

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, April 11, 2016

PRESENT

1. Mayor Conquest; Councilors, Dueck, Robinson, Perrot, Brown; Chief Administrative Officer Neufeld and Assistant Chief Administrative Officer Edwards.

Also Present: Rita Munro, Masuda Munro Accountants

CALL TO ORDER

2. Mayor Conquest called the meeting to order at 6:30 p.m.

ADOPTION OF AGENDA

3. **MOVED** by Perrot that the Agenda be approved as amended.

01-04-16

CARRIED UNANIMOUSLY

Add: 8. (e) Sustainability Group

Move: 4 Minutes to 5. 5. Delegation to 4.

DELEGATION

4. 6:30 Rita Munro, Masuda Munro reviewed the 2015 Audited Financial Statement for the Town of Tofield.

MOVED by Dueck that the 2015 Audited Financial Statement be approved.

02-04-16

CARRIED UNANIMOUSLY

Delegation left the Council Chambers at 6:50 p.m.

MINUTES

5. (a) **MOVED** by Robinson that the Minutes of the Regular Meeting of Council of the Town of Tofield held March 14, 2016, be confirmed as amended.

03-04-16

CARRIED UNANIMOUSLY

FINANCIAL

6. (a) **MOVED** by Brown that the Financial Statement for the month ending March 31, 2016 be accepted as presented.

04-04-16

CARRIED UNANIMOUSLY

05-04-16

- (b) **MOVED** by Dueck that the Interim Operating Budget Report for the month ending March 31, 2016 be accepted as presented.

CARRIED UNANIMOUSLY

06-04-16

- (c) **MOVED** by Dueck that the Open Payables for the months of March and April 2016 in the total amount of \$319,060.56 be approved for payment.

**Minutes Town of Tofield Regular Council Meeting
April 11, 2016**

CORRESPONDENCE

7. Presented Correspondence
- Unapproved Beaver Regional Waste Management Services Commission meeting held March 17, 2016
 - Unapproved Minutes of Beaver Foundation regular Board meeting held March 16, 2016
 - Letter from Alberta Municipal Affairs regarding the Alberta Community partnership Program.
 - Letter from the Mayor of Fox Creek regarding Business License Bylaw 736-2014
 - Unapproved Minutes of the Tofield Municipal Library Board meeting held March 16, 2016.

MOVED by Brown that the presented Correspondence be received and filed.

07-04-16

CARRIED UNANIMOUSLY

NEW BUSINESS

9. (a) Policies
- (i) Governance & Leadership – Council Code of Conduct Policy 1.12

MOVED by Perrot that the Governance & Leadership – Council Code of Conduct Policy 1.12 be approved as amended.

08-04-16

CARRIED UNANIMOUSLY

- (ii) Finance – Recreation Capital Fund Funding/Donation Policy 3.17

MOVED by Dueck that the Finance – Recreation Capital Fund/Donation Policy 3.17 be approved.

09-04-16

CARRIED UNANIMOUSLY

- (iii) Infrastructure – Seasonal Municipal Campground Policy 5.04

MOVED by Brown that the Infrastructure – Seasonal Municipal Campground Policy 5.04 be approved as amended.

10-04-16

CARRIED UNANIMOUSLY



**Minutes Town of Tofield Regular Council Meeting
April 11, 2016**

3

(b) Request for Decision

(i) Joint SDAB/ARB Appointments

MOVED by Dueck to approve the following appointments to the Intermunicipal Subdivision and Development Appeal Board and the Intermunicipal Assessment Review Board with a term expirign March 31, 2019:

Gene Hrabec (Chair)
Rosemary Harris

11-04-16

CARRIED UNANIMOUSLY

(ii) Joint SDAB Secretary

MOVED by Brown that the Town of Tofield approve the appointment of Janice Agrios of Kennedy Agrios LLP as Secretary of the Intermunicipal Subdivision and Development Appeal Board.

12-04-16

CARRIED UANIMOUSLY

(iii) Joint SDAB Agreement

MOVED by Dueck that the Town of Tofield approve the amended Intermunicipal Subdivision and Development Appeal Board Agreement with the amendment that Council terms be 4 years.

13-04-16

CARRIED UNANIMOUSLY

(iv) Council Members on Joint SDAB

MOVED by Brown that Clr Bernice Perrot be appointed to the Joint Subdivision Development Appeal Board with a term expiring October 31, 2017.

14-04-16

CARRIED UNANIMOUSLY

(c) **MOVED** by Dueck to declare May 15 – 21, 2016 National Public Works Week.

15-04-16

CARRIED UNANIMOUSLY

(d) Budget meeting scheduled for May 3, 2016 6:00 p.m.

(e) There was discussion on the Sustainability Group and the activities.

**Minutes Town of Tofield Regular Council Meeting
April 11, 2016**

4

IN CAMERA
16-04-16

9. **MOVED** by Robinson to go into camera at 7:53 p.m.

CARRIED UNANIMOUSLY

MOVED by Robinson to revert back to the regular meeting at 8:10 p.m.

17-04-16

CARRIED UNANIMOUSLY

ROUND TABLE

10. Items Discussed:

- Tofield & Area Health Foundation
- Welcoming Committee
- Go East April 27, 2016
- BRAED
- Lafond Playground
- Sherwood Park Tradeshow
- FCSS
- BMS
- BESC
- Unsightly Premise
- Skateboard Park

**FOLLOW UP
ACTION LIST**

11. Follow Up Action List was presented

ADJOURNMENT

12. **MOVED** by Brown that the meeting adjourn at 8:47 p.m.

18-04-16

CARRIED UNANIMOUSLY



MAYOR



CHIEF ADMINISTRATIVE OFFICER