

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Tuesday, November 14, 2017**

**PRESENT**

1. Mayor Dueck; Councilors Conquest, Brown, Tiedemann, and Chehade Chief Administrative Officer Neufeld and Assistant Chief Administrative Officer Edwards.

**CALL TO ORDER**

2. Deputy Mayor Dueck called the meeting to order at 6:30 p.m.

**ADOPTION OF AGENDA**

01-11-17

3. **MOVED** by Tiedemann that the Agenda be approved as presented  
CARRIED UNANIMOUSLY

**MINUTES**

02-11-17

4. (a) **MOVED** by Dueck that the Minutes of the Regular meeting of Council of the Town of Tofield held October 10, 2017, be confirmed as presented.  
CARRIED UNANIMOUSLY

03-11-17

- (b) **MOVED** by Conquest that the Minutes of the Organizational meeting of Council of the Town of Tofield held October 23, 2017, be confirmed as presented.  
CARRIED UNANIMOUSLY

**FINANCIAL**

04-11-17

5. (a) **MOVED** by Conquest that the Financial Statement for the month ending October 31, 2017 be accepted as presented.  
CARRIED UNANIMOUSLY

05-11-17

- (b) **MOVED** by Tiedemann that the Monthly Budget Report for the month ending October 31, 2017 be accepted as presented.  
CARRIED UNANIMOUSLY

06-11-17

- (c) **MOVED** by Chehade that the Open Payables for the months of October and November 2017 in the total amount of \$1,166,156.20 be approved for payment.  
CARRIED UNANIMOUSLY

**Minutes Town of Tofield Regular Council Meeting  
November 14, 2017**

**CORRESPONDENCE**

6. Presented Correspondence

- Letter from Minister of Alberta Agriculture and Forestry regarding Agricultural Society Grant Program funding;
- Thank you letter from the Ronald McDonald House Charities for the donation of ice cream cups;
- Unapproved Minutes of the Beaver Emergency Services Commission regular meeting held October 11, 2017;
- Meeting notes of the Winter Fest meeting held October 9, 2017; and
- Unapproved Minutes of the Beaver Regional Waste Services Commission Organizational meeting held November 2, 2017.

**MOVED** by Tiedemann that the correspondence be received and filed.

07-11-17

CARRIED UNANIMOUSLY

**UNFINISHED  
BUSINESS**

7. (a) Request from Kids Spot to waive the Hall Rental fee for the Kids Spot Tofield Playgroup weekly program.

**MOVED** by Tiedemann that the Town of Tofield donate the \$500 to hall rental fee to Kids Spot Tofield Playgroup weekly program

08-11-17

CARRIED UNANIMOUSLY

Direction: Administration to encourage Kids Spot Tofield Playgroup to approach other organizations for donations.

**NEW BUSINESS**

8. (a) Information from the Sherwood Park & District Chamber of Commerce regarding the Great Canadian Trade Fair & Sale to be held April 13 – 15, 2018 was presented.

**MOVED** by Conquest that the Town of Tofield participate in the Great Canadian Trade Fair & Sale to be held April 13 – 15, 2018.

09-11-17

CARRIED UNANIMOUSLY

(b) **MOVED** by Dueck that the invitation to participate in discussion to develop a Community Attraction and Retention Committee for Physicians be tabled.

10-11-17

CARRIED UNANIMOUSLY

**Minutes Town of Tofield Regular Council Meeting  
November 14, 2017**

**3**

**NEW BUSINESS**

11-11-17

8. (c) Letter from North Saskatchewan Watershed Alliance to submit letters of interest from elected officials to be appointed to serve on the NSWA Board.

**MOVED** by Dueck that Councillor Tiedemann be Recommended for Board Appointment for a term expiring June 2018 to the North Saskatchewan Watershed Alliance.

CARRIED UNANIMOUSLY

**IN CAMERA**

12-11-17

Legal

13-11-17

9. **MOVED** by Brown to go into camera at 7:02 p.m.

CARRIED UNANIMOUSLY

**MOVED** by Chehade to revert back to the regular meeting at 7:19 p.m.

CARRIED UNANIMOUSLY

**CAO REPORT &  
CAPITAL  
PROJECTS**

10. CAO Report and Capital Projects was presented and reviewed.

**ROUND  
TABLE**

11. Items discussed:

- Ambulance
- NLLS meeting December 9, 2017
- Tofield Library Board Interest
- RCMP Ball
- Chamber Gala
- Winterfest
- School Remembrance Day
- FCSS
- Go East
- BESC
- Welcome Basket
- Citizens on Patrol November 29, 2017 Drop In 7:00 p.m.

**ADJOURNMENT**

14-11-17

10. **MOVED** by Chehade that the meeting adjourn at 7:50 p.m.

CARRIED UNANIMOUSLY

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER