer Edwards.

Also Present: John & Stephanie Blades; Mike Hoffman, Regional Emergency Manager, Beaver Emergency Services Commission.

CALL TO ORDER

2. Mayor Conquest called the meeting to order at 6:30 p.m.

ADOPTION OF AGENDA
01-06-17

3. **MOVED** by Robinson that the Agenda be approved as amended.

CARRIED UNANIMOUSLY

Add: 8. (f) July 1st Celebrations

DELEGATION

4. 6:30 p.m. John and Stephanie Blades were present.

Mayor Conquest presented the Blades with a shirt from Tour de l'Alberta in appreciation for their involvement with the event.

The Blades left the Council Chambers at 6:34 p.m.

6:35 p.m. Mike Hoffman, Regional Emergency Manager, Beaver Emergency Services Commission was present to provide the Draft Beaver Emergency Services Commission Business Plan, April 2017 and the Apparatus Replacement Report.

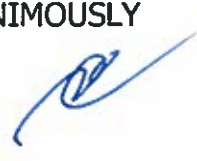
Hoffman left the Council Chambers at 7:12 p.m.

MINUTES

02-06-17

5. (a) **MOVED** by Robinson that the Minutes of the Regular meeting of Council of the Town of Tofield held May 8, 2017, be confirmed as presented.

CARRIED UNANIMOUSLY



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FINANCIAL

03-06-17

6. (a) **MOVED** by Brown that the Financial Statement for the month ending May 31, 2017 be accepted as presented.

CARRIED UNANIMOUSLY

04-06-17

- (b) **MOVED** by Dueck that the Monthly Operating Budget Report for the month ending May 31, 2017 be accepted as presented.

CARRIED UNANIMOUSLY

05-06-17

- (c) **MOVED** by Perrot that the Open Payables for the months of May and June 2017 in the total amount of \$613,812.96 be approved for payment.

CARRIED UNANIMOUSLY

CORRESPONDENCE

06-06-17

7. Presented Correspondence

- Letter from Tour de l'Alberta regarding the bike tour;
- Unapproved Minutes of the Beaver Emergency Services Commission Regular meeting held May 17, 2017;
- Unapproved Minutes of the Beaver Regional Waste Management Services Commission Regular meeting held May 25, 2017;
- Letter from the Minister of Environment and Parks regarding the Carbon Tax.

MOVED by Dueck that the correspondence be received and filed.

CARRIED UNANIMOUSLY

NEW BUSINESS

07-06-17

8. (a) Letter from Beaver Municipal Solutions regarding motions to request Minister of Municipal Affairs to release surplus funds.

MOVED Conquest that the Town of Tofield support Beaver Municipal Solutions application to Alberta Municipal Affairs for the release of Surplus funds up to a maximum of \$3 Million annually in each of the years 2018 to 2020.

CARRIED UNANIMOUSLY

- (b) Request for Decision regarding 2017 Municipal Election.



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NEW BUSINESS

08-06-17

8. (b) **MOVED** by Dueck that the Town of Tofield hold an Advance Poll for the 2017 Municipal Election and that the returning officer establish the day and hours when the advance vote is to be held.

CARRIED UNANIMOUSLY

- (c) Potential Provincial Electoral Boundaries was presented.

Council deferred this to Administration, if a member has any suggestions/thoughts they are to email Administration. Administration to bring back a draft written submission.

- (d) Request for Decision regarding Joint Subdivision and Development Appeal Board and Joint Assessment Review Board was presented.

MOVED by Dueck that the Town of Tofield approve the reappointment of Evie Kuz and Tracey Boast-Radley to the Joint Subdivision and Development Appeal Board and to the Joint Assessment Review Board.

09-06-17

CARRIED UNANIMOUSLY

MOVED by Perrot that Council appointments be removed from the Joint Subdivision and Development Appeal Board.

10-06-17

CARRIED UNANIMOUSLY

MOVED by Brown to approve the remuneration to the Joint Subdivision and Development Appeal Board and Joint Assessment Review Board be set at \$220 per day and that time to prepare for the hearing and review the decision (combined time) be reimbursed as well as follows:

11-06-17

Intermunicipal Subdivision and Development Appeal Board
Remuneration

<i>Length of Hearing</i>	<i>Hearing Remuneration</i>	<i>Preparation/Review Time</i>
Per hearing	Full day rate	½ day rate
Lengthy or complex hearings	As determined in consultation with the municipality and Board Secretary	
Plus: Full day rate for each day of training and ½ day rate for take-home exam (if required)		

Intermunicipal Assessment Review Board Remuneration

Length of Hearing	Hearing Remuneration	Preparation/Review Time
½ - 1 day (regardless of # of hearings)	Full day rate	½ day rate per hearing
Plus: Full day rate for each day of training and ½ day rate for take-home exam (if required)		

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NEW BUSINESS

12-06-17

8. (d) **MOVED** by Robinson that the Town of Tofield agrees to hire an expert advisor for complex hearings of the Board.

CARRIED UNANIMOUSLY

13-06-17

- (e) Bylaw Number 1279 being a bylaw of the Town of Tofield, in the Province of Alberta, to rescind Bylaw 1076 and any amendments thereto.

MOVED by Dueck that Bylaw 1279 be read a first time.

CARRIED UNANIMOUSLY

14-06-17

MOVED by Brown that Bylaw 1279 be read a second time.

CARRIED UNANIMOUSLY

15-06-17

MOVED by Robinson that Bylaw 1279 be presented for third reading.

CARRIED UNANIMOUSLY

16-06-17

MOVED by Perrot that Bylaw 1279 be read a third time.

CARRIED UNANIMOUSLY

- (f) July 1st Brochure and Events were discussed.

IN CAMERA
17-06-17

9. **MOVED** by Perrot to go into camera at 7:55 p.m.

CARRIED UNANIMOUSLY

18-06-17

MOVED by Dueck to revert back to the regular meeting at 8:12 p.m.

CARRIED UNANIMOUSLY

ROUND TABLE

10. Items Discussed:

- Library
- NLLS
- Tofield Health Foundation
- Rodeo
- Grad 2017
- Waste Conference
- State of the City Luncheon
- Ron Robinson Golf Tournament
- Hwy 834 Announcement
- Beaver Foundation
- Ride for Dad



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**FOLLOW UP
ACTION LIST**

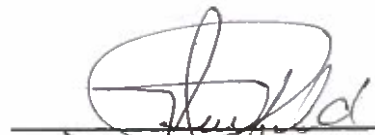
11. Follow Up Action List was presented.

**ADJOURNMENT
19-06-17**

12. **MOVED** by Dueck that the meeting adjourn at 8:52 p.m.

CARRIED UNANIMOUSLY



MAYOR

CHIEF ADMINISTRATIVE OFFICER