

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday November 14, 2016

PRESENT

1. Mayor Conquest; Councilors, Robinson, Dueck, and Brown; Chief Administrative Officer Neufeld and Assistant Chief Administrative Officer Edwards.

CALL TO ORDER

2. Mayor Conquest called the meeting to order at 6:30 p.m.

ADOPTION OF AGENDA

3. **MOVED** by Robinson that the Agenda be approved as amended.

01-11-16

CARRIED UNANIMOUSLY

Move: 4. In Camera to 12.

MINUTES

4. (a) **MOVED** by Dueck that the Minutes of the Organizational Meeting of Council of the Town of Tofield held October 11, 2016, be confirmed as amended.

02-11-16

CARRIED UNANIMOUSLY

- (b) **MOVED** by Dueck that the Minutes of the Regular Meeting of Council of the Town of Tofield held October 11, 2016, be confirmed as amended.

03-11-16

CARRIED UNANIMOUSLY

DELEGATION

5. 6:34 p.m. Dave Trew, Executive Director North Saskatchewan Watershed Alliance (NSWA) was present and provided a slide show on the activities of NSWA. The main goal is the long-term protection of the Water Supply.

Delegation left the Chambers at 7:15 p.m.

FINANCIAL

6. (a) **MOVED** by Brown that the Financial Statement for the month ending October 31, 2016 be accepted as presented.

04-11-16

CARRIED UNANIMOUSLY

05-11-16

- (b) **MOVED** by Dueck that the Monthly Budget Report for the month ending October 31, 2016 be accepted as presented.

CARRIED UNANIMOUSLY

06-11-16

- (c) **MOVED** by Dueck that the Open Payables for the months of October and November 2016 in the total amount of \$832,987.28 be approved for payment.



CORRESPONDENCE

7. Presented Correspondence

- Unapproved Minutes of the Beaver Regional Waste Management Services Commission meeting held October 20, 2016;
- Letter from Fortis Alberta regarding Streetlight LED Conversion;
- Letter from Royal Canadian Legion regarding Rick Berezan/Hugh Carter Memorial Open Golf Tournament;
- Copy of a letter to the Tofield Volunteer Fire Department from the Lung Association regarding Canada Day BBQ July 1, 2016;
- Unapproved Minutes of the Beaver Emergency Services Commission regular Board meeting held September 14, 2016;
- Letter from Alberta Electric System Operator regarding information about the need for transmission system development in our area;
- Rural Elder Abuse Prevention Coalition meeting November 30, 2016;
- Invitation from the Town of Viking to attend the Community Christmas Luncheon and Christmas Lights Parade;
- Thank you Cards from Scholarship Recipient;
- Invitation from Beaver Municipal Solutions to attend a Christmas Function.

MOVED by Dueck that the correspondence be received and filed.

06-11-16

CARRIED UNANIMOUSLY

NEW BUSINESS

- 8. (a) Request from the Community Christmas Hamper Committee for donation of turkeys for the 2016 Christmas Hamper Program.**

MOVED by Dueck that the Town of Tofield provide the turkeys for the 2016 Christmas Hamper Program.

07-11-16

CARRIED UNANIMOUSLY



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NEW BUSINESS

9. (b) Bylaw 1277 being a bylaw to amend Bylaw Number 1268 for the Town of Tofield.

MOVED by Brown that Bylaw 1277 be read a first time.

08-11-16

CARRIED UNANIMOUSLY

MOVED by Dueck that Bylaw 1277 be read a second time.

09-11-16

CARRIED UNANIMOUSLY

MOVED by Conquest that Bylaw 1277 be presented for third reading.

10-11-16

CARRIED UNANIMOUSLY

MOVED by Robinson that Bylaw 1277 be read a third time.

11-11-16

CARRIED UNANIMOUSLY

- (c) **MOVED** by Brown that Kevin Smook, representing Beaver County, be appointed to the Tofield Municipal Library Board with a term ending October 2017.

12-11-16

CARRIED UNANIMOUSLY

- (d) Letter from Kids Spot to waive the rental of the Tofield Community Hall for the Monster Mash held October 29, 2016.

MOVED by Dueck to waive the Tofield Community Hall Rental Fee for the Monster Mash sponsored by the Kids Spot held on October 29, 2016

13-11-16

CARRIED UNANIMOUSLY

- (e) Budget meeting scheduled Monday December 6, 2016 6:00 p.m.

- (f) Request for Decision from the FCSS Board regarding Public At Large members.

MOVED by Conquest to table the request from FCSS Board regarding per diems for Public At Large members.

14-11-16

CARRIED UNANIMOUSLY

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NEW BUSINESS

15-11-16

9. (g) Request for Decision – Tofield/Ryley/Beaver FCSS Office space.

MOVED by Dueck to approve the upstairs office renovation for \$20,000.

CARRIED UNANIMOUSLY

ROUND TABLE

10. Items Discussed:

- Library Board
- BESC
- Health Foundation
- FCSS
- PCN
- Chamber of Commerce
- Beaver County Planning Session
- Firemans' Ball
- Beaver Foundation

**FOLLOW UP
ACTION LIST**

11. Follow Up Action List was presented.

IN CAMERA

16-11-16

12. **MOVED** by Dueck to go into camera at 8:35 p.m.

CARRIED UNANIMOUSLY

17-11-16

MOVED by Brown to revert back to the regular meeting at 8:50 p.m.

CARRIED UNANIMOUSLY

Reason: Labor


ADJOURNMENT

18-11-16

13. **MOVED** by Dueck that the meeting adjourn at 8:50 p.m.

CARRIED UNANIMOUSLY


MAYOR


CHIEF ADMINISTRATIVE OFFICER