

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, March 14, 2016

PRESENT

1. Mayor Conquest; Councilors, Dueck, Robinson, Perrot, Brown; Chief Administrative Officer Neufeld and Assistant Chief Administrative Officer Edwards.

Also Present: Matt & Chris Trushinski (6:30 p.m.),

Yvonne Brown, Nora Abercrombie, Kim & Jason Hope, Gordon McRae and Laureta Blondin. (7:00 p.m.)

CALL TO ORDER

2. Mayor Conquest called the meeting to order at 6:30 p.m.

ADOPTION OF AGENDA

3. **MOVED** by Dueck that the Agenda be approved as amended.

01-03-16

CARRIED UNANIMOUSLY

Add: 9. (b) Beaver County Youth Engagement

Delete: 9.(b)(v) Council Code of Conduct

Move: Minutes to 6., In Camera 4. and 5. Delegation

IN CAMERA
02-03-16

4. **MOVED** by Robinson to go into Camera at 6:32 p.m.

CARRIED UNANIMOUSLY

MOVED by Dueck to revert back to the meeting at 7:00 p.m.

03-03-16

CARRIED UNANIMOUSLY

Reason: Legal/Land

DELEGATION

5. 7:00 p.m. Delegation was present to provide a presentation regarding "Stabilizing Our Future" Projects to create Resilience in Beaver County.

Delegation left the Council Chambers at 7:40 p.m.

MOVED by Perrot to go into Camera at 7:40 p.m.

04-03-16

CARRIED UNANIMOUSLY

MOVED by Dueck to revert back to the meeting at 7:50 p.m.

05-03-16

CARRIED UNANIMOUSLY

Reason: Legal/Land

MOVED by Dueck to establish the sale price of the Town of Tofield's Highway Commercial at \$75,000 per acre and Administration investigate appropriate conditions that would apply to the sale.

06-03-16

CARRIED UNANIMOUSLY

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MINUTES

07-03-16

6. (a) **MOVED** by Dueck that the Minutes of the Regular Meeting of Council of the Town of Tofield held February 8, 2016, be confirmed as presented.

CARRIED UNANIMOUSLY

FINANCIAL

08-03-16

7. (a) **MOVED** by Brown that the Financial Statement for the month ending February 29, 2016 be accepted as presented.

CARRIED UNANIMOUSLY

09-03-16

- (b) **MOVED** by Dueck that the Interim Operating Budget Report for the month ending February 29, 2016 be accepted as presented.

CARRIED UNANIMOUSLY

10-03-16

- (c) **MOVED** by Perrot that the Open Payables for the months of February and March 2016 in the total amount of \$337,634.93 be approved for payment.

CORRESPONDENCE

8. Presented Correspondence

- Letter from Rural Physician Action Plan regarding Alberta Health Review possible Closure or Reduction
- Letter from Beaver Municipal Solutions regarding the release of the \$2 million unrestricted surplus funds for 2015
- Minutes of the Tofield Welcoming and Inclusive Communities Committee meeting held February 11, 2016,
- Communities in Bloom Program 2017
- Approved minutes of the Beaver Foundation regular board meeting held January 26, 2016 and Unapproved minutes of the Beaver Foundation regular board meeting held February 23, 2016.
- Unapproved minutes of the Beaver Emergency Services Commission regular board meetings held February 10, 2016 and March 9, 2016
- Beaver Ambulance Accreditation Report
- Unapproved Beaver Regional Waste Management Services Commission meeting held February 24, 2016
- Request for CAO to attend BMS Interview for planning for the Strategic Planning Session
- Letter from Primary Care Network regarding the "Get Out Get Active" campaign
- Public Nerf War Fundraiser March 30, 2016
- Mayor's Prayer Breakfast April 16, 2016
- Results of the AUMA's Linear Tax Symposium January 2016
- Unapproved minutes of the Tofield Municipal Library Board meeting held February 17, 2016.

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CORRESPONDENCE

8. Presented Correspondence (con't)

- Beaver Regional Waste Management Services Commission Financial Statement for the year ending December 31, 2015

MOVED by Robinson that the presented Correspondence be received and filed.

11-03-16

CARRIED UNANIMOUSLY

Administration to send letter to Beaver Ambulance congratulating the organization on the positive accreditation report.

NEW BUSINESS

9. (a) **MOVED** by Dueck that the Town of Tofield financially support the Tofield and District Chamber of Commerce 2017 Rodeo Promenade.

12-03-16

CARRIED UNANIMOUSLY

Rodeo Promenade

(b) Policies

(i) Operational Financial Management – 3.17
Recreation Capital Fund – Funding/Donations.

(ii) **MOVED** by Perrot that Policy 5.01
Infrastructure – Smoking Policy be approved.

Smoking Policy
13-03-16

CARRIED UNANIMOUSLY

(iii) **MOVED** by Brown that Policy 5.02
Infrastructure – Propane Grill be approved.

Propane Grill Policy
14-03-16

CARRIED UNANIMOUSLY

(iv) **MOVED** by Dueck that Policy 5.03
Infrastructure Community Hall Usage
Agreement.

Community Hall
15-03-16

CARRIED UNANIMOUSLY



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NEW BUSINESS

Bylaw 1270

16-03-16

17-03-16

18-03-16

19-03-16

20-03-16

21-03-16

22-03-16

9. (c) Bylaw 1270 being a Bylaw to amend the Community Standards Bylaw Number 1262 of the Town of Tofield was presented.

MOVED by Brown that Bylaw 1270 be read a first time.

CARRIED UNANIMOUSLY

MOVED by Dueck that Bylaw 1270 be read a second time.

CARRIED UNANIMOUSLY

MOVED by Perrot that Bylaw 1270 be presented for third reading

CARRIED UNANIMOUSLY

MOVED by Robinson that Bylaw 1270 be read a third time.

CARRIED UNANIMOUSLY

(d) Letter from Masuda Munro Chartered Accountants regarding the 2015 Audit.

MOVED by Dueck that the letter from Masuda Munro Chartered Accountants regarding the 2015 Audit be received and filed.

CARRIED UNANIMOUSLY

(e) Letter from a resident regarding harboring more than two dogs was presented.

MOVED by Brown that the Town of Tofield approve the harboring of three dogs located at 4812 – 54 Avenue on the following conditions:

- All three dogs must be licensed
- If, unfortunately one of the dogs passes, the dog must not be replaced.
- If the dogs cause a proven disturbance this permission will be revoked.

CARRIED UNANIMOUSLY

(f) Beaver County Youth Engagement Initiative Project

MOVED by Perrot that the Beaver County Youth Engagement Initiative Project be received and filed.

CARRIED UNANIMOUSLY

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ROUND TABLE

10. Items Discussed:

- Tofield & Area Health Foundation name change
- Beaver Ambulance
- NLLS
- Mayors Caucus

**FOLLOW UP
ACTION LIST**

11. Follow Up Action List was presented


ADJOURNMENT

12. **MOVED** by Robinson that the meeting adjourn at 9:14 p.m.

23-03-16

CARRIED UNANIMOUSLY



MAYOR

CHIEF ADMINISTRATIVE OFFICER